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Admission requirements

On this page, you will find important details of the application process (such as deadlines, admission requirements, required documents and application assessment) for the bachelor's programme University College Venlo (UCV) for a *study start in February 2023*.

On 1 July 2022 we started using a completely renewed application portal, the MyApplication portal. Are you applying for a study start in February 2023? Then you can do so in this new portal by following the steps described on the Admission & Registration page (see the darkblue menu on the lefthand side of this page).

Are you working on your application & enrolment for a study start in September 2022? Then you can complete your application & enrolment in the (old) MyUM portal (open the PDF in the sidebar for more information).

UCV is a **selective programme**. This means that you go through a selection process after applying. The UCV Board of Admissions decides whether you will be invited to study here. The selection process is designed to help the Board of Admissions assess whether there is a match between your academic interests and what UCV has to offer you.

Information about a study start in September 2023 will be published on this page on 1 October 2022.

Are you starting your studies in September 2022?

You can find the relevant admission requirements in the PDF below.

[Admission requirements University College Venlo - 2022/23](#)

Contact the UCV Office of Admissions

ucv-admissions@maastrichtuniversity.nl

+31 (0)43 38 83 177

Important deadlines for study programme application

UCV has **two intakes**: September and February. The information below applies to a study start in February 2023. Information about a start in September 2023 will be published on this page on 1 October 2022.

When you want to apply or are applying for this study programme, it is important that you inform yourself of the deadlines that you need to meet. The important deadlines when applying for this study programme are provided in the table below.

Note: if you are viewing this webpage on your phone, we recommend that you use landscape mode.

Start in February 2023

(deadlines for applying for a **start in February 2024** will be published in June 2023)

Date	What you need to know about this date
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Date	What you need to know about this date
1 July 2022	Studielink is open for applications for the academic year 2022-2023 (study start in February 2023)
Up to and including 1 November 2022, 23:59 CET	Deadline for completing the entire application process for non-EU/EEA applicants (these applicants require a visa or residence permit)
Up to and including 1 January 2023, 23:59 CET	Deadline for completing the entire application process for applicants from EU/EEA and Switzerland

Please note:

UCV reviews all applications on a rolling basis. **It is strongly recommended that you apply as soon as possible**

For UCV, please select **Liberal Arts & Sciences (UCV)** as your study programme in Studielink and fill in 'Venlo' as location

In Studielink you need to **choose the starting moment**. Please make sure to **select February 2023** in the pulldown menu if you want to start in February 2023.

General requirements: prior qualifications

The admission requirements for academic year 2022/23 for the bachelor's programme University College Venlo (UCV) depend on your prior qualifications. Please check below which requirements apply to you.

Prospective students with a Dutch diploma

Please note: *this step will take extra time so it is important that you apply early, preferably before 1 April 2022. If you register after 1 April 2022, it is possible that you cannot start the programme in academic year 2022/2023. Reason might be that assessing the admissibility and / or working to eliminate one (or more) deficiencies may not be completed in time.*

If you have one of the diplomas stated below then, in principle, you are directly admissible:

- Dutch VWO diploma
- HBO or OU-propaedeutic diploma
- HBO diploma

Prospective students with a non-Dutch diploma

If you have a non-Dutch diploma that is equivalent to the Dutch VWO diploma, you are - in principle - admissible to this programme. Check if this applies for your diploma. If your diploma is not included in this list, it must be evaluated by UM first.

[List of diplomas equivalent to the Dutch VWO diploma 2022/2023](#)

Prospective students who do not meet the requirements

Entrance assessment, Colloquium Doctum

If you don't have the required diploma, or do not meet the additional requirements, you can still qualify by passing the entrance assessment (Colloquium Doctum). For this, you must be at least 21 years old at the moment the programme starts.

If you pass the Colloquium Doctum and submit the requested proof of language proficiency, you will be presented with a certificate that qualifies you to enroll for the relevant bachelor's programme.

For more information about the Colloquium Doctum, [please contact the UCV Office of Admissions](#)

Foundation Programme

International prospective students who do not meet the admission requirements: Foundation Programme

If you are an international prospective student, and you do not meet the admission requirements, then you may be eligible for the Foundation Programme. The Foundation Programme will provide you with intensive training in academic skills, courses relevant to your chosen bachelor's programme, and English language skills (depending on your level).

After successfully completing the Foundation Programme, you will be eligible for admission to this bachelor's programme. Additionally, the Foundation Programme offers support outside of the classroom and organises events that will help you make new friends and adjust to life in the Netherlands and at Maastricht University.

[Learn more about the Foundation Programme](#)

Enrolment before completing prior education (zachte knip regulation)

To help students who have experienced delays in their studies due to COVID-19, we have put the 'zachte knip' regulation in place. This regulation means that you can enrol in your next education programme before you have completed your prior education

Were you, due to the COVID-19 pandemic, unable to earn enough credits in the academic year 2021-22 to complete your prior education on time? In that case, you will be given the opportunity to conditionally start your next education programme at UM under certain terms in academic year 2022-23 (study start in September or February)

When are you eligible for the 'zachte knip'?

Would you like to go from:

- an HBO propedeuse (first-year diploma at a university of applied sciences) to a UM bachelor's programme?

[Read here about the conditions for qualifying for the 'zachte knip'.](#)

How and when do you file an application for the 'zachte knip'?

