

Education and Examination Regulations

Bachelor's programme in

**Cultuurwetenschappen
Arts and Culture
European Studies**

FASoS Pre-master's programmes

FASoS Minor programmes

2017-2018

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SECTION 1 GENERAL PROVISIONS

Article 1.1 Applicability of the regulations

These regulations apply to the education and exams and examinations of the English-language bachelor's programmes in European Studies and in Arts and Culture and the Dutch-language bachelor's programme in Cultuurwetenschappen (hereinafter to be referred to as 'the programme') and to all students who are registered for the bachelor's programme.

The programme is provided by Maastricht University's Faculty of Arts and Social Sciences, hereinafter to be referred to as 'the faculty' or FASoS.

The regulations were adopted by the Faculty Board after advice of the programme committee and after consent from or in consultation with the Faculty Council. The regulations will take effect on 1 September 2017 for the 2017/18 academic year.

In section 9 respectively section 10 the FASoS's pre-master's programmes and minor programmes are listed, both programmes consisting of courses from the FASoS's bachelor's programmes. In section 11 the regulations that apply for students in the FASoS's pre-master's and minor programmes in the 2017/18 academic year are stipulated.

These regulations also apply to students from other programmes, faculties or institutions of higher education, insofar as they follow components of the programme to which these Education and Examination Regulations apply.

For components of the programme that students follow at another degree programme, faculty or institution of higher education, the Education and Examination Regulations for the other programme, faculty or institution apply to the component in question.

Article 1.2 Definitions

In these regulations, the following definitions apply:

- a. the Act: the Higher Education and Scientific Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek);
- b. student: a person who is enrolled at the university for education and/or to take exams and the examination for the programme;
- c. programme: the bachelor's programme referred to in Article 1.1 of these regulations, consisting of a coherent group of study units;
- d. academic year: the period from 1 September of a calendar year up to and including 31 August of the following calendar year;
- e. course year: year 1, 2 or 3 of the programme;
- f. semester: a portion of the academic year, starting 1 September and - pending on the exact start date of the academic year - ending approximately 31 January, or starting approximately 1 February and ending 31 August;
- g. propaedeutic phase: the initial programme period with a study load of 60 credits and coincides with course year 1. The student does *not* have to take an examination at the end of this year;
- h. elementary programme: the combined components of the programme's educational activities in course year 1 and the first semester of course year 2 of the bachelor's programme Cultuurwetenschappen / Arts and Culture, comprising of 90 credits;
- i. specialisation phase: the combined components of the programme's educational activities in the second semester of course year 2 and in course year 3 of the bachelor's programme in Cultuurwetenschappen / Arts and Culture;
- j. major: a coherent unit of courses and tutorials resulting in the Bachelor thesis of the bachelor's programme Cultuurwetenschappen / Arts and Culture; the major comprises of 60 credits and is offered in semesters 4 and 6;
- k. minor: a coherent unit of courses and skills trainings; the faculty's minors are comprised of 30 credits and are offered in semester 5;
- l. examination: the final examination for the bachelor's programme;
- m. exam: a component of the examination, referred to in Article 7.10 of the Act;

- n. module: an educational component of the programme, such as a course, practical training, tutorial or bachelor thesis;
- o. course: a programme study unit within the meaning of the Act;
- p. practical training: practical training as referred to in Article 7.13(2)(d) of the Act, in one of the following forms:
 - writing a thesis;
 - writing a paper, creating a technological design or performing another written assignment;
 - performing a research assignment;
 - participating in field work or a field trip;
 - completing an internship;
 - participating in an activity intended to develop certain skills (e.g. research or language skills);
- q. credit: a unit expressed in ECTS credits, with one credit equalling 28 hours of study;
- r. UM: Maastricht University;
- s. Faculty Board: the Faculty Board referred to in Article 9.12 of the Act;
- t. Board of Admissions: the board responsible for judging the admissibility of a candidate to the programme;
- u. Board of Examiners: the board of examiners referred to in Article 7.12 of the Act;
- v. Examiner: the person designated by the Board of Examiners to administer exams and to determine the results of those exams;
- w. Programme Committee: the representation and advisory body that carries out the duties described in Article 9.18 and 9.38c of the Act;
- x. Binding Study Advice: the advice in accordance with Article 7.8b of the Act that states that the student can or cannot continue in the programme, the latter also referred to as the 'negative binding study advice';
- y. course guide: the programme guide with programme-specific provisions and further details is to be found in the web catalogue on MyUM.
- z. Communication is made via email to the student account; regular mail is sent to the residential/ living address or, if that is not listed or has expired, to the standard address.
- aa. Information is provided via MyUM, FASoS Study Information, the Student Portal and students' UM email account.

The other terms have the meaning given to them by the Act.

SECTION 2 ADMISSION

Admission to the Bachelor Cultuurwetenschappen is no longer possible as of academic year 2017/18.

Article 2.1 Matching

Participation in matching is a mandatory part of the admission procedure. The matching trajectory consists of a matching questionnaire and, if applicable, participation in a Matching Day and/or a Matching interview. The application deadlines and consequences for applicants are as follows:

- 1 April Non-EU applicants who need to apply for a visa or those whose diploma is not on the list of diplomas equal to a Dutch VWO diploma should start their application process no later than 1 April in order to meet the deadline. Applying for a visa and the diploma evaluation may take several months. All applicants (EU and non-EU) need to complete the matching trajectory before 1 August.
- 1 May Applicants (EU and non-EU) who apply no later than 1 May and who meet the admission requirements and complete the matching trajectory (i.e. matching questionnaire and, if applicable, participation in a Matching Day and/or a study choice consultation meeting) before 1 August will be admitted to the programme. The outcome of the matching trajectory does not bear any influence on the admittance. Even if an applicant receives negative advice, s/he is free to enrol in the bachelor's programme.
- 1 May-1 July Applicants (EU and non-EU) who apply between 2 May and 1 July may still submit their applications to the programme. However, the outcome of the matching procedure will be binding for applicants who register after 1 May 2016. This means that, based on the intake interview, should the Board of Admissions judge that the applicant's expectations and skills do not match the programme's content, teaching philosophy and required skills, the applicant will not be admitted to the programme. The Board of Admissions will not take up any questionnaires received after 15 July 2016.

Article 2.2 Pre-university education requirements

The applicant who meets the matching requirement of Article 2.1, and who has a pre-university education diploma referred to in Article 7.24 of the Act or has been exempted from this under the Act, is admitted to the programme.

Article 2.3 Language requirements for European Studies / Arts and Culture

The applicant who meets the admission requirements of Article 2.1 and 2.2, and who holds a non-Dutch pre-university diploma may only register for the English-language bachelor's programmes in European Studies and Arts and Culture if:

- a. s/he has met the requirement concerning a sufficient command of English by passing one of the following language proficiency tests before the programme begins:
 - IELTS (international English Language Testing System) with a score of at least 6.0 or
 - TOEFL (Test of English as a Foreign Language) with a score of at least 550 (paper), 213 (computer) or 80 (internet), or
- b. s/he has been exempted from the language proficiency test based on the diplomas referred to in Appendix 5.

Article 2.4 Board of Admissions

1. The programme's Board of Admissions is responsible for the matching procedure set forth in Article 2.1. The Board of Admissions consists of:
 - the Chair, i.e. the Programme Director;
 - at least one member appointed from the academic staff teaching in the programme;
 - the programme's student adviser is appointed as an adviser to the Board of Admissions.
2. The Dean appoints the members of the board.

Article 2.5 Colloquium Doctum - Entrance examination

1. A person who does not meet the prerequisites referred to in Articles 2.1 and 2.2. can take part in an entrance examination (colloquium doctom), in accordance with Article 7.29 of the Act.
2. A person who wishes to sit the colloquium doctom must be aged twenty-one or over on the date the examination is due to take place. This requirement may be waived if the person in question holds a diploma issued outside the Netherlands that grants admission in the country of origin to a programme at a higher education institution. The age requirement can also be waived if the person in question has refugee status and cannot present his/her diploma for this reason.
3. The entrance examination referred to in Article 7.29 of the Act, known as the Colloquium Doctum exam, is held by a Colloquium Doctum Committee that is appointed by the Faculty Board.
4. The regulations concerning this exam, as well as the application procedure and deadlines, are explained on the faculty's website.

SECTION 3 CONTENT AND STRUCTURE OF THE PROGRAMME

Article 3.1 Aim of the programme

3.1.1 Aim of the programme Cultuurwetenschappen

Admission to the Bachelor Cultuurwetenschappen is no longer possible as of academic year 2017/18. Students who started this programme before 2017/18 can complete their bachelor until 31 August 2021. After that date graduation in the Bachelor Cultuurwetenschappen is no longer possible. The student can then enroll in the Bachelor Arts and Culture; exemptions for similar modules in Arts & Culture will be granted.

De opleiding Cultuurwetenschappen benadert problemen en uitdagingen van de moderne westerse samenleving interdisciplinair met bijzondere aandacht voor de interactie tussen cultuur, politiek, wetenschap, kunst en techniek.

In kleine onderwijsgroepen leert de student kijken naar belangrijke thema's van de moderne cultuur vanuit de volgende basisdisciplines: geschiedenis, filosofie, kunst- en literatuurwetenschappen, politieke wetenschappen en sociale wetenschappen (in het bijzonder gericht op de relatie tussen wetenschap, techniek en maatschappij: Science and Technology Studies [STS]). De opleiding legt zich toe op een relationele benadering van cultuur. Het gaat om het inzicht dat culturele praktijken niet op zichzelf staan maar aan elkaar gerelateerd zijn.

Met de opleiding wordt beoogd zodanige academische kennis, vaardigheden en inzichten bij te brengen op het gebied van de cultuurwetenschappen, dat de studenten bij het afstuderen zijn voorbereid op een te volgen masteropleiding, in het bijzonder een masteropleiding op het gebied van de cultuurwetenschappen of cultuur- en wetenschapsstudies of voor een beroep op bachelorniveau.

Het programma kent de volgende specialisaties, zoals uiteengezet in Appendix 4A:

- Major Kennis- en Technologische Cultuur
- Major Literatuur, Kunst en Cultuur
- Major Media Cultuur
- Major Politieke Cultuur

De eindkwalificaties van de Bachelor Cultuurwetenschappen zijn opgenomen in Appendix 10 (Engelstalig; voor de Nederlandstalige eindkwalificaties verwijzen naar de Nederlandstalige Onderwijs- en Examenregeling van de Bachelor Cultuurwetenschappen).

3.1.2 Aim of the programme Arts and Culture

The programme Arts and Culture approaches the problems and challenges of Western society from an interdisciplinary perspective with a special focus on the interaction between culture, politics, science, art and technology.

Students are taught to study important themes in modern culture from the perspectives of the following disciplines: history, philosophy, art science, literature science, political science and social science (with an emphasis on how science, technology and society are linked: science and technology studies [STS]). The programme focuses on a relational approach to culture, i.e. how cultural practices are related to one another.

The programme is geared towards teaching academic knowledge, skills and insights in cultural sciences. Graduates are prepared for a subsequent master's programme in the field of cultural sciences or a profession at the bachelor's level.

The Arts and Culture programme includes the following specialisations, as set forth in Appendix 4B:

- Major in Cultures of Knowledge and Technology
- Major in Literature, the Arts and Culture
- Major in Political Culture
- Major in Media Culture

The final qualifications for the Bachelor in Arts and Culture are listed in Appendix 10.

3.1.3 Aim of the programme European Studies

The programme European Studies is an interdisciplinary programme and is concerned with the analysis of cultural, economic, legal, political and social issues related to Europe in its widest sense, including the European integration process. The programme developed out of one core idea: that general societal and political challenges can only be understood when attention is paid to broader socio-cultural contexts. This is particularly relevant when considering European integration.

It is an international programme, taught exclusively in English, using the Problem-Based Learning (PBL) approach. Students take courses and tests in English and, in course years 2 and 3, can opt to study a second language other than English. The programme's international character manifests itself in its content, but also in an international population of students and staff.

The programme aims to prepare students for academic and professional careers in fields where Europe and the European integration process have become an integral part of everyday life. Students are offered courses and skills trainings courses that aim to familiarise them with some of the main issues and themes critical to understanding of today's Europe. They are educated to become critical analysts who can frame complex, multifaceted European issues from several disciplinary perspectives, and integrate these different perspectives into well-balanced judgements and positions. In addition, Bachelor ES student become acquainted with important academic, professional and generic skills.

The European Studies programme does not include a specialisation.

The final qualifications for the Bachelor in European Studies are listed in Appendix 11.

Article 3.2 Form of the programme

The programme is a full-time programme that begins once a year, in September.

Article 3.3 Language of instruction

3.3.1 Language of instruction for Cultuurwetenschappen

In principle, a Dutch-language programme is delivered in Dutch. The following applies:

1. The language of instruction and exams is Dutch.
2. Dutch, English, French and/or German texts or quotes may be used in the education and exams.
3. For didactic, organisational or other urgent reasons, the education and exams may be offered in English but the student in Cultuurwetenschappen will answer the exam questions (and write the papers and thesis) in Dutch.
4. In the specialisation phase, the student can choose to take either one of the Dutch majors (from the Cultuurwetenschappen programme) or one of the English majors (from the Arts and Culture programme) described in Article 3.1.1/3.1.2. If the student chooses to take a Dutch major, s/he will answer the exam questions (and write the papers and thesis) in Dutch. If the student chooses to take an English major, the student will answer the exam questions (and write the papers and thesis) in English.

3.3.2.a Language of instruction for Arts and Culture (start programme before 2017/18) and European Studies

The English-language programmes are delivered in English. For all European Studies students and for Arts and Culture students who started the programme before 2017/18, the following applies:

1. The language of instruction and exams is English. The student will answer the exam questions (and write the papers and thesis) in English.
2. Dutch, English, French and/or German texts or quotes may be used in the education and exams.

3.3.2.b Language of instruction for Arts and Culture (start programme in 2017/18)

For Arts and Culture students who started in 2017/18 the following applies:

1. The language of instruction is English.
2. Dutch, English, French and/or German texts or quotes may be used in the education and exams.
3. In addition to paragraph 1, the first-year module ACU1900 Research and Writing I, part 1 is also offered in Dutch (ACU1901 Schrijf- en Onderzoeksvaardigheden I, deel 1). All first-year students are registered for ACU1900, but they can choose for the Dutch version in the first week of the programme (4 September - 8 September 2017). In case of choosing the Dutch version the student's registration will be changed to ACU1901; this may lead to changes in his/her time table.
4. The exams will be offered in both English and Dutch. The student may choose to answer the exam questions (and write the papers and thesis) in English or in Dutch. In case of an oral exam (e.g. presentations) the course book can deviate and regulate that it is only possible to take such an exam (component) in English.
5. Students who wish to write their Bachelor thesis in Dutch have to ask for advice of their thesis supervisor. That advice will be based on the student's language skills and on the language of the exams the student took during his/her bachelor Arts and Culture. To this issue the student's request has to include his/her former exams so the supervisor is able to give the student a well-considered advice on the language of the thesis.

Article 3.4 Communications and announcement of decisions

1. The Faculty Board, the Board of Examiners and the examiners may use MyUM (including FASoS Study Information and the Student Portal) and e-mail via the UM account for communications relating to the education and exams .
2. The Faculty Board, the Board of Examiners and the examiners may use MyUM (including FASoS Study Information and the Student Portal) and e-mail via the UM account to announce decisions.
3. The student must regularly check his/her university e-mail address, the Faculty website and the digital learning environment. Information disseminated via e-mail, the digital learning environment or the website will be assumed to be known.

Article 3.5 Study load

The programme has a study load of 180 credits. Each course year has a study load of 60 credits.

The education includes 40 weeks per year. The programme is a full-time programme; on average, it involves 40 hours of study per week.

Article 3.6 Content of the programme

3.6.1 Programme content for Cultuurwetenschappen (NL)

Toelating tot de Bachelor Cultuurwetenschappen is niet meer mogelijk vanaf academisch jaar 2017/18. Studenten die al voor 2017/18 met de opleiding begonnen zijn, kunnen hun bachelor afronden tot en met 31 augustus 2021. Na die datum is afstuderen in de Bachelor Cultuurwetenschappen niet meer mogelijk.

In appendix 9 Transitional rules worden de uitgangspunten van de afbouw van het programma uiteen gezet. Mogelijke details of aanvullingen worden later bekend gemaakt.

Het programma bestaat uit modules met de genoemde studielast zoals weergegeven in Appendix 1: programmaoverzicht Bachelor Cultuurwetenschappen. Omdat jaar 1 in 2017/18 niet meer wordt aangeboden, wordt hiervoor verwezen naar Appendix 1 van de 2016/17 EER; voor overgangsregelingen voor deze modules wordt verwezen naar Appendix 9. De beschrijvingen van de modules zijn gepubliceerd in de webcatalogus op internet; voor vervallen onderdelen verwijzen we naar de beschrijvingen van voorgaande jaren.

