Education and Examination Regulations

Bachelor's programmes in

Arts and Culture
European Studies
Digital Society

FASoS Pre-master's programmes

FASoS Minor programmes

2022-2023

CONTENTS

SECTION 1   <u>GENERAL PROVISIONS</u>

Article 1.1   Applicability of the regulations

These regulations apply to education, exams and examinations of the English-language bachelor's programmes in European Studies, Arts and Culture and Digital Society (hereafter 'the programme') and to all students who are registered for one of the bachelor's programmes.

The programme is provided by Maastricht University's Faculty of Arts and Social Sciences, hereinafter to be referred to as 'the faculty' or 'FASoS'.

The regulations were adopted by the Faculty Board after advice and/or consent from the BA educational programme committees and the Faculty Council. The regulations will take effect on 1 September 2022 for the academic year 2022/23.
The regulations in Section 2, Admission, will take effect on 1 September 2022 and apply to admissions for the academic year 2022/23.

In section 9, respectively section 10, FASoS Pre-master's programmes and minor programmes are listed, both types of programmes consisting of courses from FASoS bachelor's programmes.
The regulations that apply for students in FASoS Pre-master's and minor programmes in the 2022/23 academic year are stipulated in respectively section 9 and section 10.

These regulations also apply to students from other programmes, faculties or institutions of higher education, insofar as they follow components of a programme to which these Education and Examination Regulations apply.

For components of the programme that students follow at another degree programme, faculty or institution of higher education, the Education and Examination Regulations for the other programme, faculty or institution apply to the component in question.

Article 1.2   Definitions

In these regulations, the following definitions apply:
a.   The Act: the Higher Education and Scientific Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek);
b.   student: a person who is enrolled at the university for education and/or to take exams and the examination for the programme;
c.   programme: the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent group of study units;
d.   academic year: the period from 1 September of a calendar year up to and including 31 August of the following calendar year;
e.   course year: year 1, 2 or 3 of the programme;
f.   semester: a portion of the academic year, starting 1 September and - depending on the exact start date of the academic year - ending approximately 31 January, or starting approximately 1 February and ending 31 August;
g.   elementary phase: the combined components of the programme's educational activities in course year 1 and the first semester of course year 2 of the bachelor's programme Arts and Culture, comprising of 90 credits;
h.   graduation phase: the combined components of the programme's educational activities in the second semester of course year 2 and in course year 3 of the bachelor's programme in Arts and Culture;
i.   minor: a coherent unit of courses and skills trainings; the faculty's minors are comprised of 30 credits and are offered in semester 5;
j.   examination: the final examination for the bachelor's programme;
k.   exam: a component of the examination, referred to in Article 7.10 of the Act;
l.   module: an educational component of the programme, such as a course, practical training, tutorial or bachelor thesis;
m.   course: a programme study unit within the meaning of the Act;
n.   practical training: practical training as referred to in Article 7.13(2)(d) of the Act, in one of the following forms:

- writing a thesis;
- writing a paper, creating a technological design or performing another written assignment;
- performing a research assignment;
- participating in field work or a field trip;
- completing an internship;
- participating in an activity intended to develop certain skills (e.g. research or language skills);

o. credit: a unit expressed in ECTS credits, with one credit equalling 28 hours of study;
p. UM: Maastricht University;
q. Faculty Board: the Faculty Board referred to in Article 9.12 of the Act;
r. Board of Admissions: the board responsible for judging the admissibility of a candidate to the programme;
s. Board of Examiners: the board of examiners referred to in Article 7.12 of the Act;
t. examiner: the person designated by the Board of Examiners to administer exams and to determine the results of those exams;
u. responsible examiner: the primary responsible for the design, conduct and grading of the exams within the course, who ensures and monitors the overall consistency in the work of the different tutors;
v. Educational Programme Committee: the representation and advisory body that carries out the duties described in Article 9.18 of the Act;
w. Binding Study Advice: the advice in accordance with Article 7.8b of the Act that states that the student can or cannot continue in the programme, the latter also referred to as the 'negative binding study advice';
x. course guide: the programme guide with programme-specific provisions and information, as published on the web catalogue on MyUM.
y. Communication is defined as correspondence made via email to the student account, or by regular mail sent to the residential/living address or, if that is not listed or has expired, to the standard address.
z. Information is provided via FASoS Student Intranet, the digital learning environment Canvas and students' UM email account.

The other terms have the meaning given to them by the Act.

SECTION 2 **ADMISSION**

The application deadlines regarding the bachelor's programmes Arts and Culture, European Studies and Digital Society, and the pre-master's programmes will be announced on the UM website.

Article 2.1 Eligibility

A prospective student needs to meet the prerequisites concerning previous education (article 2.2) and language (article 2.3).

Article 2.2 Pre-university education requirements

The applicant who has a pre-university education diploma referred to in Article 7.24 of the Act or has been exempted from this under the Act, is admissible to the programme.

Article 2.3 Language requirements

Applicants who hold a non-Dutch diploma and meet the admission requirements of article 2.2, may only register for the programme if they have the required level of English, corresponding to an academic IELTS 6.0 at least. Applicants meet this requirement if they have completed:
- secondary education in an EU/EEA country where English was followed up to and including the final year;
- secondary education in a non-EU/EEA country where English is the national language and language of instruction in education;
- a bachelor's or master's programme where the language of instruction in English;
- an International or European Baccalaureate, a US high school or UK GCE A-levels;
- secondary education or a bachelor's or master's programme where the language of instruction is not English, but the applicant is able to demonstrate sufficient proficiency in English, e.g. by English taught courses, (an) internship(s) or work experience in an English environment.

If an applicant does not meet one of the abovementioned requirements, the applicant will be recommended to submit proof of having passed one of the below language test certificates (or similar accredited certification):
- IELTS with a score of at least 6.0;
- TOEFL with a score of at least 550 (paper-based), or 80 (internet-based);
- TOEIC listening and reading (670) and speaking and writing (290);
- Cambridge [First Certificate in English (FCE) Grade B (scale 173-175), First Certificate in English (FCE) Grade C (scale 169-172)].

Your application can be rejected or additional requirements can be set if there are reasonable doubts about your English language proficiency.

Article 2.4 Board of Admissions

1. The programme's Board of Admissions is responsible for the Colloquium Doctum as mentioned in article 2.5.
2. The Dean appoints the members of the Board of Admissions.

Article 2.5 Colloquium Doctum - Entrance exam

1. The person who does not meet the prerequisites referred to in Article 2.2. can still qualify by passing the entrance exam (the so-called Colloquium Doctum), in accordance with Article 7.29 of the Act.
2. The person who wishes to sit the Colloquium Doctum must be aged twenty-one or over at the start of the programme following the colloquium doctum exam. This age requirement may be waived if the person in question holds a diploma issued outside the Netherlands that grants admission in the country of origin to a programme at a higher education institution. The age requirement can also be waived if the person in question has refugee status and cannot present their diploma for this reason.

3.   The Colloquium Doctum referred to in Article 7.29 of the Act is held by a Colloquium Doctum Committee appointed by the Faculty Board.
4.   The Colloquium Doctum exam consists of a written exam with essay questions. With this exam the Colloquium Doctum Committee tests the candidates understanding of a number of assigned texts (dealing with major themes in the history of the Western world).
5.   The Colloquium Doctum exam is offered once a year; a resit for the person who failed the exam is not offered.
6.   Further regulations concerning the Colloquium Doctum, the application procedure and deadlines, as well as the assigned literature for the preparation of this exam, are explained on the FASoS website (admission requirements of the bachelor's programme).

Article 2.6   Matching

1.   Participation in matching is possible for the admission procedure for the Bachelor's study programmes. More information is published on the FASoS website.
2.   The Board of Admissions is authorized to approve of participation in the matching-procedure after the deadline.

SECTION 3   CONTENT AND STRUCTURE OF THE PROGRAMME

Article 3.1   Aim of the programme, including Contact hours and Final Qualifications

3.1.1 Arts and Culture

The programme Arts and Culture aims to help students approach the problems and challenges of Western society from an interdisciplinary perspective with a special focus on the interaction between media, politics, science, art and technology.

The BA AC takes current societal problems and issues as a starting point. To understand and analyse these, we build on a constructivist conception of culture that focuses on two aspects: 1) culture studied by looking at processes of meaning attribution to and interpretation of cultural texts and artifacts; and 2) culture studied by focusing on (the performativity of) practices, discourses and institutions in society. Furthermore, our conception of culture relates to four domains: art, science/technology, media and politics. In studying these as cultural phenomena, we combine the humanities (culture as meaning and interpretation) and qualitative social sciences (culture as practices, discourses and institutions).

The complexity of current societal problems and issues justifies an interdisciplinary approach. The programme's approach implies to draw on theories and methods from history, philosophy, arts and literature, and the qualitative social sciences. Methods such as conceptual analysis, discourse analysis, ethnography and (historical) document analysis enable our students to study both processes of meaning attribution and cultural practices. The PBL (Problem-Based Learning) approach supports both the interdisciplinary character of the programme and its focus on defining and analysing problems. Our conception of culture is relational in the sense that the programme tries to understand the intersections and co-construction of cultural domains such as science and art or media and politics. The key aim of the programme is that students learn to take a well-argued academic position with regard to current societal problems and issues by linking these to relevant historical and contemporary contexts. To be able to do this, they need to develop an understanding of key moments and ideas in the history of Western culture.

Graduates are prepared for a subsequent master's programme in the field of social sciences or humanities or a profession at the bachelor's level.

Contact hours
The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Final qualifications Bachelor Arts and Culture
Upon completion of the BA Arts & Culture, graduates are able to:

A. Knowledge and insight (Dublin Descriptor I)
A1.   Define current societal issues, developments, problems, challenges and debates in Western culture and society.
A2.   Understand core issues and key moments of the intellectual, cultural and social history of modern Western society.
A3.   Demonstrate knowledge of the main ideas, concepts, theoretical debates and methods from philosophy, history, art and literature studies, the qualitative social sciences.
A4.   Analyse art, science, technology, media and politics as cultural phenomena, focusing on artefacts and cultural practices.

B. Applying knowledge and insight (Dublin Descriptor II)
B1.   Recognize and identify differences and similarities in approaches of philosophy, history, literature and art and the qualitative social sciences.
B2.   Integrate knowledge of philosophy, history, art and literature studies, and the qualitative social sciences in an advanced understanding of complex societal issues.
B3.   Address and formulate a research problem, retrieve and/or elicit the appropriate (digital) sources, compile a bibliography, and give critical, narrative and argumentative form to their findings.

B4.   Select and apply methods of humanities and qualitative social science research.
B5.   Do interdisciplinary research under supervision.

C. Formation of a judgement (Dublin descriptor III)
C1.   Analyse current societal issues, problems, challenges and debates, and connect them to their contemporary and historical contexts.
C2.   Develop an argument and take a reasoned position in academic and societal debates.

D. Communication (Dublin Descriptor IV)
D1.   Express themselves adequately in academic English/Dutch, in spoken and written forms.
D2.   Explain their arguments to relevant audiences.