Beginning of July, [we will let you know here](#) how and when to apply for the 'zachte knip' regulation.

Additional requirements

Language requirements for this English-language bachelor programme

As English is the language of instruction in this study programme, it is essential that your English language skills are good enough for you to undertake intensive and challenging academic courses that are taught and examined in English.

Answer the questions below to find out if you meet the language requirements.

Do you hold a Dutch pre-university education (VWO) diploma for which you followed English up to and including the final year?

YesNoUndo

Prospective students who received their prior education in a non-EU/EEA country (handling fee)

Prospective students applying for this study programme who received their prior education in a non-EU/EEA country will have to pay a handling fee. More information on this handling fee and how to arrange this payment can be found on the [Handling fee page](#).

Credit Transfer

In some cases, it is possible to transfer credits obtained in other institutions of higher education to your UCV curriculum. The Board of Examiners determines, upon your request, whether credits obtained are eligible for credit transfer. We strongly advise you to already hand in your request for credit transfer before you start your studies at UCV. You can do so by completing the [request form for Credit Transfer](#) and upload it in the MyUM portal.

After the Board of Examiners has approved your credits, you discuss with your Academic Adviser (who will be appointed to you after starting UCV) which credits you will transfer definitively, as transferring credits can have implications for your UCV curriculum. There are a few things to keep in mind when it comes down to Credit Transfer:

- you can only transfer credits obtained at [an \(academic\) University](#)
- you cannot transfer credits that are part of a completed degree
- you cannot transfer credits that were part of your admissions requirements
- you can transfer credits up to 60 ECTS

The Board of Examiners will eventually determine whether the request for Credit Transfer is approved.

Transferring credits also has consequences for your curriculum. For instance;

- The total amount of credits obtained at external institutions is 60 ECTS. Hence, a credit transfer can limit your freedom to follow courses at other faculties or to go abroad.
- Because of graduation requirements, transferring credits does not automatically reduce your time at UCV.
- Depending on the kind of courses you transfer, a credit transfer might determine your concentration or might limit your options in other ways.

To sum up, transferring credits is possible, but there are several factors that determine whether your request will be accepted by the UCV Board of Examiners and whether this is beneficial for your curriculum. Sometimes a simple pre-requisite waiver, using your external experience & foreknowledge to get access to more advance level courses, suffices.

Documents required for application process

During the application process for this study programme you will need to complete a number of tasks for which you will often have to upload documents. The list below gives you an insight into what documents you will (and might) need to prepare.

Required documents for all applicants to this study programme

- **A recent passport picture**
The passport picture must satisfy certain [requirements](#).
- **A copy of your valid passport or your EU/EEA identity card**
Make a copy of the page with your personal details. Save this copy as 'passport copy' and not as 'passport picture'.
- **A copy of your most recent list of grades**
- **A certified copy of your diploma** if you have obtained it
If you have not yet graduated, you can upload your official lists of grades. You must have graduated before 1 September 2022.
- **A motivation letter** (500-1000 words - in English)
This is an important part of your application as it is a means to introduce yourself to the Board of Admissions. In the letter, you have to explain why you want to study at University College Venlo and why you think you would be suited for the University College Venlo. Include what subjects you are interested in, and what it is that makes these subjects interesting for you. You could also include plans you have for after graduation.

Documents that might be required depending on your (academic) background

- **Outcome of your language test with sufficient result** (if applicable)
Answer the questions concerning language requirements under 'Language requirements for this English-language bachelor programme' on this webpage to find out if you need to provide additional documentation. The outcome of your answers will indicate which documents you can use to prove your proficiency.
- **A credit transfer request** (if applicable)

Please note:

Only **complete** registrations will be taken into consideration.

All documents must be in **Dutch, English or German**.

Please also send a **certified copy of your diploma by regular post** to:

Maastricht University Student Services Centre
Admissions and Registration Office
PO Box 616
6200 MD Maastricht
The Netherlands

How do we assess your application?

When you want to apply or are applying for this study programme, it is useful to know how we assess your application. You can find more information about this [here](#).

The Board of Admissions will review and assess your application. You will be informed whether you are invited for an interview.

The admissions interview

The interview focuses on your academic plans and how you intend to accomplish these through an education at UCV. The starting point for the interview is your letter of motivation. The interview is conducted in English by two UCV staff members and lasts approximately 30-45 minutes. The interview is an informative meeting. The interview takes place at Campus Venlo. In exceptional cases it is possible to have an interview via Microsoft Teams.

Preparation

Inform yourself well about UCV (programme structure, curriculum and PBL) before the interview. Sources to do so are this website, the brochure, the UCV Course Catalogue and (if possible) a visit to an Open Day and/or Experience Day.

After the interview

The Board of Admissions decides to either invite you to attend UCV or not, within three weeks after the interview.

[Read more about the admissions procedures in general](#)

Binding Study Advice

UCV has a Binding Study Advice. This means that in your first year of the programme, you must obtain a minimum of 45 out of 60 ECTS credits. As part of these 45 ECTS, you must successfully complete the academic core courses to be able to continue your studies.

Students who fail to meet these criteria will receive a negative Binding Study Advice that leads to exclusion from the programme for a period of six years. All students who are at risk of receiving a negative Binding Study Advice will receive a warning after the first semester.

[Download the University College Venlo Education and Examination Regulations](#)