Het eindwerk (final work) van het programma wordt gevormd door de bachelorscriptie (minimum 8,000 – maximum 10,000 woorden, inclusief voetnoten en annexen, maar exclusief titelpagina, inhoudsopgave en referentielijst).

3.6.1.1 Basisprogramma in jaar 1 en 2 (semester 1, 2 en 3)

Het basisprogramma heeft een nominale studieduur van anderhalf jaar en omvat 90 credits: 60 credits van jaar 1 (semester 1 en 2), en 30 credits van semester 3 in jaar 2.

Het basisprogramma bestaat uit de volgende modules in semester 1, 2 en 3:

- vier blokken van semester 1 en 2, en twee blokken van semester 3 (totale studielast 57 credits);
- vier practica van jaar 1, een practicum van jaar 2 en de verdiepingscolleges in periode 2 van jaar 2 (totale studielast 18 credits);
- het schriftelijk werkstuk in periode 3 van jaar 1, en het afsluitend schriftelijk werkstuk van het basisprogramma in periode 3 van jaar 2 (totale studielast 14 credits);
- het mentorprogramma in jaar 1 (studielast 1 credit) en een vrijwillig mentorprogramma in jaar 2 waarvoor geen credits worden toegekend (zie artikel 3.6.1.3)
- diagnostic test of English language skills, with no credits awarded. In the first week of the programme all students must take a diagnostic English test that will lead to an advice. All students who take the test will get a 'pass' for this test. Students with the lowest results are required to have a conversation with the English language coordinator; in preparation for this conversation, they are required to submit an abstract.

3.6.1.2 Specialisatiefase in jaar 2 en 3 (semester 4, 5 en 6)

De specialisatiefase heeft een nominale studieduur van anderhalf jaar. Deze specialisatiefase omvat 90 credits, zoals opgenomen in Appendix 1B, en bestaat uit de volgende modules in semester 4, 5 en 6:

- Major in semester 4 en 6 met een totale studielast van 60 credits, bestaande uit drie blokken (36 credits), drie tutorials (12 credits) en de bachelorscriptie (12 credits) in één van de vier specialisaties (zie Article 3.7). De student kiest ofwel voor een Nederlandstalige major, ofwel voor een Engelstalige major; dit heeft consequenties voor de taal van de toetsing (zie Article 3.3.1).
- Vijfde semester: keuzeonderdelen.
In het vijfde semester van het derde jaar stelt elke student een individueel programma samen (totale studielast 30 credits). Dit individueel programma kan bestaan uit:
 - a. een minor of interfacultaire minor die binnen het programma wordt aangeboden (zie Article 3.8);
 - b. een study abroad via het facultaire International Relations Office (zie Appendix 7a);
 - c. een stage onder supervisie van een facultaire Examiner (zie Article 3.9.1);
 - d. keuzeonderdelen zoals aangeboden door de faculteit (elective courses, skills trainings, tutorials), en literatuurexamens (zie Article 3.9.2);
 - e. keuzeonderdelen van buiten de faculteit (van een andere UM faculteit, een andere Nederlandse of buitenlandse universiteit; zie Article 3.9.3 en appendix 7b).

3.6.1.3 Academische Vaardigheden en Mentorprogramma voor de bachelor in Cultuurwetenschappen

Een Engelstalige beschrijving hiervan is opgenomen in Article 3.6.2.3.

3.6.2 Programme content for Arts and Culture

The programme includes modules with the study load listed in Appendix 2: Programme overview of the Bachelor in Arts and Culture. The course descriptions are published in the web catalogue on the internet.

The final work of the programme is the Bachelor thesis (8,000–10,000 words, including footnotes and annexes, but excluding the cover page, table of contents and list of references).

3.6.2.1 Elementary programme in course years 1 and 2 (semesters 1, 2 and 3)

The elementary programme has a nominal duration of one-and-a-half years. It comprises 90 credits, as indicated in Appendix 2A, and consists of the following modules in semesters 1, 2 and 3:

- four courses in semesters 1 and 2, and two courses in semester 3 (total of 57 credits);
- four skills trainings in course year 1, a skills training in course year 2 and in-depth lectures in period 2 of course year 2 (total of 18 credits);
- the paper in period 3 of course year 1, and the concluding paper of the elementary programme in period 3 of course year 2 (total of 14 credits);
- the Mentor programme in year 1 (1 credit) and a voluntary mentor programme in year 2 with no credits awarded (refer to Article 3.6.2.3);
- diagnostic test of English language skills, with no credits awarded. In the first week of the programme, all students must take a diagnostic English test that will lead to an advice. All students who take the test will get a 'pass' for this test. Students with the lowest results are required to have a conversation with the English language coordinator; in preparation for this conversation, they are required to submit an abstract.

3.6.2.2 Specialisation phase in course years 2 and 3 (semesters 4, 5 and 6)

The specialisation phase has a nominal duration of one-and-a-half years. It comprises 90 credits, as indicated in Appendix 2B, and consists of the following modules in semesters 4, 5 and 6:

- a major in semesters 4 and 6 with a total study load of 60 credits, consisting of three courses (36 credits), three tutorials (12 credits) and the Bachelor thesis (12 credits) in one of the four specialisations (refer to Article 3.1.2 and Article 3.7);
- Semester 5: elective units of study.

In the first semester of course year 3 (semester 5), each student will compile an individual programme (30 credits). The individual programme can consist of:

- a. a minor or interfaculty minor offered in the programme (see Article 3.8);
- b. a study abroad via the faculty's International Relations Office (see Appendix 7a);
- c. an internship under the supervision of a faculty examiner (see Article 3.9.1);
- d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (see Article 3.9.2);
- e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.9.3 and Appendix 7b).

3.6.2.3 Academic skills and mentor programme for the Bachelor in Arts and Culture

Throughout their studies, students will take part in the mentor programme. During course year 1, students have regular individual meetings with their mentor (a member of the teaching staff) and work on a portfolio. Students will receive 1 ECTS for this.

During course years 2 and 3, students will be offered the opportunity to take part in a number of collective information sessions on, for instance, the fifth semester, future career prospects and writing the Bachelor thesis. No credits are granted for participation in this mentor programme

3.6.3 Programme content for European Studies

The programme includes modules with the study load listed in Appendix 3: Programme overview of the Bachelor in European Studies. The course descriptions are published in the web catalogue on the internet.

The final work of the programme is the Bachelor thesis.

3.6.3.1 Course year 1

Course year 1 comprises 60 credits as listed in Appendix 3A and consists of the following modules:

- seven courses (total of 43 credits);
- three research skills (total of 11.5 credits);
- four language & professional skills (total of 5.5 credits), including the Mentor programme (see Article 3.6.3.4) and the English Diagnostic test. Explanation of the latter: in the first week of the programme, all students must take the English Diagnostic Test that will lead to an advice. All students who take the test will get a 'pass' for this test. Students with the

lowest results are required to have a conversation with the English language coordinator; in preparation for this conversation, they are required to submit an abstract.

3.6.3.2 Course year 2

Course year 2 comprises 60 credits as listed in Appendix 3B and consists of the following modules:

- six courses in periods 1, 2, 4 and 5, and one of the two elective courses in period 3 (total of 40.5 credits);
- two language & professional skills (total of 6.5 credits), two research skills (6 credits) and two research methods (total of 7 credits).

3.6.3.3 Course year 3

Course year 3 comprises 60 credits as listed in Appendix 3C and consists of the following modules:

- Semester 5: elective units of study.
In the first semester of course year 3 (semester 5), each student will compile an individual programme (24 credits). The individual programme can consist of:
 - a. a minor or interfaculty minor offered in the programme (see Article 3.8);
 - b. a study abroad via the faculty's International Relations Office (see Appendix 7a);
 - c. an internship under the supervision of a faculty examiner (see Article 3.9.1);
 - d. elective units of study offered by the faculty (elective courses, skills trainings, tutorials) and literature exams (see Article 3.9.2);
 - e. electives outside the faculty (at another UM faculty, or at another Dutch or foreign university; see Article 3.9.3 and Appendix 7b).
- two courses in semester 6: one of the three elective courses in period 4 and one of the three elective courses in period 5 (total of 18 credits);
- two skills trainings in semester 6: to be chosen from the language & professional skills and the three research methods starting in period 4 (total of 6 credits);
- Bachelor thesis. In the second semester of course year 3 (semester 6), each student must write a Bachelor thesis (period 3-5, 12 credits).

3.6.3.4 BA ES Mentor Programme course year 1, 2 and 3

Throughout their studies, students will take part in the mentor programme. During course year 1, students have regular individual meetings with their mentor (a member of the teaching staff) and work on a portfolio.

During course years 2 and 3, students will be offered the opportunity to take part in a number of collective information sessions on, for instance, the fifth semester, future career prospects and writing the Bachelor thesis. No credits are granted for participation in this mentor programme.

Article 3.7 Majors in Cultuurwetenschappen / Arts and Culture

For students who started the programme in or before 2016/17 the following applies.

In the specialisation phase, each student either takes a major in one of the four specialisations (refer to Article 3.1.1/3.1.2), or opts for a flexible bachelor's exam (refer to Article 3.10). The major can be completed until 31 August 2021 the latest. The passed major or the flexible bachelor's exam will be listed on the List of Exam Subjects, which is issued together with the diploma. The choice for either one of the majors or for the flexible bachelor's exam has to be made in principle before starting the major.

Students who start the programme in 2017/18 will start their major in 2018/19. In 2019/20 the programme will be redesigned but students can still complete the major until 31 August 2021 the latest. The compulsory choice between major and flexible bachelor's exam, however, does not apply to these students.

The subjects the majors relate to can be found in Appendix 4.

As mentioned in Article 3.3.1, paragraph 4, a student in Cultuurwetenschappen may choose to take either one of the Dutch majors or one of the English majors (from the Arts and Culture programme); the latter implies that the exams (including papers and thesis) also have to be written in English.

In order to meet the major's requirements, the student must pass the following modules within the major (60 credits):

- three courses from that major (36 credits);
- the two year 2 tutorials (3 credits each) and the year 3 tutorial (6 credits) from that major (total of 12 credits);
- the Bachelor thesis in the field of that major (12 credits).

The requirements of the flexible bachelor's exam can be found in Article 3.10 and 3.10.1.

Article 3.8 Minors in semester 5

(further details in Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3, subparagraph a)

1. Within the framework of semester 5 - elective units of study (option a) - each student may select a minor offered by the faculty (30 ECTS), with the restriction that the student in the European Studies programme is not allowed to choose the European Studies minor.
2. Within the framework of semester 5, each student may also select one of the UM minors.
3. The faculty minors and UM minors will be acknowledged as such on the student's transcript if the student passes 24 ECTS within the minor.
4. If the study load acquired by the minor is more than required in semester 5 (24 credits for European Studies and 30 credits for Arts and Culture / Cultuurwetenschappen), these credits will also be noted on the list of examination components, but will not be counted towards the study load referred to in Article 3.5.
5. Since minors belong to semester 5, they can be chosen by the student in course year 3 of the programme. The rules concerning the order of modules and exams (refer to Article 4.3 and 5.3) are fully applicable to the minors.

Article 3.9 Regulations other options for semester 5

3.9.1 Internship

(as indicated in Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3, subparagraph c)

1. The head of the International Relations Office is assigned to be the faculty's internship coordinator. Members of the teaching staff act as faculty supervisors.
2. A student who wants to begin an internship needs approval from the faculty supervisor (for the full procedure refer to MyUM). Then an agreement is signed between the internship organisation, the faculty internship coordinator and the student prior to the start of the internship.
3. Within 4 weeks after completing the internship, the student must hand in the internship report to the faculty supervisor.
4. The minimum duration of an internship is eight weeks (12 credits).
5. The maximum number of credits that can be awarded for an internship is 18 for Arts and Culture / Cultuurwetenschappen and 24 for European Studies.
6. Internships are graded Excellent/Pass/Fail. The faculty registers the result and the name of the internship organisation.
7. The (registration) procedure and Internship Guide are published on MyUM (including FASoS Study Information and/or the Student Portal).

3.9.2 Literature exam

(as indicated in Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3, subparagraph d)

1. A student can take a literature exam in which s/he researches research a subject that is not covered by the programme's contents as an elective unit of study during semester 5.
2. The student needs prior approval from the literature exam coordinator and the faculty supervisor. The (registration) procedure is published on MyUM (including FASoS Study Information and/or the Student Portal).
3. The student must compile a reading list consisting of books, texts and articles for the literature exam, in compliance with the regulations set forth in Appendix 8.

3.9.3 Components elsewhere (electives outside the faculty, other than study abroad via the International Relations Office)

(further details in Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3, subparagraph e)

1. Within the framework of semester 5 - elective units of study (option e) - or within the framework of the flexible bachelor's exam (refer to Article 3.10), a student may, as part of the programme, choose electives offered by another UM faculty, another Dutch university or a foreign university. This is subject solely to prior approval by the Board of Examiners of the student's own programme and (the Board of Examiners of) the host institution.
2. The Board of Examiners of the student's own programme may withhold the approval referred to in paragraph 1 if, in its judgement, the proposed elective is in terms of content similar to components taken previously by the student and would result in duplication. If elective components overlap in whole or in part, the board can decide to limit the contribution of these components towards the examination by subtracting credits in proportion to the overlap.
3. If the Board of Examiners of the student's own programme assesses the content and/or level to be insufficient, the board will withhold the approval referred to in paragraph 1.
4. The Board of Examiners will accept a maximum of 3 credits for MUN conferences, Student Forums or any other simulation programme within the framework of semester 5; any additional credits for participation in or preparation for such programmes will not be acknowledged (or registered in MyUM either within the programme or as extra-curricular credits).
5. The regulation for these electives is set forth in Appendix 7b.

3.9.4 Language courses related to study or internship abroad

The Bachelor in European Studies includes compulsory language training at the University Language Centre in course year 2 and an optional language training at the University Language Centre in course year 3 (semester 6).

The Bachelor in Cultuurwetenschappen and the Bachelor in Arts and Culture do not include language courses in the regular programme.

In addition the following applies for all bachelor's programmes: a maximum of 3 credits can be acknowledged in semester 5 of the bachelor's programme for:

- language courses taken at the University Language Centre in preparation for study abroad or an internship abroad (as mentioned in Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3, b and c), or
- for language courses taken during the study abroad.

Article 3.10 Flexible bachelor's programme

1. A student registered for the bachelor's programmes may, under certain conditions, formulate an educational programme of his/her own which is different from the educational programme stated in Articles 3.6.1, 3.6.2 or 3.6.3. The composition of such a flexible programme must be approved beforehand by the Board of Examiners.
2. The flexible bachelor's programme has a study load of 180 credits.
3. The Board of Examiners aims to decide whether to grant permission for the student's request within four weeks after it receives the proposal (see 3.10.1 procedure). The timespan for approval depends on staff availability.
4. In granting the permission, the Board of Examiners will indicate which programme offered by the faculty will include the programme formulated by the student for purposes of the Education and Examination Regulations.

3.10.1 Procedure and requirements of the flexible programme

1. A student who wishes to follow a flexible programme must submit a written request for prior approval to the Board of Examiners. To this end, the student fills out the application form which can be downloaded from FASoS Study Information.
2. The application form consists of a letter of motivation as well as a detailed study plan. The study plan must explain what modules are dropped and what is proposed to replace these dropped modules, including detailed descriptions of these replacing modules, content of internship, etc. The Programme Director may invite the student for an appointment to discuss the plan.

3. In the programme specific articles (3.10.2 and 3.10.3) the compulsory and elective programme modules are listed.

3.10.2 Composition of the flexible programme in Cultuurwetenschappen / Arts and Culture

1. The following programme modules are compulsory:
 - all modules from the elementary programme (90 credits);
 - two courses from the major: one of the courses to be chosen from the 2.4 or 2.5 period, the other being the third-year major course (24 credits);
 - the two tutorials that are linked to these two major courses (9 credits);
 - the Bachelor thesis (12 credits).
2. The remaining 45 credits can be chosen from elective units of study as specified in articles 3.6.1.2/3.6.2.2

3.10.3 Composition of the flexible bachelor's programme in European Studies

1. The following programme modules are compulsory:
 - a. the following courses (total credit value of 69.5):
 - all courses from year 1 (43 credits);
 - the following 4 courses from year 2: EU Law I; Policy Domains; Comparative Politics and Government; and Area Studies (26.5 credits).
 - b. the following skills training courses from the programme are compulsory (total of 37 credits):
 - all skills training courses from year 1 (17 credits);
 - all skills training courses from year 2 (17 credits);
 - one of the following skills trainings from period 4 of year 3 (3 credits): Research Methods: Interviewing; or Research Methods: Advanced document Analysis; or Research Methods: Survey Research. The student may also propose taking an alternative subject representing at least 3 credits that prepares him/her to do research for the Bachelor thesis. Therefore, if s/he does not wish to include one of these skills trainings in the flexible bachelor's programme, s/he should explicitly pay attention to this in the request for approval.
 - c. Passing the final Bachelor thesis is compulsory (12 credits).
2. The remaining 61.5 credits can be chosen from elective units of study as specified in article 3.6.3.3.