E. Learning skills (Dublin Descriptor V)
E1.   Provide, receive and implement constructive criticism.
E2.   Act as self-regulated learners, who are able to apply their outlook, critical thinking and self-reflective skills to a life-long learning process.
E3.   Collaborate and work towards common goals within heterogeneous and international groups, making use of interpersonal and intercultural skills.

3.1.2 European Studies

The programme European Studies is an interdisciplinary programme that seeks to analyse and make students aware of cultural, economic, legal, political and social issues related to Europe in its widest sense, including the European integration process. The programme is developed out of one core idea: that general societal and political challenges can only be understood when attention is paid to broader socio-cultural contexts. This is particularly relevant when considering European integration.

It is an international programme, taught exclusively in English, using the Problem-Based Learning (PBL) approach. Students take courses and tests in English and, in course years 2 and 3, can opt to study a second language other than English. The programme's international character manifests itself in its content, but also in an international population of students and staff.

The programme aims to prepare students for academic and professional careers in fields where Europe and the European integration process have become an integral part of everyday life. Students are offered courses and skills training courses that aim to familiarise them with some of the main issues and themes critical to the understanding of today's Europe. They are educated to become critical analysts who can frame complex, multifaceted European issues from several disciplinary perspectives, and integrate these different perspectives into well-balanced judgements and positions. In addition, Bachelor ES students become acquainted with important academic, professional and generic skills.

Contact hours
The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Final qualifications Bachelor European Studies
Upon completion of the BA European Studies:

A. Knowledge and insight (Dublin Descriptor I)
BA ES graduates **demonstrate knowledge and understanding** of ideas, concepts, methods, and theoretical debates related to:
A1.   The history, development, and cultural diversity of Europe since the nineteenth century.
A2.   The European integration process, the main European institutions, and important policies and policy making procedures from different disciplinary perspectives.
A3.   Europe's place in the globalizing world.
A4.   The appropriate analytical and methodological frameworks commonly used in the interdisciplinary field of European studies.

B. Applying knowledge and insight (Dublin Descriptor II)
BA ES graduates possess the ability to **apply their knowledge and understanding** to historical and contemporary issues related to the interdisciplinary field of European Studies. They are able to:
B1.   Draw upon knowledge and methods from the interdisciplinary field of European Studies in order to examine European challenges and issues and connect them to their socio-political and historical context.
B2.   Formulate relevant research problems related to the study of Europe.
B3.   Develop and apply an appropriate analytical and methodological framework to address research problems.

C. Formation of a judgement (Dublin descriptor III)
BA ES graduates can use their knowledge and skills to **judge** complex situations in the field of European Studies. They are able to:
C1.   Diagnose academic and societal problems related to the study of Europe, and connect them to their socio-political and historical context.
C2.   Critically use different insights, approaches and methods in order to phrase reasoned judgments in the interdisciplinary field of European Studies.

D. Communication (Dublin Descriptor IV)

BA ES graduates are able to communicate information, ideas, problems and solutions in a constructive and eloquent way to both academic and non-academic audiences. They are able to:

D1. Present effective and convincing arguments in keeping with academic conventions orally.

D2. Present effective and convincing arguments in keeping with academic conventions in writing.

D3. Defend their research findings in keeping with the conventions of the relevant disciplines, through fair and balanced argumentation and taking into account alternative explanations.

D4. Have a basic understanding of another language (beyond their native language and/or their language of study (i.e. English).

E. Learning skills (Dublin Descriptor V)

BA ES graduates have developed the **learning skills** that allow them to continue studying with a high level of autonomy. They are able to:

E1. Identify strengths and weaknesses, and describe a course of action, related to their own generic skills and competences.

E2. Manage their work and time effectively and efficiently.

E3. Actively and constructively work in international teams, by contributing to collective learning processes, and by being able to take up specific responsibilities, such as acting as a chair, proving and receiving feedback, and taking minutes.

E4. Describe a course of action in order to continue their studies at Master level, and to perform a profession requiring a BA-level degree.

3.1.3 Digital Society

The programme Digital Society aims to produce a new generation of socio-technically knowledgeable and engaged humanities and social science graduates. They will be able to critically assess, anticipate and shape the social, political and cultural impacts of digital transformations. They will acquire knowledge from the social sciences and humanities, and also from computer, data and information science. The BA Digital Society seizes the possibilities emerging at the intersection of technology, society, culture and politics.
Students will develop 'interactional expertise' in order to be able to mediate between various relevant social actors (such as policy makers, private companies big and small, civil society organisations, cultural institutions), thus influencing future digital transformations.
Students will learn how to analyse how digital technologies affect practices in three main domains: society, such as (but not only) communication, education, healthcare; culture including media, arts and heritage; and politics, including governance and regulation at local, national and international levels. Studying digital transformations in different societal domains allows for cross-comparison, arriving at a nuanced understanding of digitalisation processes and of future possibilities.

Contact hours
The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Final qualifications Bachelor Digital Society
Upon completion of the BA Digital Society, graduates are able to:

A. Knowledge and insight (Dublin Descriptor I)
A1.   Understand complex and dynamic changes in the relationships between digital technologies, social changes and user practices, and can situate these changes in their relevant historical, political, cultural and organisational contexts.
A2.   Define intellectual, social, ethical, cultural and political issues associated with processes of digitalisation in contemporary society.
A3.   Demonstrate knowledge of the main ideas, concepts, theoretical debates and methods from the humanities and the social sciences that are relevant to understanding processes of digitalisation.

B. Applying knowledge and insight (Dublin Descriptor II)
B1.   Apply their knowledge of the past and present to new and emerging situations, with different digital applications in different social contexts.
B2.   Identify assumptions, imaginaries, promises and fears surrounding digital innovation and implementation.
B3.   Formulate research problems about processes of digitalisation, and identify appropriate methods to address the problems.
B4.   Use their knowledge and understanding about processes of digitalisation to contribute to the creation of a better society.

C. Formation of a judgement (Dublin Descriptor III)
C1.   Analyse ethical, cultural and social consequences of digital developments, and what they mean for different people and groups in society.
C2.   Reflect critically on the validity of claims made by different social actors in relation to the development and consequence of digital solutions.

D. Communication (Dublin Descriptor IV)
D1.   Participate in societal and academic debates about the ethical, cultural, political and social issues raised by digitalisation processes in different contexts, by articulating complex, interdisciplinary information and ideas about how these processes are developed and used.
D2.   Express themselves adequately and appropriately in academic English, orally and in a variety of written forms, depending on the professional context.
D3.   Communicate across disciplinary and professional boundaries, to deepen mutual understanding of the relationships between digital technologies and societal changes.

E. Learning skills (Dublin Descriptor V)

E1.   Engage critically with selection and use of (digital) methods and sources to study the past, present and future.

E2.   Work both individually and collaboratively with people from different backgrounds and cultures, with different interests and goals to formulate a research problem arising from digitalisation processes, identify appropriate sources and methods, and articulate results.

E3.   Continue to learn after graduation about new digitalisation processes and their potential societal implications, drawing on the knowledge, skills and confidence developed during the BA.

Article 3.2   Form of the bachelor's programmes

The programmes are full-time programmes that begin once a year, in September.

Article 3.3   Language of instruction

The choice of the language of instruction is made for each individual programme. In Appendix 1 the reasons for this choice are explicated.

3.3.1 Language of instruction for European Studies and Digital Society

1.   The language of instruction and exams is English.
2.   Dutch, English, French and/or German texts or quotes may be used in course material, teaching and exams.

3.3.2 Language of instruction for Arts and Culture

1.   The language of instruction is English.
2.   Dutch, English, French and/or German texts or quotes may be used in course material, teaching and exams.
3.   The written exams will be offered in both English and Dutch. The student may choose to answer the exam questions (and write the papers and thesis) in English or in Dutch.
4.   In addition to paragraph 1, several modules are explicitly offered in Dutch; for these modules the exam papers are to be written in Dutch. This concerns:
   - the first-year ACU1901 Onderzoeks- en schrijfvaardigheden I.
     If a student wishes to take the Dutch module, the student has to report this to the faculty's Front Office before 1 October of the running academic year. The default registration for ACU1900 (Research and Writing I) will then be changed to ACU1901; this may lead to changes in the student's timetable.
   - the second-year module ACU2901 Onderzoeks- en schrijfvaardigheden II;
   - the third-year modules ACU3016 Onderzoeksvoorstel schrijven and ACU3906 Bachelor Scriptie.
5.   Students who did both Research and Writing I and Research and Writing II in English (ACU1900/2900), must write their research proposal and their Bachelor thesis in English (ACU3015/3905).
6.   Students who did both Onderzoeks- en Schrijfvaardigheden I and Onderzoeks- en Schrijfvaardigheden II in Dutch (ACU1901/2901), must write their research proposal and their Bachelor thesis in Dutch (ACU3016/3906).
7.   Exceptions to paragraphs 5 and 6 are made by the programme directors. They also decide, based on a proposal by the student, on the language for the research proposal and for the Bachelor thesis, for students who do not meet the criteria mentioned in paragraph 5 or 6. Students requesting such an exception must include their former exams in the request to the programme directors.

Article 3.4   Communications and announcement of decisions

1.   Both for communications related to the education and exams, as well as to announce decisions, the Faculty Board, the Board of Examiners and the examiners may at their discretion use either FASoS Student Intranet, the digital learning environment or e-mail via a student's UM account.

2.   Students are expected to regularly check their university e-mail, FASoS Student Intranet and the digital learning environment. Information disseminated via e-mail, FASoS Student Intranet and the digital learning environment will be assumed to be known.

Article 3.5   Study load

The programme has a study load of 180 credits. Each course year has a study load of 60 credits. One credit equals 28 hours of study.

Article 3.6   Content of the programme

3.6.1 Programme content for Arts and Culture

The programme consists of the Elementary phase (article 3.6.1.1) and the Graduation phase (article 3.6.1.2). The final work of the programme is the bachelor thesis.

3.6.1.1 Elementary phase in course year 1 and 2 (semesters 1, 2 and 3)

The elementary phase has a nominal duration of one-and-a-half years. It comprises 96 credits and consists of the following modules:

Year	Period		Code	Title	ECTS	Assess-ment
1	1-3	choose 1 of 2	Paper ACU1900	Research and Writing I	7	grade
			Paper ACU1901	Onderzoeks- en Schrijfvaardigheden I		
	1-5		Skill ACU1506	Mentor Programme	1	E-P-F
	1		Course ACU1000	Apollo and Dionysus	9	grade
			Skill ACU1504	Academic Reading Across Disciplines	4	E-P-F
	2		Course ACU1001	Knowledge and Criticism	9	grade
			Skill ACU1507	Finding Sources	4	E-P-F
	4		Course ACU1002	Disenchantment and Ideology	9	grade
			Skill ACU1508	Doing Conceptual Analysis	4	E-P-F
	5		Course ACU1003	Art and Modernity	9	grade
			Skill ACU1502	Analysing Arts	4	E-P-F

Year	Period		Code	Title	ECTS	Assess-ment
2	1-3	choose 1 of 2	Paper ACU2900	Research and Writing II	9	grade
			Paper ACU2901	Onderzoeks- en Schrijfvaardigheden II		
	1-5		Skill ACU2505	Mentor Programme	1	E-P-F
	1		Course ACU2015	Technological Society	9	grade
			Skill ACU2506	Doing Ethnography	4	E-P-F
	2		Course ACU2001	Cultural Pluralism	9	grade
			Skill ACU2507	Doing Discourse Analysis	4	E-P-F

3.6.1.2 Graduation phase in course years 2 and 3 (semesters 4, 5 and 6)

The graduation phase has a nominal duration of one-and-a-half years and comprises 84 credits.
- In semester 4 and 6 students take courses and skills at FASoS in accordance with the below overview (38 credits) and write their Bachelor thesis (16 credits).
- Semester 5 consists of elective units of study with a total study load of 30 credits. During this semester each student will compile an individual programme. The individual programme may include:
  a. a minor or interfaculty minor offered in the programme (Article 3.8.1);
  b. a study abroad via the faculty's International Relations Office (see Rules and Regulations);
  c. an internship under the supervision of a faculty examiner (Article 3.8.2);
  d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (Article 3.8.3);
  e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.8.4 and Rules and Regulations).

