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| **Student Services Centre UM** Profileringsfonds Secretariatprofileringsfonds@maastrichtuniversity.nl | **To be completed by SSC**code: PF.date of receipt: |

**UM Profileringsfonds**

**Application form 2020-2021**

**PLEASE NOTE: STRICT DEADLINE!**

The application for financial support, due to special circumstance(s) of force majeure occurred in the academic year 2020-2021, must be submitted to the Student Services Centre, Secretariat Profileringsfonds, profileringsfonds@maastrichtuniversity.nl, after the academic year in which the study delay incurred, **within 6 months** (**before** **1 March 2022**), or at least 2 months before graduation. **An** **application submitted after this deadline, will not be processed**.

**Part I *Application*** *(to be completed by the student)*

1. Information applicant:

|  |  |
| --- | --- |
| Name:  | Surname:  |
| Initials:   | Date of birth:  |
| Telephone number:   | Faculty: |
| Student ID:  |
| Name account holder:IBAN account number: |
| BSN (citizen service) number: |

2. I experienced the following circumstance(s): *(multiple options possible)*

 ☐ illness ☐ pregnancy/delivery

 ☐ handicap/chronic illness ☐ insufficient feasible study

 ☐ exceptional family circumstance(s) ☐ circumstance(s) justifying appeal to the hardship clause

 The circumstance(s) occurred:

☐ in the period(s) from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­ up to and including \_\_\_\_\_\_\_\_\_\_\_\_\_\_ during the academic year 2020-2021

­ ☐ during the entire academic year 2020-2021

 ☐ during the entire academic year 2020-2021 and continue(s) to the present

3. The month and year in which the circumstance(s) occurred for the first time:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
*(if the circumstance occurred / arose before the academic year 2020-2021, state this date)*

4. These circumstance(s) were:

 ☐ not previously reported to the study adviser / student dean / Disability Support;

 ☐ reported to: ☐ the study adviser, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ☐ the student dean, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ☐ Disability Support, on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. I have submitted a request at DUO to extent the performance-related grant previously.

 ☐ yes, on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Has this request been granted by DUO? Yes/No (*cross out as appropriate*)

 ☐ no

**Exchange information**
The student dean will advise the director of Student Services Centre (SSC) about this application. Therefore, it is important that they have all the necessary information. To this end, the student dean can request additional information from the study adviser and/or Disability Support.
By submitting this application, you consent to consultation between the student dean and the study adviser and/or Disability Support regarding your application.

**Please include the following information:**- statement(s) and/or evidence regarding the nature and duration of the circumstance(s),- DUO overview indicating the duration and level of your Dutch student finance in the academic year 2020-2021 (if applicable)
*You can find this overview in your own DUO account. Log in to My DUO > my products > Student finance with 'remaining number of months performance grant/travel product/loan' visible below. Please make sure your name on the top right and the selected month is visible on the screenshot.*

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| **Explanation** of why the circumstances have led to study delay in academic year 2020-2021: |

I have completed the above, stated on page 1 up and including 3, truthfully

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| Name:Date: | Signature student: |

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**PART II** ***Explanatory notes to the circumstances*** *(to be completed by the study adviser)*

1. The undersigned, name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

declares that student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

student ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

reported on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

the circumstance(s) specified in PART I.

2. In my opinion the circumstance(s) is / are in the category: *(multiple options possible)*

 ☐ illness ☐ pregnancy/delivery

 ☐ handicap/chronic illness ☐ insufficient feasible study

 ☐ exceptional family circumstance(s) ☐ circumstance(s) justifying appeal to the

 hardship clause

 which occurred in the following period:

☐ in the period(s) from: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­ up to and including \_\_\_\_\_\_\_\_\_\_\_\_\_\_ during the academic year 2020-2021

­ ☐ during the entire academic year 2020-2021

 ☐ during the entire academic year 2020-2021 and continue(s) to the present

3. Were **agreements**\* reached during academic year 2020-2021 with reference to these circumstance(s)?

 ☐ no

 ☐ yes, relating to: ☐ study planning

 ☐ termination / interruption of enrolment

 ☐ other, namely:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| \***Explanation** of agreements made or topics discussed (such as temporary interruption of study): |

**PART III** ***Explanation to study delay***(*to be completed by the study adviser)*

1. During the academic year 2020-2021 the student as mentioned in Part II obtained the following study results:

|  |  |
| --- | --- |
| **Credits to gain in 2020-2021 for this student according to study programme (EER)\*** | **Credits obtained by student in 2020-2021** |
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|  |  |
|  |  |
| **Total ECTS:** | **Total ECTS:** |

\* *Education and Examination Regulations*

2. **Total study delay** in academic year 2020-2021 amounts to: \_\_\_\_\_\_\_\_\_\_\_ ECTS.
If the study delay cannot be expressed in ECTS, number of months study delay: \_\_\_\_\_\_\_\_\_\_\*.

1. **Causal relationship** between study delay and the circumstance(s)?

☐ of the total study delay incurred in the academic year 2020-2021, \_\_\_\_\_\_\_\_

 ECTS (\*\_\_\_\_\_\_\_\_\_\_ months) can be attributed to the circumstance(s) mentioned in part II.

☐ the study delay in the academic year 2020-2021 is, in my opinion, not due to the circumstance(s) mentioned in part II.

 ☐ I cannot assess whether the study delay in the academic year 2020-2021 is due to the circumstance(s) mentioned in part II.

4. Without a new study delay, the student can graduate on the basis of the study programme, according to the EER, in the month \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of year 20\_\_\_\_\_\_\_\_\_\_\_\_

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| **Explanation** of the causal relationship between study delay and the special circumstance: |

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| --- | --- |
| Name:Date: | Signature study adviser |