Article 3.11 Honours programme

The programme includes a honours programme for the best students. This honours programme includes a faculty component which will be scheduled in semester 4 and 6, that gives students the opportunity to study some of the faculty's central themes in more depth (total study load 20 ECTS). In year 2 it is combined with a UM-wide component (5 ECTS): this so-called honours+ may have a deviating timeline.

1. Each year, with the Board of Examiners' permission, a number of students are selected on the Faculty Board's behalf to participate in the honours programme.
2. Selection is based on the students' study performance and motivation.
3. The credits earned in the honours programme are in addition to the study load referred to in Article 3.5 and are registered as part of the programme.
4. The total study load of the honours programme amounts to 25 credits.
5. If a student successfully completes the honours programme, s/he will be presented with a separate certificate from the honours programme. This certificate is based on the model established by the UM Executive Board.

Article 3.12 Maastricht Research-Based Learning (MARBLE)

1. The programme includes a research-based component at the end of course year 3: MARBLE.
2. The composition and study load of this module is 18 credits.
3. Each year, with the Board of Examiners' permission, a number of students are selected on the Faculty Board's behalf to participate in MARBLE.

4. Students who belong to the best 25% of their cohort (based on their GPA from years 1 and 2) and who are, in the opinion of the faculty and based on their letter and admission interview, sufficiently motivated, are eligible for admission to this module.
5. The number of places depends on the availability of projects. Content and deliverables depend on the offered projects, information on which will be provided in due time.
6. The MARBLE credits constitute part of the study load referred to in Article 3.5:
 - For students in the Cultuurwetenschappen / Arts and Culture programme, this project replaces the 6-credit year 3 tutorial and the 12-credit Bachelor thesis.
 - For students in the European Studies programme, this project can replace the elective course in period 5 of semester 6 (9 credits) and the two skills trainings of semester 6 (6 credits). The standard number of ECTS for ES-students participating in the 2016/17 Marble project is set on 15 ECTS. Only in exceptional cases, when an ES-student does the same amount of work as the AC or Law students, s/he can get 18 ECTS; the additional 3 credits are acknowledged in the elective units of study for semester 5.

Article 3.13 Examination of the programme

1. The student follows the programme as referred to in Article 3.6 of the academic year in which s/he starts the programme. If the programme changes in a later academic year the following applies: in the case of changes in the composition of course year 2, the student follows the programme of course year 2 according to the academic year in which s/he started course year 2. In the case of changes in the composition of course year 3, the student follows the programme of course year 3 according to the academic year in which s/he started course year 3.
2. Special transition rules for the student with a study delay who is confronted with changes in the programme are listed in Appendix 9.

3.13.1 Examination Cultuurwetenschappen / Arts and Culture

The programme's examination consists of the following components:

1. Elementary programme, as indicated in Appendix 1A (Cultuurwetenschappen) or 2A (Arts and Culture):
 - Course year 1:
 - four course exams (40 credits);
 - four skills trainings (12 credits);
 - the paper (7 credits);
 - Academic skills I (1 credit);
 - The diagnostic test of English language skills (0 credits).
 - Course year 2:
 - two course exams (17 credits);
 - one skills training and one in-depth lecture (6 credits);
 - one paper (7 credits).
2. Specialisation phase, as indicated in Appendix 1B (Cultuurwetenschappen) or 2B (Arts and Culture):
 - the major (including the Bachelor thesis) in semesters 4 and 6 (60 credits);
 - elective units of study in semester 5 (30 credits).

3.13.2 Examination European Studies

The programme's examination consists of the following components:

1. Course year 1 (as indicated in Appendix 3A) consists of the following modules:
 - Seven courses (43 credits);
 - Three research skills (11.5 credits);
 - Four language & professional skills, including the English Diagnostic Test and the Mentor programme (5.5 credits).
2. Course year 2 (as listed in Appendix 3B) consists of the following components:
 - six courses in periods 1, 2, 4 and 5, and one of the two elective courses in period 3 (40.5 credits);
 - six skills trainings (19.5 credits): two language & professional skills (6.5 credits), two research skills (6 credits) and two research methods (7 credits).

3. Course year 3 (as listed in Appendix 3C) consists of the following components:
- elective units of study in semester 5 (24 credits);
 - one of the three elective course of period 4 and one of the three elective course of period 5 (18 credits);
 - two skills trainings (6 credits) to be chosen from the language & professional skills and the three research methods starting in period 4;
 - Bachelor thesis (12 credits).

SECTION 4 EDUCATION

Article 4.1 Courses, composition and actual design

1. For the programme components, modules are given with the study load stated in Article 3.6.
2. The education is given in forms such as classes, study groups, practical training, lectures and individual supervision.
3. The 'final qualifications of the programme' in Appendices 10 and 11 gives an indication of the number of face-to-face hours per week for the three academic years. On average, the student has 10 hours of face-to-face time per week, but this can differ by period.

Article 4.2 Practical training, tutorials and in-depth lectures

- The programme includes practical training (skills and research trainings) in accordance with the given specifications regarding the nature and scope of the student's activities.
- The tutorials in years 2 and 3 of the Cultuurwetenschappen / Arts and Culture programme are directed towards a substantive, theoretical, conceptual or methodical deepening of insight.
- Course year 2 of the Cultuurwetenschappen / Arts and Culture programme offers a series of in-depth lectures that treat selected programme components thoroughly.

Article 4.3 Prior knowledge and entrance requirements

- The student who received a positive BSA (thus earned at least 42 credits in course year 1), may take the exams in course year 2.
- The student may only participate in the minors (course year 3, semester 5) and the bachelor thesis (course year 3, semester 6) after s/he has received a positive Binding Study Advice and passed the majority of year 2 modules.
- The student may only participate in the study abroad (in course year 3, semester 5) after s/he has passed all 60 credits of course year 1.

Article 4.4 Course registration

1. The student may participate in programme modules after s/he has registered for them before the deadline through MyUM; this is called course registration. Course registration includes registration for the first exam sitting of the module. Course registration terms are published on FASoS Study Information; during these terms the student can register and deregister for modules.
2. A student who does not register in time cannot participate in the module, unless s/he uses one of the tokens according to the procedure mentioned in paragraph 3.
3. At the beginning of the study programme, each student gets two tokens. A student can use a token when s/he did not register or deregister for a module in time (see paragraph 1). Late course registration or deregistration by means of a token can be done at the faculty's Front Office during its open office hours and until the day before the publication date of the time table for the upcoming period.
4. Participation in extra modules on top of the regular study load is not allowed (except for the selected student who is taking part in the honours programme or MARBLE project).
5. In addition to the above paragraph, the student without any study delay who meets the criteria below is allowed to follow one extra module on top of the regular study load in either semester 3, 4 or 6:
 - all previous exams of the programme have been passed without any resits;
 - the unrounded GPA is at least 7.5.
6. The student who wishes to take modules at UM that are not offered in their programme, either in semester 5 or as an extra module as set forth in the above paragraph, must submit the request via 'Special Course Approval'. The programme faculty will consult the receiving faculty (e.g. on entrance requirements) and inform the student of the decision. If the request is granted, the programme faculty will register the student for the module(s).
7. MARBLE projects and modules from the honours programme are listed as part of the bachelor's programme. Extra modules (as described in paragraph 5 of this Article) are listed as part of the 'extra-curricular courses' programme.

8. Some modules may have limited capacity (further details in Article 4.6). In that case, the student meeting the admission criteria and priority rules may participate in the modules on the understanding that students registered for the programme will be given priority for the modules that are compulsory for their programme.

Article 4.5 Attendance and participation

1. Students are expected to attend 100% of, and actively participate in, all meetings organised in a module.
2. Some meetings (e.g. presentations) may be marked as compulsory; more information will be provided via the course manual of modules to which this applies.
3. The assessment of participation consists of several aspects that are considered relevant for an effective tutorial group meeting (set forth in Appendix 6). The module coordinator may decide whether attendance will be assessed as part of the participation.
4. A sufficient tutor/student assessment is given to a student who participates adequately in the educational activities that prepare for the exam, according to these assessment criteria.
5. In case a student receives an insufficient tutor/student assessment during several modules in a row, the student will be invited to discuss his/her attendance and participation behavior with his/her mentor. In case this does not lead to improved attendance and participation behavior, the student will be referred to the student advisor or the director of studies.
6. A plus or minus 0.5 can be given to students with extraordinary forms of participation.
 - The student who exhibits outstanding skills in performance in the tutorial group meetings will be rewarded with a plus 0.5 (meaning the final grade will be increased by half a point).
 - The student whose quality of participation does not meet the minimum requirements of the PBL skills will be given a minus 0.5 (meaning the final grade being decreased by half a point). During semester 1 of course year 1, the minus is only given for negative behaviour in PBL sessions and excludes passive behaviour so that the students get time to develop basic PBL skills.

Article 4.6 Registration procedure for modules with limited capacity

There are several modules with a limited capacity; these modules are open to a limited number of students. If a course has a limited capacity this will be indicated in the course overview on FASoS Study Information. It applies to some elective courses in course years 2 and 3 of the Bachelor in European Studies, where students choose one of the offered elective courses per period (refer to Article 3.6.3).

The registration regulation for these courses is as follows:

- Registration is based on the 'first come, first served' principle.
- If places come free due to changes in registration, students will be informed via the Student Portal and via students' UM mail account; that information will also include when/how students can again register and the allocation procedure for these free places.

SECTION 5 ASSESSMENT

Article 5.1 General

1. During a module, the student will be tested for academic training and the extent to which s/he has sufficiently achieved the stated learning objectives.
2. The course book describes the requirements a student must meet to pass the module and the criteria on which the student is assessed.

Article 5.2 Assessment and marks

1. The exam is evaluated by means of a grade or by an excellent/pass/fail score.
2. Grades are awarded with full and half marks, on a scale of 1 to 10. An explanation of the Dutch grading scale is set forth in Chapter VI of the FASoS Rules and Regulations, attached to these regulations.
3. The student passes the module if his/her final mark is 6.0 or higher, or at least a pass.
4. Any exam taken by a student who was not registered for the module but who nonetheless took the exam will be declared invalid; no result will be registered.
5. In case the student was registered for a module exam but did not take all required parts of the exam, a 'No Grade' will be registered for the module.
6. If the calculation of the final grade is the (weighted) average of partial results, this calculation could lead to a pass or passing grade while not all requirements for passing the module (as set forth in article 5.1 paragraph 2) are met. In that case a 'No Grade' will be registered for the module.

Article 5.3 Order of exams

1. A student may take the exams of course year 2 after s/he has received a positive Binding Study Advice (thus earned at least 42 credits in course year 1).
2. In principle, the exams of course year 3 are for third-year students. If a student still needs to pass first- or second-year exams in a certain period, s/he has to pass those exams before taking the exams for course year 3.
3. Participation in the study abroad, in the education and exams of the minors, and in the Bachelor thesis is regulated as set out in Article 4.3.

Article 5.4 Scheduling and frequency of exams

1. The student can take exams twice per academic year on dates and times to be determined by the Faculty Board: once during or directly after the course period (first exam sitting) and once during the course of the academic year (resit option).
2. A student can only retake an exam insofar as is needed to pass the examination (see Article 6.1), with the understanding that a module that is passed (marked 6 or higher, or assessed with at least a pass) cannot be retaken.
3. Exam dates and times are published in the Academic Calendar. The Academic Calendar and further details about the exam (exam registration terms, location, format) are published on FASoS Study Information and/or the Student Portal.
4. In exceptional cases, the Board of Examiners can decide that an exam may be taken at a different date and time than determined in accordance with the first paragraph.
5. Modification of exam dates does not take place in the last eight weeks prior to the initial exam date.

Article 5.5 Registration for exams: first sitting and resit

5.5.1 Module exam: first sitting

1. A student who registers for a module (refer to Article 4.4) is automatically registered for the module's exam (first sitting).
2. If a student does not want to take the education and the related exam, s/he can deregister for the module through MyUM during the appropriate course registration term (as mentioned

- in Article 4.4, paragraph 1). This timely deregistration (i.e. during the course registration term) will not lead to the registration of a result for that module.
3. A student who wants to deregister for the education and the related exam, but who misses the course registration term, can still do so until the day before the publication date of the time table of the upcoming period. This late deregistration can be done at the faculty's Front Office by means of a token (see Article 4.4, paragraph 3) and will not lead to the registration of a result.
 4. Any later deregistration for an exam (i.e. after the course period has started) is not allowed. In case a student deregisters him/herself after the course period has started, this will result in the registration of a result (the 'No Grade' or NG), even if the student does not participate in the education or exam.
 5. In the case of non-participation in the exam a result will nonetheless be registered (see Article 5.2, paragraph 5 and 6).

5.5.2 Module exam: resit

1. The student who is entitled to take a module's exam, but who failed or did not participate in the module exam will be registered for the resit exam by the faculty.
2. In the case of non-participation in the exam a result will nonetheless be registered (see Article 5.2, paragraph 6).

Article 5.6 Exam format

1. In principle, module exams are written. Written exams can include exams taken on a computer, take-home exams and exams in the form of papers/essays.
2. A module coordinator may decide that attendance will be part of the assessment of participation as stated in article 4.5.
3. An examiner may decide that, because of the nature and content of a module or because the number of students is small, an exam will have a different form: for instance, it could be an oral exam or could include one or more written essays, which may or may not have to be explained orally. The examiner will announce any such decision no later than two weeks before the scheduled exam date.
4. Upon request, the student with a disability may take exams in a manner which accommodates their specific disability as much as possible. If necessary, the Board of Examiners will obtain expert advice where necessary from the faculty's student advisor and/or the student dean at the Student Service Centre (SSC) before taking a decision in such matters. The Board of Examiners ensures that the allowed adaptations of the exam format are in line with the generic requirements to pass the modules and to graduate.

Article 5.7 Supplementary provisions about exams

1. If a module exam consists of several questions, the final mark will be the average of the marks of the separate questions. This can be a weighted or unweighted average.
2. If a student answers more questions than required, the final mark will be calculated by taking the average of the required number of questions, selecting those with the lowest marks.
3. If different or additional regulations apply, they will be indicated in the module's course book.

Article 5.8 Oral exams

1. Oral exams are taken only by one person at a time, unless the Board of Examiners decides otherwise.
2. An examiner shall give an oral exam in the presence of a teaching staff member (second examiner), unless the Board of Examiners has decided otherwise.
3. Oral exams shall take place in public, unless the Board of Examiners or the relevant examiner decides otherwise in a special case or unless the student objects to this.

Article 5.9 Regulations for written assignments (including papers, reports and theses)

1. All written assignments and papers, including the programme's final work, must be submitted electronically before the set deadline.
2. Assignments and papers that are submitted too late will not be accepted.
3. The guidelines for written assignments and papers will be included in the course book.
4. If an assignment is written by multiple students, each student may be evaluated individually based on the contribution explicitly made by him/her.
5. The final work of the programme (i.e. the Bachelor thesis) will be evaluated by at least two examiners (the supervisor and a second examiner). The requirements for the Bachelor thesis for the Arts and Culture/Cultuurwetenschappen and the European Studies programme are set forth in the respective course book/course manual.

Article 5.10 Regulations for collective written exams

The Rules of Procedure for Examinations describe the rules of conduct during exams and are published in FASoS Study Information. They apply to all written exams given at locations designated by or on behalf of the Board of Examiners, and have been adopted to provide students with equal opportunities and proper conditions for taking exams.

Article 5.11 Determination and announcement of exam result

1. The Board of Examiners determines the standards for exams.
2. The examiner will determine the result of a module exam and provide the Exam Administration with the necessary information to apprise the student of the result within 13 working days of the date on which it was taken, not counting that day.
3. The Exam Administration will publish the results of the module exam on MyUM within 15 working days of the date on which it was taken, not counting that day.
4. The examiner will determine the result of the final work and provide the Exam Administration with the necessary information to apprise the student of the result within 16 working days of the submission deadline, not counting that day.
5. The Exam Administration will publish the result of the final work on MyUM within 18 working days of the submission deadline, not counting that day.
6. The examiner will determine the result of an oral exam and inform the student and the Exam Administration within 24 hours after it is taken. If more than one student takes the same exam, one after the other, this period may be extended by up to five working days. The Exam Administration will publish the result of the oral exam on MyUM within two working days after receipt of the result.