Year	Period		Code	Title	ECTS	Assess-ment
2	4	choose 1 of 3	Course ACU2016	Othering Europe	9	grade
			Course ACU2017	Art, Literature and Technoscience		
			Course ACU2018	Living in a Digital Age		
	4	choose 1 of 3	Skill EUS3508	Research Methods: Advanced Document Analysis	3	E-P-F
			Skill EUS3500	Research Methods: Interviewing		
			Skill ACU2508	Analysing Arts II		
	5	choose 1 of 3	Course ACU2007	Power and Democracy	9	grade
			Course ACU2019	Vulnerable Bodies		
			Course ACU2023	Authority, Expertise and Environmental Change		
	5	choose 1 of 2	Skill ACU2509	Doing Conceptual Analysis II	3	E-P-F
			Skill ACU2510	Doing Discourse Analysis II		
3	1-3			Semester 5: elective units of study	30	P
	1-5		Skill ACU3512	Mentor Programme (not compulsory)	0	E-P-F
	4		Course ACU3014	Doing Research in Arts and Culture	7	grade
		choose 1 of 2	Skill ACU3015	Writing a Research Proposal *	7	E-P-F
			Skill ACU3016	Onderzoeksvoorstel Schrijven *		
	5-6	choose 1 of 2	Thesis ACU3905	Bachelor Thesis *	16	grade
			Thesis ACU3906	Bachelor Scriptie *		

* Depending on whether students write their BA thesis in Dutch or in English, they follow the Dutch or English version of the course Writing a Research Proposal in year 3, period 4.
The result for ACU3015/3016 only remains valid if the thesis ACU3905/3906 is passed in the same academic year!

3.6.2 Programme content for European Studies

The programme consists of modules of course years 1, 2 and 3 with the study load as listed below. The final work of the programme is the Bachelor thesis.

3.6.2.1 Course year 1

Course year 1 comprises 60 credits and consists of the following modules (4 courses and 6 skills):

The graduation phase has a nominal duration of one-and-a-half years and comprises 84 credits.
- In semester 4 and 6 students take courses and skills at FASoS in accordance with the below overview (38 credits) and write their Bachelor thesis (16 credits).
- Semester 5 consists of elective units of study with a total study load of 30 credits. During this semester each student will compile an individual programme. The individual programme may include:
  a. a minor or interfaculty minor offered in the programme (Article 3.8.1);
  b. a study abroad via the faculty's International Relations Office (see Rules and Regulations);
  c. an internship under the supervision of a faculty examiner (Article 3.8.2);
  d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (Article 3.8.3);
  e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.8.4 and Rules and Regulations).

Period	Code	Title	ECTS	Assess-ment
1-5	Skill EUS1510	Language & Professional Skills: Student Support Programme	1	P-F
1	Course EUS1009	Imagining Europe: The Development of European Identities	9	grade
	Skill EUS1010	Research and Study Skills: Research and Writing in European Studies	4	E-P-F
2	Course EUS1011	Ruling Europe: the Making and Unmaking of Political Orders after the French Revolution	9	grade
	Skill EUS1511	Research and Study Skills: Working with Research Problems	4	E-P-F
3	Skill EUS1512	Research and Study Skills: The Academic Workshop I	7	E-P-F
4	Course EUS1012	Constructing Europe: Institutions, Theories and Challenges in EU Politics	9	grade
	Skill EUS1513	Research Skills: Back to the Sources	4	E-P-F
5	Course EUS1015	Globalizing World: Contemporary Issues and Actors in International Relations	9	grade
	Skill EUS1515	Language and Professional Skills: Negotiation Skills	4	E-P-F

* Depending on whether students write their BA thesis in Dutch or in English, they follow the Dutch or English version of the course Writing a Research Proposal in year 3, period 4.
The result for ACU3015/3016 only remains valid if the thesis ACU3905/3906 is passed in the same academic year!

3.6.2.2 Course year 2

Course year 2 comprises 60 credits and consists of the following modules (4 courses and 6 skills):

Period		Code	Title	ECTS	Assess-ment
Research and Study Skills: the Academic Workshop II (consisting of the following 3 skills in period 1, 2 and 3):					
1		Skill EUS2515	Exploring Contemporary Challenges	3	E-P-F
2		Skill EUS2516	Discussing Contemporary Challenges	3	E-P-F
3		Skill EUS2517	Publishing about Contemporary Challenges	7	E-P-F
1-2		Skill	Language & Professional Skills: Second Language	3	grade
1		Course EUS2008	Ordering Europe: the New Autonomous Legal Order	9	grade
2		Course EUS2009	Governing the European Economy: Between Market and State	9	grade
4	choose 1 of 3	Course EUS2010	EU Law II	9	grade
		Course EUS2011	External Relations of the EU		
		Course EUS2012	Diversity in Contemporary Democracies		
		Skill EUS2513	Research methods: Introduction to Qualitative Methods	4	E-P-F
5	choose 1 of 3	Course EUS2013	International Economics and European Integration	9	grade
		Course EUS2014	Policy Domains		
		Course EUS2015	Urban Europe		
		Skill EUS2514	Research Methods: Introduction to Quantitative Methods	4	E-P-F

3.6.2.3 Course year 3

Course year 3 comprises 60 credits and consists of semester 5 and 6.

Semester 5: elective units of study

Each student will compile an individual programme with a total study load of 24 credits. The individual programme may include:
  a. a minor or interfaculty minor offered in the programme (see Article 3.8.1);
  b. a study abroad via the faculty's International Relations Office (see Rules and Regulations);
  c. an internship under the supervision of a faculty examiner (see Article 3.8.2);
  d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (see Article 3.8.3);
  e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.8.4) and Rules and Regulations.

Semester 6 comprises 36 credits and consists of 2 courses, 2 skills and the Bachelor thesis:

Period		Code	Title	ECTS	Assess-ment
3-6		Thesis EUS3900	Bachelor Thesis	12	grade
4	choose 1 of 3	Course EUS3007	Lifting the Iron Curtain: Central and Eastern Europe in the New Europe	9	grade
		Course EUS3021	Social Change, Identity and Collective Action		
		Course ACU2016	Othering Europe		
4	choose 2 of 3	Skill EUS3500	Research Methods: Interviewing	6 (2*3)	E-P-F
		Skill EUS3508	Research Methods: Advanced Document Analysis		
		Skill EUS3502	Research Methods: Survey Research		
5	choose 1 of 4	Course EUS3022	European Diplomacy in the 21st Century	9	grade
		Course EUS3023	Regulating Crisis in the EU		
		Course ACU2007	Power and Democracy		
		Course ACU2023	Authority, Expertise and a Changing Environment		

3.6.3 Programme content for Digital Society

The programme consists of modules of course years 1, 2 and 3 with the study load as listed below. The final work of the programme is the Bachelor thesis.

3.6.3.1 Course year 1

Course year 1 comprises 60 credits and consists of the following modules (5 courses and 6 skills):

Period	Code	Title	ECTS	Assess-ment
1-5	Course DSO1000	Surveillance Society	6	grade
	Skill DSO1500	Mentor Scheme	1	E-P-F
1	Course DSO1001	What is (a) Digital Society?	8	grade
	Skill DSO1502	Making Your Own Online Presence	4	E-P-F
2	Course DSO1002	Digitalisation and Politics	8	grade
	Skill DSO1503	Introduction to Digital Technologies I	4	E-P-F
3	Skill DSO1504	What is Research?	5	grade
4	Course DSO1003	ICT Revolutions: Continuity and Change	8	grade
	Skill DSO1505	Using Digital Sources	4	E-P-F
5	Course DSO1004	Digital Cultures	8	grade
	Skill DSO1506	Introduction to Digital Technologies II	4	E-P-F

3.6.3.2 Course year 2

Course year 2 comprises 60 credits and consists of the following modules (5 courses and 5 skills):

Period	Code	Title	ECTS	Assess-ment
1-5	Skill DSO2501	Mentor Scheme	1	E-P-F
1	Course DSO2001	Making Knowledge	7	grade
	Skill DSO2502	Quantitative Data Analysis	6	grade
2	Course DSO2002	Artificial Society	7	grade
	Skill DSO2503	Maker Cultures	6	grade
3	Course DSO2003	Working with Big Data	5	grade
4	Course DSO2004	The 'Good Life'	7	grade
	Skill DSO2504	Qualitative Research Methods: Foundations and Practices	7	grade
5	Course DSO2005	Regulating the Digital: White Papers and Red Tape	7	grade
	Skill DSO2505	Interdisciplinary Research Design	7	grade

3.6.3.3 Course year 3

Course year 3 comprises 60 credits and consists of the Mentor Scheme, elective units of study (30 ECTS) and the regular programme components (30 ECTS).

Elective units of study (30 ECTS)

Period	Code	Title	ECTS	Assess-ment
1-3		FASoS or UM minor	24-30	
1-3	DSO9020	Study abroad		P
	DSO9900	Internship	max 24	E-P-F
	DSO9010	Literature exam	3-12	grade
4	ACU2017	Art, Literature and Technoscience	9	grade
5	DSO3002	Technology Assessment	6	grade
5	ACU2007	Power and Democracy	9	grade
5	ACU2019	Vulnerable Bodies	9	grade
4-6	RBB****	Marble	18	grade

Each student will compile an individual programme with a total study load of 30 credits, by taking the following components:
a.   a minor or interfaculty minor offered in the programme (see Article 3.8.1;
b.   a study abroad via the faculty's International Relations Office (see Rules and Regulations);
c.   an internship under the supervision of a faculty examiner (max. 24 ECTS, see Article 3.8.2);
d.   a literature exam (max. 12 ECTS, see Article 3.8.3).
e.   If a student, at the end of semester 5 has not obtained the required 30 ECTS, s/he can take the above mentioned elective courses in period 4 and/or 5; credits for Marble are also part of the elective units of study.

A student can also take:
a.   electives offered by another FASoS bachelor;
b.   electives offered outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.8.4) and Rules and Regulations. Please note that this is subject to prior approval by the Board of Examiners!

