

Education and Examination Regulations

Bachelor's programme in

**Cultuurwetenschappen
Arts and Culture
European Studies**

FASoS Pre-master's programmes

FASoS Minor programmes

2018-2019

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SECTION 1 GENERAL PROVISIONS

Article 1.1 Applicability of the regulations

These regulations apply to the education and exams and examinations of the English-language bachelor's programmes in European Studies and in Arts and Culture and the Dutch-language bachelor's programme in Cultuurwetenschappen (hereinafter 'the programme') and to all students who are registered for the bachelor's programme.

The programme is provided by Maastricht University's Faculty of Arts and Social Sciences, hereinafter to be referred to as 'the faculty' or FASoS.

The regulations were adopted by the Faculty Board after advice of the programme committee and after consent from or in consultation with the Faculty Council. The regulations will take effect on 1 September 2018 for the 2018/19 academic year.

The regulations in Section 2 Admission will take effect on 1 September 2018 and apply to admissions for the academic year 2019/20.

In section 9 respectively section 10 the FASoS's Pre-master's programmes and minor programmes are listed, both programmes consisting of courses from the FASoS's bachelor's programmes. In section 11 the regulations that apply for students in the FASoS's Pre-master's and minor programmes in the 2018/19 academic year are stipulated.

These regulations also apply to students from other programmes, faculties or institutions of higher education, insofar as they follow components of the programme to which these Education and Examination Regulations apply.

For components of the programme that students follow at another degree programme, faculty or institution of higher education, the Education and Examination Regulations for the other programme, faculty or institution apply to the component in question.

Article 1.2 Definitions

In these regulations, the following definitions apply:

- a. the Act: the Higher Education and Scientific Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek);
- b. student: a person who is enrolled at the university for education and/or to take exams and the examination for the programme;
- c. programme: the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent group of study units;
- d. academic year: the period from 1 September of a calendar year up to and including 31 August of the following calendar year;
- e. course year: year 1, 2 or 3 of the programme;
- f. semester: a portion of the academic year, starting 1 September and - pending on the exact start date of the academic year - ending approximately 31 January, or starting approximately 1 February and ending 31 August;
- g. propaedeutic phase: the initial programme period with a study load of 60 credits and coincides with course year 1. The student does *not* have to take an examination at the end of this year;
- h. elementary phase: the combined components of the programme's educational activities in course year 1 and the first semester of course year 2 of the bachelor's programme Cultuurwetenschappen / Arts and Culture, comprising of 90 credits;
- i. graduation phase: the combined components of the programme's educational activities in the second semester of course year 2 and in course year 3 of the bachelor's programme in Cultuurwetenschappen / Arts and Culture;
- j. major: a coherent unit of courses and tutorials resulting in the Bachelor thesis of the bachelor's programme Cultuurwetenschappen / Arts and Culture; the major comprises of 60 credits and is offered in semesters 4 and 6;
- k. minor: a coherent unit of courses and skills trainings; the faculty's minors are comprised of 30 credits and are offered in semester 5;

- l. examination: the final examination for the bachelor's programme;
- m. exam: a component of the examination, referred to in Article 7.10 of the Act;
- n. module: an educational component of the programme, such as a course, practical training, tutorial or bachelor thesis;
- o. course: a programme study unit within the meaning of the Act;
- p. practical training: practical training as referred to in Article 7.13(2)(d) of the Act, in one of the following forms:
 - writing a thesis;
 - writing a paper, creating a technological design or performing another written assignment;
 - performing a research assignment;
 - participating in field work or a field trip;
 - completing an internship;
 - participating in an activity intended to develop certain skills (e.g. research or language skills);
- q. credit: a unit expressed in ECTS credits, with one credit equalling 28 hours of study;
- r. UM: Maastricht University;
- s. Faculty Board: the Faculty Board referred to in Article 9.12 of the Act;
- t. Board of Admissions: the board responsible for judging the admissibility of a candidate to the programme;
- u. Board of Examiners: the board of examiners referred to in Article 7.12 of the Act;
- v. examiner: the person designated by the Board of Examiners to administer exams and to determine the results of those exams;
- w. responsible examiner: the primary responsible for the design, conduct and grading of the exams within the course, who ensures and monitors the overall consistency in the work of the different tutors;
- x. Programme Committee: the representation and advisory body that carries out the duties described in Article 9.18 and 9.38c of the Act;
- y. Binding Study Advice: the advice in accordance with Article 7.8b of the Act that states that the student can or cannot continue in the programme, the latter also referred to as the 'negative binding study advice';
- z. course guide: the programme guide with programme-specific provisions and information, as published on the web catalogue on MyUM.
- aa. Communication is defined as correspondence made via email to the student account, or by regular mail sent to the residential/ living address or, if that is not listed or has expired, to the standard address.
- bb. Information is provided via FASoS Student Intranet, the digital learning environment and students' UM email account.

The other terms have the meaning given to them by the Act.

SECTION 2 ADMISSION

The application deadlines regarding the bachelor's programmes Arts and Culture and European Studies will be announced on the UM website.

Admission to the Bachelor Cultuurwetenschappen is no longer possible as of academic year 2017/18.

Article 2.1 Eligibility

A prospective student needs to meet the prerequisites concerning previous education (see article 2.2), and language (see article 2.3).

In addition, the prospective student also has to have participated in a so called 'Studiekeuzecheck' or 'Matching procedure' (see article 2.4) before the published deadlines.

Article 2.2 Pre-university education requirements

The applicant who has a pre-university education diploma referred to in Article 7.24 of the Act or has been exempted from this under the Act, is admissible to the programme.

Article 2.3 Language requirements

The applicant who meets the admission requirements of article 2.2 and 2.4, and who holds a non-Dutch pre-university diploma may only register for the English-language bachelor's programmes in European Studies and Arts and Culture if s/he submits proof that:

- a. s/he has met the requirement concerning a sufficient command of English by passing one of the following language proficiency tests before the programme begins:
 - IELTS (international English Language Testing System) with a score of at least 6.0 or
 - TOEFL (Test of English as a Foreign Language) with a score of at least 550 (paper), 213 (computer) or 80 (internet), or
- b. s/he has been exempted from the language proficiency test based on the diplomas referred to below:
 - a diploma issued in an EU/EEA country that is at least equivalent to a pre-university education diploma;
 - a diploma issued in a non-EU/EEA country that is at least equivalent to a pre-university education diploma and that was issued in a country in which English is the official language of communication and instruction (Australia, Canada, New Zealand or United States).

Article 2.4 Matching procedure

- The applicant needs to participate in a Matching procedure.
- The Matching procedure consists of a matching questionnaire and, if applicable, participation in a Matching Day and/or a Matching interview.
- The Matching procedure needs to be completed in order to be able to continue the application process. Completion of the Matching procedure results in a positive or negative advice from the Admission Board.
- The advice of the Board of Admissions for the applicant who registers after 1 May 2018 is binding.
- More information and applicable deadlines are published on the UM website and on the programme specific pages on the FASoS website.

Article 2.5 Board of Admissions

1. The programme's Board of Admissions is responsible for the matching procedure set forth in Article 2.4 and the Colloquium Doctum as mentioned in article 2.6.
2. The Dean appoints the members of the board.

Article 2.6 Colloquium Doctum - Entrance exam

1. The person who does not meet the prerequisites referred to in Article 2.2. can still qualify by passing entrance exam (the so-called Colloquium Doctum), in accordance with Article 7.29 of the Act.
2. The person who wishes to sit the Colloquium Doctum must be aged twenty-one or over on the date the examination is due to take place. This age requirement may be waived if the person in question holds a diploma issued outside the Netherlands that grants admission in the country of origin to a programme at a higher education institution. The age requirement can also be waived if the person in question has refugee status and cannot present his/her diploma for this reason.
3. The Colloquium Doctum referred to in Article 7.29 of the Act is held by a Colloquium Doctum Committee appointed by the Faculty Board.
4. The Colloquium Doctum exam consists of a written exam with essay questions. With this exam the Colloquium Doctum Committee tests the candidates understanding of a number of assigned texts (dealing with major themes in the history of the Western world).
5. The Colloquium Doctum exam is offered once a year; a resit for the person who failed the examination is not offered.
6. Further regulations concerning the Colloquium Doctum, the application procedure and deadlines, as well as the assigned literature for the preparation of this exam, are explained on the FASoS website (admission requirements of the bachelor's programme).

SECTION 3 CONTENT AND STRUCTURE OF THE PROGRAMME

Article 3.1 Aim of the programme, including Contact hours and Final Qualifications

3.1.1 Cultuurwetenschappen

Toelating tot de bachelor Cultuurwetenschappen is niet meer mogelijk sinds academisch jaar 2017/18. Studenten die voor 2017/18 met het programma zijn gestart kunnen dit afronden tot en met 31 augustus 2021. Na die datum is afstuderen in de Bachelor Cultuurwetenschappen niet meer mogelijk. Studenten kunnen dan wel overstappen naar de Bachelor Arts and Culture; op verzoek van de student zal de Examencommissie dan vrijstelling verlenen van de equivalente modules in de bachelor Arts and Culture.

De opleiding Cultuurwetenschappen benadert problemen en uitdagingen van de moderne westerse samenleving interdisciplinair met bijzondere aandacht voor de interactie tussen media, politiek, kunst en techniek.

In kleine onderwijsgroepen leert de student kijken naar belangrijke thema's van de moderne cultuur vanuit de volgende basisdisciplines: geschiedenis, filosofie, kunst- en literatuurwetenschappen, politieke wetenschappen en sociale wetenschappen (in het bijzonder gericht op de relatie tussen wetenschap, techniek en maatschappij: Science and Technology Studies [STS]). De opleiding legt zich toe op een relationele benadering van cultuur. Het gaat om het inzicht dat culturele praktijken niet op zichzelf staan maar aan elkaar gerelateerd zijn.

Met de opleiding wordt beoogd zodanige academische kennis, vaardigheden en inzichten bij te brengen op het gebied van de cultuurwetenschappen, dat de studenten bij het afstuderen zijn voorbereid op een te volgen masteropleiding, in het bijzonder een masteropleiding op het gebied van de cultuurwetenschappen of cultuur- en wetenschapsstudies of voor een beroep op bachelorniveau.

Het programma kent de volgende majors:

- Major Kennis- en Technologische Cultuur
- Major Literatuur, Kunst en Cultuur
- Major Media Cultuur
- Major Politieke Cultuur

Een beschrijving van deze majors is opgenomen in de Rules and Regulations.

Contacturen

In het eerste jaar is het gemiddeld aantal contacturen per week minimaal 10, toetsweken inbegrepen. Dit relatief lage aantal hangt samen met de vorm van onderwijs, PGO, die niet alleen intensief is maar vooral veel zelfstudie vereist.

Eindkwalificaties

Een tabel met de eindkwalificaties van de Bachelor Cultuurwetenschappen is opgenomen in artikel 3.1.2 (Engelstalig).

3.1.2 Arts and Culture

The programme Arts and Culture aims to help students approach the problems and challenges of Western society from an interdisciplinary perspective with a special focus on the interaction between media, politics, science, art and technology.

The BA AC takes current societal problems and issues as a starting point. To understand and analyse these, we build on a constructivist conception of culture that focuses on two aspects: 1) culture studied by looking at processes of meaning attribution to and interpretation of cultural texts and artifacts; and 2) culture studied by focusing on (the performativity of) practices, discourses and institutions in society. Furthermore, our conception of culture relates to four domains: art, science/technology, media and politics. In studying these as cultural phenomena, we combine the humanities (culture as meaning and interpretation) and qualitative social sciences (culture as practices, discourses and institutions).