Article 5.12 Right of inspection

1. Within 10 working days of the date on which the result of a written exam (including a computer-based exam) is announced, not counting that day, the student may, upon request, inspect their evaluated work.
2. The coordinator is responsible for the inspection. S/he may organise an open office hour or make individual arrangements with students who ask to inspect their exams. The manner in which s/he organises this inspection is indicated in the course pages on EleUM.
3. A student may ask the examiner to explain and/or reconsider the result. Such a request will not suspend the period for lodging an appeal, referred to in Article 6.7.
4. Within the period referred to in paragraph 1, any interested party may, upon request, inspect the questions and assignments for the written exam and, if possible, the standards on which its assessment was based.

Article 5.13 Period of validity

1. Exams which have been passed are valid for an unlimited period.
2. Contrary to the above, the Board of Examiners may require the student to take an additional or replacement exam or exam component for an exam which was passed more than six years ago if the student's knowledge or insight that was examined is demonstrably outdated or the skills that were examined are demonstrably outdated.

3. As of 2016/17 the passing result for the third-year tutorial in Cultuurwetenschappen / Arts and Culture (i.e. Vademecum scriptie schrijven / Vademecum thesis writing) only remains valid if the Bachelor thesis is successfully completed in the same academic year. If a student as of 2016/17 passes the Vademecum but does not successfully complete the Bachelor thesis by the end of the same academic year, s/he will have to retake both the Vademecum and the Bachelor thesis in the next academic year.
4. Partial results or sub-tests and assignments that were passed within a module that was not completed successfully (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book.

Article 5.14 Retention period for exams

1. The exercises, answers and the evaluated work of the written exams will be retained in paper or digital form for two years after the exam result is determined.
2. The final work and its assessment form will be kept for at least seven years after the evaluation.

Article 5.15 Exemption

1. The Board of Examiners may, at a student's request and having heard the relevant examiner, grant the student an exemption from taking an exam if s/he demonstrates that s/he previously:
 - a. passed an exam at a university or university of applied sciences that was similar in terms of content and level, or
 - b. gained sufficient knowledge and skills relevant to the exam concerned, either through work or professional experience.
2. An exemption may only pertain to an entire module and not to a component thereof.
3. At most, 60 credits for the programme may be earned based on the exemptions granted.
4. The final work for the bachelor's programme is excluded from this exemption option.
5. The Board of Examiners will not grant any exemption based on exams a student passed outside the programme during the period in which the student was barred by the Board of Examiners from taking exams for the programme because of fraud.
6. The same period of validity applies to exemptions as to examination results.

Article 5.16 Fraud

1. 'Fraud', including plagiarism, means actions or omissions by a student that make it impossible in whole or in part to properly evaluate his/her knowledge, understanding and skills.
2. 'Plagiarism' means the presentation of ideas or words from one's own or someone else's sources without proper acknowledgment of the sources.
3. If the Board of Examiners determines that a student has engaged in fraud with respect to an exam or exam component, they can take appropriate measures.
4. In serious cases of fraud, the Board of Examiners can propose to UM's Executive Board that the student(s) concerned be permanently deregistered from the programme.
5. Further provisions about what constitutes fraud and which disciplinary measures the Board of Examiners can impose are set forth in Chapter VII of the FASoS Rules and Regulations.

Article 5.16a invalid exam

If an exam involves irregularities that make it impossible to accurately assess the candidate's knowledge, insight and skills, the board of examiners may declare the exam invalid for both the examinee and a group of examinees.

Article 5.17 Unsuitability (Iudicium Abeundi)

1. In exceptional cases and after careful consideration of the interests involved, the Board of Examiners or the Dean/the Faculty Board may ask the Executive Board to terminate or, as the case may be, refuse the enrolment of a student in a programme, if that student, through his behaviour or opinions ventured, has demonstrated his unsuitability for the practice of one

or more professions for which he is trained by the programme he follows, or, as the case may be, for the practical preparation for the practice of the profession.

The dean/the Faculty Board, the Board of Examiners and the Executive Board will reach a decision in accordance with the Iudicium Abeundi Protocol adopted by the Dutch Federation of University Medical Centres on 1 November 2010.

2. The relevant clauses of Maastricht University's Enrolment Provisions apply.

SECTION 6 EXAMINATION

Article 6.1 Examination

1. The Board of Examiners determines the result and date of the examination and issues the certificate referred to in Article 6.3 as soon as a student has satisfied the requirements for the examination programme.
2. Prior to determining the result of the examination, the Board of Examiners may conduct their own investigation of the student's knowledge regarding one or more components or aspects of the programme.
3. To pass the examination, a student must have passed all components.
4. To pass the examination and receive the certificate, a student must also have been registered for the programme during the period in which the exams were taken.
5. A certificate may only be issued after it has been shown that a student has satisfied all the obligations, including paying the tuition fees.
6. The last day of the month in which a student satisfied all the examination obligations will be considered the examination date (graduation date).
7. A student who is close to passing the examination may, stating reasons, ask the Board of Examiners not to determine the result of the examination yet. This request must be submitted at least one month before the final assignment is turned in or the final exam is taken. The Board of Examiners will always grant the request if:
 - the student is selected by the faculty for a double degree, an extra-curricular internship (refer to the concerning procedure as published on FASoS Study Information) or an extra-curricular exchange, or
 - the student holds or will hold a board position for which at least nine months of financial support is awarded from the Profileringsfonds , or if the student holds or will hold an 'INKOM' board position.

The Board of Examiners may also grant a request if refusal would result in an exceptional case of extreme unfairness because the student concerned could not have taken the automatic graduation into account when s/he was planning his/her studies.

Article 6.2 Degree

The student who has passed the examination of a bachelor's programme will be awarded the degree 'Bachelor of Arts'.

Article 6.3 Certificate and statements

1. As proof that the examination was passed, the Board of Examiners will issue a certificate after it has been stated by or on behalf of UM's Executive Board that the procedural requirements for presenting the certificate have been met. The certificate is based on the model adopted by UM's Executive Board. One certificate will be issued per programme, even if the student completes several programmes.
2. The certificate that the examination has been passed also indicates:
 - a. the name of the institution;
 - b. the name of the programme;
 - c. the examination components;
 - d. the degree awarded;
 - e. the date on which the programme was most recently accredited or was subjected to the new programme test.
3. Students who are entitled to be issued a certificate may, stating reasons, ask the Board of Examiners not to do this yet (pursuant to Article 6.1, paragraph 7).
4. The certificate is signed by the chair of the Board of Examiners and the faculty Dean.
5. The certificate is awarded in public, unless the Board of Examiners decides otherwise in exceptional cases.
6. The certificate includes a list of the examination components, the 'List of Exam Subjects'.
7. The Board of Examiners includes a 'Diploma Supplement' as referred to in Article 7.11(4) of the Act with the certificate. This diploma supplement is based on the model adopted by UM's Executive Board, which is in compliance with the agreed European standard format.

8. The Board of Examiners may award the 'Cum Laude' designation in accordance with the provisions in Article 6.4.
9. Students who have passed more than one exam and who cannot be issued a certificate will, upon request, receive a statement issued by the Board of Examiners that at least indicates the exams that they passed.

Article 6.4 Cum Laude

1. The bachelor's examination is awarded the designation 'Cum Laude' if the student has given evidence of exceptional skills during exams of the programme.
2. By exceptional skills (as referred to in paragraph 1) is meant that:
 - all exams are passed without any resit, and
 - the unrounded and weighted average mark achieved is eight or higher, in addition to which no mark is lower than six and
 - the bachelor thesis is graded with eight or higher.
3. If a student does not pass every module exam (including the final work) in the first sitting, the passing result will be registered as a resit, which makes a Cum Laude graduation impossible.

Article 6.5 Grade point average (GPA)

A student can ask the Office of Student Affairs to provide him/her with a transcript that includes the GPA earned in the programme, thus providing a reflection of the student's academic performance. This GPA is not listed on the certificate, the attached diploma supplement or the List of Exam Subjects.

Starting points:

1. the weighted average score (GPA) is calculated over all modules that are listed as part of the programme and are marked with a Dutch grade;
2. a module of the programme for which a failing grade is obtained (so for which no credits are listed in MyUM) is included in the GPA;
3. if more than one grade is listed for a programme module, the highest grade is taken into account for the calculation;
4. modules that are not marked with a Dutch grade are not included in the GPA calculation.

Calculation of the GPA:

$\Sigma (\text{Grade} * \text{number of credits for the programme modules in which the student participated}) / \text{Total number of credits for the programme modules in which the student participated.}$

Explanation:

- Results of modules that are not graded with a Dutch grade, also including modules taken outside UM, are not included in the GPA.
- Results of modules that are not listed under the degree programme are not included in the GPA. Therefore, results from other programmes, as well as results listed under the programme 'extra-curricular courses', are excluded.
- If a student takes UM subjects that are not part of the programme (e.g. a voluntary course at the UM language centre or extra modules outside the programme) the results of these subjects will be listed under the programme 'extracurricular courses'; these results are not included in the programme GPA.
- If a student wishes to include such modules in the programme, s/he should file a request with the Board of Examiners before taking the last exam of the programme. The module will only be included in the degree programme if the board grants the request to acknowledge the module in the degree programme; the grade and credits will then be included in the programme GPA.

Article 6.6 Honours programme certificate

1. As proof that a student successfully completed the honours programme referred to in Article 3.11, a separate certificate indicating this will be issued in addition to the one referred to in Article 6.3. The separate certificate is based on the model adopted by UM's Executive Board.

2. The components and credits of the honours programme are listed on the 'List of Exam Subjects' attached to the Certificate of the programme's examination.
3. The Board of Examiners decides whether a student has satisfied all the specific requirements of the honours programme.

Article 6.7 Right of appeal

Within six weeks after the decision by the examiner and the Board of Examiners is announced, the student may appeal this decision to UM's Complaints Service Point.

The appeal must be signed, must include a date and the name and address of the party lodging the appeal, must indicate the grounds for the appeal and, if possible, must include a copy of the decision being appealed.

Chapter VIII of the FASoS Rules and Regulations, which is attached to these regulations, explains the procedures for inspection, explanation and appeal of exams. An elaborate explanation of these procedures can also be found in FASoS Study Information.

SECTION 7 STUDY GUIDANCE

Article 7.1 Study progress administration

The faculty will record the students' individual study results and make them available through MyUM. A student can ask the Office of Student Affairs for a certified printed copy of his/her results.

Article 7.2 Study guidance

Study guidance is offered in various ways, both by the faculty (e.g. student advisers) and by the university (e.g. student deans, psychologists). The faculty guidance is set forth in this article.

1. The faculty will provide for an introduction and study guidance for the student registered for the programme, which also includes orientating them about possible study paths in and outside the study programme.
2. The study guidance includes:
 - a. an introduction in the week preceding semester 1 of the first academic year;
 - b. group and individual advice on possible study paths in and outside the programme, partly with a view to the professional options after completing the programme and opportunities for immediately entering the labour market after obtaining the bachelor's degree;
 - c. group and individual advice on study skills, study planning and choices for continuing study paths;
 - d. offering referrals and help if a student experiences problems during his/her studies;
 - e. offering referrals for a more appropriate study programme to the student who deregisters for the programme before 1 February of the year of initial registration;
 - f. giving a recommendation that may be binding or not about the continuation of the studies.

Article 7.3 Binding Study Advice for the propaedeutic phase (BSA)

At the end of the first year of registration in the propaedeutic phase of the bachelor's programme, study advice is issued to each student by or on behalf of the Faculty Board regarding continuation or not of the programme.

Article 7.4 Negative Binding Study Advice (NBSA)

1. If the advice referred to in Article 7.3 is negative, the advice also entails a rejection for the programme.
2. In addition to paragraph 1, a negative BSA for Arts and Culture also entails a rejection for Cultuurwetenschappen, and vice versa.
3. The rejection referred to in paragraphs 1 and 2 is binding and means that the student cannot register for the programme for the next six academic years.
4. Students who apply to deregister before 1 February of the first year of registration will not be issued with a study advice as referred to in paragraph one. If a student re-registers in a subsequent academic year, the advice referred to in paragraph 1 will be issued in the next academic year based on the credits obtained for course year 1 in accordance with the regulation applicable to that year.
5. Before a negative BSA is issued, the student will be given the opportunity to be heard.

Article 7.5 Standard for the BSA

1. At the end of the first year of registration for a full-time bachelor's programme, a student must have earned at least 42 credits for course year 1.
2. When determining the number of credits obtained as referred to in paragraph one, all credits obtained for course year 1 are included, except those for exemptions.

Article 7.6 Procedure for BSA

1. Every student in his/her first year of enrolment in the programme will receive several warnings about the binding study advice.
2. During the faculty introduction and in November, the Board of Examiners will inform the first-year student of the existence of the BSA and the related procedures.
3. No later than in March, the Board of Examiners will give each student a status report about his/her study results and a written letter that may include a warning.
4. No later than in August of the first academic year, the Faculty Board will give a BSA to a student, as referred to in Article 7.3.
5. The student meriting negative study advice is given written notice that the Faculty board intends to issue this advice to him/her. Before a negative BSA is issued, the student will be given the opportunity to be heard. The student will be informed of this in a letter sent in May/June or in August, as explained in paragraph 6.
6. The following time schedule applies:
 - If at the end of May or beginning of June it is already clear that a student meets the standard of the BSA, the Faculty Board will give a written positive BSA which means the student can continue his/her programme.
 - If at the end of May or beginning of June it is already clear that a student can no longer meet the standard before the end of that academic year, the Faculty Board will inform the student that s/he is meriting a negative BSA and that the Faculty Board intends to issue this advice to him/her. The student can report for a hearing in June.
 - In August, at the end of course year 1, the student who did not receive a Positive or Negative BSA in May/June will receive his/her written positive BSA, or the letter concerning meriting a negative BSA; the latter can apply for a hearing in August.
7. The student adviser is informed which students merit negative binding study advice. The student adviser may, upon request or otherwise, make a recommendation to the Faculty Board.
8. After the student has been heard, the Faculty Board will determine whether to issue the negative BSA to the student or to grant dispensation from the negative BSA.
9. The student will receive written notice of the BSA decision by 31 August.
10. An appeal against the BSA decision may be lodged with UM's Complaints Service Point within six weeks of the date on which the decision was announced, not counting that day.

Article 7.7 Personal circumstances and BSA

1. At the student's request, the Faculty Board will take personal circumstances referred to in paragraph 2 of this article into account when deciding to issue a BSA.
2. Personal circumstances that may be considered include;
 - a. illness on the part of the student;
 - b. physical, sensory or other impairments suffered by the student;
 - c. pregnancy on the part of the student;
 - d. special family circumstances;
 - e. administrative activities as referred to in Article 2.1(1) under (e), (f) and (g) of the Implementation Decree for the Act 2008 [Uitvoeringsbesluit WHW 2008].
3. To ensure that the student receives the best possible support, he/she must notify the student adviser of the personal circumstances as soon as possible.
4. The decision referred to in paragraph 1 of this article will also be based on the student's study behaviour, agreements and/or study plan made with the student adviser, the time at which the personal circumstances were reported and the study results achieved at the end of the first year of study.

Article 7.8 Hardship clause and BSA

In exceptional cases in which application of the BSA rules would lead to unreasonable treatment or serious unfairness, the Faculty Board can deviate from the stated regulations in the student's favour.

SECTION 8 TRANSITIONAL AND FINAL PROVISIONS

Article 8.1 Amendments

1. Amendments to these regulations may be adopted in a separate decision by the Faculty Board, after a recommendation is received from the programme committee and after consent from or consultation with the Faculty Council.
2. An amendment to these regulations will not pertain to the current academic year, unless the interests of the students will not be reasonably harmed as a result.
3. In addition, amendments may not affect, to the students' detriment, a decision regarding a student which has been taken by the Board of Examiners pursuant to these regulations.

Article 8.2 Notice

1. The Faculty Board ensures that proper notice will be given of these regulations, the rules and regulations adopted by the Board of Examiners, and any changes to these regulations by, for example, placing such notice on FASoS Study Information.
2. Any interested party may obtain a copy of the documents referred to in paragraph 1 from the Faculty Office.

Article 8.2a Evaluation

The Faculty Board will ensure that the education of the programme is regularly evaluated, assessing at least – for the purpose of monitoring and if necessary adapting the student workload – the amount of time students need to complete their duties as set out therein.

Article 8.3 Unforeseen cases/Hardship clause

1. In cases not covered or not clearly covered by these regulations, decisions are taken by or on behalf of the Faculty Board, after it has consulted with the Board of Examiners.
2. In individual cases in which application of the Education and Examination Regulations, except for the study advice rules, would lead to manifestly unreasonable results, the Board of Examiners can deviate from the stated regulations in the student's favour.

Article 8.4 Effective date

This set of regulations will come into force on 1 September 2017 and will apply to the 2017/18 academic year.

Adopted by the Faculty Board on 8 March 2017.

SECTION 9 FASoS PRE-MASTER'S PROGRAMMES

Requirements Pre-Master's Programme

Applicants who successfully completed a relevant bachelor's degree at a university of applied sciences or applicants with BA or BSc in a discipline outside the field of studies and/or who have no previous experience in studying subjects of the specific FASoS master's programme may be encouraged to apply for or may request admission to its pre-master's programme of 60 credits (ECTS).