Regular programme components (30 ECTS)

Period	Code	Title	ECTS	Assess-ment
1-5	Skill DSO3500	Mentor Scheme (not compulsory)	0	
1-2	Skill DSO3501	Preparation for the BA DS Thesis	4	E-P-F
4-6	Thesis DSO3900	Bachelor Thesis	17	grade
4	Course DSO3001	Controversies in Digital Society	9	grade

Article 3.7   Transition rules

If students have not passed a module of their programme that has ceased to exist, transition rules apply. See appendix 2.

Article 3.8   Regulations other options for semester 5

If the study load acquired in semester 5 is more than required, these credits are noted on the list of examination components, but will not be counted towards the study load referred to in Article 3.5. This applies to ECTS attained by following a FASoS or UM minor, a study abroad or a FASoS internship (art. 3.8.1, 3.8.2, 3.8.3).

3.8.1 Minors

1. Within the framework of semester 5 each student in the bachelor may select a minor offered by the faculty (30 credits), with the following restrictions:
   - students in the bachelor European Studies are not allowed to choose the European Studies minor;
   - students in the bachelor Arts and Culture are not allowed to choose the Great Thinkers minor;
2. Within the framework of semester 5, students may also select one of the non-FASoS UM minors.
3. Further regulations for FASoS and UM minors are set forth in section 10 of these regulations. The programme overviews of the faculty minors are listed in appendix 4.

3.8.2 Internship

1. The head of the International Relations Office is assigned to be the faculty's internship coordinator. Students can refer to the head of the International Relations Office for organisational and administrative questions regarding the thesis. At programme level, the academic internship coordinator is responsible for the visibility of the internship in the curriculum, strengthening of ties with internship organisations, and to safeguard transparent internship assessment procedures. Members of the teaching staff act as faculty supervisors.
2. A student who wants to begin an internship needs approval from the faculty supervisor (for the full procedure refer to MyUM). Then an agreement is signed between the internship organisation, the faculty internship coordinator and the student prior to the start of the internship.
3. Within 4 weeks of completing the internship, the student must hand in the internship report to the faculty supervisor.
4. The (registration) procedure and Internship Guide are published on the Student Portal.
5. The minimum duration of an internship is eight weeks (12 credits).
6. The maximum number of credits that can be awarded for an internship is 24.
7. Internships are graded Excellent/Pass/Fail. The faculty registers the result and the name of the internship organisation.

3.8.3 Literature exam

1. A student can take a literature exam as an elective unit of study during semester 5. In a literature exam, a student reviews literature on a research topic that is not covered by the programme content.
2. The student needs prior approval from the literature exam coordinator and the faculty supervisor. The (registration) procedure is published on FASoS Student Intranet.
3. The student must compile a reading list consisting of books, texts and articles for the literature exam, in compliance with the regulations set forth in the Rules and Regulations.
4. The maximum number of credits that can be awarded for (a) literature exam(s) is 12 ECTS.

3.8.4 Components elsewhere in the bachelor (electives outside the faculty, other than study abroad via the International Relations Office)

1. Within the framework of semester 5 - elective units of study (option e) - or within the framework of the flexible bachelor's exam (refer to Article 3.9), a student may, as part of the programme, choose electives offered by another UM faculty, another Dutch university or a foreign university. This is subject to prior approval by the Board of Examiners of the student's own programme and (the Board of Examiners of) the host institution.
2. The Board of Examiners of the student's own programme may withhold the approval referred to in paragraph 1 if, in its judgement, the proposed elective is in terms of content similar to components taken previously by the student and would result in duplication. If elective components overlap in whole or in part, the Board can decide to limit the contribution of these components towards the examination by subtracting credits in proportion to the overlap.
3. If the Board of Examiners of the student's own programme assesses the content and/or level to be insufficient, the board will withhold the approval referred to in paragraph 1.
4. The Board of Examiners will accept a maximum of 3 credits for MUN conferences, Student Forums or any other simulation programme within the framework of semester 5; any additional credits for participation in, or preparation for, such programmes will not be acknowledged (or registered in MyUM either within the programme or as extra-curricular credits).
5. The regulation for these electives is set forth in the Rules and Regulations.

3.8.5 Language courses related to study or internship abroad

Upon the request of a student, the Board of Examiners may acknowledge language courses in semester 5 of the bachelor's programme if it concerns:
*   a language course taken at the University Language Centre in preparation for study abroad or an internship abroad (as mentioned in Articles 3.6.1.2, semester 5, b and c; 3.6.2.3, b and c; and 3.6.3.3, b and c), or
*   a compulsory language course taken during study abroad.

Article 3.9 Flexible bachelor's programme

1. Students may, under certain conditions, formulate their own educational programme, which is different from the educational programme stated in Articles 3.6.1, 3.6.2, or 3.6.3. The composition of such a flexible programme must be approved beforehand by the Board of Examiners.
2. The flexible bachelor's programme has a study load of 180 credits.
3. The Board of Examiners will normally decide whether to grant permission for the student's request within four weeks after it receives the proposal. The timespan for approval depends on staff availability.
4. In granting the permission, the Board of Examiners will indicate which programme offered by the faculty will include the programme formulated by the student for purposes of the Education and Examination Regulations.
5. The procedure and requirements, as well as the composition of the flexible bachelor's programme are listed in Part II, article 2 of the FASoS Rules and Regulations.

Article 3.10 Honours programme

1. The best performing students in the programme are offered the opportunity to participate in the honours programme, which includes a faculty component (20 credits) and a university wide component (5 credits), the Honours+ programme. The faculty component consists of a varying number of honours seminars offered by senior staff members, from which the students can choose. The faculty component runs in year 2 (semester 4) and 3 (semester 6) of the curriculum; Honours+ only in year 2.

2. The credits earned in the honours programme are added to the study load referred to in article 3.5, and are registered as part of the programme.
3. Only students who fulfil the following criteria are invited to participate in the honours programme:
   - A GPA at the end of year 1, based on 60 credits without resits, that belongs to the top 5% of GPAs obtained by the students of the study programme in the same year.
   - A letter of motivation addressed to the BA Excellence Coordinator.
4. The Bachelor Excellence Coordinator is responsible for the organization of the selection process, and makes the final selection of students admitted to the honours programme. The Bachelor Excellence Coordinator allocates the students to the available honours seminars. In special circumstances, the coordinator can deviate from the criteria mentioned in art. 3.10.3.
5. Students who successfully complete the honours programme receive a special certificate, as described in article 6.5.

Article 3.11 Maastricht Research-Based Learning (MaRBLe)

1. For selected students of the BA European Studies and BA Digital Society, the programme includes a research-based course – a so-called MaRBLe project – in semester 6. Each year a varying number of MaRBLe projects is offered, from which the students can choose.
2. MaRBLe has a study load of 18 credits.
3. The credits earned by students in the bachelor's programmes European Studies and Digital Society who have completed a Marble project, are part of the study load referred to in article 3.5.
   - For students in the bachelor's programme Digital Society, MaRBLe replaces the 3.4 course DSO3001 Controversies in Digital Society; the remaining 9 credits are automatically accepted in the elective units of study of semester 5. The period 1-2 course Preparation for the BA DS thesis (DSO3501, 4 EC) remains compulsory.
   - For students in the bachelor's programme European Studies, MaRBLe replaces the content courses in the 4th and 5th period in the 3rd year.
3. Students who belong to the best 25% of their cohort, based on their GPA and appropriate amount of credits earned in the period prior to the moment of selection, are invited to participate in a Marble project. Students who have earned a GPA of 7.0 or higher in the period prior to the moment of selection based on the appropriate amount of credits, are also eligible for admission. They should address a letter of motivation to the Bachelor Excellence Coordinator.
4. The Bachelor Excellence Coordinator is responsible for the organization of the selection process and makes the final selection of students admitted to the Marble programme. The Bachelor Excellence Coordinator allocates the students to the available Marble projects. In special circumstances, the coordinator can deviate from the criteria mentioned in art. 3.11.3.
5. Students who successfully complete the Marble programme receive a special certificate, based on the model adopted by the Executive Board of the university.
6. Students having started MaRBLe including thesis in the academic year 2021/2022 but have not yet successfully finished their thesis before the start of academic year 2022/2023:
   - can finish their thesis according to the MaRBLe regulations in 2021/2022 – OR;
   - can opt to follow the regular thesis trajectory in the 6th semester in 2022/2023 – OR;
   - can contact the Programme Director to see if an individual arrangement is most applicable to finish the thesis.

Article 3.12 Examination of the programme

3.12.1 Arts and Culture
The programme's examination consists of the components of the elementary phase (96 credits as mentioned in Article 3.6.1.1) and of the graduation phase (84 credits as mentioned in Article 3.6.1.2).

3.12.2 Examination European Studies

The programme's examination consists of the components of course year 1, 2 and 3 (each 60 credits, as mentioned in Articles 3.6.2.1/3.6.2.2/3.6.2.3).

3.12.3 Examination Digital Society

The programme's examination consists of the components of course year 1, 2 and 3 (each 60 credits). The composition of years 1, 2 and 3 are listed in articles 3.6.3.1, 3.6.3.2 and 3.6.3.3.

SECTION 4   EDUCATION

Article 4.1   Courses, composition and actual design

1. For the programme components, modules are given with the study load stated in the programme overviews of Article 3.6.
2. The education is given in forms such as classes, study groups, practical training, lectures and individual supervision.
3. The Global Year Schedule of the programme and the electronic learning environment indicate the days on which the student should be available for group meetings, lectures, and other educational activities.
4. The Student Portal and the electronic learning environment, show the details of the assessment for the courses the student is registered for.
5. The timetable shows the details (time and location) of the education and collective (MECC) exams the student is registered for.

Article 4.2   Prior knowledge and entrance requirements

1. The student is expected to follow the chronological order of the consecutive course years, i.e. take the education and exams of course year 2 before participating in the education and exams of course year 3.
2. The student may only participate in the study abroad (in course year 3, semester 5) after having passed all 60 credits of course year 1.

Article 4.3   Course registration

1. To participate in a programme module the student must register for that module on the Student Portal; this is called course registration. Course registration includes registration for the first exam sitting of the module.
2. Course registration terms are published on FASoS Student Intranet; during these terms the student can register and deregister for modules.
3. Further provisions are listed in the Course registration regulation 2022/2023 on FASoS Student Intranet.

Article 4.4   Attendance and participation

1. Students are expected to attend 100% of, and actively participate in, all meetings organised in a module.
2. Some meetings (e.g. presentations) may be marked as compulsory; more information will be provided via Canvas for the modules to which this applies.
3. The assessment of participation is explained in the Rules and Regulations.

Article 4.5   Registration procedure for modules with limited capacity

Some modules may have a limited student enrolment capacity. If a course has a limited capacity this will be indicated in the Course registration regulation 2022/2023. It may apply to elective courses in course years 2 and 3 of the Bachelor in European Studies, where students choose one of the offered elective courses per period (refer to Article 3.6.3), but also to (modules of) the minors.

SECTION 5   ASSESSMENT

Article 5.1   General

1. During the module, the extent to which students have successfully achieved the stated learning objectives will be formally assessed.
2. The course book in the electronic learning environment describes the requirements a student must meet to pass the module and the criteria on which the student is assessed.