The complexity of current societal problems and issues justifies an interdisciplinary approach. The Maastricht programme's approach implies draws on theories and methods from history, philosophy, arts and literature, and the qualitative social sciences. Methods such as conceptual analysis, discourse analysis, ethnography and (historical) document analysis enable our students to study both processes of meaning attribution and cultural practices. The PBL (Problem-Based Learning) approach supports both the interdisciplinary character of the programme and its focus on defining and analysing problems. Our conception of culture is relational in the sense that the programme tries to understand the intersections and co-construction of cultural domains such as science and art or media and politics. The key aim of the programme is that students learn to take a well-argued academic position with regard to current societal problems and issues by linking these to relevant historical and contemporary contexts. To be able to do this, they need to develop an understanding of key moments and ideas in the history of Western culture.

Graduates are prepared for a subsequent master's programme in the field of social sciences or humanities or a profession at the bachelor's level.

For students who started the bachelor Arts and Culture in or before 2017/18 the programme includes the following majors:

- Major in Cultures of Knowledge and Technology
- Major in Literature, the Arts and Culture
- Major in Political Culture
- Major in Media Culture

A description of these majors is included in the Rules and Regulations.

For students who start the bachelor Arts And Culture in 2018/19, the programme will include a choice of elective courses instead of majors.

Contact hours

The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Final qualifications Bachelor Cultuurwetenschappen / Arts and Culture

Upon completion of the BA Arts & Culture, graduates are able to:

A. Knowledge and insight (Dublin Descriptor I)

- A1. define current societal issues, developments, problems, challenges and debates in Western culture and society.
- A2. understand core issues and key moments of the intellectual, cultural and social history of modern Western society.
- A3. demonstrate knowledge of the main ideas, concepts, theoretical debates and methods from philosophy, history, literature and arts studies, the qualitative social sciences.
- A4. analyse art, science, technology, media and politics as cultural phenomena, focusing on artefacts and cultural practices.

B. Applying knowledge and insight (Dublin Descriptor II)

- B1. recognize and identify differences and similarities in approaches of philosophy, history, literature and art and the qualitative social sciences.
- B2. integrate knowledge of philosophy, history, literature and arts, the qualitative social sciences in an advanced understanding of complex societal issues.
- B3. address and formulate a research problem, retrieve and/or elicit the appropriate (digital) sources, compile a bibliography, and give critical, narrative form to their findings.
- B4. select and apply methods of humanities and qualitative social science research.
- B5. do interdisciplinary research under supervision.

C. Formation of a judgement (Dublin descriptor III)

- C1. analyse current societal issues, problems, challenges and debates, and connect them to their contemporary and historical contexts.
- C2. take a reasoned position in academic and societal debates.

D. Communication (Dublin Descriptor IV)

- D1. express themselves adequately in academic English/Dutch, in spoken and written forms.

D2. explain their arguments to relevant audiences.

E. Learning skills (Dublin Descriptor V)

- E1. provide, receive and implement constructive criticism.
- E2. act as self-regulated learners, who are able to apply their attitude, critical mind and self-reflective skills to a life-long learning process.
- E3. collaborate and work towards common goals within heterogeneous and international groups, making use of interpersonal and intercultural skills.

3.1.3 European Studies

The programme European Studies is an interdisciplinary programme that seeks to analyse and make students aware of cultural, economic, legal, political and social issues related to Europe in its widest sense, including the European integration process. The programme developed out of one core idea: that general societal and political challenges can only be understood when attention is paid to broader socio-cultural contexts. This is particularly relevant when considering European integration.

It is an international programme, taught exclusively in English, using the Problem-Based Learning (PBL) approach. Students take courses and tests in English and, in course years 2 and 3, can opt to study a second language other than English. The programme's international character manifests itself in its content, but also in an international population of students and staff.

The programme aims to prepare students for academic and professional careers in fields where Europe and the European integration process have become an integral part of everyday life. Students are offered courses and skills trainings courses that aim to familiarise them with some of the main issues and themes critical to understanding of today's Europe. They are educated to become critical analysts who can frame complex, multifaceted European issues from several disciplinary perspectives, and integrate these different perspectives into well-balanced judgements and positions. In addition, Bachelor ES student become acquainted with important academic, professional and generic skills.

The European Studies programme does not include a major.

Contact hours

The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Final qualifications Bachelor European Studies

Upon completion of the BA European Studies:

A. Knowledge and insight (Dublin Descriptor I)

BA ES graduates **demonstrate knowledge and understanding** of ideas, concepts, methods, and theoretical debates related to:

- A1. The history, development, and cultural diversity of Europe since the nineteenth century.
- A2. The European integration process, the main European institutions, and important policies and policy making procedures from different disciplinary perspectives.
- A3. Europe's place in the globalizing world.
- A4. The appropriate analytical and methodological frameworks commonly used in the interdisciplinary field of European studies.

B. Applying knowledge and insight (Dublin Descriptor II)

BA ES graduates possess the ability to **apply their knowledge and understanding** to historical and contemporary issues related to the interdisciplinary field of European Studies. They are able to:

- B1. Draw upon knowledge and methods from the interdisciplinary field of European Studies in order to examine European challenges and issues and connect them to their socio-political and historical context.
- B2. Formulate relevant research problems related to the study of Europe.

- B3. Develop and apply an appropriate analytical and methodological framework to address research problems.

C. Formation of a judgement (Dublin descriptor III)

BA ES graduates can use their knowledge and skills to **judge** complex situations in the field of European Studies. They are able to:

- C1. Diagnose academic and societal problems related to the study of Europe, and connect them to their socio-political and historical context.
C2. Critically use different insights, approaches and methods in order to phrase reasoned judgments in the interdisciplinary field of European Studies.

D. Communication (Dublin Descriptor IV)

BA ES graduates are able to communicate information, ideas, problems and solutions in a constructive and eloquent way to both academic and non-academic audiences. They are able to:

- D1. Present effective and convincing arguments in keeping with academic conventions orally.
D2. Present effective and convincing arguments in keeping with academic conventions in writing.
D3. Defend their research findings in keeping with the conventions of the relevant disciplines, through fair and balanced argumentation and taking into account alternative explanations.
D4. Have a basic understanding of another language (beyond their native language and/or their language of study (i.e. English)).

E. Learning skills (Dublin Descriptor V)

BA ES graduates have developed the **learning skills** that allow them to continue studying with a high level of autonomy. They are able to:

- E1. Identify strengths and weaknesses, and describe a course of action, related to their own generic skills and competences.
E2. Manage their work and time effectively and efficiently.
E3. Actively and constructively work in international teams, by contributing to collective learning processes, and by being able to take up specific responsibilities, such as acting as a chair, proving and receiving feedback, and taking minutes.
E4. Describe a course of action in order to continue their studies at Master level, and to perform a profession requiring a BA-level degree.

Article 3.2 Form of the programme

The programme is a full-time programme that begins once a year, in September.

Article 3.3 Language of instruction

The choice of the language of instruction is made for each individual programme. In Appendix 1 the reasons for this choice are explicated.

3.3.1 Language of instruction for Cultuurwetenschappen

The Dutch-language programme is delivered principally in Dutch, with the exceptions indicated below.

1. The language of instruction and exams is Dutch.
2. Dutch, English, French and/or German texts or quotes may be used in course material, teaching and exams.
3. For didactic, organisational or other appropriate reasons, the education and exams may be offered in English but the student in Cultuurwetenschappen will answer the exam questions (and write the papers and thesis) in Dutch.
4. In the graduation phase, the student can choose to take either one of the Dutch majors (from the Cultuurwetenschappen programme) or one of the English majors (from the Arts and Culture programme) mentioned in Article 3.1.1/3.1.2. A student who chooses to take a Dutch major must answer the exam questions (and write the papers and thesis) in Dutch. A student who chooses to take an English major must answer the exam questions (and write the papers and thesis) in English.

3.3.2.a Language of instruction for Arts and Culture (start programme before 2017/18) and European Studies

The English-language programmes are delivered in English. For all European Studies students and for Arts and Culture students who started the programme before 2017/18, the following applies:

1. The language of instruction and exams is English. The student must answer the exam questions (and write the papers and thesis) in English.
2. Dutch, English, French and/or German texts or quotes may be used in course material, teaching and exams.

3.3.2.b Language of instruction for Arts and Culture (start programme as from 2017/18)

1. The language of instruction is English.
2. Dutch, English, French and/or German texts or quotes may be used in course material, teaching and exams.
3. In addition to paragraph 1, the first-year module ACU1900 Research and Writing I, part 1 is also offered in Dutch (ACU1901 Schrijf- en Onderzoeksvaardigheden I, deel 1). All first-year students are registered for ACU1900, but they can choose for the Dutch version in the first week of the programme (3 September - 7 September 2018). If a student chooses the Dutch version, his/her registration will be changed to ACU1901; this may lead to changes in his/her timetable.
4. The written exams will be offered in both English and Dutch. The student may choose to answer the exam questions (and write the papers and thesis) in English or in Dutch.
5. Students who wish to write their Bachelor thesis in Dutch must ask permission from their thesis supervisor. The supervisor's recommendation will be based on the student's language skills and on the language of the exams the student took during his/her bachelor Arts and Culture. To provide the supervisor with as much evidence as possible, so as to ensure that the decision is well informed, the student is required to include his/her former exams together with the request.

Article 3.4 Communications and announcement of decisions

1. Both for communications related to the education and exams, as well as to announce decisions, the Faculty Board, the Board of Examiners and the examiners may at their discretion use either FASoS Student Intranet, the digital learning environment or e-mail via a student's UM account.
2. The student is expected to regularly check his/her university e-mail, FASoS Student Intranet and the digital learning environment. Information disseminated via e-mail, FASoS Student Intranet and the digital learning environment will be assumed to be known.

Article 3.5 Study load

The programme has a study load of 180 credits. Each course year has a study load of 60 credits.

The education includes 40 weeks per year. The programme is a full-time programme; on average, it involves 40 hours of study per week.

Article 3.6 Content of the programme

3.6.1 Programme content for Cultuurwetenschappen (NL)

Het programma bestaat uit het basisprogramma (artikel 3.6.1.1) en de afstudeerfase (artikel 3.6.1.2).

Het eindwerk (final work) van het programma wordt gevormd door de bachelorscriptie.

3.6.1.1 Basisprogramma in jaar 1 en 2 (semester 1, 2 en 3)

Het basisprogramma heeft een nominale studieduur van anderhalf jaar en omvat 90 credits: 60 credits van jaar 1 (semester 1 en 2), en 30 credits van semester 3 in jaar 2.

Jaar 1 en 2 – en hiermee de modules van het basisprogramma – worden niet meer aangeboden vanaf 2018/19; voor de programmaoverzichten van het jaar 1 en 2 wordt verwezen naar de van toepassing zijnde EER's van voorgaande jaren.

In appendix 2 Transitional rules worden de afbouw van het programma en de overgangsregelingen uiteen gezet.

3.6.1.2 Afstudeerfase in jaar 2 en 3 (semester 4, 5 en 6)

De afstudeerfase heeft een nominale studieduur van anderhalf jaar.

Deze afstudeerfase omvat 90 credits en bestaat uit:

- De major in semester 4 en 6 met een totale studielast van 60 credits, in één van de vier specialisaties (zie Article 3.7). De student kiest ofwel voor een Nederlandstalige major, ofwel voor een Engelstalige major; de keuze heeft consequenties voor de taal van de toetsing (zie Article 3.3.1, lid 4).
- Keuzeonderdelen in semester 5 met een totale studielast van 30 credits.
In het eerste semester van het derde jaar (semester 5) stelt elke student een individueel programma samen. Dit individueel programma kan bestaan uit:
 - a. een minor of interfacultaire minor die binnen het programma wordt aangeboden (zie Article 3.8.1);
 - b. een study abroad via het facultaire International Relations Office (zie de Rules and Regulations);
 - c. een stage onder supervisie van een facultaire Examiner (zie Article 3.8.2);
 - d. keuzeonderdelen zoals aangeboden door de faculteit (elective courses, skills trainings, tutorials), en literatuurexamens (zie Article 3.8.3);
 - e. keuzeonderdelen van buiten de faculteit (van een andere UM faculteit, een andere Nederlandse of buitenlandse universiteit; zie Article 3.8.4 en de Rules and Regulations).