The pre-master's programme is composed of key courses taken from the bachelor's programmes and allows its students to gain essential foundations in the field to prepare them for the master's programme. The students in the pre-master's programme will be granted admission to the FASoS master's programme after completion of its pre-master's programme.

The Admission Board of the master's programme (as described in article 2.5 of the 2017/18 EER Master 's programme FASoS) decides if an applicant can be admitted to its pre-master's programme. The criteria for the selection are the relevance of the completed bachelor's degree, the applicant's language proficiency and the motivation of the applicant.

Applicants for an English language programme (see Article 1.1 A to F) must either be native English speakers, have obtained an English-taught bachelor's diploma or submit proof of proficiency in the English language: an IELTS score of 6.5, a TOEFL score of 575 (paper-based), 232 (computer-based) or 90 (internet-based), a Cambridge Proficiency Certificate (grade A, B, C) or a Cambridge Advanced Certificate (grade A, B, C+).

Applicants for a Dutch language programme (see Article 1.1 G) must either be native Dutch speakers, have obtained a Dutch-taught bachelor's diploma or submit proof of proficiency in the Dutch language: by passing the state examination for Dutch as a second language (NT2).

Applicants should apply before 1 June 2017 but NOT via Studielink!!

Applications need to be sent to:

Fasos-masteroffice@maastrichtuniversity.nl

The application should include a motivation letter, curriculum vitae, a copy of their IELTS/TOEFL/Cambridge results (if applicable) or of the NT2 exam, and certified copies of their bachelor's degree (diploma and list of grades; if the diploma has not yet been obtained, a list of grades will suffice) to the Admissions Officer for the Faculty of Arts and Social Sciences.

After the Admissions Board has decided on the application, the applicant will receive a letter of acceptance or rejection to the pre-master's programme. An applicant who has been accepted can then register as a 'contract student' for the 2017/18 academic year, during which time s/he has to pass the 60 ECTS for the pre-master's programme. The university will inform the applicant of the fees for the 2017/18 academic year. A contract is made for a complete academic year. Students in the pre-master's programmes are not entitled to a Dutch student grant.

The FASoS's pre-master's programmes consist of modules from the FASoS's Bachelor's programmes. In Section 11 of this regulation the applicable Education and Exam Regulations are listed.

SECTION 10 FASoS MINOR PROGRAMMES

This section explains the regulations for non-FASoS bachelor students.

UM offers several minor programmes and several of these UM minors are offered by FASoS. These UM minors all run from September until January.

FASoS also offers a joint minor with the Faculty of Law, the minor 'Art, Law and Policy Making'. It is not a UM minor and a deviating regulation applies.

FASoS minors have a study load of 30 ECTS, UM minors have a study load from 24 to 30 ECTS. For some minors it is compulsory to follow all modules of the minor programme, for others this is not mandatory. Students are recommended, however, to take all courses offered within a minor in order to fully benefit from the coherent educational offer.

The FASoS and UM minors will be acknowledged as such on the student's transcript after the student has passed 24 ECTS within the minor.

The complete minor offer, including more information on the content and modules of the minors, is listed on the website (also available via FASoS Study Information).

In Section 11 of this regulation the applicable Education and Exam Regulations are listed.

SECTION 11 APPLICABLE REGULATIONS FOR PRE-MASTER'S AND MINOR PROGRAMMES

This section indicates the education and exam regulations that apply to the education and exams for students in the FASoS Pre-Master's programmes (refer to section 9) and for non-FASoS bachelor students in the FASoS minor programmes (refer to section 10).

General provisions

The general provisions of section 1 fully apply.

Communications and announcement of decisions

In article 3.4 is explained that the Faculty Board, the Board of Examiners and the examiners may use MyUM (including FASoS Study Information) and e-mail through the UM account for communications relating to the programme and exams and to announce decisions.

Form of the programme

The minor as well as the pre-master's programme is a full-time programme that begins once a year, in September.

Language of instruction

For Dutch-language minors and pre-masters article 3.3.1 applies

For English-language minors and pre-masters article 3.3.2 applies

Study load

The minor and the pre-master's programme is a full-time programme; on average, it involves 40 hours of study per week:

- The minor programme has a study load of 30 ECTS and runs over the first semester (course periods 1-3). The education includes 20 weeks.
- The pre-master's programme has a study load of 60 ECTS and runs over the academic year. The education includes 40 weeks.

Courses, composition and actual design

The education is given in forms such as classes, study groups, practical training, lectures and individual supervision. The programme includes practical training (skills and research trainings) in accordance with the given specifications regarding the nature and scope of the student's activities, that is directed towards a substantive, theoretical, conceptual or methodical deepening of insight.

Attendance and participation

For attendance and participation article 4.5 applies.

The assessment criteria for tutor/student assessment in PBL meetings are listed in appendix 6; they describe the generic PBL skills and professional attitude.

Assessment

All articles of Section 5 Assessment apply to the minor and pre-master's programmes, with the exception of article 5.3 Order of exams and article 5.5.1. Instead of article 5.5.1 the following applies:

- A student who is registered for a module is also registered for the module's exam (first sit).
- If a student does not want to take the education and the related exam, s/he can deregister for the module through MyUM during the appropriate course registration term (as mentioned in Article 4.4, paragraph 1). This timely deregistration (i.e. during the course registration term) will not lead to the registration of a result for that module.
- In case a student deregisters after the course period has started, this will result in the registration of a result (the 'No Grade' or NG), even if the student does not participate in the education or exam.
- In the case of non-participation in the exam a result will nonetheless be registered (see Article 5.2, paragraph 6)

Certificate – statements – transcripts

The faculty will list the results of the student participating in the pre-master's or minor programme. The student will be issued a transcript with the results for the programme modules and in some cases a certificate.

Grade point average (GPA)

Article 6.5 applies

Right of appeal

Article 6.7 applies.

Study progress administration and Study guidance

Articles 7.1 and 7.2 apply.

Transitional and final provisions

The transitional and final provisions of section 8 fully apply.

FASoS Rules and Regulations

These Rules and Regulations fully apply.

Appendix 1 Programmaoverzicht Bachelor Cultuurwetenschappen: jaar 1, 2 en 3

Appendix 1A Basisprogramma: jaar 1, semester 1 + 2

Het eerstejaarsprogramma wordt met ingang van academisch jaar 2017-2018 niet meer aangeboden. Voor een overzicht van het eerstejaars programma verwijzen we naar Appendix 1A van het 2016/17 EER.

Basisprogramma: jaar 2, semester 3 in 2017/18

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE2000	Netwerkmaatschappij	8.5	1	2	grade
	Skill CWE2500	Vlakbij het vreemde: etnografie en andere sociaal-wetenschappelijke vaardigheden	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course CWE2001	Cultureel Pluralisme	8.5	2	4	grade
	Skill CWE2501	Theorie van Wetenschap en Interdisciplinariteit	3	2	4	E-P-F
04-09/02-02-18 20 weeks						
	Paper CWE2900	Schrijf- en Onderzoeksvaardigheden II	7	1	4	grade

Appendix 1B Specialisatiefase: jaar 2 en 3, semester 4 + 6 in 2017/18

Specialisatie	KTC	Kennis- en Technologische Cultuur				
05-02/06-04-18 8 weken	Code	Titel	ECTS	Course Period	Resit Period	Assessment
year 2	Course CWE2003	Frankenstein's hope; problems of demarcation and democracy in technological culture	12	4	5	grade
year 2	Skill CWE2710	Introductie tot het onderzoeksveld: Kennis en Technologische Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weken						
year 2	Course CWE2011	De maakbare mens	12	5	6	grade
year 2	Skill CWE2711	Introductie tot het onderzoeksveld: Kennis en Technologische Cultuur II	3	5	6	E-P-F
05-02/06-04-18 8 weken						
year 3	Course CWE3010	Leeronderzoek Kennis en Technologische Cultuur	12	4	5	grade
05-02/08-06-18 16 weken						
year 3 periode 4/5	Skill CWE3710	Vademecum scriptie schrijven Kennis en Technologische Cultuur	6	4	6	E-P-F
09-04/08-06-18 8 weken						
year 3	Paper CWE3900	Bachelorscriptie specialisatie KTC	12	4**	6	grade
			**gekoppeld aan periode 4 Vademecum			
Specialisatie	LKC	Literatuur, Kunst en Cultuur				
05-02/06-04-18 8 weken	Code	Titel	ECTS	Course Period	Resit Period	Assessment
year 2	Course CWE2013	Moderniteit en de Kunsten I	12	4	5	grade
year 2	Skill CWE2712	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weken						
year 2	Course CWE2014	Moderniteit en de Kunsten II	12	5	6	grade
year 2	Skill CWE2713	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur II	3	5	6	E-P-F
05-02/06-04-18 8 weken						
year 3	Course CWE3011	Leeronderzoek Literatuur, Kunst en Cultuur	12	4	5	grade
05-02/08-06-18 16 weken						
year 3 periode 4/5	Skill CWE3711	Vademecum scriptie schrijven Literatuur, Kunst en Cultuur	6	4	6	E-P-F
09-04/08-06-18 8 weken						
year 3	Paper CWE3901	Bachelorscriptie specialisatie LKC	12	4**	6	grade
			**gekoppeld aan periode 4 Vademecum			

Specialisatie	PC	Politieke Cultuur				
05-02/06-04-18 8 weken	Code	Titel	ECTS	Course Period	Resit Period	Assess- ment
year 2	Course CWE2006	De Europese staat	12	4	5	grade
year 2	Skill CWE2714	Introductie tot het onderzoeksveld: Politieke Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weken						
year 2	Course CWE2007	Macht en Democratie	12	5	6	grade
year 2	Skill CWE2715	Introductie tot het onderzoeksveld: Politieke Cultuur II	3	5	6	E-P-F
05-02/06-04-18 8 weken						
year 3	Course CWE3012	Leeronderzoek Politieke Cultuur	12	4	5	grade
05-02/08-06-18 16 weken						
year 3 periode 4/5	Skill CWE3712	Vademecum scriptie schrijven Politieke Cultuur	6	4	6	E-P-F
09-04/08-06-18 8 weken						
year 3	Paper CWE3902	Bachelorscriptie specialisatie PC	12	4**	6	grade
						**gekoppeld aan periode 4 Vademecum
Specialisatie	MC	Media Cultuur				
05-02/06-04-18 8 weken	Code	Titel	ECTS	Course Period	Resit Period	Assess- ment
year 2	CWE2008	Waarnemen en weergeven: Geschiedenis van de zintuigen	12	4	5	grade
year 2	Skill CWE2716	Introductie tot het onderzoeksveld: Media Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weken						
year 2	Course CWE2009	Logo & imago: Identiteit in de Media Cultuur	12	5	6	grade
year 2	Skill CWE2717	Introductie tot het onderzoeksveld: Media Cultuur II	3	5	6	E-P-F
05-02/06-04-18 8 weken						
year 3	Course CWE3013	Leeronderzoek Media Cultuur	12	4	5	grade
05-02/08-06-18 16 weken						
year 3 periode 4/5	Skill CWE3713	Vademecum scriptie schrijven Media Cultuur	6	4	6	E-P-F
09-04/08-06-18 8 weken						
year 3	Paper CWE3903	Bachelorscriptie specialisatie MC	12	4**	6	grade
						**gekoppeld aan periode 4 Vademecum

NB! De inleverdeadlines voor de Bachelorscriptie in 2017/18 zijn:
Eerste kans 22 juni 2018
Herkansing 24 augustus 2018

Appendix 2 Programme overview Bachelor Arts and Culture: course year 1, 2 and 3

Appendix 2A Elementary programme: year 1, semesters 1 + 2 in 2017/18

04-09/08-09-17 1st week	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Skills ACU1505	Diagnostic Test: English Language	0	1	1	P-F
04-09/08-06-18 year						
	Skill ACU1506	Mentor programme	1	1	6	E-P-F
04-09/27-10-17 8 weeks						
	Course ACU1000	Apollo and Dionysus incl. Introduction in Ethics	10	1	2	grade
	Skill ACU1504	Entering the Humanities	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course ACU1001	Knowledge and Criticism	10	2	4	grade
	Skill ACU1500	Reading Philosophy	3	2	4	E-P-F
04-09/02-02-18 20 weeks		Students may choose for either ACU1900 or ACU1901 during the 1st week				
	Paper ACU1901	Onderzoeks- en schrijfvaardigheden 1	7	1	4	grade
	Paper ACU1900	Research and Writing I, part 1	7	1	4	grade
05-02/06-04-18 8 weeks						
	Course ACU1002	Disenchantment and Ideology incl. Research and Writing I, part 2	10	4	5	grade
	Skill ACU1501	Debates among historians	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course ACU1003	Style and Modernity	10	5	6	grade
	Skill ACU1502	Analysis of Paintings and Literary texts	3	5	6	E-P-F

Elementary programme: year 2, semester 3 in 2017/18

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course ACU2000	Network Society	8.5	1	2	grade
	Skill ACU2500	Close to the Foreign	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course ACU2001	Cultural Pluralism	8.5	2	4	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	2	4	E-P-F
04-09/02-02-18 20 weeks						
	Paper ACU2900	Research and Writing II	7	1	4	grade

Appendix 2B Specialisation phase: years 2 and 3, semesters 4 + 6 in 2017/18

Specialisatie	CKT	Cultures of Knowledge and Technology				
05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assessment
year 2	Course ACU2003	Frankenstein's Hope; problems of demarcation and democracy in technological culture	12	4	5	grade
year 2	Skill ACU2710	Entering the Field: Cultures of Knowledge and Technology I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
year 2	ACU2011	The Design of Man	12	5	6	grade
year 2	Skill ACU2711	Entering the Field: Cultures of Knowledge and Technology II	3	5	6	E-P-F
05-02/06-04-18 8 weeks						
year 3	Course ACU3010	Doing Research in Cultures of Knowledge and Technology	12	4	5	grade
05-02/08-06-18 16 weeks						
year 3 periode 4/5	Skill ACU3710	Vademecum thesis writing Cultures of Knowledge and Technology	6	4	6	E-P-F
09-04/08-06-18 8 weeks						
year 3	Paper ACU3900	Bachelor thesis specialisation CKT	12	4**	6	grade
						**linked to period 4 Vademecum
Specialisatie	LAC	Literature, the Arts, Culture				
05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assessment
year 2	Course ACU2013	Modernity and the Arts I	12	4	5	grade
year 2	Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
year 2	Course ACU2014	Modernity and the Arts II	12	5	6	grade
year 2	Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	5	6	E-P-F
05-02/06-04-18 8 weeks						
year 3	Course ACU3011	Doing Research in Literature, Art, and Culture	12	4	5	grade
05-02/08-06-18 16 weeks						
year 3 periode 4/5	Skill ACU3711	Vademecum thesis writing Literature, Art, and Culture	6	4	6	E-P-F
09-04/08-06-18 8 weeks						
year 3	Paper ACU3901	Bachelor thesis specialisation LAC	12	4**	6	grade
						**linked to period 4 Vademecum

Specialisatie	PC	Political Culture				
05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
year 2	Course ACU2006	The European State	12	4	5	grade
year 2	Skill ACU2714	Entering the Field: Political Culture I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
year 2	Course ACU2007	Power and Democracy	12	5	6	grade
year 2	Skill ACU2715	Entering the Field: Political Culture II	3	5	6	E-P-F
05-02/06-04-18 8 weeks						
year 3	Course ACU3012	Doing Research in Political Culture	12	4	5	grade
05-02/08-06-18 16 weeks						
year 3 periode 4/5	Skill ACU3712	Vademecum thesis writing Political Culture	6	4	6	E-P-F
09-04/08-06-18 8 weeks						
year 3	Paper ACU3902	Bachelor thesis specialisation PC	12	4**	6	grade
						**linked to period 4 Vademecum
Specialisatie	MC	Media Culture				
05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
year 2	Course ACU2008	Observing and Representing: History of the Senses	12	4	5	grade
year 2	Skill ACU2716	Entering the Field: Media Culture I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
year 2	Course ACU2009	Logo & Imago: Identity in Media Culture	12	5	6	grade
year 2	Skill ACU2717	Entering the Field: Media Culture II	3	5	6	E-P-F
05-02/06-04-18 8 weeks						
year 3	Course ACU3013	Doing Research in Media Culture	12	4	5	grade
05-02/08-06-18 16 weeks						
year 3 periode 4/5	Skill ACU3713	Vademecum thesis writing Media Culture	6	4	6	E-P-F
09-04/08-06-18 8 weeks						
year 3	Paper ACU3903	Bachelor thesis specialisation MC	12	4**	6	grade
						**linked to period 4 Vademecum

NB! The submission deadlines for the Bachelor thesis in 2017/18 are:
First chance 22 June 2018
Resit 24 August 2018

