

Lab rules ML II Laboratory

Before using the MCL ML II Laboratories contact:

the Responsible Investigator: Kèvin Knoops (K.Knoops@maastrichtuniversity.nl) or

the Departmental Biosafety Expert: Helma Kuijpers (H.Kuijpers@maastrichtuniversity.nl)

Before entering the ML II lab

- You can only work in the ML II lab with a signed approval from the Biosafety Officer and after discussing and signing this form
- Visitors should be announced in advance at MCL and they should sign the visitors list; unregistered guests will be discussed with the Biosafety officers
Do not leave visitors in the lab without your presence
- Do not open door for unregistered users or give them your UM card to enter the lab
- Students are always working under supervision of a trained and registered user
- Register live cell imaging in PPMS booking system
- No personal belongings in the lab
- No eating (no chewing gum) and drinking in the lab
- No paperwork in the lab; no cardboard boxes in the ML II lab
- No hand jewels
- Tie long hair
- No headphones
- No permanent cell culture
- No USB devices in computer of microscope
- Everyone will contribute to the cleaning duty as registered in the schedule

When you are in the ML II lab

- Always wear a closed lab coat with green collar
- Never wear the ML II lab coats out of the ML II area
- Write all your GMO work in the logbook
- GMO's should always be licensed by HSB
- Waste and gloves always in yellow bins with red lid
- Turn on laser sign and red indicator light when you turn on a laser; shutdown laser sign and red light when laser is off
- When a yellow bin is full, disinfect completely with 70 % ethanol and add a yellow label, write the permission number IG 15-025 from the Ministry
- After work always disinfect working surfaces with 70 % ethanol for at least 30 seconds



When you leave the room

- First take off your lab coat
- Wash your hands with soap and dry with a tissue and drop it in the normal bin

In case of a spill

- Wear overshoes
- Make a fresh solution of 1 tablet chlorine in 1000 ml water and cover the spill with chlorine solution for at least 10 minutes
- Contact MCL Responsible Investigator or Departmental Biosafety Expert (see below)
- Report this incident in the logbook and fill in the incident form from CRISP facility

In case of doubt call:

Departmental biosafety expert: Helma Kuijpers +31 6 36066252

Responsible investigator: Kèvin Knoops + 31 6 28034996

Emergency number: +31 43 387 5566

I have read and understood this information

Name..... Date..... Signature.....

GMO regulations and procedures are explained and discussed

Microscopy CORE Lab

Date..... Signature.....