Overzicht afstudeerfase:

Jaar	Periode	Titel	ECTS	Beoordeling
2	4	Major blok	12	cijfer
		Major tutorial: Introductie tot het onderzoeksveld I	3	E-P-F
	5	Major blok	12	cijfer
		Major tutorial: Introductie tot het onderzoeksveld II	3	E-P-F
3	1-3	Semester 5: keuzeonderdelen	30	
	4	Major blok: Leeronderzoek	12	cijfer
	4-5	Major tutorial: Vademecum scriptie schrijven *	6	E-P-F
	4-5	Bachelorscriptie **	12	cijfer

* Het resultaat van het Vademecum scriptie schrijven is alleen geldig in het jaar waarin het is behaald.

** Het Vademecum scriptie schrijven en de Bachelorscriptie zijn gekoppeld; studenten dienen voor beide tegelijk in te schrijven cf de registratiedeadlines van periode 4!

3.6.2 Programme content for Arts and Culture

The programme consists of the Elementary phase (article 3.6.2.1) and the Graduation phase (article 3.6.2.2).

The final work of the programme is the bachelor thesis.

3.6.2.1 Elementary phase in course years 1 and 2 (semesters 1, 2 and 3)

The elementary phase has a nominal duration of one-and-a-half years. It comprises 90 credits and consists of the following modules:

Year	Period		Code	Title	ECTS	Assessment
1	1-5		Skill ACU1506	ACU1506 Mentor programme	1	E-P-F
	1	1st week	Skills ACU1505	ACU1505 Diagnostic Test: English Language	0	P-F
			Course ACU1000	ACU1000 Apollo and Dionysus	9	grade
			Skill ACU1504	ACU1504 Reading Texts and Interdisciplinarity	4	E-P-F
	2		Course ACU1001	ACU1001 Knowledge and Criticism	9	grade
			Skill ACU1507	ACU1507 Finding Sources	4	E-P-F
	1-3	choose 1 of 2	Paper ACU1900	Research and Writing I	7	grade
			Paper ACU1901	Onderzoeks- en Schrijfvaardigheden I	7	grade
	4		Course ACU1002	Disenchantment and Ideology	9	grade
			Skill ACU1508	Doing Conceptual Analysis	4	E-P-F
	5		Course ACU1003	Art and Modernity	9	grade
			Skill ACU1502	Analysing Art I	4	E-P-F
2	1		Course ACU2000	Network Society	8.5	grade
			Skill ACU2500	Close to the Foreign	3	E-P-F
	2		Course ACU2001	Cultural Pluralism	8.5	grade
			Skill ACU2501	Theory of Science and Interdisciplinarity	3	E-P-F
	1-3	choose 1 of 2	Paper ACU2900	Research and Writing II	7	grade
			Paper ACU2901	Onderzoeks- en schrijfvaardigheden II	7	grade

3.6.2.2 Graduation phase in course years 2 and 3 (semesters 4, 5 and 6)

The graduation phase has a nominal duration of one-and-a-half years. It comprises 90 credits and consists of the following modules:

- The major in semesters 4 and 6 with a total study load of 60 credits (further regulations and major overviews are set forth in Article 3.7).
- Elective units of study in semester 5 with a total study load of 30 credits.
In the first semester of course year 3 (semester 5), each student will compile an individual programme. The individual programme may include:
 - a. a minor or interfaculty minor offered in the programme (see Article 3.8.1);
 - b. a study abroad via the faculty's International Relations Office (see Rules and Regulations);
 - c. an internship under the supervision of a faculty examiner (see Article 3.8.2);
 - d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (see Article 3.8.3);
 - e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.8.4 and Rules and Regulations).

Overview graduation phase:

(for a detailed overview of the modules of the Arts and Culture majors please refer to Article 3.7 Majors)

	Period	Title	ECTS	Assessment
Year 2	4	Major course	12	grade
		Major tutorial: Entering the field I	3	E-P-F
	5	Major course	12	grade
		Major tutorial: Entering the field II	3	E-P-F
Year 3	1-3	Semester 5: Elective units of study	30	
	4	Major course: Doing Research	12	grade
	4-5	Major tutorial: Vademecum thesis writing *	6	E-P-F
	4-5	Bachelor Thesis of the chosen major **	12	grade

* The result of the Vademecum thesis writing is only valid in the year in which it is obtained.

** The Vademecum thesis writing and the Bachelor Thesis are linked; students have to register for both in accordance with the registration deadlines of period 4!

3.6.3 Programme content for European Studies

The programme consists of modules of course year 1, 2 and 3 with the study load as listed below. The final work of the programme is the Bachelor thesis.

3.6.3.1 Course year 1

Course year 1 comprises 60 credits and consists of the following modules (7 courses and 7 skills):

Period	Code	Title	ECTS	Assessment
1-5	Skill EUS1508	Language & Professional Skills: Mentor Programme	0	P-F
1	Skill EUS1507	Language & Professional Skills: English Diagnostic Test (1 st week!)	0	P-F
	Course EUS1000	The Idea of Europe. The European Experience from a Historical Perspective	5	grade
	Skill EUS1001	Research Skills: An Introduction to Academic Research & Writing	5	E-P-F
	Skill EUS1500	Language & professional skills: Academic English Writing Skills	2.5	E-P-F
2	Course EUS1002	Bloody Diversity. A history of European State- and Nation-Building	9	grade
	Skill EUS1501	Language & Professional Skills: Academic English Writing and Presentation Skills	3	E-P-F
3	Course EUS1007	Europe and Global Politics since World War II	5	grade
	Skill EUS1505	Research Skills: What is good science?	2.5	E-P-F
3-4	Course EUS1003	Fault Lines. Contemporary Debates on Diversity, Identity and Inequality in Europe	5	grade
4	Course EUS1005	An Economist's Point of View	5	grade
	Course EUS1008	Micro/Macro Economics, year 1	5	grade
5	Course EUS1006	EU Politics: Theories, Institutions and Challenges	9	grade
	Skill EUS1509	Research Skills: Analysing Research Designs	4	E-P-F

3.6.3.2 Course year 2

Course year 2 comprises 60 credits and consists of the following modules (7 courses and 6 skills):

Period		Code	Title	ECTS	Assessment
1		Course EUS2000	EU law I. Institutional Law of the EU	9	grade
		Skill EUS2512	Research Skills: Back to the Sources	3.5	E-P-F
2		Course EUS2001	Policy Domains. Analyzing the European policy process	9	grade
		Skill EUS2504	Language & Professional Skills: Negotiation Skills	3.5	E-P-F
3	choose 1 of 2 courses	Course EUS2005	International Relations: Contemporary Issues and Actors	4.5	grade
		Course EUS2006	Placing Europe: Cities, Regions, Borders	4.5	grade
		Skill EUS2511	Research Skills: Developing Your Own Research Design	2.5	E-P-F
4		Course EUS2002	Comparative Politics and Government	4.5	grade
		Course EUS2003	Area Studies	4.5	grade
		Skill EUS2509	Research Methods: Introduction to Qualitative Methods	3.5	E-P-F
4-5			Language & Professional Skills: Second Language	3	grade
5		Course EUS2004	Making a European Market	4.5	grade
		Course EUS2007	International Economics	4.5	grade
		Skill EUS2507	Research Methods: Introduction to Quantitative Methods	3.5	E-P-F

3.6.3.3 Course year 3

Course year 3 comprises 60 credits and consists of:

- Elective units of study in Semester 5 with a total study load of 24 credits.
In the first semester of course year 3 (semester 5) each student will compile an individual programme. The individual programme may include:
 - a. a minor or interfaculty minor offered in the programme (see Article 3.8.1);
 - b. a study abroad via the faculty's International Relations Office (see Rules and Regulations);
 - c. an internship under the supervision of a faculty examiner (see Article 3.8.2);
 - d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (see Article 3.8.3);
 - e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.8.4) and Rules and Regulations.
- Semester 6 with a total study load of 36 credits; it includes 2 courses, 2 skills and the Bachelor thesis.

The faculty offers the following ES-specific modules in semester 5:

Period	Code	Title	ECTS	Assessment
1	Course EUS3001	European Environments	9	grade
	Skills EUS3504	Practicalities of Policy Making	3	E-P-F
2	Course EUS3000	One World	9	grade
	Skills EUS3501	Virtual Ethnography	3	E-P-F

Semester 6 comprises 36 credits and consists of 2 courses, 2 skills and the Bachelor thesis:

Period		Code	Title	ECTS	Assessment
3-5		Thesis EUS3900	Bachelor Thesis	12	grade
4	choose 1 of 3 courses	Course EUS3003	EU law II. Substantive Law of the EU	9	grade
		Course EUS3007	Lifting the Iron Curtain: Central and Eastern Europe in the New Europe	9	grade
		Course EUS3006	Culture and Identity in a Globalizing Europe	9	grade
	choose 2 of 4 skills	Skills EUS3500	Research Methods: Interviewing	3	E-P-F
		Skills EUS3508	Research Methods: Advanced Document Analysis	3	E-P-F
		Skills EUS3502	Research Methods: Survey Research	3	E-P-F
4-5			Language & Professional Skills: Second Language 2	3	grade
5	choose 1 of 3 courses	Course EUS3004	After Babel. Language Policies in Europe	9	grade
		Course EUS3005	External Relations of the European Union **	9	grade
		Course ACU2007	Power and Democracy *	9	grade

* Students can be acknowledged 12 ECTS for this course if they also pass an extra paper

** This course has a limited capacity

Article 3.7 Majors in Cultuurwetenschappen / Arts and Culture

In order to meet the major's requirements, the student must pass all modules within the major:

- three courses from that major (36 credits);
- the two year 2 tutorials (3 credits each) and the year 3 tutorial (6 credits) from that major (total of 12 credits);
- the Bachelor thesis in the field of that major (12 credits).

3.7.A Nederlandstalige majors

De beschrijving van de onderwerpen die in de majors aan bod komen is opgenomen in de Rules and Regulations.

De tweedejaars onderdelen van de Nederlandstalige majors worden niet meer aangeboden vanaf 2018/19; hiervoor wordt verwezen naar de van toepassing zijnde EER's van eerdere jaren. In appendix 2 Transitional rules worden de afbouw van het programma en de overgangsregelingen uiteen gezet.

De derdejaars onderdelen van de Nederlandstalige majors die nog worden aangeboden in 2018/19 zijn hieronder opgenomen.

Major Kennis- en Technologische Cultuur (KTC)

Jaar	Periode	Code	Titel	ECTS	Beoordeling
3	4	Blok CWE3010	Leeronderzoek Kennis en Technologische Cultuur	12	cijfer
	4-5	Skill CWE3710	Vademecum scriptie schrijven Kennis en Technologische Cultuur	6	E-P-F
	4-6	Scriptie CWE3900	Bachelorscriptie	12	cijfer

Major Literatuur, Kunst en Cultuur (LKC)

Jaar	Periode	Code	Titel	ECTS	Beoordeling
3	4	Blok CWE3011	Leeronderzoek Literatuur, Kunst en Cultuur	12	cijfer
	4-5	Skill CWE3711	Vademecum scriptie schrijven Literatuur, Kunst en Cultuur	6	E-P-F
	4-6	Scriptie CWE3901	Bachelorscriptie	12	cijfer

Major Politieke Cultuur (PC)

Jaar	Periode	Code	Titel	ECTS	Beoordeling
3	4	Blok CWE3012	Leeronderzoek Politieke Cultuur	12	cijfer
	4-5	Skill CWE3712	Vademecum scriptie schrijven Politieke Cultuur	6	E-P-F
	4-6	Scriptie CWE3902	Bachelorscriptie	12	cijfer

Major Media Cultuur (MC)

Jaar	Periode	Code	Titel	ECTS	Beoordeling
3	4	Blok CWE3013	Leeronderzoek Media Cultuur	12	cijfer
	4-5	Skill CWE3713	Vademecum scriptie schrijven Media Cultuur	6	E-P-F
	4-6	Scriptie CWE3903	Bachelorscriptie	12	cijfer

3.7.B English language majors

The subjects the majors relate to can be found is set forth in the Rules and Regulations. Below the programme overview of the four English majors.

