

You stated that you have a Dutch residence permit for another purpose than study that is valid:

- **more than** 3 months after the designated starting date of your registration period, or
- **less than** 3 months after the designated starting date of your registration, but it will be extended for the same purpose before it expires.

If this is incorrect, you must go through the [Legal Residence Flowchart \(link\)](#) again.

## What has to happen?

To enable your registration you must:

- Upload the necessary documents ([paragraph A](#)) to <https://myum.unimaas.nl/irj/portal>

### Deadline for file completion:

- 15 August when starting in September
- 15 January when starting in February

If you are unable to meet all legal residence requirements before the deadline, we cannot establish legal residence for you in time and you cannot complete your registration. In that case, you have to withdraw your application (from Studielink). You may decide to re-apply for the next possible entry date.

## Paragraph A. Upload the necessary documents

You have to upload documents for the visa procedure in a different portal than the admission documents. Upload documents meant for applying for legal residence in the folder “VISA” **ONLY** on:

<https://myum.unimaas.nl/irj/portal>.

Use the correct document type (a copy of your passport under “passport student”, a copy of the proof of transfer of the legal fees under “proof of money transfers”, etc.).

### The general requirements for the documents are:

- Only upload high-quality PDF files in at least 200 dpi, full-page scans in color
- If the language on the document is not Dutch, English, German, or French, a translation into English or Dutch by a professional, certified translator must be included
- Financial documents should always mention a univocal currency of the amounts stated, preferably in Euro (€). Other currencies are also acceptable (keep the conversion rate in mind)
- You can complete forms by hand or digitally. Your signature on the forms must match the signature on your passport
- Address details must be the same on every form

### You have to upload the following documents:

1. A completed and signed confirmation form
2. A copy of the front and back of your valid Dutch residence permit

Each document and its requirements will be explained below.



**1. A completed and signed confirmation form ([enclosure 1](#))**

With this form, you confirm your continuing legal residence.

**CAREFULLY CHECK THE CONTENTS OF THE FORM BEFORE SIGNING**

**Required document:**

A completed and signed confirmation form ([enclosure 1](#)).

**2. A copy of the front and back of your valid Dutch residence permit**

**Required document:**

A copy of the front and back of your valid residence permit

Enclosure 1: Confirmation form

Confirmation form for UM students with a valid residence permit

1. Personal details

1.1	UM Student ID number	<table border="1"><tr><td>I</td><td>6</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>	I	6								
I	6											
1.2	Name (as stated in the passport)	<i>Surname</i> _____ <i>First name(s)</i> _____										
1.3	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female										
1.4	Date of birth	<i>(dd/mm/yyyy)</i> _____										
1.5	Place of birth	_____										
1.6	Country of birth	_____										
1.7	Nationality	_____										
1.8	Civil status	<input type="checkbox"/> unmarried (single or living together) <input type="checkbox"/> married										
1.9	Dutch Home Address (as registered with City Hall)	<i>Street</i> _____ <i>Number</i> _____ <i>Postcode</i> _____ <i>Town</i> _____ <i>Country</i> _____										
1.10	Telephone	_____										
1.11	Email address	_____										

**(1/2): This confirmation form continues on the next page**

## 2. Validity Dutch residence permit

I have a Dutch residence permit for another purpose than study that is valid for:

- More than** 3 months after the designated date of my registration
- Less than** 3 months after the designated starting date of my registration, but it will be extended for the same purpose before it expires

## 3. Emergency contact information

- 3.1 Relation to emergency contact (parent, family member, employer, etc.) \_\_\_\_\_
- 3.2 Telephone emergency contact \_\_\_\_\_
- 3.3 Email address emergency contact \_\_\_\_\_

## 4. Signing

With my signature, I declare that:

- ✓ I will have continuous legal residence
- ✓ I am simultaneously submitting a copy of my current valid residence permit
- ✓ I will notify the UM Visa Office if my situation changes
- ✓ I authorize the UM Visa Office to exchange information with Dutch Immigration on my residence status

- 4.1 Name of foreign national \_\_\_\_\_
- 4.2 Current place and date of signing  
*Place* \_\_\_\_\_  
*Date (dd/mm/yyyy)* \_\_\_\_\_
- 4.3 Signature of foreign national \_\_\_\_\_

**(2/2): End of this confirmation form**