Article 5.2   Assessment

1. The exam is evaluated by means of a numerical grade or by an excellent/pass/fail score.
2. Grades are awarded with full and half marks, on a scale of 1 to 10. An explanation of the Dutch grading scale is set forth in the Rules and Regulations.
3. The student passes the module if the final mark is 6.0 or higher, or at least a pass.
4. Any exam taken by a student who was not registered for the module, but who nonetheless took the exam, will be declared invalid and no result will be registered.

Article 5.2.1   Calculation of the final mark and No Grade
1. If a module exam consists of several questions, the final mark will be the average of the marks of the separate questions. This can be a weighed or unweighted average.
2. If the calculation of the final grade leads to a grade that is not a whole (x.0) or half mark (x.5) as defined in paragraph 2 of article 5.2, the final grade is calculated by rounding up or down arithmetically:
   - marks from x.25 to x.74 are rounded to the half mark x.5;
   - marks from x.75 to (x+1).24 are rounded to the whole mark (x+1).0.
3. In case the student was registered for a module exam but did not take all required parts of the exam, a 'No Grade' will be registered for the module.
4. If the calculation of the exam grade is the (weighted) average of partial exam results, this calculation could lead to a pass or passing grade even though not all requirements for passing the module (as set forth in article 5.1 paragraph 2) are met. In this case a 'No Grade' will be registered for the module.
5. If different or additional regulations apply, the course book will specify these regulations.

Article 5.3   Sequence of exams

In principle, education and exams of course year 3 are for third-year students. Any student who still needs to pass first- or second-year exams in a certain period, must do so before taking the exams for course year 3.

Article 5.4   Scheduling and frequency of exams

1. A student can take exams twice per academic year on dates and times to be determined by the Faculty Board: once during or directly after the course period (first exam sitting) and once during the course of the academic year (resit option).
2. A student can only retake an examination of a module that was not passed.
3. Exam dates are published in the Exam Schedules on FASoS Student Intranet. In case of collective (MECC/Testvision) exams, further details - time and location - will be listed in the Time Table. Further details of partial exams are listed on the Canvas course page, in the electronic learning environment.
4. In exceptional cases, the Board of Examiners can decide that an exam may be taken at a different date and time than determined in accordance with the first paragraph.
5. Modification of exam dates does not take place in the last eight weeks prior to the initial exam date. In case of modifications in collective (MECC) exams, the Time Table will show theupdated exam details.

Article 5.5   Registration for exams: first sitting and resit

1. A student who registers for a module (refer to Article 4.3) is automatically registered for the exam of that module (first sitting).
2. A student who is entitled to take a module's exam, but did not pass the exam in the first sit will be registered for the resit exam by the faculty.
3. Further details including (de)registration periods and deadlines are listed the Course registration regulation on FASoS Student Intranet.

Article 5.6   Exam format

1. In principle, module exams are written.
2. Written exams include exams at an allocated exam location (e.g. MECC), take-home exams, exams in the form of papers/essays, and exams taken on a computer and a portfolio. The following applies:
    - For written exams at an allocated exam location, the Rules of Procedure for Examinationsapply. They have been adopted to provide students with equal opportunities and proper conditions for taking exams.
    - All written assignments, take home exams and papers, including the programme's final work, must be submitted electronically before the set deadline. Assignments and papers that are submitted too late will not be accepted.
    - The guidelines for written assignments and papers that are included in the course book are part of these regulations.
    - If an assignment is written by multiple students, each student can be evaluated individually based on the contribution explicitly made by that student.
    - The final work of the programme (i.e. the Bachelor thesis) will be evaluated by at least two examiners (the supervisor and a second examiner). The requirements for the Bachelor thesis are set forth in the respective course book/course manual in the electronic learning environment.
3. Oral exams are taken only by one person at a time, unless the Board of Examiners decides otherwise. The following applies:
    - An examiner shall give an oral exam in the presence of a teaching staff member (second examiner), unless the Board of Examiners has decided otherwise.
    - Oral exams shall take place in public, unless the Board of Examiners decides otherwise in a special case or unless the student objects to this.
4. A responsible examiner can decide that attendance will be part of the assessment of participation as stated in article 4.4.
5. If the number of students is small, the responsible examiner can decide that an exam will have a different form than indicated in the course book. The examiner will announce any such decision no later than two weeks before the scheduled exam date.
6. If different or additional regulations apply, the course book will specify this regulation.
7. For the purpose of creating equal opportunities the Board of Examiners can decide to adopt and apply individual exam arrangements suited to the individual situation of the student with disabilities. The Board can apply such an arrangement after having received the request from the Disability Support Office. The Board of Examiners ensures that the allowed adaptations of the exam format are in line with the generic requirements to pass the modules and to graduate.

Article 5.7   Determination and announcement of exam result

1. The Board of Examiners determines the standards for assessing each exam format. The standards are included in the Rules and Regulations.
2. The responsible examiner will determine the result of a module exam and provide the Exam Administration with the necessary information to apprise the student of the result within 13 working days of the date on which it was taken, not counting that day.
3. The Exam Administration will publish the results of the module exam on MyUM within 15 working days of the date on which it was taken, not counting that day.

4. The responsible examiner will determine the result of the final work and provide the Exam Administration with the necessary information to apprise the student of the result within 16 working days of the submission deadline, not counting that day.
5. The Exam Administration will publish the result of the final work on MyUM within 18 working days of the submission deadline, not counting that day.
6. The responsible examiner will determine the result of an oral exam and inform the student and the Exam Administration within 24 hours after it is taken. If more than one student takes the same exam, one after the other, this period may be extended by up to five working days. The Exam Administration will publish the result of the oral exam on MyUM within two working days after receipt of the result.

Article 5.8   Right of inspection

1. Within 10 working days of the date on which the result of a written exam (including a computer-based exam) is announced, not counting that day, the student may, upon request, inspect their evaluated work.
2. The responsible examiner is responsible for the inspection. The examiner may organise an open officehour or make individual arrangements with students who ask for a further explanation of theassessment of their exams. The manner in which the examiner organises this inspection is indicated in the course pages on EleUM.
3. A student may ask the responsible examiner to explain and/or reconsider the result. Such a request will not suspend the period for lodging an appeal, referred to in Article 8.5.
4. Within the period referred to in paragraph 1, any interested party may, upon request, inspect the questions and assignments for the written exam and, if possible, the standards on which its assessment was based.

Article 5.9   Period of validity

1. Exams which have been passed are valid for an unlimited period.
2. Contrary to the above, the Board of Examiners may require the student to take an additional or replacement exam or exam component for an exam which was passed more than six years ago if the student's knowledge or insight that was examined is demonstrably outdated or the skills that were examined are demonstrably outdated.
3. The passing result for the third year skill ACU3015 Writing a Research Proposal / ACU3016 Onderzoeksvoorstel schrijven, in the bachelor Arts and Culture, only remains valid if the Bachelor thesis is successfully completed in the same academic year. A student who, until the start of 2022-2023, has not successfully completed the Bachelor thesis, will be required to again take and pass the skill ACU3015 / ACU3016.
4. Partial results or sub-tests and assignments that were passed within a module that was not completed successfully (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book.

Article 5.10   Retention period for exams

1. The exercises, answers and the evaluated work of the written exams will be retained in paper or digital form for two years after the exam result is determined.
2. The final work and its assessment form will be kept for at least seven years after the evaluation.

Article 5.11   Exemption

1. The Board of Examiners may, at a student's request and having heard the relevant examiner, grant the student an exemption from taking an exam upon demonstration of:
   a. A previously passed exam at a university or university of applied sciences that was similar in terms of content and level, or
   b. Previously gained sufficient knowledge and skills relevant to the exam concerned, either throughwork or professional experience.
2. An exemption may only pertain to an entire module and not to a component thereof.
3. At most, 60 credits for the programme may be earned based on the exemptions granted.

4. The final work for the bachelor's programme is excluded from this exemption option.
5. The Board of Examiners will not grant an exemption based on any exam a student passed outside the programme during any period in which the student was barred by the Board of Examiners from taking exams for the programme because of fraud and/or plagiarism.
6. The same period of validity applies to exemptions as to examination results.

Article 5.12   Fraud

1. 'Fraud', including plagiarism, means actions or omissions by a student that make it impossible in whole or in part to properly evaluate knowledge, understanding and skills.
2. 'Plagiarism' means the presentation of ideas or words from one's own or someone else's sources without proper acknowledgment of the sources.
3. If the Board of Examiners determines that a student has engaged in fraud with respect to an exam or exam component, they can take appropriate measures.
4. In serious cases of fraud, the Board of Examiners can propose to UM's Executive Board that the student(s) concerned be permanently deregistered from the programme, and/or to revoke a FASoS Bachelor's or Master's degree that was already granted, and/or to exclude the student from further admission to one of the FASoS bachelor's or master's programmes.
5. Further provisions about what constitutes fraud and which disciplinary measures the Board of Examiners can impose are set forth in the Rules and Regulations.

Article 5.13   Invalid exam

If an exam involves irregularities that make it impossible to accurately assess the candidate's knowledge, insight and skills, the Board of Examiners may declare the exam invalid for both the examinee and a group of examinees.

Article 5.14   Unsuitability (Iudicium Abeundi)

1. In exceptional cases and after careful consideration of the interests involved, the Board of Examiners or the Dean/the Faculty Board may ask the Executive Board to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through their behaviour or opinions ventured, has demonstrated their unsuitability for the practice of one or more professions for which they are trained by the programme, or, as the case may be, for the practical preparation for the practice of the profession.
The dean/the Faculty Board, the Board of Examiners and the Executive Board will reach a decision in accordance with the Iudicium Abeundi Protocol adopted by the Dutch Federation of University Medical Centres on 1 November 2010.
2. The relevant clauses of Maastricht University's Enrolment Provisions apply.

SECTION 6   FINAL EXAMINATION

Article 6.1   Final examination

1. The Board of Examiners determines the result and date of the examination and issues the certificate referred to in Article 6.3 as soon as a student has satisfied the requirements for the examination programme.
2. Prior to determining the result of the examination, the Board of Examiners may conduct their own investigation of the student's knowledge regarding one or more components or aspects of the programme.
3. To pass the examination, a student must have passed all components.
4. To pass the examination and receive the certificate, a student must also have been registered for the programme during the period in which the exams were taken.
5. A certificate may only be issued after it has been shown that a student has satisfied all the obligations, including paying the tuition fees.
6. The last day of the month in which a student satisfied all the examination obligations will be considered the examination date (graduation date).
7. A student who is close to passing the examination may, stating reasons, ask the Board of Examiners not to determine the result of the examination yet. This request must be submitted at least one month before the final assignment is turned in or the final exam is taken. The Board of Examiners will always grant the request if:
    * the student is selected by the faculty for a double degree, an extra-curricular internship, or
    * the student holds or will hold a board position for which at least nine months of financial support is awarded from the Profileringsfonds, or if the student holds or will hold an 'INKOM' board position.

Article 6.2   Degree

The student who has passed the examination of a bachelor's programme will be awarded the degree 'Bachelor of Arts'.