Major Cultures of Knowledge and Technology (CKT)

Year	Period	Code	Title	ECTS	Assessment
2	4	Course ACU2003	Frankenstein's Hope; problems of demarcation and democracy in technological culture	12	grade
		Skill ACU2710	Entering the Field: Cultures of Knowledge and Technology I	3	E-P-F
	5	ACU2011	The Design of Man	12	grade
		Skill ACU2711	Entering the Field: Cultures of Knowledge and Technology II	3	E-P-F
3	4	Course ACU3010	Doing Research in Cultures of Knowledge and Technology	12	grade
	4-5	Skill ACU3710	Vademecum thesis writing Cultures of Knowledge and Technology	6	E-P-F
	4-6	Thesis ACU3900	Bachelor thesis specialisation CKT	12	grade

Major Literature, the Arts, Culture (LAC)

Year	Period	Code	Title	ECTS	Assessment
2	4	Course ACU2013	Modernity and the Arts I	12	grade
		Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	E-P-F
	5	Course ACU2014	Modernity and the Arts II	12	grade
		Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	E-P-F
3	4	Course ACU3011	Doing Research in Literature, Art, and Culture	12	grade
	4-5	Skill ACU3711	Vademecum thesis writing Literature, Art, and Culture	6	E-P-F
	4-6	Thesis ACU3901	Bachelor thesis specialisation LAC	12	grade

Major Political Culture (PC)

Year	Period	Code	Title	ECTS	Assessment
2	4	Course ACU2006	The European State	12	grade
		Skill ACU2714	Entering the Field: Political Culture I	3	E-P-F
	5	Course ACU2007	Power and Democracy	12	grade
		Skill ACU2715	Entering the Field: Political Culture II	3	E-P-F
3	4	Course ACU3012	Doing Research in Political Culture	12	grade
	4-5	Skill ACU3712	Vademecum thesis writing Political Culture	6	E-P-F
	4-6	Thesis ACU3902	Bachelor thesis specialisation PC	12	grade

Major Media Culture (MC)

Year	Period	Code	Title	ECTS	Assessment
2	4	Course ACU2008	Observing and Representing: History of the Senses	12	grade
		Skill ACU2716	Entering the Field: Media Culture I	3	E-P-F
	5	Course ACU2009	Logo & Imago: Identity in Media Culture	12	grade
		Skill ACU2717	Entering the Field: Media Culture II	3	E-P-F

3	4	Course ACU3013	Doing Research in Media Culture	12	grade
	4-5	Skill ACU3713	Vademecum thesis writing Media Culture	6	E-P-F
	4-6	Thesis ACU3903	Bachelor thesis specialisation MC	12	grade

Additional regulations for the majors

For students who started the programme in or before 2016/17, the following applies.

- In the graduation phase, each student must either take a major in one of the four specialisations (refer to Article 3.1.1/3.1.2), or opt for a flexible bachelor's programme (refer to Article 3.9).
- The major must be completed by 31 August 2021 at the latest.
- The passed major or the flexible bachelor's programme will be listed on the List of Exam Subjects, issued together with the diploma.
- The choice for either one of the majors or for the flexible bachelor's programme must in principle be made before starting the major.

For students who started the programme in 2017/18, the following applies.

- These students have started their major in 2018/19.
- In 2019/20 the programme will be redesigned but students can still complete the major until 31 August 2021 at the latest
- The compulsory choice between major and flexible bachelor's programme, however, does not apply to these students.

As mentioned in Article 3.3.1, paragraph 4, a student in Cultuurwetenschappen may choose to take either one of the Dutch majors or one of the English majors; the language requirements as listed in article 3.3.1 apply.

Article 3.8 Regulations other options for semester 5

If the study load acquired in semester 5 is more than required (24 credits for European Studies and 30 credits for Arts and Culture / Cultuurwetenschappen), these credits will also be noted on the list of examination components, but will not be counted towards the study load referred to in Article 3.5.

3.8.1 Minors

1. Within the framework of semester 5 each student may select a minor offered by the faculty (30 credits), with the restriction that students in the European Studies programme are not allowed to choose the European Studies minor and students in the Arts and Culture programme are not allowed to choose the Great Thinkers minor.
2. Within the framework of semester 5, each student may also select one of the non-FASoS UM minors.
3. Further regulations for FASoS and UM minors are set forth in section 10 of these regulations. The programme overviews of the minors are listed in appendix 4.

3.8.2 Internship

1. The head of the International Relations Office is assigned to be the faculty's internship coordinator. Members of the teaching staff act as faculty supervisors.
2. A student who wants to begin an internship needs approval from the faculty supervisor (for the full procedure refer to MyUM). Then an agreement is signed between the internship organisation, the faculty internship coordinator and the student prior to the start of the internship.
3. Within 4 weeks of completing the internship, the student must hand in the internship report to the faculty supervisor.
4. The (registration) procedure and Internship Guide are published on the Student Portal -> My Organisations -> FASoS Bachelor ES or CW/AC -> internships.
5. The minimum duration of an internship is eight weeks (12 credits).

6. The maximum number of credits that can be awarded for an internship is 18 for Arts and Culture / Cultuurwetenschappen and 24 for European Studies.
7. Internships are graded Excellent/Pass/Fail. The faculty registers the result and the name of the internship organisation.

3.8.3 Literature exam

1. A student can take a literature exam as an elective unit of study during semester 5. In a literature exam, a student reviews literature on a research topic that is not covered by the programme content.
2. The student needs prior approval from the literature exam coordinator and the faculty supervisor. The (registration) procedure is published on FASoS Student Intranet.
3. The student must compile a reading list consisting of books, texts and articles for the literature exam, in compliance with the regulations set forth in the Rules and Regulations.

3.8.4 Components elsewhere (electives outside the faculty, other than study abroad via the International Relations Office)

1. Within the framework of semester 5 - elective units of study (option e) - or within the framework of the flexible bachelor's exam (refer to Article 3.10), a student may, as part of the programme, choose electives offered by another UM faculty, another Dutch university or a foreign university. This is subject to prior approval by the Board of Examiners of the student's own programme and (the Board of Examiners of) the host institution.
2. The Board of Examiners of the student's own programme may withhold the approval referred to in paragraph 1 if, in its judgement, the proposed elective is in terms of content similar to components taken previously by the student and would result in duplication. If elective components overlap in whole or in part, the Board can decide to limit the contribution of these components towards the examination by subtracting credits in proportion to the overlap.
3. If the Board of Examiners of the student's own programme assesses the content and/or level to be insufficient, the board will withhold the approval referred to in paragraph 1.
4. The Board of Examiners will accept a maximum of 3 credits for MUN conferences, Student Forums or any other simulation programme within the framework of semester 5; any additional credits for participation in or preparation for such programmes will not be acknowledged (or registered in MyUM either within the programme or as extra-curricular credits).
5. The regulation for these electives is set forth in the Rules and Regulations.

3.8.5 Language courses related to study or internship abroad

A language courses can only be acknowledged in semester 5 of the bachelor's programme if it concerns:

- a language course taken at the University Language Centre in preparation for study abroad or an internship abroad (as mentioned in Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3, b and c), or
- a compulsory language course taken during study abroad.

Article 3.9 Flexible bachelor's programme

1. A student registered for the bachelor's programmes may, under certain conditions, formulate an educational programme of his/her own which is different from the educational programme stated in Articles 3.6.1, 3.6.2 or 3.6.3. The composition of such a flexible programme must be approved beforehand by the Board of Examiners.
2. The flexible bachelor's programme has a study load of 180 credits.
3. The Board of Examiners will normally decide whether to grant permission for the student's request within four weeks after it receives the proposal. The timespan for approval depends on staff availability.
4. In granting the permission, the Board of Examiners will indicate which programme offered by the faculty will include the programme formulated by the student for purposes of the Education and Examination Regulations.
5. The procedure and requirements, as well as the composition of the flexible bachelor's programme are listed in the Rules and Regulations.

Article 3.10 Honours programme

1. The best performing students are offered the opportunity to participate in the honours programme, which includes a faculty component (20 credits) and a university wide component (5 credits), the Honours+ programme. The faculty component consists of a varying number of honours seminars offered by senior staff members, from which the students can choose. The faculty component runs in year 2 (semester 4) and 3 (semester 6) of the curriculum; Honours+ only in year 2.
2. The credits earned in the honours programme are added to the study load referred to in article 3.5, and are registered as part of the programme.
3. Only students who fulfil the following criteria are invited to participate in the honours programme:
 - A GPA at the end of year 1, based on 60 credits without resits, that belongs to the top 5% of GPAs obtained by the students of the study programme in the same year.
 - A letter of motivation addressed to the BA Excellence Coordinator.
4. The BA Excellence Coordinator is responsible for the organization of the selection process, and makes the final selection of students admitted to the honours programme. (S)he allocates the students to the available honours seminars. In special circumstances, (s)he can deviate from the criteria mentioned in art. 3.10.2.
5. Students who successfully complete the honours programme receive a special certificate, as described in article 6.6.

Article 3.11 Maastricht Research-Based Learning (MARBLE)

1. For selected students, the programme includes a research-based course – a so-called Marble project – in semester 6. Each year a varying number of Marble projects is offered, from which the students can choose.
2. The credits earned by students who have completed a Marble project, are part of the study load referred to in article 3.5.
 - For students in the Cultuurwetenschappen/Arts and Culture programmes, the standard number of credits earned in the Marble project is 18. The Marble project replaces the 6-credit tutorial in the 4th and 5th period of year 3, and the 12-credit BA thesis. The deliverable of the Marble project, however, should be consistent with the criteria for the regular BA thesis.
 - For European Studies students, the standard number of credits earned in the Marble project is 15. The Marble project can replace the two skills trainings of period 4 of year 3 (in total 6 credits) and the 9-credit elective course in period 5 of year 3. In special circumstances and subject to approval by the BA Excellence Coordinator, European Studies students can earn 18 credits, provided that their work is in accordance with this study load. The additional 3 credits are accepted as elective units of study in semester 5.
3. Students who belong to the best 25% of their cohort, based on their GPA and appropriate amount of credits earned in the period prior to the moment of selection, are invited to participate in a Marble project. Students who have earned a GPA of 7.0 or higher in the period prior to the moment of selection based on the appropriate amount of credits, are also eligible for admission. They should address a letter of motivation to the BA Excellence Coordinator.
4. The BA Excellence Coordinator is responsible for the organization of the selection process and makes the final selection of students admitted to the Marble programme. (S)he allocates the students to the available Marble projects. In special circumstances, (s)he can deviate from the criteria mentioned in art. 3.11.3.
5. Students who successfully complete the Marble programme receive a special certificate, based on the model adopted by the Executive Board of the university.

Article 3.12 Examination of the programme

3.12.1 Cultuurwetenschappen / Arts and Culture

The programme's examination consists of the components of the elementary phase (90 credits as mentioned in Articles 3.6.1.1/3.6.2.1) and of the graduation phase (90 credits as mentioned in Articles 3.6.1.2/3.6.2.2).

3.12.2 Examination European Studies

The programme's examination consists of the components of course year 1, 2 and 3 (each 60 credits, as mentioned in Articles 3.6.3.1/3.6.3.2/3.6.3.3).

3.12.3 Programme changes and programme examination

- The student follows the programme as referred to in Article 3.6 of the academic year in which s/he starts the programme. If the programme changes in a later academic year the following applies: in the case of changes in the composition of course year 2, the student follows the programme of course year 2 according to the academic year in which s/he started course year 2. In the case of changes in the composition of course year 3, the student follows the programme of course year 3 according to the academic year in which s/he started course year 3.
- Special transition rules for the student with a study delay who is confronted with changes in the programme are listed in Appendix 2.

