

Step 0:

Optional, but strongly advised: Prior to changing your password; make sure you have registered an alternative e-mail address at <https://myaccount.maastrichtuniversity.nl> → "Account Information". This way you can request a password reset in case you forget your new password!

Step 1:

Gather ALL of your devices (laptop, smartphone, tablet, etc.) on which you are using apps that use your UM username and password (e.g. e-mail, calendar, wifi, vpn, ...).

Step 2:

Make a note of all apps that use your UM username and password (this way you know which apps you need to update).

Step 3:

Close all active programs/apps on your device.

Step 4:

Change your password via <https://myaccount.maastrichtuniversity.nl> → Change password.

Step 5:

Restart your device and login with your new password

Step 6:

First off replace the password for UMnet or eduroam on your devices*

* Need help setting up your WiFi connection? Check out our manuals: <http://m-u.nl/icts/wifimanuals>

Step 7:

Enter the new password per remaining app from Step 2

Step 8:

If you have replaced the password correctly, you are now done. If for some reason you still got locked out, you can unlock yourself via <https://myaccount.maastrichtuniversity.nl> → "Account information".