Appendix 3 Programme overview Bachelor European Studies: course year 1, 2 and 3

Appendix 3A Course year 1, semesters 1 + 2 in 2017/18

04-09/08-09-17 1st week	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Skills EUS1507	Language & Professional Skills: English Diagnostic Test	0	1	1	P-F
04-09/08-06-18 year						
	Skills EUS1508	Language & Professional Skills: Mentor Programme (to be started in September; results assigned at the end of the year)	0	1	6	P-F
04-09/27-10-17 8 weeks						
	Course EUS1000	The Idea of Europe. The European Experience from a Historical Perspective	5	1	2	grade
	Skills EUS1001	Research Skills: An Introduction to Academic Research & Writing	5	1	2	E-P-F
	Skills EUS1500	Language & professional skills: Academic English Writing Skills	2.5	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course EUS1002	Bloody Diversity. A history of European State- and Nation-Building	9	2	4	grade
	Skills EUS1501	Language & Professional Skills: Academic English Writing and Presentation Skills	3	2	4	E-P-F
08-01/06-04-18 12 weeks						
Period 3-4	Course EUS1003	Fault Lines. Contemporary Debates on Diversity, Identity and Inequality in Europe	5	3	5	grade
08-01/02-02-18 4 weeks						
	Course EUS1007	Europe and Global Politics since World War II	5	3	4	grade
	Skills EUS1505	Research Skills: What is good science?	2.5	3	4	E-P-F
05-02/06-04-18 8 weeks						
	Course EUS1005	An Economist's Point of View	5	4	5	grade
	Course EUS1008	Micro/Macro Economics, year 1	5	4	5	grade
09-04/08-06-18 8 weeks						
	Course EUS1006	EU Politics: Theories, Institutions and Challenges	9	5	6	grade
	Skills EUS1509	Research Skills: Analysing Research Designs	4	5	6	E-P-F

Appendix 3B Course year 2, semesters 3 + 4 in 2017/18

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course period	Resit period	Assess- ment
	Course EUS2000	EU law I. Institutional Law of the EU	9	1	2	grade
	Skills EUS2512	Research Skills: Back to the Sources	3.5	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course EUS2001	Policy Domains. Analyzing the European policy process	9	2	4	grade
	Skills EUS2504	Language & Professional Skills: Negotiation Skills	3.5	2	4	E-P-F
08-01/02-02-18 4 weeks						
choose one of two electives	Course EUS2005	International Relations: Contemporary Issues and Actors	4.5	3	4	grade
	Course EUS2006	Placing Europe: Cities, Regions, Borders	4.5	3	4	grade
	Skills EUS2511	Research Skills: Developing Your Own Research Design	2.5	3	4	E-P-F
05-02/06-04-18 8 weeks						
	Course EUS2002	Comparative Politics and Government	4.5	4	5	grade
	Course EUS2003	Area Studies	4.5	4	5	grade
	Skills EUS2509	Research Methods: Introduction to Qualitative Methods	3.5	4	5	E-P-F
05-02/08-06-18 16 weeks						
		Language & Professional Skills: Second Language	3	4	5	grade
09-04/08-06-18 8 weeks						
	Course EUS2004	Making a European Market	4.5	5	6	grade
	Course EUS2007	International Economics	4.5	5	6	grade
	Skills EUS2507	Research Methods: Introduction to Quantitative Methods	3.5	5	6	E-P-F

Appendix 3C Course year 3, semesters 5 + 6 in 2017/18

fifth semester (refer to article 3.6.3.3 for all options); below the course offering ES						
04-09/27-10-17 8 weeks	Code	Title	ECTS	Course period	Resit period	Assessment
	Course EUS3001	European Environments	9	1	2	grade
	Skills EUS3504	Practicalities of Policy Making	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course EUS3000	One World	9	2	4	grade
	Skills EUS3501	Virtual Ethnography	3	2	4	E-P-F
sixth semester						
08-01/08-06-18 20 weeks	Code	Title	ECTS	Course period	Resit period	Assessment
period 3-4-5	Paper EUS3900	Bachelor Thesis	12	3	6	grade
05-02/06-04-18 8 weeks						
choose one of three courses	Course EUS3003	EU law II. Substantive Law of the EU	9	4	5	grade
	Course EUS3007	Lifting the Iron Curtain: Central and Eastern Europe in the New Europe	9	4	5	grade
	Course EUS3006	Culture and Identity in a Globalizing Europe	9	4	5	grade
**	Skills EUS3500	Research Methods: Interviewing	3	4	5	E-P-F
**	Skills EUS3508	Research Methods: Advanced Document Analysis	3	4	5	E-P-F
**	Skills EUS3502	Research Methods: Survey Research	3	4	5	E-P-F
05-02/08-06-18 16 weeks						
**		Language & Professional Skills: Second Language 2	3	4	5	grade
09-04/08-06-18 8 weeks						
choose one of three courses	Course EUS3004	After Babel. Language Policies in Europe	9	5	6	grade
	Course EUS3005	External Relations of the European Union	9	5	6	grade
	Course ACU2007	Power and Democracy *	9-12 *	5	6	grade
* Students can be acknowledged 12 ects for this course if they also pass an extra paper						
** In period 3.4 students choose two of four offered skills of 3 ects each						

NB! The submission deadlines for the Bachelor thesis in 2017/18 are:
 First chance 22 June 2018
 Resit 24 August 2018

Appendix 4 Description of the majors

Appendix 4A Beschrijving van de majors Cultuurwetenschappen

Major Kennis- en Technologische Cultuur

De major *Kennis- en Technologische Cultuur (KTC)* biedt een interdisciplinaire benadering van problemen van de moderne westerse samenleving, die samenhangen met wetenschap en techniek. Onze samenleving heeft zijn lot verbonden aan wetenschappelijke en technologische ontwikkelingen. Dankzij toenemende kennis en mogelijkheden om het menselijk leven te beheersen en de leefomgeving naar onze hand te zetten, brengen wetenschap en technologie economische voorspoed en maatschappelijke vooruitgang. De alomvattende aanwezigheid van wetenschap en techniek in de samenleving brengt ook ethische, politieke en filosofische vragen met zich mee. De major KTC heeft deze grillige werkelijkheid als object. KTC benadert wetenschap en technologie als cultuurverschijnselen. De major behandelt de wisselwerking tussen wetenschap, techniek en maatschappij aan de hand van concrete historische en hedendaagse voorbeelden. De betekenissen, drijfveren, twijfels en denkbeelden die aan wetenschappelijke en technologische kennis en praktijken zijn verbonden, worden daarbij bestudeerd. KTC beoogt de verwevenheid van wetenschap en technologie met, onder andere, politieke, economische en normatieve waarden zichtbaar te maken, met name waar sprake is van verborgen verbanden.

Major Literatuur, Kunst en Cultuur

De major *Literatuur, Kunst en Cultuur (LKC)* leidt studenten met belangstelling voor literatuur, kunst en filosofie op tot kritische academici met kennis, vaardigheden en inzicht op het gebied van de betekenis van de kunsten voor de technologische, (post-)seculiere maatschappij. De rol van literatuur, kunst en filosofie in de moderne westerse samenleving is aan grote veranderingen onderhevig. De grenzen tussen hoge, lage en *middlebrow* cultuur worden voortdurend geherdefinieerd door de introductie van telkens weer nieuwere media (formats) en door grillige processen van secularisering, democratisering en individualisering. De specialisatie LKC behandelt de vraag hoe schrijvers, kunstenaars en filosofen uit het domein van de hoge cultuur reflecteren op kerndilemma's van de moderniserende samenleving. Hierbij richt LKC zich met name op morele vragen rond (post-)seculiere zingeving, culturele identiteit en de precaire positie van de kunsten zelf. LKC biedt een interdisciplinaire benadering van de sociaal-culturele implicaties en effecten van literatuur, filosofie en kunst, waarin historische plaatsbepaling, *close reading* en filosofische reflectie samengaan.

Major Politieke Cultuur

De major *Politieke Cultuur (PC)* benadert politiek als historisch gegroeid cultureel verschijnsel. Centraal staan politieke verschijnselen in de breedst mogelijke zin van het woord. Politiek heeft als inzet de manieren waarop de publieke ruimte kan worden vormgegeven. De vraag hiernaar is ontstaan in de Griekse Oudheid en heeft door de eeuwen heen, tot op de dag van vandaag, niets aan belang ingeboet. Nog altijd draait het om de manier waarop overheden georganiseerd zijn (staatsvormen), de relatie tussen burgers en hun overheden (regeringsvormen), ideeën die er bestaan over de beste staats- en regeringsvormen (ideologieën), en mensen die zich collectief inzetten voor bepaalde ideeën (bewegingen). Deze zaken worden behandeld aan de hand van de grote episodes uit de politieke geschiedenis van de westerse samenleving. Die hebben er toe geleid dat bij het begin van de 21e eeuw mensen, staten en samenlevingen voor uitdagingen staan: Europeanisering, globalisering, migratie, post-nationale identiteit, en de herijking van politieke waarden.

Major Media Cultuur

De major *Mediacultuur (MC)* onderzoekt de invloed van de media op de moderne cultuur en samenleving, en de wisselwerking tussen oude en nieuwe media aan de hand van contemporaine en historische (media)praktijken. De major MC biedt een interdisciplinaire benadering van de ontwikkeling en kernmomenten van moderne mediacultuur- en technologieën. Uitgangspunt hierbij zijn de culturele en maatschappelijke veranderingen ten gevolge van de introductie van nieuwe media (zoals fotografie, geluidsopname-apparatuur, televisie en digitale media), waarbij deze nieuwe media worden gezien vanuit de wisselwerking met de voorgaande media, de geschiedenis daarvan, en de gebruikers.

Appendix 4B Description of the majors Arts and Culture

Major Cultures of Knowledge and Technology

The major Cultures of Knowledge and Technology (CKT) offers an interdisciplinary approach to the study of challenges of modern Western society concerning science and technology. The omnipresence of science and technology in contemporary society confronts us with various ethical, political and philosophical issues. The CKT major studies this erratic reality and approaches science and technology as cultural phenomena. The interaction between science, technology and society is studied by zooming in on actual historical and present-day practices. The meanings, motives, doubts and ideas linked up with scientific and technological knowledge and practices are studied, with the aim to clarify the interaction between science and technology on the one hand, and political, economic and ethical values on the other.

Major Literature, the Arts, Culture

The major Literature, the Arts and Culture (LAC) trains students interested in literature, art and philosophy to become critical academics with knowledge, skills and insight into the meaning of the arts vis-à-vis technological, secular and post-secular society. The roles of literature, art and philosophy are influenced by great changes and redefined by the development of new media, and by processes such as secularisation, democratisation and individualisation. LAC predominantly focuses on ethical issues concerning secular and post-secular cultural identity and the arts' precarious position. LAC offers an interdisciplinary approach to the study of social-cultural implications and effects in literature, art and philosophy, focusing on historical setting, close reading and philosophical reflection.

Major Political Culture

The major Political Culture (PC) studies politics as a historically evolved cultural phenomenon. Political phenomena in their broadest sense are the central study object. Politics is about how governments are organised (forms of state), the relationships between citizens and their governments (forms of government), ideas about what the best state and government form is (ideologies) and people who collectively pursue certain goals (movements). These issues are at the heart of PC and are studied in the context of the great episodes in Western society's political history. Central problems and challenges in our contemporary political systems and societies are: Europeanisation, globalization, migration, post-national identities and a general rethinking of political norms and values.

Major Media Culture

The major Media Culture (MC) studies the influence of media on modern culture and society, and the interaction between 'old' and 'new' media, focusing on contemporary and historical practices. This major offers an interdisciplinary approach to the study of the development of and key moments in modern media culture and media technology. MC therefore focuses on cultural and social developments shaped by the introduction of new media (e.g. photography, sound recording technology, television, digital media) and its interaction with 'old' media, its history and its users.

Appendix 5 Language requirements with non-Dutch diplomas
(further provisions concerning article 2.3)

Holders of one of the following diplomas are exempted from the English language proficiency tests referred to in Article 2.3.2:

- a diploma issued in an EU/EEA country that is at least equivalent to a pre-university education diploma;
- a diploma issued in a non-EU/EEA country that is at least equivalent to a pre-university education diploma and that was issued in a country in which English is the official language of communication and instruction (Australia, Canada, New Zealand or United States).

Appendix 6 Assessment criteria tutor/student assessment in PBL meetings

Description of generic PBL skills and professional attitude and criteria for reflecting and assessment (A= Advanced level)

Communication Skills

- Dares to raise questions if issues remain unclear
- Is able to clearly and succinctly communicate his/her ideas
- Listens carefully to his/her fellow students; asks for clarification if needed
- Is able to summarise theories
- Is able to wrap up a discussion
- Is able to chair a meeting, creating a productive, collaborative atmosphere

Analytical Skills

- Is able to distil and communicate relevant topics from a text/assignment
- Is able to phrase a clear, to the point and unequivocal problem statement
- Is able to highlight relevant examples or counter examples
- Is able to reveal false arguments
- Demonstrates reflective insight
- Is able to give a discussion analytical depth (A)
- Is able to raise additional questions that highlight issues that were overlooked or taken for granted (A)
- Is able to highlight the analytical/theoretical progress made during a group session (A)

Team Work

- Creates room for all students
- Is willing to share his/her knowledge
- Contributes to making a PBL session into a real group session, also making room for 'silent' students
- While brainstorming, is able to think 'outside the box' to bring in new perspectives
- Encourages fellow students to come up with additional, complementary or opposing views
- Dares to discuss obstacles to a productive group setting
- Is able to reflect upon the group's dynamics and suggest interventions to improve its dynamics (A)
- Has a sensitivity to cultural differences (A)
- Is able to discuss diverging insights/perspectives without jumping to conclusions (A)
- Is able to discuss normative/ethical/political issues, showing respect for opposing views (A)

Time Management Skills

- Is on time
- Demonstrates that s/he has done what is expected from him/her
- Possesses time management skills (e.g. as chairman of a meeting)
- Is time efficient
- Is able to develop strategies for tackling complex problems (A)
- Is able, if needed, to divide tasks and responsibilities (A)

Professional Attitude

- Communicates respectfully with fellow students and the tutor
- Shows interest
- Recognises that there are no silly questions
- Is aware of his/her strengths and weaknesses
- Informs his/her tutor if s/he will be absent
- Is able to create synergy between theories, practices, and personal experiences (A)
- Is able to recall relevant insights from previous sessions and courses (A)

Negative behaviour in a PBL group includes:

- Being overly dominant
- Being unprepared
- Behaving disrespectfully towards fellow students and/or the tutor
- Demonstrating disinterest
- Providing only negative feedback
- Being absent without notification to the tutor

Appendix 7 Implementing regulations for non-FASoS electives

Appendix 7a Implementing regulations for exchange programmes

(further provisions concerning paragraph b of Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3)

1. Results obtained as an exchange student at a partner university abroad may be incorporated into the examination for the programme for which the student is registered.
2. The courses taken at the partner university must be academic in nature.
3. Upon return, a certified transcript of records must be submitted by the host university or the student.
4. The study load indicated on the transcript of records will be acknowledged without adjustment, provided the International Relations Office approved the courses beforehand by signing the learning agreement.

If the study load is not expressed in ECTS credits, the local units will be converted into ECTS credits. The conversion will be based on the study load for a full year of study or a full programme in relation to a study load of 60 ECTS for an academic year at UM or 180 ECTS for a three-year bachelor's programme.

5. The faculty registers the approved and passed credits, also indicating the university where they were obtained; neither course names nor results of individual courses are registered. Therefore grades obtained abroad are not included in the programme GPA.
6. For courses taken at a university with which the faculty does not have a formal exchange agreement, prior approval from the International Relations Office is required.
7. Insofar as the Education and Examination Regulations and this appendix do not address matters relating to incorporation of components obtained elsewhere, the Board of Examiners will decide on the matter.
8. Further information about the procedure for exchange programmes is published in the faculty study abroad information on FASoS Study Information and the Student Portal.