SECTION 4 EDUCATION

Article 4.1 Courses, composition and actual design

1. For the programme components, modules are given with the study load stated in the programme overviews of Article 3.6.
2. The education is given in forms such as classes, study groups, practical training, lectures and individual supervision.
3. The Global Year Schedule of the programme indicates the days on which the student should be available for group meetings, lectures, and other educational activities and exams.
4. The Student Portal shows the details of the assessment for the courses the student is registered for. The timetable shows the details (time and location) of the education and collective (MECC) exams the student is registered for.

Article 4.2 Prior knowledge and entrance requirements

- The student who received a positive BSA (thus earned at least 42 credits in course year 1), may participate in the education of course year 2 and 3. The student is expected to follow the chronological order of the consecutive course years, i.e. take the education and exams of course year 2 before participating in the education and exams of course year 3.
- The student may only participate in the study abroad (in course year 3, semester 5) after having passed all 60 credits of course year 1.

Article 4.3 Course registration

1. To participate in a programme module the student must register for that module through MyUM; this is called course registration. Course registration includes registration for the first exam sitting of the module. Course registration terms are published on FASoS Student Intranet; during these terms the student can register and deregister for modules.
2. Further provisions are listed in the Course registration regulation 2018/2019 on FASoS Student Intranet.

Article 4.4 Attendance and participation

1. Students are expected to attend 100% of, and actively participate in, all meetings organised in a module.
2. Some meetings (e.g. presentations) may be marked as compulsory; more information will be provided via the course manual of modules to which this applies.
3. The assessment of participation is explained in the Rules and Regulations.

Article 4.5 Registration procedure for modules with limited capacity

Some modules may have a limited student enrolment capacity. If a course has a limited capacity this will be indicated in the Course registration regulation 2018/2019. It may apply to elective courses in course years 2 and 3 of the Bachelor in European Studies, where students choose one of the offered elective courses per period (refer to Article 3.6.3), but also to (modules of) the minors.

SECTION 5 ASSESSMENT

Article 5.1 General

1. In the course of a module, the extent to which students have successfully achieved the stated learning objectives will be formally assessed.
2. The course book describes the requirements a student must meet to pass the module and the criteria on which the student is assessed.

Article 5.2 Assessment

1. The exam is evaluated by means of a numerical grade or by an excellent/pass/fail score.
2. Grades are awarded with full and half marks, on a scale of 1 to 10. An explanation of the Dutch grading scale is set forth in the Rules and Regulations.
3. The student passes the module if his/her final mark is 6.0 or higher, or at least a pass.
4. Any exam taken by a student who was not registered for the module but who nonetheless took the exam will be declared invalid; no result will be registered.

Article 5.2.1 Calculation of the final mark and No Grade

1. If a module exam consists of several questions, the final mark will be the average of the marks of the separate questions. This can be a weighted or unweighted average.
2. If the calculation of the final grade leads to a grade that is not a whole (x.0) or half mark (x.5) as defined in paragraph 2 of article 5.2, the final grade is calculated by rounding up or down arithmetically:
 - marks from x.25 to x.74 are rounded to the half mark x.5;
 - marks from x.75 to (x+1).24 are rounded to the whole mark x.0.
3. In case the student was registered for a module exam but did not take all required parts of the exam, a 'No Grade' will be registered for the module.
4. If the calculation of the exam grade is the (weighted) average of partial exam results, this calculation could lead to a pass or passing grade even though not all requirements for passing the module (as set forth in article 5.1 paragraph 2) are met. In this case a 'No Grade' will be registered for the module.
5. If different or additional regulations apply, the course book will specify this regulation.

Article 5.3 Sequence of exams

1. A student may take the exams of course year 2 after s/he has received a positive Binding Study Advice.
2. Participation in the study abroad and in the education and exams of course year 2 and 3, is regulated as set out in Article 4.2.
3. In principle, education and exams of course year 3 are for third-year students. Any student who still needs to pass first- or second-year exams in a certain period, must do so before taking the exams for course year 3.

Article 5.4 Scheduling and frequency of exams

1. A student can take exams twice per academic year on dates and times to be determined by the Faculty Board: once during or directly after the course period (first exam sitting) and once during the course of the academic year (resit option).
2. A student can only retake an exam insofar as is needed to pass the examination (see Article 6.1), with the understanding that a module that is passed (marked 6 or higher, or assessed with at least a pass) cannot be retaken.
3. Exam dates are published in the Global Year Schedule on FASoS Student Intranet. The details of the collective (MECC) exams (time and location) are published in the Time Table.
4. In exceptional cases, the Board of Examiners can decide that an exam may be taken at a different date and time than determined in accordance with the first paragraph.
5. Modification of exam dates does not take place in the last eight weeks prior to the initial exam date. In case of modifications in collective (MECC) exams, the Time Table will show the updated exam details.

Article 5.5 Registration for exams: first sitting and resit

1. A student who registers for a module (refer to Article 4.3) is automatically registered for the exam of that module (first sitting).
2. A student who is entitled to take a module's exam, but did not pass the exam in the first sit will be registered for the resit exam by the faculty.
3. Further details including (de)registration periods and deadlines are listed the Course registration regulation 2018/2019 on FASoS Student Intranet.

Article 5.6 Exam format

1. In principle, module exams are written.
2. Written exams include exams at an allocated exam location (e.g. MECC), take-home exams, exams in the form of papers/essays, and exams taken on a computer and a portfolio. The following applies:
 - For written exams at an allocated exam location the Rules of Procedure for Examinations apply. They have been adopted to provide students with equal opportunities and proper conditions for taking exams.
 - All written assignments, take home exams and papers, including the programme's final work, must be submitted electronically before the set deadline. Assignments and papers that are submitted too late will not be accepted.
 - The guidelines for written assignments and papers that are included in the course book are part of these regulations.
 - If an assignment is written by multiple students, each student can be evaluated individually based on the contribution explicitly made by him/her.
 - The final work of the programme (i.e. the Bachelor thesis) will be evaluated by at least two examiners (the supervisor and a second examiner). The requirements for the Bachelor thesis are set forth in the respective course book/course manual.
3. Oral exams are taken only by one person at a time, unless the Board of Examiners decides otherwise. The following applies:
 - An examiner shall give an oral exam in the presence of a teaching staff member (second examiner), unless the Board of Examiners has decided otherwise.
 - Oral exams shall take place in public, unless the Board of Examiners or the relevant examiner decides otherwise in a special case or unless the student objects to this.
4. A responsible examiner can decide that attendance will be part of the assessment of participation as stated in article 4.4.
5. If the number of students is small, the responsible examiner can decide that an exam will have a different form than indicated in the course book. The examiner will announce any such decision no later than two weeks before the scheduled exam date.
6. If different or additional regulations apply, the course book will specify this regulation.
7. For the purpose of creating equal opportunities the Board of Examiners can decide to adopt and apply individual exam arrangements suited to the individual situation of the student with disabilities. The Board can apply such an arrangement after having received the request from the Disability Support Office. The Board of Examiners ensures that the allowed adaptations of the exam format are in line with the generic requirements to pass the modules and to graduate.

Article 5.7 Determination and announcement of exam result

1. The Board of Examiners determines the standards for assessing each exam format. The standards are included in the Rules and Regulations.
2. The responsible examiner will determine the result of a module exam and provide the Exam Administration with the necessary information to apprise the student of the result within 13 working days of the date on which it was taken, not counting that day.
3. The Exam Administration will publish the results of the module exam on MyUM within 15 working days of the date on which it was taken, not counting that day.
4. The responsible examiner will determine the result of the final work and provide the Exam Administration with the necessary information to apprise the student of the result within 16 working days of the submission deadline, not counting that day.
5. The Exam Administration will publish the result of the final work on MyUM within 18 working days of the submission deadline, not counting that day.

6. The responsible examiner will determine the result of an oral exam and inform the student and the Exam Administration within 24 hours after it is taken. If more than one student takes the same exam, one after the other, this period may be extended by up to five working days. The Exam Administration will publish the result of the oral exam on MyUM within two working days after receipt of the result.

Article 5.8 Right of inspection

1. Within 10 working days of the date on which the result of a written exam (including a computer-based exam) is announced, not counting that day, the student may, upon request, inspect their evaluated work.
2. The responsible examiner is responsible for the inspection. S/he may organise an open office hour or make individual arrangements with students who ask for a further explanation of the assessment of their exams. The manner in which s/he organises this inspection is indicated in the course pages on EleUM.
3. A student may ask the responsible examiner to explain and/or reconsider the result. Such a request will not suspend the period for lodging an appeal, referred to in Article 6.6.
4. Within the period referred to in paragraph 1, any interested party may, upon request, inspect the questions and assignments for the written exam and, if possible, the standards on which its assessment was based.

Article 5.9 Period of validity

1. Exams which have been passed are valid for an unlimited period.
2. Contrary to the above, the Board of Examiners may require the student to take an additional or replacement exam or exam component for an exam which was passed more than six years ago if the student's knowledge or insight that was examined is demonstrably outdated or the skills that were examined are demonstrably outdated.
3. As of 2016/17 the passing result for the third-year tutorial in Cultuurwetenschappen / Arts and Culture (i.e. Vademecum scriptie schrijven / Vademecum thesis writing) only remains valid if the Bachelor thesis is successfully completed in the same academic year. A student who as of 2016/17 passes the Vademecum but does not successfully complete the Bachelor thesis by the end of the same academic year, will be required to retake both the Vademecum and the Bachelor thesis in the next academic year.
4. Partial results or sub-tests and assignments that were passed within a module that was not completed successfully (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book.

Article 5.10 Retention period for exams

1. The exercises, answers and the evaluated work of the written exams will be retained in paper or digital form for two years after the exam result is determined.
2. The final work and its assessment form will be kept for at least seven years after the evaluation.

Article 5.11 Exemption

1. The Board of Examiners may, at a student's request and having heard the relevant examiner, grant the student an exemption from taking an exam if s/he demonstrates that s/he previously:
 - a. passed an exam at a university or university of applied sciences that was similar in terms of content and level, or
 - b. gained sufficient knowledge and skills relevant to the exam concerned, either through work or professional experience.
2. An exemption may only pertain to an entire module and not to a component thereof.
3. At most, 60 credits for the programme may be earned based on the exemptions granted.
4. The final work for the bachelor's programme is excluded from this exemption option.
5. The Board of Examiners will not grant an exemption based on any exam a student passed outside the programme during any period in which the student was barred by the Board of Examiners from taking exams for the programme because of fraud and/or plagiarism.

6. The same period of validity applies to exemptions as to examination results.

Article 5.12 Fraud

1. 'Fraud', including plagiarism, means actions or omissions by a student that make it impossible in whole or in part to properly evaluate his/her knowledge, understanding and skills.
2. 'Plagiarism' means the presentation of ideas or words from one's own or someone else's sources without proper acknowledgment of the sources.
3. If the Board of Examiners determines that a student has engaged in fraud with respect to an exam or exam component, they can take appropriate measures.
4. In serious cases of fraud, the Board of Examiners can propose to UM's Executive Board that the student(s) concerned be permanently deregistered from the programme, and/or to revoke a FASoS Bachelor's or Master's degree that was already granted, and/or to exclude the student from further admission to one of the FASoS bachelor's or master's programmes.
5. Further provisions about what constitutes fraud and which disciplinary measures the Board of Examiners can impose are set forth in the Rules and Regulations.

Article 5.13 Invalid exam

If an exam involves irregularities that make it impossible to accurately assess the candidate's knowledge, insight and skills, the Board of Examiners may declare the exam invalid for both the examinee and a group of examinees.

Article 5.14 Unsuitability (Iudicium Abeundi)

1. In exceptional cases and after careful consideration of the interests involved, the Board of Examiners or the Dean/the Faculty Board may ask the Executive Board to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through his behaviour or opinions ventured, has demonstrated his unsuitability for the practice of one or more professions for which he is trained by the programme he follows, or, as the case may be, for the practical preparation for the practice of the profession.
The dean/the Faculty Board, the Board of Examiners and the Executive Board will reach a decision in accordance with the Iudicium Abeundi Protocol adopted by the Dutch Federation of University Medical Centres on 1 November 2010.
2. The relevant clauses of Maastricht University's Enrolment Provisions apply.

