Maastricht University

Admission & registration

[Artificial Intelligence](#)

Do you want to apply for this study programme? Make sure that you first carefully read through the programme's Admission requirements-page to see if you (can) meet the requirements.

Ready to apply? The application and enrolment process consists of three phases. More information on each of these phases is provided below. You will be referred to the Admission requirements-page, and other relevant information, where appropriate. Carefully read through the information provided and make sure to complete all tasks as soon as possible (and definitely before the indicated deadlines).

You can find an overview of important deadlines on the Admission requirements-page of this programme (see the dark-blue menu on the left-hand side of this page).

1. **Phase 1: Studielink application**

   Let us know you want to apply for this study programme

   Studielink

   To start the application process for this study programme, you first need to apply via Studielink. Studielink is the Dutch central organisation that keeps track of applications and enrolments at institutions of higher education in the Netherlands. In Studielink, you can apply by indicating which study programme you would like to apply for, that you'd like to start the programme in February, what previous education you followed, and you might need to provide a number of other details.

   Please note: this particular programme is listed under the 'transnationale Universiteit Limburg (tUL)' and not under Maastricht University in the 'My Courses' tab in Studielink. Maastricht University (UM) is part of the tUL; this programme is fully taught at UM like other programmes are (see also: [What is the tUL?](#)).

   Studielink offers two methods of signing in: with or without using DigiD:

   - If you live in a Dutch municipality, you can only register using your DigiD. If you live in a Dutch municipality, but do not yet have a DigiD yet, you will need to request one (Apply for a DigiD).
   - If you do not (yet) live in the Netherlands, you can register by creating a Studielink account (without DigiD). As your personal details will not have been verified through DigiD, Maastricht University (UM) will check your personal details.

   [Apply via Studielink](#)

   Please note

   - You have to select your 'starting moment' in Studielink. Please make sure to select the right month and year in the dropdown-menu, so that you are applying for a start of the study programme in next academic year.

- You can find an overview of important deadlines (including the deadline for finishing your application process) on the Admission requirements page.
- You will receive an email from UM within 24 hours of having applied in Studielink. This email contains your personal UM student number and a password. You can use these login details to access the MyApplication portal, the online environment in which the rest of your application process will take place. The portal will provide you with a clear overview of all the tasks you need to complete, such as uploading documents and paying your tuition fees.

2. **Phase 2: Admission**

Allow UM to assess if you meet the admission requirements

MyApplication portal
To allow UM to assess whether you qualify for admission to the programme of your choice, you need to complete a number of tasks in the MyApplication portal, the online environment in which the rest of your application process will take place. All the tasks you need to complete, such as uploading certain documents, will be presented here in a clear overview. You can log into the portal using your username/UM student number and the password you have created (your login name and an explanation on how to create your own password are provided in the email you received from us after your application in Studielink).

Make sure you fulfil the tasks indicated in the MyApplication portal on time. This means that you should upload documents as soon as you have finalised them and/or have them in your possession. The sooner you complete a task, the sooner we can give you feedback if you need to add or correct anything. Please pay attention to the deadlines indicated, as they can differ per study programme.

Once you have completed all of your admission tasks, your application dossier is ready to be presented to the Board of Admissions. Depending on your programme, this will be done immediately when it is complete (rolling basis), or after an indicated deadline.

Required documents
A list of documents (that could be) required for the application process for your study programme of choice can be found on the webpage 'Admission requirements' of the programme you've applied for (see blue menu on the left-hand side).

Correspondence about your application
From now on, you will receive important information and calls to action regarding your

application in the message inbox in the MyApplication portal. We recommend that you regularly log in to the portal to make sure you stay updated. However, we will also notify you of important changes via the email address you provided to Studielink.

3. **Phase 3: Enrolment**

Arrange the practical matters required to start your studies at UM

Once you have been offered a place in the study programme of your choice, you need to arrange your enrolment. The tasks you need to complete to be enrolled are listed in the MyApplication portal under 'Enrolment tasks'. You can find a brief overview below.

Pay your tuition fees
Every applicant will need to pay their tuition fees. More information on how to go about arranging your tuition fee payment is provided in the task description in the MyApplication portal.

Once you've received an invite to pay your tuition fees, it is important that you indicate how you wish to arrange your payment (in Studielink). Do so on time (in any case before the start of your studies). Please also make sure that you pay (the first instalment of) your tuition fees in a timely manner. Otherwise, you won't be able to start your studies.

- [Read more about tuition fee rates](#)
- [Read more about when to pay your tuition fees](#)
- [Read more about how to pay your tuition fees](#)

Allow UM to verify your diploma
Dutch diplomas
Did you acquire the diploma on the basis of which you have been offered a place in your study programme in the Netherlands? Then DUO will pass on their verification of your diploma to UM. No further action on your part is required.

Non-Dutch diplomas
Did you acquire the diploma on the basis of which you have been offered a place in your study programme outside of the Netherlands? Then you will need to send a certified copy of that diploma.

Have you completed your prior education outside of the Netherlands and will you not receive your diploma before the start of your study programme? Then you can send a certified

graduation statement.

More information on the requirements for a certified copy of a diploma and for a certified graduation statement, as well as the address these documents should be posted to, is provided in the task description in the MyApplication portal.

Make sure all application and enrolment tasks are fulfilled
UM can only enrol you if you have completed all the tasks in the MyApplication portal. Please make sure this is the case, so that your application and enrolment can be completed and you'll be ready to start preparing for your studies as soon as possible.

Confirmation of Enrolment
When you have been enrolled for your study programme at UM, you will receive confirmation of this from UM (in the message inbox in the MyApplication portal) and from Studielink (by email).

UM email account
Before you start your studies, you will receive the login details for your UM email account. Your UM email address will be used for all correspondence about your introduction programme and the start of your studies. Your private email address will only be used to inform you about the application and enrolment process.

Questions about admission and registration?

Then contact the faculty of this master's programme via the 'Contact & meet us' button on the left.

On 1 July 2022 we started using a completely renewed application portal, the MyApplication portal.

Are you applying for a study start in February 2023? Then you can do so by following the steps described on this page in this new portal.

Are you working on your application & enrolment for a study start in September 2022? Then you can complete your application & enrolment in the (old) MyUM portal (open the PDF below for more information).

Are you starting your studies in September 2022?
You can find the relevant information on admission & registration in the PDF below.
[Admission & Registration Artificial Intelligence - 2022/23](#)