Appendix 7b Implementing regulations for electives elsewhere

(further provisions concerning paragraph e of Articles 3.6.1.2 / 3.6.2.2 / 3.6.3.3)

1. The Board of Examiners will assess whether a component may be incorporated into the examination. Incorporation is only possible with the Board of Examiners' permission. The following conditions must be satisfied:
 - a. the component is academic in nature;
 - b. in terms of content, the component does not overlap or hardly overlaps with other examination components of the programme;
 - c. in principle the student requested written permission for incorporation beforehand by submitting a request with appendices on university, course content, level, literature, study load etc. to the Board of Examiners;
 - d. the student will submit additional information to the Board of Examiners upon request.
2. If the Board of Examiners approves of components from other UM faculties in the examination of the programme, the results will be transferred to the examination of the programme at the student's request.
3. If the Board of Examiners approves of electives taken from other universities in the examination of the programme, the results of these electives will be acknowledged if the following requirements are met:
 - a. results must be provided to the Board of Examiners through clear, original written notices by the university concerned. In addition to information about the university, these notices should preferably include the following information: subject code and name; subject level; subject study load; and exam date and result;
 - b. incorporation will only be possible if there has been a sufficient assessment. A mere statement that the subject was 'taken' or words to that effect are not enough;
 - c. a result that constitutes a pass in the country concerned will also be considered a pass here, and a fail in a foreign country will also be considered a fail here;
 - d. the faculty registers the approved and passed credits, also indicating the university where they were obtained; neither course names nor results of individual courses are registered;
 - e. if the study load at the other university is not expressed in ECTS credits but in other units, the Board of Examiners will convert the study load into ECTS credits. The conversion will be based on the study load for a full year of study or a full programme in relation to a study load of 60 ECTS for a year at UM or 180 ECTS for a three-year bachelor's programme.
4. Insofar as the Education and Examination Regulations and this appendix do not address matters relating to incorporation of components attained elsewhere, the Board of Examiners will decide on the matter.

Appendix 8 Regulations for the literature exam
(further provisions concerning Article 3.9.2)

1. Within the bachelor's exam, the student can study a topic that is not part of the education offered in this programme. In that case, the student, in consultation with the tutor, may compile a reading list consisting of books, texts and articles for the literature exam, in compliance with the relevant articles in the regulations.
2. The reading list will be drawn up in close consultation with the tutor; if the student has already designed a detailed proposition for the reading list, this proposition must be submitted to the tutor for approval beforehand. It is recommended that the student work on a topic in which the tutor has expertise.
3. The exam consists of a review essay or an oral exam.
4. The minimum number of credits that can be obtained through a literature exam is 3 credits; the maximum is 12 credits.
5. The typical ratio related to the volume of a literature exam is as follows. For a literature exam of 3 credits, the reading material amounts to 500 pages; in that case, the review essay should amount to 1500 words. For each extra credit, the reading material increases by 150 pages and the number of words for the review essay increases by 500, unless the programme director recommends a different ratio.
6. The student wishing to take a literature exam should first request registration via the Student Portal → Special Course Approval (course codes EUS/ACU9010-9011). After approval s/he will be registered for this literature exam, and referred to an EleUM page with further information on the procedure.

Appendix 9 Transition rules for students with study delay

Transition rules for students who started the bachelor's programmes in or before the 2016/17 academic year

I General rules that apply, unless explicitly specified otherwise.

A module is only passed if all its requirements (including the minimum attendance requirement) are passed. According to the Education and Examination Rules, partial results passed (e.g. assignments, presentations, papers, exams) remain valid for one academic year after the year in which they were passed, unless stated otherwise in the course book. The result for attendance/participation, however, only remains valid in the academic year in which it is passed.

Therefore:

- the student who took a module in 2016/17 but has not passed the module exam before the start of the 2017/18 academic year, will have to retake the complete module and again pass attendance in order to be allowed to participate in the module exam.
- if the student has not passed a module of his/her programme that has ceased to exist the Board or Examiners will decide on a replacement subject.

I Bachelor Cultuurwetenschappen is Programme changes Cultuurwetenschappen

As of 2017/18 students can no longer start the bachelor Cultuurwetenschappen. Students who started the programme in 2016/17 or earlier will be offered to complete the programme until 31 August 2020:

- Course year one of the Bachelor Cultuurwetenschappen will no longer be offered as of academic year 2017/18. In order to allow Cultuurwetenschappen students to complete modules of the first-year programme Cultuurwetenschappen, they should take the equivalent module(s) of the first-year programme Arts and Culture and write the exam(s) in Dutch.
- Course years 2 and 3 of Cultuurwetenschappen are still offered in 2017/18 and 2018/19 respectively. In view of the small number of students it may well occur that they are registered together with the Arts and Culture students; the module exams, however, have to be written in Dutch.
- For further transition rules see II.

II Programme changes Cultuurwetenschappen / Arts and Culture after 2017/18

- As of academic year 2019/20 the majors will cease to exist. Students who start their second-year as of 2019/20 are offered a selection of elective courses and skills trainings.
- Students who start their major in or before 2018/19 can still complete the major until 31 August 2021. The programme will offer literature exams for the modules that are no longer offered, or designate an elective course as replacement.

III Programme changes European Studies

- Last year (2016/17) all skills of the programme have been renamed, indicating they are language & professional skills, research skills or research methods; codes and content remain unaltered. Also, some modules of the programme received a new number of credits and some modules were dropped from the programme. In the Education and Examination Regulations 2016/17 you will find the modules concerned and the consequence/instruction for the changed credits.
- The 3.5 elective course EUS3020 "A Long and Winding Road: The Process of EU Enlargement" (9 ECTS) is as of academic year 2017/18 no longer part of the Bachelor European Studies programme. Students who did not pass this course in the previous year(s) and want to complete this course, have to contact the Bachelor ES programme director who will decide on a replacement subject.

Appendix 10 Final qualifications Bachelor Cultuurwetenschappen / Arts and Culture

1	The student has an understanding of the key moments and core issues of the intellectual, cultural and social history of modern Western society.
2	The student is able to analyse at a basic level core ideas and key moments from scholarly, political, artistic and cultural traditions and interpret and place them in their social and historical contexts.
3	The student is able to apply important concepts and skills from the cultural studies domain in a problem-centred approach to topical issues in Western culture and society.
4	The student has learned to approach learning and applied technology, politics and art as cultural practices and has a basic understanding of the appropriate academic tools (ways of thinking, reasoning and acting).
5	The student has a basic understanding of what interdisciplinary research means.
6	The student has the basic skills to conduct research into cultural sciences subjects under supervision and an understanding of the elementary forms of qualitative methods in social sciences.
7	The student is able to design a research project and conduct research under supervision, based on sources and literature, and to analyse and understand these in the context of academic and public debate.
8	The Cultuurwetenschappen student is able to express him- or herself adequately in academic Dutch in both spoken and written forms. The Arts and Culture student is able to express him- or herself adequately in academic English in both spoken and written forms.
9	The student has an understanding of the advantages and challenges of using digital sources and is able to use relevant digital tools for collecting and presenting information on cultural sciences themes in a sound way.
10	The student is able to analyse, phrase and evaluate normative issues, including temporary ones, and, based on this, will in principle be able to participate in public debates and in activities relevant to social institutions and businesses.

Didactics

Since the UM was founded, PBL has been the norm for all programmes (see Appendix 1). That does not mean that the PBL method is always applied uniformly. Although each programme will have some emphases of its own, this does not affect the basic principles of this education system. PBL is characterised by teaching in small tutorial groups of around 15 students. Students investigate issues in ways similar to those used by staff. Students take turns in chairing the tutorial group, discuss, exchange knowledge and decide together what their learning objectives should be. In these tutorial groups students take several roles in turn; in this way learn to chair a meeting, take minutes and take part in discussions. They are led by a lecturer who is an expert in the field (the tutor). Tutors guide the group process, ask critical questions on the subject in hand, share their knowledge and support students where needed. There is little distance between student and lecturer. Within the PBL system students learn to interpret information critically. They learn how to trace relevant information and activate prior knowledge into enduring knowledge. Furthermore, they develop a responsible attitude towards the learning process and the group process. In this way they develop independence and self-discipline in their studies. By actively working on issues students understand theory more profoundly and learn to apply their insights to various issues of cultural studies. In addition they acquire essential skills in: conducting research, presenting points of view, debating, writing texts, chairing a meeting and collaborating. These skills are of great use

in authentic learning situations (e.g. working on a project or thesis) and in professional situations (e.g. editorial meetings, project management, advising, researching) and offer our students the chance to stand out.

PBL has been designed as a didactic model to improve the transfer of subject matter. Although not intended, the effect is there, alumni tell us, and was shown in research (ROA: Research Centre for Education and the Labour Market; www.roa.nl), that our alumni are well prepared for today's job market. They are very independent, able to analyse complex issues, to acquire and structure information and to work in teams, including international teams. They have learned to lead discussions and present ideas.

Contact hours

The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Appendix 11 Final qualifications Bachelor European Studies

Dublin descriptor	Final qualifications
<p>1. Upon completion of the BA ES graduates are able to demonstrate knowledge and understanding of ideas, concepts, methods, and theoretical debates related to...</p>	<p>a) The history, development, and cultural diversity of Europe since the nineteenth century. b) The European integration process, the main European institutions, and important policies and policy making procedures from a political science, economic and legal perspective. c) Europe's place in the globalizing world. d) The appropriate analytical and methodological frameworks commonly used in the interdisciplinary field of European studies.</p>
<p>2. BA ES graduates possess the ability to apply their knowledge and understanding to historical and contemporary issues related to the interdisciplinary field of European Studies. They are able to...</p>	<p>a) Draw upon knowledge and methods from the core disciplines of the programme in order to examine complex European challenges and issues and connect them to their socio-political and historical context. b) Formulate relevant research problems related to European challenges and issues. c) Develop and apply an appropriate analytical and methodological framework to address the research problem.</p>
<p>3. BA ES graduates can use their knowledge and skills to judge complex situations in the field of European Studies. They are able to...</p>	<p>a) diagnose academic and societal European challenges and issues, and connect them to their socio-political and historical context. b) evaluate academic studies in the field of European Studies, by utilising different disciplinary insights, approaches and methods in order to phrase a reasoned judgment on European challenges and issues.</p>
<p>4. BA ES graduates are able to communicate information, ideas, problems and solutions in a constructive and eloquent way to both academic and non-academic audiences. They are able to... ..</p>	<p>a) present effective and convincing arguments in keeping with academic conventions both orally and in writing. b) have a basic understanding of another language (beyond their native language and/or their language of study (i.e. English)). c) present and defend their research findings on European challenges and issues both orally and in writing, while summarizing fair and balanced arguments and taking into account alternative explanations.</p>
<p>5. BA ES graduates have developed the learning skills that allow them to continue studying with a high level of autonomy. They are able to...</p>	<p>a) identify strengths and weaknesses, and describe a course of action, related to their own generic skills and competences. b) manage their work and time effectively and efficiently. c) actively and constructively work in international teams in the context of the Problem-Based Learning teaching environment, by contributing to collective learning processes, and by being able to take up specific responsibilities, such as acting as a chair, proving and receiving feedback, and taking minutes.</p>

	d) describe a course of action in order to continue their studies at Master level, and to perform a profession requiring a BA-level degree
	e) learn from feedback and from mistakes, rather than perceive them as failures
	f) decide which choices have to be made in order to continue their studies at MA level and reach their desired professional position
	g) employ these learning skills to actively and constructively work in groups, by contributing to collective learning processes, but also by taking up specific responsibilities, such as acting as a chair or taking minutes

Didactics

Since the UM was founded, PBL has been the norm for all programmes. That does not mean that the PBL method is always applied uniformly. Although each programme will have some emphases of its own, this does not affect the basic principles of this education system. PBL is characterised by teaching in small tutorial groups of around 15 students. Students investigate issues in ways similar to those used by staff. Students take turns in chairing the tutorial group, discuss, exchange knowledge and decide together what their learning objectives should be. In these tutorial groups students take several roles in turn; in this way learn to chair a meeting, take minutes and take part in discussions. They are led by a lecturer who is an expert in the field (the tutor). Tutors guide the group process, ask critical questions on the subject in hand, share their knowledge and support students where needed. There is little distance between student and lecturer. The composition of tutorial groups is made as diverse as possible, in line with UM's focus on the 'international classroom', creating a unique international study environment in which students and staff benefit from the exchange of ideas, experiences and opinions that are rooted in different nationalities and backgrounds.

Within the PBL system students learn to interpret information critically. They learn how to trace relevant information and activate prior knowledge into enduring knowledge. Furthermore, they develop a responsible attitude towards the learning process and the group process. In this way they develop independence and self-discipline in their studies. By actively working on issues students understand theory more profoundly and learn to apply their insights to various issues of cultural studies. Students get acquainted with valuable academic and professional skills aimed at independent and group work, a research-oriented attitude and critical reflection. Students are also trained in generic skills that are increasingly identified as crucial by employers: problem-solving, professional communication, result- and quality-orientated behaviour, being able to prioritise and organise one's own working/learning process, working with others in a multicultural team, and, perhaps most importantly: learning to learn. In a PBL learning environment students are constantly challenged to improve their professional and communicative skills, such as cooperating in teams, chairing meetings, taking minutes and engaging in constructive and respectful discussions.

Contact hours

The average number of contact hours per week in the first year is at least 10, exam weeks included. This relatively small number is related to the form of education, PBL, which is not only intensive but also requires a lot of self-study.

Appendix 12 Programme overviews FASoS pre-master's programmes

Pre-Master European Studies on Society, Science and Technology

The content of the pre-master's programme ESST is as follows.

Semester 1

Students take modules from the elementary programme of Arts and Culture (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course ACU2000	Network Society	8.5	1	2	grade
	Skill ACU2500	Close to the Foreign	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course ACU1001	Knowledge and Criticism	10	2	4	grade
	Skill ACU1500	Reading Philosophy	2.5	2	4	E-P-F
04-09/02-02-18 20 weeks						
	Paper ACU2900	Research and Writing II	6	1	4	grade

Semester 2

Students take modules from the major Cultures of Knowledge and Technology (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course ACU2003	Frankenstein's Hope; problems of demarcation and democracy in technological culture	12	4	5	grade
	Skill ACU2710	Entering the Field: Cultures of Knowledge and Technology I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course ACU2011	The Design of Man	12	5	6	grade
	Skill ACU2711	Entering the Field: Cultures of Knowledge and Technology II	3	5	6	E-P-F

Pre-Master European Studies

The content of the pre-master's programme ES is as follows.

Semester 1

Students take courses and skills from year 1+2 of the Bachelor ES and from minor ES:

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course EUS1000	The Idea of Europe	5	1	2	grade
	Skills EUS1001	Research Skills: An Introduction to Academic Research & Writing	5	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course MES3001	Great Expectations	9	2	3	grade
	Skill MES3501	Negotiation skills	3	2	3	E-P-F
08-01/02-02-18 4 weeks						
	Course MES3002	Europe: a critical reflection	6	3	4	grade
	Skills EUS3509	Research Skills: Constructing Research Designs	3	3	4	E-P-F

Semester 2

Students are integrated with regular BA ES students (30 ECTS):

08-01/08-06-18 20 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
period 3-4-5	Paper EUS3900	Bachelor thesis	12	3	6	grade
05-02/06-04-18 8 weeks						
	Course EUS2002	Comparative Politics and Government	4.5	4	5	grade
	Skills EUS2509	Research Methods: Introduction to Qualitative Methods	3.5	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course EUS3005	External Relations of the European Union	9	5	6	grade

Special pre-master's programme based on mutual agreement with Hogeschool Zuyd

The faculty and Zuyd University of Applied Sciences have a mutual agreement and have developed a specific pre-master's programme. The content and study load of this special pre-master's programme differs from the above listed programme.

Students who are selected for the pre-master's programme in accordance with the mutual agreements between the faculty and Zuyd University of Applied Sciences (or a different university of applied sciences) can follow a specific pre-master's programme during their study programme at their university of applied sciences. They are qualified for admission to the master's programme European Studies after having successfully completed their bachelor's degree as well as this specific pre-master's programme.

Pre-Master Arts, Literature and Society

The content of the pre-master's programme ALS is as follows.

Semester 1

Students take the following modules from the elementary programme of the bachelor Arts and Culture (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assessment
	Course ACU2000	Network Society	8.5	1	2	grade
	Skill ACU2500	Close to the Foreign	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course ACU2001	Cultural Pluralism	8.5	2	4	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	2	4	E-P-F
05-09/03-02-18 20 weeks						
	Paper ACU2900	Research and Writing II	7	1	4	grade

Semester 2

Students take the following modules from the major Literature, the Arts, Culture (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit period	Assessment
	Course ACU2013	Modernity and the Arts I	12	4	5	grade
	Skill ACU2712	Entering the Field: Literature, Art, and Culture I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course ACU2014	Modernity and the Arts II	12	5	6	grade
	Skill ACU2713	Entering the Field: Literature, Art, and Culture II	3	5	6	E-P-F

Pre-Master Politics and Society

The content of the pre-master's programme PSE is as follows.

Semester 1

Students take the following modules from the elementary programme of the bachelor Arts and Culture (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit period	Assessment
	Course ACU2000	Network Society	8.5	1	2	grade
	Skill ACU2500	Close to the Foreign	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course ACU2001	Cultural Pluralism	8.5	2	4	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	2	4	E-P-F
04-09/02-02-18 20 weeks						
	Paper ACU2900	Research and Writing II	7	1	4	grade

Semester 2

Students take the following modules from the major Political Culture (30 ECTS)

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit period	Assessment
	Course ACU2006	The European State	12	4	5	grade
	Skill ACU2714	Entering the Field: Political Culture I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course ACU2007	Power and Democracy	12	5	6	grade
	Skill ACU2715	Entering the Field: Political Culture II	3	5	6	E-P-F

Pre-Master Arts and Heritage

The content of the pre-master's programme AHE is as follows.