SECTION 6 EXAMINATION

Article 6.1 Examination

1. The Board of Examiners determines the result and date of the examination and issues the certificate referred to in Article 6.3 as soon as a student has satisfied the requirements for the examination programme.
2. Prior to determining the result of the examination, the Board of Examiners may conduct their own investigation of the student's knowledge regarding one or more components or aspects of the programme.
3. To pass the examination, a student must have passed all components.
4. To pass the examination and receive the certificate, a student must also have been registered for the programme during the period in which the exams were taken.
5. A certificate may only be issued after it has been shown that a student has satisfied all the obligations, including paying the tuition fees.
6. The last day of the month in which a student satisfied all the examination obligations will be considered the examination date (graduation date).
7. A student who is close to passing the examination may, stating reasons, ask the Board of Examiners not to determine the result of the examination yet. This request must be submitted at least one month before the final assignment is turned in or the final exam is taken. The Board of Examiners will always grant the request if:
 - the student is selected by the faculty for a double degree, an extra-curricular internship, or
 - the student holds or will hold a board position for which at least nine months of financial support is awarded from the Profileringsfonds , or if the student holds or will hold an 'INKOM' board position.

The Board of Examiners may also grant a request if refusal would result in an exceptional case of extreme unfairness because the student concerned could not have taken the automatic graduation into account when planning his/her studies.

Article 6.2 Degree

The student who has passed the examination of a bachelor's programme will be awarded the degree 'Bachelor of Arts'.

Article 6.3 Certificate and statements

1. As proof that the examination was passed, the Board of Examiners will issue a certificate after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for presenting the certificate have been met. The certificate is based on the model adopted by UM's Executive Board. One certificate will be issued per programme, even if the student completes several programmes.
2. The certificate that the examination has been passed also indicates:
 - a. the name of the institution;
 - b. the name of the programme;
 - c. the examination components;
 - d. the degree awarded;
 - e. the date on which the programme was most recently accredited or was subjected to the new programme test.
3. Students who are entitled to be issued a certificate may, stating reasons, ask the Board of Examiners not to do this yet (pursuant to Article 6.1, paragraph 7).
4. The certificate is signed by the chair of the Board of Examiners and the faculty Dean.
5. The certificate is awarded in public, unless the Board of Examiners decides otherwise in exceptional cases.
6. The certificate includes a list of the examination components, the 'List of Exam Subjects'.
7. The Board of Examiners includes a 'Diploma Supplement' as referred to in Article 7.11(4) of the Act with the certificate. This diploma supplement is based on the model adopted by UM's Executive Board, which is in compliance with the agreed European standard format.
8. The Board of Examiners may award the 'Cum Laude'. The criteria for graduating with the designation Cum Laude are listed in the Rules and Regulations.

9. Students who have passed more than one exam and who cannot be issued a certificate will, upon request, receive a statement issued by the Board of Examiners that at least indicates the exams that they passed.

Article 6.4 Grade point average (GPA)

A student can ask the Office of Student Affairs to provide him/her with a transcript that includes the GPA earned in the programme; this GPA-provides a reflection of the student's academic performance. The GPA is not listed on the certificate, the attached diploma supplement or the List of Exam Subjects. The criteria for the calculation of the GPA are listed in the Rules and Regulations.

Article 6.5 Honours programme certificate

1. As proof that a student successfully completed the honours programme referred to in Article 3.10, a separate certificate indicating this will be issued in addition to the one referred to in Article 6.3. The separate certificate is based on the model adopted by UM's Executive Board.
2. The components and credits of the honours programme are listed on the 'List of Exam Subjects' attached to the Certificate of the programme's examination.
3. The Board of Examiners decides whether a student has satisfied all the specific requirements of the honours programme.

Article 6.6 Right of appeal

Within six weeks after the decision by the examiner and the Board of Examiners is announced, the student may appeal this decision to UM's Complaints Service Point.

The appeal must be signed, must include a date and the name and address of the party lodging the appeal, must indicate the grounds for the appeal and, if possible, must include a copy of the decision being appealed.

In the FASoS Rules and Regulations the procedures for inspection, explanation and appeal of exams are explained. An elaborate explanation of these procedures can also be found on FASoS Student Intranet.

SECTION 7 STUDY GUIDANCE

Article 7.1 Study progress administration

The faculty will record the students' individual study results and make them available through MyUM. A student can ask the Office of Student Affairs for a certified printed copy of his/her results.

Article 7.2 Study guidance

Study guidance is offered in various ways, both by the faculty (e.g. student advisers) and by the university (e.g. student deans, psychologists). The faculty guidance is set forth in this article.

1. The faculty will provide an introduction and study guidance for the student registered for the programme, which also includes orientating them about possible study paths within and outside the study programme.
2. The study guidance includes:
 - a. an introduction in the week preceding semester 1 of the first academic year;
 - b. group and individual advice on possible study paths in and outside the programme, partly with a view to informing the student about the professional options after completing the programme and opportunities for immediately entering the labour market after obtaining the bachelor's degree;
 - c. group and individual advice on study skills, study planning and choices for continuing study paths;
 - d. offering referrals and help if a student experiences problems during his/her studies;
 - e. offering referrals for a more appropriate study programme to the student who deregisters for the programme before 1 February of the year of initial registration;
 - f. giving a recommendation that may be binding or not about the continuation of the studies.

Article 7.3 Binding Study Advice for the propaedeutic phase (BSA)

At the end of the first year of registration in the propaedeutic phase of the bachelor's programme, study advice is issued to each student by or on behalf of the Faculty Board regarding whether or not that student may continue the programme.

Article 7.4 Negative Binding Study Advice (NBSA)

1. If the advice referred to in Article 7.3 is negative, the advice entails a rejection for the programme.
2. In addition to paragraph 1, a negative BSA for Arts and Culture also entails a rejection for Cultuurwetenschappen, and vice versa.
3. The negative advice referred to in paragraphs 1 and 2 is binding and means that the student cannot register for the programme for the next six academic years.
4. Students who apply to deregister before 1 February of the first year of registration will not be issued with a study advice as referred to in paragraph one. If a student re-registers in a subsequent academic year, the advice referred to in paragraph 1 will be issued in the next academic year based on the credits obtained for course year 1 in accordance with the regulation applicable to that year.
5. Before a negative BSA is issued, the student will be given the opportunity to be heard.

Article 7.5 Standard for the BSA

1. At the end of the first year of registration for a full-time bachelor's programme, a student must have earned at least 42 credits for course year 1.
2. When determining the number of credits obtained as referred to in paragraph one, all credits obtained for course year 1 are included, except those for exemptions.

Article 7.6 Procedure for BSA

1. Every student in his/her first year of enrolment in the programme will receive several warnings about the binding study advice.
2. During the faculty introduction and in November, the Board of Examiners will inform the first-year student of the existence of the BSA and the related procedures.
3. No later than in March, the Board of Examiners will give each student a status report about his/her study results and a written letter that may include a warning.
4. No later than in August of the first academic year, the Faculty Board will give a BSA to a student, as referred to in Article 7.3.
5. The student meriting negative study advice is given written notice that the Faculty board intends to issue this advice to him/her. Before a negative BSA is issued, the student will be given the opportunity to be heard. The student will be informed of this in a letter sent in May/June or in August, as explained in paragraph 6.
6. The following time schedule applies:
 - If at the end of May or beginning of June it is already clear that a student meets the standard of the BSA, the Faculty Board will give a written positive BSA which means the student can continue his/her programme.
 - If at the end of May or beginning of June it is already clear that a student can no longer meet the standard before the end of that academic year, the Faculty Board will inform the student that s/he merits a negative BSA and that the Faculty Board intends to issue this advice to him/her. That student may report for a hearing in June.
 - In August, at the end of course year 1, the student who did not receive a Positive or Negative BSA in May/June will receive his/her written positive BSA, or the letter concerning meriting a negative BSA; the latter may apply for a hearing in August.
7. The student adviser is informed which students merit negative binding study advice. The student adviser may, upon request or otherwise, make a recommendation to the Faculty Board.
8. After the student has been heard, the Faculty Board will determine whether to issue the negative BSA to the student or to grant dispensation from the negative BSA.
9. The student will receive written notice of the BSA decision by 31 August.
10. An appeal against the BSA decision may be lodged with UM's Complaints Service Point within six weeks of the date on which the decision was announced, not counting that day.

Article 7.7 Personal circumstances and BSA

1. At the student's request, the Faculty Board will take personal circumstances referred to in paragraph 2 of this article into account when deciding to issue a BSA.
2. Personal circumstances that may be considered include;
 - a. illness on the part of the student;
 - b. physical, sensory or other impairments suffered by the student;
 - c. pregnancy on the part of the student;
 - d. special family circumstances;
 - e. administrative activities as referred to in Article 2.1(1) under (e), (f) and (g) of the Implementation Decree for the Act 2008 [Uitvoeringsbesluit WHW 2008].
3. To ensure that the student receives the best possible support, he/she must notify the student adviser of the personal circumstances as soon as possible.
4. The decision referred to in paragraph 1 of this article will also be based on the student's study behaviour, agreements and/or study plan made with the student advisor, the time at which the personal circumstances were reported and the study results achieved at the end of the first year of study.

Article 7.8 Hardship clause and BSA

In exceptional cases in which application of the BSA rules would lead to unreasonable treatment or serious unfairness, the Faculty Board can deviate from the stated regulations in the student's favour.

SECTION 8 TRANSITIONAL AND FINAL PROVISIONS

Article 8.1 Amendments

1. Amendments to these regulations may be adopted in a separate decision by the Faculty Board, after a recommendation is received from the programme committee and after consent from or consultation with the Faculty Council.
2. An amendment to these regulations will not pertain to the current academic year, unless the interests of the students will not reasonably be harmed as a result.
3. In addition, amendments may not affect, to a students' detriment, a decision regarding a student which has been taken by the Board of Examiners pursuant to these regulations.

Article 8.2 Notice

1. The Faculty Board ensures that proper notice will be given of these regulations, to the FASoS Rules and Regulations adopted by the Board of Examiners, and any changes to these regulations by, for example, placing such notice on FASoS Student Intranet.
2. Any interested party may obtain a copy of the documents referred to in paragraph 1 from the Faculty Office.

Article 8.2a Evaluation

The Faculty Board will ensure that the education of the programme is regularly evaluated, assessing at least – for the purpose of monitoring and if necessary adapting the student workload – the amount of time students need to complete their duties as set out therein.

Article 8.3 Unforeseen cases/Hardship clause

1. In cases not covered or not clearly covered by these regulations, decisions are taken by or on behalf of the Faculty Board, after it has consulted with the Board of Examiners.
2. In individual cases in which application of the Education and Examination Regulations, except for the study advice rules, would lead to manifestly unreasonable results, the Board of Examiners can deviate from the stated regulations in the student's favour.

Article 8.4 Effective date

This set of regulations will come into force on 1 September 2018 and will apply to the 2018/19 academic year.

Adopted by the Faculty Board on 21 March 2018.

SECTION 9 FASoS PRE-MASTER'S PROGRAMMES

Pre-master's Programme

Applicants who have successfully completed a relevant bachelor's degree at a university of applied sciences or applicants with BA or BSc in a discipline outside the field of studies and/or who have no previous experience in studying subjects of the specific FASoS master's programme may be encouraged to apply for or may request admission to its Pre-Master's programme of 60 credits.

The students in the Pre-master's programme will be granted admission to the FASoS master's programme after successful completion of its Pre-master's programme.

Composition of the Pre-master's programme

The Pre-master's programme is composed of key courses taken from the FASoS bachelor's and FASoS minor programmes and allows students to gain essential foundations in the field to prepare them for the master's programme. Detailed programme overviews are listed in Appendix 3.