Article 6.3   Certificate and statements

1. As proof that the examination was passed, the Board of Examiners will issue a certificate after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for presenting the certificate have been met. The certificate is based on the model adopted by UM's Executive Board. One certificate will be issued per programme, even if the student completes several programmes.
2. The certificate that the examination has been passed also indicates:
    a.   the name of the institution;
    b.   the name of the programme;
    c.   the examination components;
    d.   the degree awarded;
    e.   the date on which the programme was most recently accredited or was subjected to the new programme test.
3. Students who are entitled to be issued a certificate may, stating reasons, ask the Board of Examiners not to do this yet (pursuant to Article 6.1, paragraph 7).
4. The certificate is signed by the chair of the Board of Examiners and the faculty Dean.
5. The certificate is awarded in public, unless the Board of Examiners decides otherwise in exceptional cases.
6. The certificate includes a list of the examination components, the 'List of Exam Subjects'.
7. The Board of Examiners includes a 'Diploma Supplement' as referred to in Article 7.11(4) of the Act with the certificate. This diploma supplement is based on the model adopted by UM's Executive Board, which is in compliance with the agreed European standard format.
8. The Board of Examiners may award the 'Cum Laude'. The criteria for graduating with the designation Cum Laude are listed in the Rules and Regulations.

9. Students who have passed more than one exam and who cannot be issued a certificate will, upon request, receive a statement issued by the Board of Examiners that at least indicates the exams that they passed.

Article 6.4   Grade point average (GPA)

A student can ask the Office of Student Affairs to provide a transcript that includes the GPA earned in the programme; this GPA provides a refleetion of the student's academic performance. The GPA is not listed on the certificate, the attached diploma supplement or the List of Exam Subjects. The criteria for the calculation of the GPA are listed in the Rules and Regulations.

Article 6.5   Honours programme certificate

1. As proof that a student successfully completed the honours programme referred to in Article 3.10, a separate certificate indicating this, will be issued in addition to the one referred to in Article 6.3. The separate certificate is based on the model adopted by UM's Executive Board.
2. The components and credits of the honours programme are listed on the 'List of Exam Subjects' attached to the Certificate of the programme's examination.
3. The Board of Examiners decides whether a student has satisfied all the specific requirements of the honours programme.

SECTION 7   STUDY GUIDANCE

Article 7.1   Study progress administration

The faculty will record the students' individual study results and make them available through MyUM. A student can ask the Office of Student Affairs for a certified printed copy of results.

Article 7.2   Study guidance

Study guidance is offered in various ways, both by the faculty (e.g. student advisers) and by the university (e.g. student deans, psychologists). The faculty guidance is set forth in this article.

1. The faculty will provide an introduction and study guidance for the student registered for the programme, which also includes orientating them about possible study paths within and outside the study programme.
2. The study guidance includes:
    a. an introduction in the week preceding semester 1 of the first academic year;
    b. group and individual advice on possible study paths in and outside the programme, partly with a view to informing the student about the professional options after completing the programme and opportunities for immediately entering the labour market after obtaining the bachelor's degree;
    c. group and individual advice on study skills, study planning and choices for continuing study paths;
    d. offering referrals and help if students experience problems during their studies;
    e. offering referrals for a more appropriate study programme to the student who deregisters for the programme before 1 February of the year of initial registration;
    f. giving a recommendation that may be binding or not about the continuation of the studies.

Article 7.3   Study advice for the propaedeutic phase

At the end of the first year of registration in the propaedeutic phase of the bachelor's programme, study advice is issued to each student by, or on behalf of, the Faculty Board regarding continuation of the programme.

Article 7.4   Binding Study Advice (BSA)

1. If the advice referred to in Article 7.3 is negative, the advice entails a rejection for the programme.
2. The negative advice referred to in paragraph 1 is binding and means that the student cannot register for that programme for the next six academic years.
3. Students who apply to deregister before 1 February of the first year of registration will not be issued with a study advice as referred to in paragraph one. If a student re-registers in a subsequent academic year, the advice referred to in paragraph 1 will be issued in that next academic year based on the credits obtained for course year 1 in accordance with the regulation applicable to that year.
4. Before a negative BSA is issued, the student will be given the opportunity to be heard.

Article 7.5   Standard for the BSA

1. At the end of the first year of registration for a full-time bachelor's programme, a student must have earned at least 42 credits for course year 1.
2. When determining the number of credits obtained as referred to in paragraph one, all credits obtained for course year 1 are included, except those for exemptions.

Article 7.6   Procedure for BSA

1. Every student in the first year of enrolment in the programme will receive several warnings about the binding study advice.

2. During the faculty introduction and in November, the Board of Examiners will inform the first-year student of the existence of the BSA and the related procedures.
3. No later than in March, the Board of Examiners will give each student a status report abouttheir study results and a written letter that may include a warning.
4. No later than in August of the first academic year, the Faculty Board will give a BSA to a student, as referred to in Article 7.3.
5. The student meriting negative study advice is given written notice that the Faculty board intends to issue this advice. Before a negative BSA is issued, the student will begiven the opportunity to be heard. The student will be informed of this in a letter sent in May/June or in August, as explained in paragraph 6.
6. The following time schedule applies:
   • If at the end of May or beginning of June it is already clear that a student meets the standard of the BSA, the Faculty Board will give a written positive BSA, which means the student can continue the programme.
   • If at the end of May or beginning of June it is already clear that a student can no longer meet the standard before the end of that academic year, the Faculty Board will inform the student that a negative BSA is merited and that the Faculty Board intends to issue this advice. That student may report for a hearing in June.
   • In August, at the end of course year 1, the student who did not receive a Positive or Negative BSA in May/June will receive a written positive BSA, or the letter concerning meriting a negative BSA; the latter may apply for a hearing in August.
7. The student adviser is informed which students merit negative binding study advice. The student adviser may, upon request or otherwise, make a recommendation to the Faculty Board.
8. After the student has been heard, the Faculty Board will determine whether to issue the negative BSA to the student or to grant dispensation from the negative BSA.
9. The student will receive written notice of the BSA decision by 31 August.
10. An appeal against the BSA decision may be lodged with UM's Complaints Service Point within six weeks of the date on which the decision was announced, not counting that day.

Article 7.7   Personal circumstances and BSA

1. At the student's request, the Faculty Board will take personal circumstances referred to in paragraph 2 of this article into account when deciding to issue a BSA.
2. Personal circumstances that may be considered include;
   a. illness on the part of the student;
   b. physical, sensory or other impairments suffered by the student;
   c. pregnancy on the part of the student;
   d. special family circumstances;
   e. the status of a top-class sportsman or sportswoman (Topsport Limburg or NOC*NSF statement required);
   f. administrative activities as referred to in Article 2.1(1) under (e), (f) and (g) of the Implementation Decree for the Act 2008 [Uitvoeringsbesluit WHW 2008];
   g. other personal circumstances, not mentioned in paragraphs a to f, that, if not taken into account by the faculty board, would lead to manifestly unreasonable results.
3. To ensure that the student receives the best possible support, the student must notify thestudent adviser of the personal circumstances as soon as possible.
4. The decision referred to in paragraph 1 of this article will also be based on the student's study behaviour, agreements and/or study plan made with the student advisor, the time at which the personal circumstances were reported and the study results achieved at the end of the first year of study.

SECTION 8   TRANSITIONAL AND FINAL PROVISIONS

Article 8.1   Amendments

1.   Amendments to these regulations may be adopted in a separate decision by the Faculty Board, after advice and/or consent from the educational programme committee and the Faculty Council.
2.   An amendment to these regulations will not pertain to the current academic year, unless the interests of the students will not reasonably be harmed as a result.
3.   In addition, amendments may not affect, to a student's detriment, a decision regarding a student which has been taken by the Board of Examiners pursuant to these regulations.

Article 8.2   Notice

1.   The Faculty Board ensures that proper notice will be given of these regulations, to the FASoS Rules and Regulations adopted by the Board of Examiners, and any changes to these regulations by, for example, placing such notice on FASoS Student Intranet.
2.   Any interested party may obtain a copy of the documents referred to in paragraph 1 from the Faculty Office.

Article 8.3   Evaluation

The Faculty Board will ensure that the education and student workload of the programmes are regularly evaluated on course and programme level.
Evaluation of education will be performed in qualitative and/or quantitative ways, in order to fulfil both a signalling function and to gain deeper insight in all aspects of educational quality. The manner and frequency in which the data is collected and evaluated, depends on the design and types of teaching activities, as well as the number of students, in order to maintain the quality and reliability of the evaluation.

Article 8.4   Unforeseen cases/Hardship clause

1.   In cases not covered or not clearly covered by these regulations, decisions are taken by or on behalf of the Faculty Board, after it has consulted with the Board of Examiners.
2.   In individual cases in which application of the Education and Examination Regulations, except for the study advice rules, would lead to manifestly unreasonable results, the Board of Examiners can deviate from the stated regulations in the student's favour.

Article 8.5   Right of appeal

Within six weeks after the date that the decision was announced, the party concerned may appeal this decision to UM's Complaints Service Point.

The appeal must be signed, must include a date and the name and address of the party lodging the appeal, must indicate the grounds for the appeal and, if possible, must include a copy of the decision being appealed.

In the FASoS Rules and Regulations the procedures for inspection, explanation and appeal of exams are explained. An elaborate explanation of these procedures can also be found on FASoS Student Intranet.

Article 8.6   Effective date

This set of regulations will come into force on 1 September 2022 and will apply to academic year 2022/2023.

Adopted by the Faculty Board on 22 June 2022.

SECTION 9   FASoS PRE-MASTER'S PROGRAMMES

Article 9.1   Pre-master's programme

Applicants who have successfully completed a relevant bachelor's degree at a university of applied sciences or applicants with BA or BSc in a discipline outside the field of studies and/or who have no previous experience in studying subjects of the specific FASoS master's programme may be encouraged to apply for, or may request admission to, its pre-master's programme.
The general provisions of section 1 fully apply.

The students in the pre-master's programme will be granted admission to the related FASoS master's programme after successful completion of its pre-master's programme.

Article 9.2   Admission to the pre-master's programme

The regulations for admission, application and eligibility for the pre-master's programmes are set forth in the FASoS Master's programmes Education and Examination Regulations.

Article 9.3   Courses, composition and actual design of the pre-master's programme

The Pre-master's programme is composed of key courses taken from the FASoS bachelor's and FASoS minor programmes and allows students to gain essential foundations in the field to prepare them for the master's programme. Detailed programme overviews are listed in Appendix 3.
In addition, the provisions of article 3.2, 3.3 and 3.4 apply.

As for the programme components: the modules and their study load are stated in the programme overviews in Appendix 3.

Article 9.4   Study load

FASoS pre-master's programmes have a study load of 60 credits.

Article 9.5   Language of instruction and exams in pre-master's programmes

The provisions of article 3.3.2 apply to the pre-master's programme 'Arts and Heritage'.
Dutch speaking students may indicate per course, whether they opt for Dutch or English as the language in which they take the exam. Students have to indicate their preference of examination language in the first week of the related course period. In case the student fails to timely communicate the preference of examination language for a course, the exam will be taken in English, with the exception of papers.
The provisions of article 3.3.1 apply to all other pre-master's programmes.

Article 9.6   Attendance and participation

For attendance and participation article 4.4 applies.

Article 9.7   Assessment

All articles of Section 5 Assessment apply to the pre-master's programmes, with the exception of article 5.3 Order of exams.