Applicable regulations

- The regulations for admission, application and eligibility for the Pre-master's programmes are set forth in the FASoS Master's programmes Education and Examination Regulations.
- The applicable Education and Exam Regulations for students in the Pre-master's programme are listed in Section 11 of this regulation.

SECTION 10 FASoS MINOR PROGRAMMES

UM faculties offers several minor programmes that students can follow during their bachelor's programme; these UM minors run from September until January. All FASoS minors are UM minors.

Composition

For some minors it is compulsory to follow all modules of the minor programme, for others this is not mandatory. Students are recommended, however, to take all courses offered within a minor in order to fully benefit from the coherent educational offer.

The complete list of minor on offer, including more information on the content and modules of the minors, is listed on the UM website (also available via FASoS Study Information).

Detailed programme overviews of all FASoS minor programmes are listed in Appendix 4.

Study load

FASoS minors have a study load of 30 credits, other UM minors may have a study load from 24 to 30 credits.

Transcript and acknowledgement

The modules of the minor and their results are listed on the student's transcript.

The UM minors will be acknowledged as such on the student's transcript after the student has passed 24 credits within the minor.

The applicable Education and Exam Regulations are listed in Section 11 of this regulation.

SECTION 11 APPLICABLE REGULATIONS FOR PRE-MASTER'S AND MINOR PROGRAMMES

This section indicates the Education and Examination regulations that apply to the education and exams for students in the FASoS Pre-master's programmes (refer to section 9) and for non-FASoS bachelor students in the FASoS minor programmes (refer to section 10).

General provisions

The general provisions of section 1 fully apply.

Communications and announcement of decisions

Article 3.4 fully applies.

Form of the programme

The minor as well as the Pre-master's programme is a full-time programme that begins once a year, in September.

Study load

The minor and the Pre-master's programme is a full-time programme; on average, it involves 40 hours of study per week:

- The minor programme has a study load of 30 credits and runs over the first semester (course periods 1-3). The education includes 20 weeks.
- The Pre-master's programme has a study load of 60 credits and runs over the academic year. The education includes 40 weeks.

Language of instruction and exams

- The student in the Dutch minor and Pre-master's programme must answer the exams questions (and write the papers and thesis) in Dutch.
- The student in the English minor and Pre-master's programme the student must answer the exam questions (and write the papers and thesis) in English.

Courses, composition and actual design

- For the programme components, modules are given with the study load stated in the programme overviews of Appendix 3 and 4.
- The education is given in forms such as classes, study groups, practical training, lectures and individual supervision.

Attendance and participation

For attendance and participation article 4.4 applies.

Assessment

All articles of Section 5 Assessment apply to the minor and Pre-master's programmes, with the exception of article 5.3 Order of exams.

Certificate – statements – transcripts

The faculty will list the results of the student participating in the Pre-master's or minor programme. The student will be issued a transcript with the results for the programme modules and in some cases a certificate.

Grade point average (GPA)

Article 6.4 applies

Right of appeal

Article 6.6 applies.

Study progress administration and Study guidance

Articles 7.1 and 7.2 apply.

Transitional and final provisions

The transitional and final provisions of section 8 fully apply.

Appendix 1 Choice for language of instruction of the programme

BA Arts & Culture

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Bachelor *Arts and Culture* teaching is conducted in English. Written examinations as well as academic writing skills are also provided in Dutch. This guarantees the quality of education, because:

- The content of the programme has an international orientation and focus because it focuses on Western culture and society (Europe and North America) and its historical roots starting with Antiquity. In doing so, we also study global interactions crucial for the development of Western cultures. Topics with a specific focus on Dutch culture are part of the curriculum, but are always addressed in connection to broader developments in Western culture.
- We offer academic writing courses in Dutch since this allows them to write the final thesis in Dutch on a topic with a local/regional/national focus that qualifies them for the Dutch/Flemish job markets. In this way, we train students who opt for this, in using Dutch as an academic language. While we are committed to professionalizing the training for writing in (academic) English, we also do so for Dutch, for instance by offering the support of an academic writing coach.
- The academic community is internationally-oriented and the staff is international. The Bachelor *Arts and Culture* is taught by a dedicated, international group of academics, with differing disciplinary backgrounds. Likewise, the student body is highly international. The PBL groups benefit from a common international language that facilitates the development of inter-cultural and inter-personal skills. Speaking English in tutorial groups from the start, can help to ease the transition into working with English as an academic language at the beginning of their studies, and thus creates the foundation for international collaboration and exchange. Students as well as staff regularly participate in international exchange programmes.
- The labour market demand is both nationally and internationally oriented (English and Dutch) Many graduates pursue a Master degree abroad or in the Netherlands in related areas. Alumni can be found in a wide range of social cultural and political institutions in the Netherlands (e.g. Dutch municipalities, provinces or ministries) as well as abroad (e.g. international NGOs or cultural institutions). These positions require adequate functioning in multidisciplinary, international and intercultural teams. To do so, our graduates need a number of international and inter-cultural competences, including communicating, learning and development, and working with others. Our students who write in Dutch will be well-qualified to work in a professional work environment in the Netherlands and Flanders, using Dutch as their main language, but with a demonstrated ability to communicate in fluent English as an important asset.
- The student intake and current population is internationally diverse, with over two thirds of the student population coming from outside of the Netherlands. Due to this international environment, English serves as the common language for our students.

BA European Studies

The choice for the language of instruction of the programme is in line with the UM Code of Conduct on language in accordance with the Dutch Higher Education and Research Act (WHW) art. 7.2.

Because of the specific educational nature and profile of the Bachelor European Studies teaching and examinations are conducted in English. This guarantees the quality of education, because:

- The content of the programme has an international orientation and focus because the cultural, historical, political and social aspects of Europe and the ongoing European integration process is at the centre of attention. Additionally, the programme covers the international developments both in the European Union and in a wider, global context.
- The academic community is internationally oriented and the staff is international. The BA ES is taught by a dedicated, international group of academics, with differing disciplinary backgrounds. Staff originates from several countries, including Austria, Bulgaria, Spain, the Netherlands, Belgium, the UK and the US. Teaching takes place in an international classroom, where the language of instruction is English. All students have the possibility to participate in international exchange in the free fifth semester.
- The labour market demand is internationally oriented (English speaking). Alumni pursue an international Master programme or can be found in international institutes and corporations in the Netherlands, Brussels and beyond. Therefore, our graduates require the ability to deal with multi-dimensional issues and problems in an international setting. The European Personnel Service Office (EPSO), the body that principally deals with the selection of staff for EU institutions, states that applicants will be tested on skills and knowledge. It also assesses them on a number of competences, including communicating, learning and development, and working with others.
- The student intake and current population is internationally diverse and English is the common language. The BA European Studies on average has an intake each year of more than 40 different nationalities, and about 70-80% of the students are non-Dutch.

Appendix 2 Transition rules for students with study delay

Transition rules for students who started the bachelor's programmes in or before the 2017/18 academic year

I General rules that apply, unless explicitly specified otherwise.

- A module is only passed if all its requirements (including the minimum attendance requirement) are passed. According to the Education and Examination Rules, partial results passed (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book. I
- If the student has not passed a module of his/her programme that has ceased to exist the Board or Examiners will decide on a replacement subject.

II Afbouw Cultuurwetenschappen

- Studenten die voor 2017/18 met de opleiding gestart zijn, kunnen de bachelor afronden tot en met 31 augustus 2021. Het programma wordt echter afgebouwd: in 2018/19 worden de modules van jaar 1 en 2 niet meer aangeboden.
- Studenten die de modules van jaar en en/of 2 nog missen bij aanvang van 2018/19 dienen de equivalente modules van de bachelor Arts and Culture te behalen; de schriftelijke toetsen en de scriptie zullen echter in het Nederlands moeten worden geschreven conform artikel 3.3.1.
- De derdejaars modules van de Nederlandstalige majors worden in 2018/19 nog aangeboden. Gezien de kleine aantallen studenten zullen studenten die voor deze vakken staan ingeschreven waarschijnlijk tezamen met de studenten in de equivalente Engelstalige Arts and Culture vakken verroosterd worden; voor de schriftelijke toetsing blijft artikel 3.3.1 van kracht.
- Voor de verder regeling en afbouw van de majors verwijzen we naar het derde punt bij IV hieronder.

III Programme changes Arts and Culture in 2018/19 (year 1)

- The below mentioned first/year courses change from 10 to 9 ECTS; the student who failed (one of) these courses takes the new course of 9 ECTS and compensates for the missing ECTS by making an extra assignment in 2018/19. If s/he fails to pass the extra assignment in 2018/19, s/he has to compensate the missing ECTS by obtaining extra ECTS in the elective units of semester 5. This concerns:
 - Period 1 ACU1000 Apollo and Dionysus;
 - Period 2 ACU Knowledge and Criticism;
 - Period 4 ACU1002 Disenchantment and Ideology
 - Period 5 ACU1003 Arts and Modernity (former title Style and Modernity).
- The below mentioned first/year skills trainings change from 3 to 4 ECTS; the student who failed (one of) these skills trainings takes the new skills training of 4 ECTS and thus obtains a surplus of 1 ECTS that can be used in the elective units of study of semester 5. This concerns:
 - Period 1 ACU1504 Reading Texts and Interdisciplinarity (former title Entering the Humanities);
 - Period 5 ACU1502 Analysing Art I (former title Analysis of Paintings and Literary texts).
- The following first-year skills trainings are dropped from the programme and replaced by new skills trainings:
 - Period 2 ACU1500 Reading Philosophy of 3 ECTS -> replaced by period 4 ACU1508 Conceptual Analysis of 4 ECTS;
 - Period 4 ACU1501 Debates among historians of 3 ECTS -> replaced by period 2 ACU1507 Finding Sources of 4 ECTS.

The students who failed (one of) these skills trainings is offered a choice:

- S/he is strongly advised to take the new skills training(s) ACU1508 / ACU1507 of 4 ECTS. The surplus of 1 ECTS for the new skills training can be used in the elective units of study of semester 5. The new skills are more research method oriented and therefore better prepare the student for the BA thesis.
- The student who nonetheless doesn't wish to take the new skills training(s) is offered the opportunity to retake the exam(s) of the former skills trainings ACU1500 / ACU1501 in 2018/19. The ACU1500 exam is offered in period 2 (resit in period 4), the ACU1501 exam is offered in period 4 (resit in period 5).

NB: If s/he fails to pass these skills trainings in 2018/19 s/he has to take the replacing skills training(s) as of 2019/20.

IV Programme changes Arts and Culture after 2018/19

- As of academic year 2019/20 the majors will cease to exist.
- Students who start their second-year as of 2019/20 are offered a selection of elective courses and skills trainings.
- Students who start their major in or before 2018/19 can still complete the major until 31 August 2021. The programme will offer literature exams for the modules that are no longer offered, or designate an elective course as replacement.

Appendix 3 Programme overviews FASoS Pre-master's programmes

Pre-master European Studies, specialisation 'European Studies on Society, Science and Technology'

Semester 1

Students take modules from the elementary phase of Arts and Culture and from the major Cultures of Knowledge and Technology

Period	Code	Title	ECTS	Assessment
1	Course ACU2000	Network Society	8.5	grade
	Skill ACU2500	Close to the Foreign	3	E-P-F
2	Course ACU1001	ACU1001 Knowledge and Criticism	9	grade
	Skill ACU1507	ACU1507 Finding Sources	2.5	E-P-F
1-3	Paper ACU2900	Research and Writing II	7	grade

Semester 2

Students take modules from the major Cultures of Knowledge and Technology

Period	Code	Title	ECTS	Assessment
4	Course ACU2003	Frankenstein's Hope; problems of demarcation and democracy in technological culture	12	grade
	Skill ACU2710	Entering the Field: Cultures of Knowledge and Technology I	3	E-P-F
5	Course ACU2011	The Design of Man	12	grade
	Skill ACU2711	Entering the Field: Cultures of Knowledge and Technology II	3	E-P-F

Pre-master European Studies

Semester 1

Students take modules from year 1+2 of the Bachelor ES and from the minor ES

Period	Code	Title	ECTS	Assessment
1	Course EUS1000	The Idea of Europe. The European Experience from a Historical Perspective	5	grade
	Skill EUS1001	Research Skills: An Introduction to Academic Research & Writing	5	E-P-F
2	Course MES3001	Great Expectations	9	grade
	Skill MES3501	Negotiation skills	3	E-P-F
3	Course MES3002	Europe: a critical reflection	6	grade
	Skills EUS3509	Research Skills: Constructing Research Designs	3	E-P-F

Semester 2

Students take modules from the bachelor European Studies and write the Bachelor thesis

Period	Code	Title	ECTS	Assessment
3-5	Thesis EUS3900	Bachelor thesis	12	grade
4	Course EUS2002	Comparative Politics and Government	4.5	grade
	Skill EUS2509	Research Methods: Introduction to Qualitative Methods	3.5	E-P-F
5	Course EUS3005	External Relations of the European Union	9	grade

Special Pre-master's programme based on mutual agreement with Hogeschool Zuyd

The faculty and Zuyd University of Applied Sciences have a mutual agreement and have developed a specific Pre-master's programme. The content and study load of this special Pre-master's programme differs from the above listed programme.

Students who are selected for the Pre-master's programme in accordance with the mutual agreements between the faculty and Zuyd University of Applied Sciences (or a different university of applied sciences) can follow a specific Pre-master's programme during their study programme at their university of applied sciences. They are qualified for admission to the master's programme European Studies after having successfully completed their bachelor's degree as well as this specific Pre-master's programme.

Pre-master Arts & Culture, specialisation 'Arts, Literature and Society'

Semester 1

Students take modules from the elementary phase of the bachelor Arts and Culture

Period	Code	Title	ECTS	Assessment
1	Course ACU2000	Network Society	8.5	grade
	Skill ACU2500	Close to the Foreign	3	E-P-F
2	Course ACU2001	Cultural Pluralism	8.5	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	E-P-F
1-3	Paper ACU2900	Research and Writing II	7	grade

Semester 2

Students take modules from the major Literature, the Arts, Culture

Period	Code	Title	ECTS	Assessment
4	Course ACU2013	Modernity and the Arts I	12	grade
	Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	E-P-F
5	Course ACU2014	Modernity and the Arts II	12	grade
	Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	E-P-F

Pre-master Arts & Culture, specialisation 'Politics and Society'

Semester 1

Students take modules from the elementary phase of the bachelor Arts and Culture

Period	Code	Title	ECTS	Assessment
1	Course ACU2000	Network Society	8.5	grade
	Skill ACU2500	Close to the Foreign	3	E-P-F
2	Course ACU2001	Cultural Pluralism	8.5	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	E-P-F
1-3	Paper ACU2900	Research and Writing II	7	grade

Semester 2

Students take modules from the major Politics and Society

Period	Code	Title	ECTS	Assessment
4	Course ACU2006	The European State	12	grade
	Skill ACU2714	Entering the Field: Political Culture I	3	E-P-F
5	Course ACU2007	Power and Democracy	12	grade
	Skill ACU2715	Entering the Field: Political Culture II	3	E-P-F

Pre-master Arts & Culture, specialisation 'Arts and Heritage'

Semester 1

Students take the Minor Arts and Heritage

Period	Code	Title	ECTS	Assessment
1	Course ACU3005	Arts and Culture: Policy and Politics	12	grade
2	Course ACU3004	Museum Meanings	12	grade
3	Paper ACU3904	Paper Minor Arts and Heritage	6	grade

Semester 2

Students take modules from the major Literature, the Arts, Culture

Period	Code	Title	ECTS	Assessment
4	Course ACU2013	Modernity and the Arts I	12	grade
	Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	E-P-F
5	Course ACU2014	Modernity and the Arts II	12	grade
	Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	E-P-F

Pre-master Media Studies, specialisation 'Digital Cultures'

Semester 1

Students take modules from the elementary phase of Arts and Culture

Period	Code	Title	ECTS	Assessment
1	Course ACU2000	Network Society	8.5	grade
	Skill ACU2500	Close to the Foreign	3	E-P-F
2	Course ACU2001	Cultural Pluralism	8.5	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	E-P-F
1-3	Paper ACU2900	Research and Writing II	7	grade

Semester 2

Students follow modules from the majors Media Culture

Period	Code	Title	ECTS	Assessment
4	Course ACU3013	Doing Research in Media Culture	12	grade
	Skill ACU2716	Entering the Field: Media Culture I	3	E-P-F
5	Course ACU2009	Logo & Imago: Identity in Media Culture	12	grade
	Skill ACU2717	Entering the Field: Media Culture II	3	E-P-F

Pre-master Globalisation and Development Studies

Semester 1

Students take the Minor Globalisation and Development:

Period	Code	Title	ECTS	Assessment
1	Course MGD3000	Globalisation and Inequality	12	grade
2	Course MGD3001	Urban Development & Poverty in the 21st Century	12	grade
3	Course MGD3002	Globalisation Seminar & Symposium	6	grade

Semester 2

Students take modules from the bachelor European Studies and write the Bachelor thesis

Period	Code	Title	ECTS	Assessment
3-5	Thesis MGD3003	Bachelor thesis	12	grade
4	Skill EUS2509	Research Methods: Introduction to Qualitative Methods	3.5	E-P-F
	Skill EUS3500	Research Methods: Interviewing	3	E-P-F
5	Course ACU2007	Power and Democracy	8	grade
	Skill EUS2507	Research Methods: Introduction to Quantitative Methods	3.5	E-P-F

Pre-master Kunst- & Cultuurwetenschappen, specialisatie 'Kunst, Literatuur en Samenleving'

Het onderwijs van deze Pre-master bestaat geheel uit modules van de Engelstalige bachelor Arts and Culture, en is gelijk aan de Pre-master ALS. Studenten in deze Pre-master KLS worden geacht de geschreven toetsen (MECC-toetsen, papers, essays etc) in het Nederlands te schrijven.

Semester 1

Studenten volgen modules van het basisprogramma van de bachelor Arts and Culture

Period	Code	Title	ECTS	Assessment
1	Course ACU2000	Network Society	8.5	grade
	Skill ACU2500	Close to the Foreign	3	E-P-F
2	Course ACU2001	Cultural Pluralism	8.5	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	E-P-F
1-3	Paper ACU2900	Research and Writing II	7	grade

Semester 2

Studenten volgen modules van de major Literature, the Arts, Culture

Period	Code	Title	ECTS	Assessment
4	Course ACU2013	Modernity and the Arts I	12	grade
	Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	E-P-F
5	Course ACU2014	Modernity and the Arts II	12	grade
	Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	E-P-F

Pre-master Kunst- & Cultuurwetenschappen, specialisatie 'Politiek en Samenleving'

Het onderwijs van deze Pre-master bestaat geheel uit modules van de Engelstalige bachelor Arts and Culture, en is gelijk aan de Pre-master PSE. Studenten in deze Pre-master PSN worden geacht de geschreven toetsen (MECC-toetsen, papers, essays etc) in het Nederlands te schrijven.

Semester 1

Studenten volgen modules van het basisprogramma van de bachelor Arts and Culture

Period	Code	Title	ECTS	Assessment
1	Course ACU2000	Network Society	8.5	grade
	Skill ACU2500	Close to the Foreign	3	E-P-F
2	Course ACU2001	Cultural Pluralism	8.5	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	E-P-F
1-3	Paper ACU2900	Research and Writing II	7	grade

Semester 2

Studenten volgen modules van de major Political Culture

Period	Code	Title	ECTS	Assessment
4	Course ACU2006	The European State	12	grade
	Skill ACU2714	Entering the Field: Political Culture I	3	E-P-F
5	Course ACU2007	Power and Democracy	12	grade
	Skill ACU2715	Entering the Field: Political Culture II	3	E-P-F

Pre-master Kunst- & Cultuurwetenschappen, specialisatie 'Kunst, Cultuur en Erfgoed'

Het onderwijs van deze Pre-master bestaat geheel uit modules van de Engelstalige bachelor Arts and Culture, en is gelijk aan de Pre-master ALS. Studenten in deze Pre-master KLS worden geacht de geschreven toetsen (MECC-toetsen, papers, essays etc) in het Nederlands te schrijven.

Semester 1

Studenten volgen de minor Kunst, Cultuur en Musea

Period	Code	Title	ECTS	Assessment
1	Course CWE3005	Kunst en cultuurbeleid	12	grade
2	Course CWE3004	Cultuuroverdracht in een museale context	12	grade
3	Paper CWE3904	Paper Minor Kunst, Cultuur en Musea	6	grade

Semester 2

Studenten volgen modules van de major Literatuur, Kunst en Cultuur

Period	Code	Title	ECTS	Assessment
4	Course ACU2013	Modernity and the Arts I	12	grade
	Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	E-P-F
5	Course ACU2014	Modernity and the Arts II	12	grade
	Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	E-P-F

Appendix 4 Programme overviews FASoS minor programmes

Minor European Studies

(not allowed for FASoS Bachelor ES students)

Period	Code	Title	ECTS	Assessment
1	Course MES3000	The Idea of Europe	9	grade
	Skill MES3500	Back to the Sources	3	E-P-F
2	Course MES3001	Great Expectations	9	grade
	Skill MES3501	Negotiation skills	3	E-P-F
3	Course MES3002	Europe: a critical reflection	6	grade

Minor Globalisation and Development

(students can enrol for MGD3002 only after have done MGD3000 and MGD3001)

Period	Code	Title	ECTS	Assessment
1	Course MGD3000	Globalisation and Inequality	12	grade
2	Course MGD3001	Urban Development & Poverty in the 21st Century	12	grade
3	Course MGD3002	Globalisation Seminar & Symposium	6	grade

Minor Differences/Inequalities: Introduction to Gender and Diversity Studies

Period	Code	Title	ECTS	Assessment
1	Course MCD3000	The Making of Crucial Differences	12	grade
2	Course MCD3001	Crucial Differences in the 21st Century	12	grade
3	Course MCD3002	Crucial Different Lives, Narrated (Auto-)Biographies	6	grade

Minor Arts and Heritage

Period	Code	Title	ECTS	Assessment
1	Course ACU3005	Arts and Culture: Policy and Politics	12	grade
2	Course ACU3004	Museum Meanings	12	grade
3	Paper ACU3904	Paper Minor Arts and Heritage	6	grade

Minor Kunst, Cultuur en Musea

Period	Code	Title	ECTS	Assessment
1	Course CWE3005	Kunst en cultuurbeleid	12	grade
2	Course CWE3004	Cultuuroverdracht in een museale context	12	grade
3	Paper CWE3904	Paper Minor Kunst, Cultuur en Musea	6	grade

Minor Great Thinkers: Leading Paradigms of Western Culture (not allowed for FASoS Bachelor AC-CW students)

Period	Code	Title	ECTS	Assessment
1	Course MGT3000	The Birth of Reason	12	grade
2	Course MGT3001	Modernity and Its Discontents	12	grade
3	Course MGT3002	Great Books and Debates	6	grade

Interfaculty Minor Art, Law and Policy Making (combining courses of UCM, FoL, FASoS)

Period	Code	Title	ECTS	Assessment
1	Course ACU3005 *	Arts and Culture: Policy and Politics	12	grade
	Course MIN0001	Introduction to Art: Representations, Performances and Interactions	6	grade
2	Course IER3004 *	Law and Art: the free movement of cultural property	6	grade
	Course ACU3004	Museum Meanings	12	grade
	Course MIN0002	The Presence of Art: Reinterpreting Modern and Contemporary Art	6	grade
3	Course PRI3018 **	Private International Law	4	grade
	Paper ACU3904	Paper Minor Arts and Heritage	6	grade

* ACU3005 and IER3004 are compulsory courses for FASoS students; the others are electives.

** PRI3018 is not open for Faculty of Law students in this minor