Article 9.8   Results – Certificate

The faculty will list the results of the student participating in the Pre-master's or minor programme. The student will be issued a transcript with the results for the programme modules.

Article 9.9   Grade point average (GPA)

Article 6.4 applies.

Article 9.10   Study progress administration and Study guidance

Articles 7.1 and 7.2 apply.

Article 9.11   Transitional and final provisions

The transitional and final provisions of section 8 apply.

SECTION 10 FASoS MINOR PROGRAMMES

Article 10.1   Minor programme

UM faculties offer several minor programmes that students can follow during their bachelor´s programme; these UM minors run from September until January. All FASoS minors are UM minors. The general provisions of section 1 fully apply.

Article 10.2   Courses, composition and actual design of the minor programme

For some minors it is compulsory to follow all modules of the minor programme, for others this is not mandatory. Students are recommended, however, to take all courses offered within a minor in order to fully benefit from the coherent educational offer.

The complete list of minors on offer, including more information on the content and modules of the minors, is listed on the UM website (also available via FASoS Study Information).
Detailed programme overviews of all FASoS minor programmes are listed in Appendix 4.
In addition, the provisions of article 3.4 apply.

Article 10.3   Study load

FASoS minors have a study load of 30 credits. UM minors have a study load of 24-30 ECTS. The minor programme runs over the first semester (periods 1-3). The education spans 20 weeks.

Article 10.4   Transcript and acknowledgement

The modules of the minor and their results are listed on the student's transcript.

The UM minors will be acknowledged as such on the student's transcript after the student has passed 24 credits within the minor.

Article 10.5   Language of instruction and exams in minor programmes

The provisions of article 3.3.2 apply to the minor programmes 'Arts and Heritage' and 'Kunst, Cultuur en Musea'. Dutch speaking students may indicate per course, whether they opt for Dutch or English as examination language. Students have to indicate their preference of examination language in the first week of the related course period. In case the student fails to timely communicate the preference of examination language for a course, the exam will be taken in English, with the exception of papers. The provisions of article 3.3.1 apply to all other minor programmes.

Article 10.6   Attendance and participation

For attendance and participation, article 4.4 applies.

Article 10.7   Assessment

All articles of Section 5 Assessment apply to the minor programmes.

Article 10.8   Results – Certificate

Minor students receive a certificate after successfully completing the minor programme.

Article 10.9   Transitional and final provisions

The transitional and final provisions of section 8 apply.

Appendix 1   Choice for language of instruction of the programme

BA Arts and Culture

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Bachelor *Arts and Culture* teaching is conducted in English. Written examinations as well as academic writing skills are also provided in Dutch. This guarantees the quality of education, because:

- The content of the programme has an international orientation and focus because it focuses on Western culture and society (Europe and North America) and its historical roots starting with Antiquity. In doing so, we also study global interactions crucial for the development of Western cultures. Topics with a specific focus on Dutch culture are part of the curriculum, but are always addressed in connection to broader developments in Western culture.

- We offer academic writing courses in Dutch since this allows students to write the final thesis in Dutch on a topic with a local/regional/national focus that qualifies them for the Dutch/Flemish job markets. In this way, we train students who opt for this, in using Dutch as an academic language. While we are committed to professionalizing the training for writing in (academic) English, we also do so for Dutch, for instance by offering the support of an academic writing coach.

- The academic community is internationally-oriented and the staff is international. The Bachelor *Arts and Culture* is taught by a dedicated, international group of academics, with differing disciplinary backgrounds. Likewise, the student body is highly international. The PBL groups benefit from a common international language that facilitates the development of inter-cultural and inter-personal skills. Speaking English in tutorial groups from the start, can help to ease the transition into working with English as an academic language at the beginning of their studies, and thus creates the foundation for international collaboration and exchange. Students as well as staff regularly participate in international exchange programmes.

- The labour market demand is both nationally and internationally oriented (English and Dutch) Many graduates pursue a Master degree abroad or in the Netherlands in related areas. Alumni can be found in a wide range of social cultural and political institutions in the Netherlands (e.g. Dutch municipalities, provinces or ministries) as well as abroad (e.g. international NGOs or cultural institutions). These positions require adequate functioning in multidisciplinary, international and intercultural teams. To do so, our graduates need a number of international and inter-cultural competences, including communicating, learning and development, and working with others. Our students who write in Dutch will be well-qualified to work in a professional work environment in the Netherlands and Flanders, using Dutch as their main language, but with a demonstrated ability to communicate in fluent English as an important asset.

- The student intake and current population is internationally diverse, with over two thirds of the student population coming from outside of the Netherlands. Due to this international environment, English serves as the common language for our students.

BA European Studies

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Bachelor European Studies teaching and examinations are conducted in English. This guarantees the quality of education, because:

- The content of the programme has an international orientation and focus because the cultural, historical, political and social aspects of Europe and the ongoing European integration process is at the centre of attention. Additionally, the programme covers the international developments both in the European Union and in a wider, global context.

- The academic community is internationally oriented and the staff is international. The BA ES is taught by a dedicated, international group of academics, with differing disciplinary backgrounds. Staff originates from several countries, including Austria, Bulgaria, Spain, the Netherlands, Belgium, the UK and the US. Teaching takes place in an international classroom, where the language of instruction is English. All students have the possibility to participate in international exchange in the free fifth semester.

- The labour market demand is internationally oriented (English speaking). Alumni pursue an international Master programme or can be found in international institutes and corporations in the Netherlands, Brussels and beyond. Therefore, our graduates require the ability to deal with multi-dimensional issues and problems in an international setting. The European Personnel Service Office (EPSO), the body that principally deals with the selection of staff for EU institutions, states that applicants will be tested on skills and knowledge. It also assesses them on a number of competences, including communicating, learning and development, and working with others.

- The student intake and current population is internationally divers and English is the common language. The BA European Studies on average has an intake each year of more than 40 different nationalities, and about 70-80% of the students are non-Dutch.

BA Digital Society

Teaching and examinations will be conducted in English due to the specific educational nature and profile of the BA Digital Society. Based on the student intake of other BA programmes at UM, we expect the student population to be internationally diverse, with English as the common language. The programme promotes international and global perspectives.

The choice for English as the language of instruction is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act, article 7.2. This choice contributes to the employability of graduates, and to their opportunities for postgraduate study in the Netherlands and elsewhere. The choice of English guarantees the quality of education, because:
- The content of the program has an international orientation and focus because the cultural, historical, political and social aspects of digitalisation span national boundaries.
- The academic community is internationally oriented. All students have the possibility to participate in international exchange in the fifth semester.

Appendix 2   Transition rules for students with study delay

Transition rules for students who started the bachelor's programmes in or before the 2020/2021 academic year.

General rules that apply, unless explicitly specified otherwise

- A module is only passed if all its requirements (including the minimum attendance requirement) are passed. According to the Education and Examination Rules, partial results passed (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book.
- If students have not passed a module of their programme that has ceased to exist, the examiner – in consultation with the programme director and Board of Examiners – will decide on a replacement module.

Transition rules bachelor European Studies

In the paragraphs below the transition rules for modules that are discontinued are set forth. The faculty offers replacing courses and skills trainings, or offers the opportunity to complete the courses and skills in 2022-2023 by passing replacing exams.
- Replacing courses and skills: students wishing to take these have to register via the Student Portal <u>before</u> the registration deadlines of the <u>new</u> courses or skills.
- In case the replacing course or skills training has more credits than the former course or skills training, the surplus of credits can be used in the elective units of study of semester 5.

<u>Years 1 and 2</u>

No changes or discontinued courses compared to 2021-2022. For the replacing modules of all Year 1 and Year 2 courses from the old BA ES curriculum refer to the scheme below.

<u>Year 3</u>

The following third-year courses are discontinued in 2022-2023. Students who have not yet passed these modules at the start of 2022-2023 should follow the below instructions for the completion of Year 3.

Period 3-5:
Students having started MaRBLe (including thesis) in the academic year 2021-2022, but who have not yet successfully finished their thesis before the start of academic year 2022-2023:

    can finish their thesis according to the MaRBLe regulations in 2021-2022;
    OR:
    can opt to follow the regular thesis trajectory in the 6th semester in 2022-2023;
    OR:
    can contact the Programme Director to see if an individual arrangement is most applicable to finish the thesis.

Period 4:
- EUS3003 EU Law II. Substantive Law of the EU (9 ECTS) is replaced by period 4 course EUS2010 EU Law II (9 ECTS).
- EUS3006 Culture and Identity in a Globalizing Europe (9 ECTS) is discontinued. Students can replace it by any other 9 ECTS offered in Period 4 (EUS3007, EUS3003, or ACU2016), whereby the closest content is offered in EUS3021 Social Change, Identity and Collective Action (9 ECTS).

Period 4-5:
- Language and Professional Skills: Second Language
  In 2022-2023 the Second Language course can be followed at the UM Language Centre in Period 1-2. Enquiries and registration via the Front Office.

Period 5:

- EUS3004 After Babel. Language Policies in Europe (9 ECTS) is discontinued. Students can replace it by any other 9 ECTS offered in Period 5 (EUS3022, EUS3023, or ACU2007, ACU2023), whereby the closest content is offered in ACU2023 Authority, Expertise and a Changing Environment (9 ECTS).
- EUS3005 External Relations of the European Union (9 ECTS) is replaced by period 4 course EUS2011 External Relations of the European Union (9 ECTS).

In scheme:

Year 1 programme 2019-20 (or earlier)		Take in 2022-23	
1.1 EUS1508	Language & Professional Skills: Mentor Programme	1.1 EUS1510	Language & Professional Skills: Student Support Programme
1.1 EUS1507	Language & Professional Skills: English Diagnostic Test (1st week!)		Considered "Pass" at the end of the programme
1.1 EUS1000	The Idea of Europe	1.1 EUS1009	Imagining Europe: the Ideas of Europe
1.1 EUS1001	Research Skills: An Introduction to Academic Research & Writing	1.3 EUS1512	Research and Study Skills: The Academic Workshop I
1.1 EUS1500 *	Language & Professional skills: Academic English Writing Skills	1.1 EUS1010	Research and Study Skills: Research and Writing in European Studies
1.2 EUS1002	Bloody Diversity	1.2 EUS1011	Ruling Europe: the Making and Unmaking of Political Orders after the French Revolution
1.2 EUS1501 *	Language & Professional Skills: Academic English Writing and Presentation Skills	1.1 EUS1010	Research and Study Skills: Research and Writing in European Studies
1.3 EUS1003	Fault Lines	2.4 EUS2012 OR 2.5 EUS2015	Diversity in Contemporary Democracies Urban Europe
1.3 EUS1007	Europe and Global Politics since World War II	1.5 EUS1015	Globalizing World: Contemporary Issues and Actors in International Relations
1.3 EUS1505	Research Skills: What is good science?	1.2 EUS1511	Research and Study Skills: Working with Research Problems and Scientific Claims
1.4 EUS1005**	An Economist's Point of View	2.2 EUS2009	Governing the European Economy
1.4 EUS1008**	Micro/Macro Economics, year 1	2.2 EUS2009	Governing the European Economy
1.5 EUS1006	EU Politics: Theories, Institutions and Challenges	1.4 EUS1012	Constructing Europe: Institutions, theories and challenges in EU Politics
1.5 EUS1509	Research Skills: Analysing Research Designs	1.2 EUS1511 OR 2.1 EUS2515	Research and Study Skills: Working with Research Problems and Scientific Claims OR Exploring Contemporary Challenges

In case students missed both 1.1 EUS1500 and 1.2 EUS1501, they should take 1.1 EUS1010; the missing 1.5 ECTS can be obtained by a surplus in the elective units of study of semester 5.
**In case students missed both 1.4 EUS1005 and 1.4 EUS1008, they should take 2.2 EUS2009; the missing 1 ECTS can be obtained by a surplus in the elective unites of study of semester 5.*

Year 2 programme 2020-21 (or earlier)		Take in 2022-23	
2.1 EUS2000	EU law I. Institutional Law of the EU	2.1 EUS2008	Ordering Europe: The New Autonomous Legal Order
2.1 EUS2512	Research Skills: Back to the Sources	1.4 EUS1513	Research Skills: Back to the Sources
2.2 EUS2001	Policy Domains	2.5 EUS2014	Policy Domains
2.2 EUS2504	Language & Professional Skills: Negotiation Skills	1.5 EUS1515	Language & Professional Skills: Negotiation Skills
2.3 EUS2005	International Relations: Contemporary Issues and Actors	1.5 EUS1015	Globalizing World: Contemporary Issues and Actors in International Relations
2.3 EUS2006	Placing Europe: Cities, Regions, Borders	2.5 EUS2015	Urban Europe
2.3 EUS2511	Research Skills: Developing Your Own Research Design	2.2 EUS2516	Discussing Contemporary Challenges OR A surplus of 2.5 ECTS in semester 5
2.4 – 2.5	Language & Professional Skills: Second Language	2.1-2.2	Language & Professional Skills: Second Language
2.4 EUS2002	Comparative Politics and Government	2.4 EUS2012	Diversity in Contemporary Democracies
2.4 EUS2003	Area Studies	2.4 EUS2012	Diversity in Contemporary Democracies
2.4 EUS2509	Research Methods: Introduction to Qualitative Methods	2.4 EUS2513	Research Methods: Introduction to Qualitative Methods
2.5 EUS2004	Making a European Market	2.5 EUS2013 OR 2.2 EUS2009	International Economics and European Integration OR Governing the European Economy
2.5 EUS2007	International Economics	2.5 EUS2013 OR 2.2 EUS2009	International Economics and European Integration OR Governing the European Economy
2.5 EUS2507	Research Methods: Introduction to Quantitative Methods	2.5 EUS2514	Research Methods: Introduction to Quantitative Methods

Year 3 programme 2021-22 (or earlier)		Take in 2022-23	
3.4 EUS3003	EU law II. Substantive Law of the EU	2.4 EUS2010	EU law II. Substantive Law of the EU
3.4 EUS3006	Culture and Identity in a Globalizing World	3.4 EUS3007 OR EUS3021 OR ACU2016	Lifting the Iron Curtain Social Change, Identity and Collective Action Othering Europe
3.4 – 3.5	Language & Professional Skills: Second Language	2.1-2.2	Language & Professional Skills: Second Language
3.5 EUS3004	After Babel	3.5 EUS3022 OR EUS3023 OR ACU2007 OR ACU2023	European Diplomacy in the 21st century Regulating Crisis in the EU Power and Democracy Authority, Expertise and a Changing Environment
3.5 EUS3005	External Relations of the European Union	2.4 EUS2011	External Relations of the European Union

Appendix 3   Programme overviews FASoS pre-master's programmes

Pre-master European Studies on Society, Science and Technology

Period	Remark	Code	Title	ECTS	Assessment
1-5		Skill ACU2511	Mentor Programme Pre-master ESST	1	E-P-F
1		Course ACU2015	Technological Society	9	grade
		Skill ACU2506	Doing Ethnography	4	E-P-F
2		Course ACU1001	Knowledge and Criticism	9	grade
		Skill ACU1507	Finding Sources	4	E-P-F
1-3		Paper ACU2900	Research and Writing II	9	grade
4	choose 1 of 2	Course ACU2018 / Course ACU2017	Living in a Digital Age / Art, Literature and Technoscience	9	grade
		Skill EUS3500	Research Methods: Interviewing	3	E-P-F
5		Course ACU2023	Authority, Expertise and Environmental Change	9	grade
		Skill ACU2509	Doing Conceptual Analysis II	3	E-P-F

Pre-master European Studies

Period	Code	Title	ECTS	Assessment
1	Course MES3000	The Idea of Europe	9	grade
	Skill MES3500	Back to the Sources	3	E-P-F
2	Course MES3001	Great Expectations	9	grade
	Skill MES3501	Negotiation Skills	3	E-P-F
3	Course MES3002	Europe: a Critical Reflection	6	grade
3-6	Thesis EUS3900	Bachelor Thesis	12	grade
4	Course EUS2012	Diversity in Contemporary Democracies	9	grade
5	Course EUS2014	Policy Domains	9	grade

Special pre-master's programme based on mutual agreement with Hogeschool Zuyd

The faculty and Zuyd University of Applied Sciences have a mutual agreement and have developed a specific pre-master's programme for selected students.
Students who are selected for the pre-master's programme in accordance with the mutual agreement between the faculty and Zuyd University of Applied Sciences follow a specific pre-master's programme during their study programme at Zuyd University. They are qualified for admission to the master's programme European Studies after having successfully completed their bachelor's degree as well as this specific pre-master's programme.

Pre-master Arts and Heritage

Period	Code	Title	ECTS	Assessment
1	Course ACU3005	Arts and Culture: Policy and Politics	12	grade
	Skill PMG1000	Introduction Academic Skills	0	nvt
2	Course ACU3004	Museum Meanings	12	grade
	Skill PMG1001	Academic Writing for Premasters	1	E-P-F
3	Paper ACU3904	Paper Minor Arts and Heritage	6	grade
4	Course ACU2017	Art, Literature and Technoscience	9	grade
	Skill ACU2508	Analysing Arts II	3	E-P-F
5	Course ACU2007	Power and Democracy	9	grade
	Skill ACU2509	Doing Conceptual Analysis II	3	E-P-F
any period	ALS9010	Literature exam	5	grade

Dutch speaking students in pre-master Arts and Heritage
In line with the language provisions for the Bachelor Arts and Culture students, an exception to the clause "Language of instruction and exams" is made for Dutch speaking students in the premaster 'Arts and Heritage'.
- Dutch speaking students may indicate per course, whether they opt for Dutch or English as examination language. Students have to indicate their preference of examination language in the first week of the related course period. In case the student fails to timely communicate the preference of examination language for a course, the exam will be taken in English.
- Dutch speaking students who will take their exams in Dutch have a preference for taking their exams in the Dutch language, can profit from the expertise of a Dutch academic writing specialist to enhance their academic writing abilities.

Pre-master Digital Cultures

Period	Code	Title	ECTS	Assessment
1-3	Paper ACU2900	Research and Writing II	9	grade
1	Course ACU2015	Technological Society	9	grade
	Skill ACU2506	Doing Ethnography	4	E-P-F
	Skill PMG1000	Introduction Academic Skills	0	nvt
2	Skill DSO2503	Maker Cultures	6	grade
	Skill DSO1503	Introduction to Digital Technologies I	4	E-P-F
	Skill PMG1001	Academic Writing for Premasters	1	E-P-F
4	Course ACU2018	Living in a Digital Age	9	grade
	Skill EUS3500	Research Methods: Interviewing	3	E-P-F
5	Course DSO1004	Digital Cultures	8	grade
	Skill DSO1506	Introduction to Digital Technologies II	4	E-P-F
	Skill ACU2510	Doing Discourse Analysis II	3	E-P-F

Pre-master Globalisation and Development Studies

Period	Code	Title	ECTS	Assessment
1	Course MGD3000	Globalisation and Inequality	12	grade
2	Course MGD3001	Urban Development & Poverty in the 21st Century	12	grade
3	Course MGD3002	Globalisation Seminar & Symposium	6	grade
3-6	Thesis MGD3003	Bachelor thesis	10	grade
4	Skill EUS2513	Research Methods: Introduction to Qualitative Methods	4	E-P-F
4	Skill EUS3500	Research Methods: Interviewing	3	E-P-F
5	Course ACU2007	Power and Democracy	9	grade
5	Skill EUS2514	Research Methods: Introduction to Quantitative Methods	4	E-P-F

Appendix 4   Programme overviews FASoS minor programmes

Minor European Studies
(registration separate modules allowed)

Period	Code	Title	ECTS	Assessment
1	Course MES3000	The Idea of Europe	9	grade
	Skill MES3500	Back to the Sources	3	E-P-F
2	Course MES3001	Great Expectations	9	grade
	Skill MES3501	Negotiation skills	3	E-P-F
3	Course MES3002	Europe: a critical reflection	6	grade

Minor Gender and Diversity Studies
Registration only allowed for modules 1+2 (24 ECTS) or for all 3 modules (30 ECTS)

Period	Code	Title	ECTS	Assessment
1	Course MCD3000	The Making of Crucial Differences	12	grade
2	Course MCD3001	Crucial Differences in the 21st Century	12	grade
3	Course MCD3002	Crucial Different Lives	6	grade

Minor Globalisation and Development
Registration for module 3 is only allowed together with registration for modules 1 and/or 2

Period	Code	Title	ECTS	Assessment
1	Course MGD3000	Globalisation and Inequality	12	grade
2	Course MGD3001	Urban Development & Poverty in the 21st Century	12	grade
3	Course MGD3002	Globalisation Seminar & Symposium	6	grade

Minor Great Thinkers: Leading Paradigms of Western Culture (not for AC-students)
Registration for separate modules is allowed

Period	Code	Title	ECTS	Assessment
1	Course MGT3000	The Birth of Reason	12	grade
2	Course MGT3001	Modernity and Its Discontents	12	grade
3	Course MGT3002	Great Books and Debates	6	grade

Minor Arts and Heritage
Registration for module 3 is only allowed together with registration for modules 1 and/or 2

Period	Code	Title	ECTS	Assessment
1	Course ACU3005	Arts and Culture: Policy and Politics	12	grade
2	Course ACU3004	Museum Meanings	12	grade
3	Paper ACU3904	Paper Minor Arts and Heritage	6	grade

Interfaculty Minor Art, Law and Policy Making (combining courses of UCM, FoL, FASoS)
Registration for ACU3904 is only allowed together with registration for ACU3005 and/or ACU3004

Period		Code	Title	ECTS	Assessment
1	compulsory	Course ACU3005	Arts and Culture: Policy and Politics	12	grade
	elective	Course MIN0001	Introduction to Art: Representations, Performances and Interactions	6	grade
2	compulsory	Course IER3004	Law and Art: the free movement of cultural property	6	grade
	electives: you may choose 1 of the 2	Course ACU3004	Museum Meanings	12	grade
		Course MIN0002	The Presence of Art: Reinterpreting Modern and Contemporary Art	6	grade
3	elective	Course PRI3018 *	Private International Law	4	grade
	elective	Paper ACU3904	Paper Minor Arts and Heritage	6	grade

* PRI3018 is not open for Faculty of Law students in this minor