Semester 1

Students take the Minor Arts and Heritage (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE3005	Kunst- en cultuurbeleid	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course CWE3004	Cultuuroverdracht in een museale context	12	2	4	grade
08-01/02-02-18 4 weeks						
	Paper CWE3904	Paper Minor Kunst, Cultuur en Musea	6	3	4	grade

Semester 2

Students take modules from the major Literature, the Arts, Culture (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE2013	Moderniteit en de Kunsten I	12	4	5	grade
	Skill CWE2712	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course CWE2014	Moderniteit en de Kunsten II	12	5	6	grade
	Skill CWE2713	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur II	3	5	6	E-P-F

Pre-Master Media Culture

The content of the pre-master's programme MC is as follows.

Semester 1

Students take modules from the elementary programme of Arts and Culture (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course ACU2000	Network Society	8.5	1	2	grade
	Skill ACU2500	Close to the Foreign	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course ACU2001	Cultural Pluralism	8.5	2	4	grade
	Skill ACU2501	Theory of Science and Interdisciplinarity	3	2	4	E-P-F
04-09/02-02-18 20 weeks						
	Paper ACU2900	Research and Writing II	7	1	4	grade

Semester 2

Students follow modules from the majors Media Culture of the bachelor Arts and Culture (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course ACU3013	Doing Research in Media Culture	12	4	5	grade
	Skill ACU2716	Entering the Field: Media Culture I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course ACU2009	Logo & Imago: Identity in Media Culture	12	5	6	grade
	Skill ACU2717	Entering the Field: Media Culture II	3	5	6	E-P-F

Pre-Master Globalisation and Development Studies

The content of the pre-master's programme GDS is as follows.

Semester 1

Students take the Minor Globalisation and Development (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course MGD3000	Globalisation and Inequality	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course MGD3001	Urban Development & Poverty in the 21st Century	12	2	4	grade
08-01/02-02-18 4 weeks						
	Course MGD3002	Globalisation Seminar & Symposium	6	3	4	grade

Semester 2

Students integrated with BA ES students (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Skills EUS2509	Research Methods: Introduction to Qualitative Methods	3.5	4	5	E-P-F
	Skills EUS3500	Research Methods: Interviewing	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course ACU2007	Power and Democracy	8	5	6	grade
	Skills EUS2507	Research Methods: Introduction to Quantitative Methods	3.5	5	6	E-P-F
08-01/08-06-18 20 weeks						
	Paper MGD3003	Bachelor thesis	12	3	6	grade

Pre-Master Kunst, Literatuur en Samenleving

De inhoud van het pre-master's programma KLS is als volgt.

Semester 1

Studenten volgen modules van het basisprogramma van de bachelor Cultuurwetenschappen (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE2000	Netwerkmaatschappij	8.5	1	2	grade
	Skill CWE2500	Vlakbij het vreemde: etnografie en andere sociaal-wetenschappelijke vaardigheden	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course CWE2001	Cultureel Pluralisme	8.5	2	4	grade
	Skill CWE2501	Theorie van Wetenschap en Interdisciplinariteit	3	2	4	E-P-F
05-09/03-02-18 20 weeks						
	Paper CWE2900	Schrijf- en Onderzoeksvaardigheden II	7	1	4	grade

Semester 2

Studenten volgen modules van de major Literatuur, Kunst en Cultuur (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE2013	Moderniteit en de Kunsten I	12	4	5	grade
	Skill CWE2712	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course CWE2014	Moderniteit en de Kunsten II	12	5	6	grade
	Skill CWE2713	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur II	3	5	6	E-P-F

Pre-Master Politiek en Samenleving

De inhoud van het pre-master's programma PSN is als volgt.

Semester 1

Studenten volgen modules van het basisprogramma van de bachelor Cultuurwetenschappen (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assessment
	Course CWE2000	Netwerkmaatschappij	8.5	1	2	grade
	Skill CWE2500	Vlakbij het vreemde: etnografie en andere sociaal-wetenschappelijke vaardigheden	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course CWE2001	Cultureel Pluralisme	8.5	2	4	grade
	Skill CWE2501	Theorie van Wetenschap en Interdisciplinariteit	3	2	4	E-P-F
04-09/02-02-18 20 weeks						
	Paper CWE2900	Schrijf- en Onderzoeksvaardigheden II	7	1	4	grade

Semester 2

Studenten volgen modules van de major Politieke Cultuur (30 ECTS):

04-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assessment
	Course CWE2006	De Europese staat	12	4	5	grade
	Skill CWE2714	Introductie tot het onderzoeksveld: Politieke Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course CWE2007	Macht en Democratie	12	5	6	grade
	Skill CWE2715	Introductie tot het onderzoeksveld: Politieke Cultuur II	3	5	6	E-P-F

Pre-Master Kunst, Cultuur en Erfgoed

De inhoud van het pre-master's programma KCE is als volgt.

Semester 1

Studenten volgen de minor Kunst, Cultuur en Musea (30 ECTS):

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE3005	Kunst- en cultuurbeleid	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course CWE3004	Cultuuroverdracht in een museale context	12	2	4	grade
08-01/02-02-18 4 weeks						
	Paper CWE3904	Paper Minor Kunst, Cultuur en Musea	6	3	4	grade

Semester 2

Studenten volgen modules van de major Literatuur, Kunst en Cultuur (30 ECTS):

05-02/06-04-18 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE2013	Moderniteit en de Kunsten I	12	4	5	grade
	Skill CWE2712	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur I	3	4	5	E-P-F
09-04/08-06-18 8 weeks						
	Course CWE2014	Moderniteit en de Kunsten II	12	5	6	grade
	Skill CWE2713	Introductie tot het onderzoeksveld: Literatuur, Kunst en Cultuur II	3	5	6	E-P-F

Appendix 13 Programme overviews FASoS minor programmes

Minor European Studies (not allowed for FASoS Bachelor ES students)

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course MES3000	The Idea of Europe	9	1	2	grade
	Skill MES3500	Back to the Sources	3	1	2	E-P-F
30-10/22-12-17 8 weeks						
	Course MES3001	Great Expectations	9	2	3	grade
	Skill MES3501	Negotiation skills	3	2	3	E-P-F
08-01/02-02-18 4 weeks						
	Course MES3002	Europe: a critical reflection	6	3	4	grade

Minor Globalisation and Development

(students can enrol for MGD3002 only after have done MGD3000 and MGD3001)

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course MGD3000	Globalisation and Inequality	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course MGD3001	Urban Development & Poverty in the 21st Century	12	2	4	grade
08-01/02-02-18 4 weeks						
	Course MGD3002	Globalisation Seminar & Symposium	6	3	4	grade

Minor Differences/Inequalities: Introduction to Gender and Diversity Studies

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course MCD3000	The Making of Crucial Differences	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course MCD3001	Crucial Differences in the 21st Century	12	2	4	grade
08-01/02-02-18 4 weeks						
	Course MCD3002	Crucial Different Lives, Narrated (Auto-)Biographies	6	3	4	grade

Minor Arts and Heritage

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course ACU3005	Arts and Culture: Policy and Politics	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course ACU3004	Museum Meanings	12	2	4	grade
08-01/02-02-18 4 weeks						
	Paper ACU3904	Paper Minor Arts and Heritage	6	3	4	grade

Minor Kunst, Cultuur en Musea

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course CWE3005	Kunst- en cultuurbeleid	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course CWE3004	Cultuuroverdracht in een museale context	12	2	4	grade
08-01/02-02-18 4 weeks						
	Paper CWE3904	Paper Minor Kunst, Cultuur en Musea	6	3	4	grade

Minor Great Thinkers: Leading Paradigms of Western Culture (not allowed for FASoS Bachelor AC-CW students)

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
	Course MGT3000	The Birth of Reason	12	1	2	grade
30-10/22-12-17 8 weeks						
	Course MGT3001	Modernity and its Discontents	12	2	3	grade
08-01/02-02-18 4 weeks						
	Course MGT3002	Great Books and Debates	6	3	4	grade

**Interfaculty Minor Art, Law and Policy Making
(combining courses of UCM, FoL, FASoS)**

04-09/27-10-17 8 weeks	Code	Title	ECTS	Course Period	Resit Period	Assess- ment
choose either one of these courses	Course ACU3005	Arts and Culture: Policy and Politics	12	1	2	grade
	Course MIN0001	Introduction to Art: Representations, Performances and Interactions	6	1	3	grade
30-10/22-12-17 8 weeks		student chooses ACU3004 or IER3004 and MIN0002				
choose this course	Course ACU3004	Museum Meanings	12	2	4	grade
OR take both	Course IER3004	Law and Art: the free movement of cultural property	6	2	4	grade
	Course MIN0002	The Presence of Art: Reinterpreting Modern and Contemporary Art	6	2	3	grade
08-01/02-02-18 4 weeks						
choose either one of these courses	Course PRI3018	Private International Law	4	3	4	grade
	Paper ACU3904	Paper Minor Arts and Heritage	6	3	4	grade

FASoS Rules and Regulations

I Board of Examiners

According to the Higher Education and Scientific Research Act /Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek (from here on referred to as the WHW) the Board of Examiners (BoE) is an independent and qualified committee within the higher educational institution.

The BoE is composed of five members including at least one non-FASoS member.

The BoE is responsible for guaranteeing the quality of the examination (including all intermediate tests/exams and final exam) as well as for warranting the FASoS diplomas (Article 7.12b of the WHW). Together with the programme management and the Faculty Board, the BoE co-defines and monitors the FASoS examinations quality assurance system which guarantees attainment of the programmes' final qualifications.

The BoE has mandated the quality assurance of intermediate/regular tests to the coordinators (i.e. responsible examiners), and of the graduation procedure to the Exam Administration. The Statute of the BoE presents more details about the composition and tasks of the BoE; it is available on the FASoS Education Institute webpages (Board of Examiners).

II Examiners

The coordinators (appointed 'responsible examiners') are responsible for test construction and assessment, as well as for appointing and instructing the tutors ('examiners') in their respective modules.

The BoE has introduced concrete guidelines regarding various assessment aspects that apply to all programmes and are to be acknowledged faculty-wide (e.g. procedures for written collective exams, procedures for digitally submitting essays and assignments, assessment of final work, fraud, suspected plagiarism, internships, the application of the Dutch grading scale).

Each coordinator is mandated by the FASoS Associate Dean of Education, explicitly and in writing. The responsible examiners are obliged to report all information regarding their exams and the performed assessment to the BoE. In addition, the responsible examiners must instruct the tutors. Check the Appointment of Examiners at FASoS policy document for more details about the appointment of examiners and responsible examiners; it is available on the FASoS Education Institute webpages (Board of Examiners).

III Exam Administration

The FASoS Exam Administration, a department in the FASoS Office of Student Affairs, is mandated by the BoE to organise intermediate/regular exams, the grade registration, the graduation procedure and the FASoS examination archive.

IV Exams and organisation of exams

This section presents the main rules and regulations regarding all exams except final work (for final work provisions, see Section V below).

In principle, all written collective exams take place in the MECC. There may be exceptions where these exams take place at another location. The Rules of Procedure for Examinations apply to all written exams and all students, including students with special arrangements.

In order to electronically check for plagiarism, all digitally submitted exams are uploaded on EleUM via Safe Assignment. The Safe Assignment reports are evaluated by the respective examiners on a case-by-case basis.

FASoS archives originally submitted exams (students' answers/products) for two years and final work for seven years.

The coordinators (responsible examiners) are responsible for the format, content and assessment of the intermediate/regular exams; they act according to the general FASoS assessment policy, the educational guidelines set by the respective Programme Committee and instructions from the educational programme's management. The exam criteria, format and content of the exams are specified in the course book.

V Final work

The definition of final work is presented in the Education and Examination Regulations of the respective programme.

At FASoS, final work is structurally organised as modules (i.e. two regular exam chances apply). In addition, final work is graded by two examiners. All final work assessments are to be presented on assessment forms. Final work is archived for seven years.

The provisions and rules regulating the assessment of final work are listed in the policy document 'Assessment of Final Works at FASoS' available on the FASoS Education Institute webpages (Board of Examiners).

VI Grading scale at FASoS and Dutch grading system

The Dutch grading system, used from elementary through university education is the 1 to 10 scale given in the following table, wherein 10 is the highest grade, 6 the minimum pass and 1 the lowest grade.

10	outstanding
9	very good
8	good
7	more than satisfactory
6	satisfactory
5	almost satisfactory
4	unsatisfactory
3	very unsatisfactory
2	poor
1	very poor

Educators uniformly comment on the great difficulty in obtaining 9s and 10s and the respectability of 6s. There is also agreement that an 8 represents a high level of achievement, while grades 6 and 7 generally account for the majority of passing grades awarded.

Most skills and research trainings in FASoS programmes are assessed on the Excellent – Pass – Fail score:

Fail = insufficient student performance

Pass = sufficient student performance

Excellent = exceptionally good student performance

For further detail on the Dutch grading scale please refer to "The Dutch Grading Scale" available on the FASoS Education Institute webpages (section Board of Examiners).

VII Regulations Fraud, including plagiarism

1. The Board of Examiners may impose a measure set down in paragraph 4 of this Article if it establishes that a student, in any exam or exam component:
 - a. has had any unauthorised aids, texts or notes at his/her disposal, or has used unauthorised electronic aids and/or communication devices;
 - b. has communicated or tried to communicate with another student, either verbally or through gesture, without permission from an exam supervisor, examiner or Board of Examiners member;
 - c. has copied or tried to copy another student's answers, or has given another student the opportunity to copy his/her own answers;
 - d. has posed as someone else or let someone else pose as him/her;
 - e. has deliberately misled or tried to mislead an exam supervisor, an examiner, a corrector or the Board of Examiners with respect to the exam, or has provided an opportunity for them to be misled;
 - f. has handed in the same exam paper, or a substantial part of it, for more than one module.
2. The Board of Examiners may impose a measure set down in paragraph 4 of this Article if it establishes that a student has committed plagiarism in any exam or exam component, including:
 - a. using or copying his/her own or other people's texts, data, ideas or thoughts without adequately referencing the source;
 - b. presenting the structure or central body of thought from others without adequately referencing the source and thus passing it off as his/her own;
 - c. not clearly indicating literal or almost literal quotations in the text (e.g. via quotation marks or a certain layout);
 - d. paraphrasing the content of his/her own or other people's texts without adequately referencing the source
 - e. copying video, audio or test material, software and program codes from others without adequately referencing the source and thus passing them off as his/her own work;
 - f. copying work from fellow students and thus passing it off as hi(s)her own
 - g. submitting work or assignments acquired from or written by a third party (paid or not) and thus passing them off as his/her own work;
 - h. systematically using mixed Unicode scripts or other manipulations of the text in an exam paper to hamper electronic detection of copied text fragments; the use of an obfuscation method will be considered fraud including plagiarism.
3. If the Board of Examiners establishes that a student has committed fraud in any other way in any exam or exam component, it can impose a measure set down in paragraph 4.
4. In the cases referred to in paragraphs 1, 2 and 3, the Board of Examiners can declare the results of the relevant exam null and void, and impose:
 - a. a reprimand;
 - b. exclusion from participation or further participation in one or more exams in the programme for a maximum of one year
 - c. in serious cases of fraud, the Board of Examiners can propose to UM's Executive Board that the student(s) concerned be permanently deregistered from the programme.
5. Before the Board of Examiners imposes a suitable measure or makes a proposal to the Executive Board, the student concerned is given the opportunity to be heard.
6. If fraud is established, this is included in the student's dossier.
7. If, after investigation, it is ultimately determined that the student(s) did not commit fraud, the student will be informed of this; all other correspondence about the alleged fraud will not be included in the student file.
8. The Board of Examiners does not grant exemptions on the grounds of study results obtained elsewhere while the student was excluded from participating in the programme's exams because of the fraud committed.

VIII Inspection, Explanation and Appeal of Exams

- Students can ask for inspection of their graded exam within a period of two weeks after the publication date of the official exam results on MyUM.

- Students have the right to ask the (responsible) examiner for an explanation of the assessment.
- Students have the right to lodge an appeal with the UM Board of Appeal for the Examinations against a grade, or any other decisions of FASoS examiners or the Board of Examiners, within six weeks after the announcement of the decision (in case of grades, the publication date on MyUM).
- Before they appeal a grade or any other decision made by an examiner, students are expected to ask their examiner or the coordinator for an explanation of the grade or decision.
- The appeal should be submitted to the UM's Complaints Service Point (CSP), in accordance with the procedural guidelines.
- Appealing a grade does not automatically lead to reassessment/different assessment of the exam. Reassessment of an exam is only an option if the Board of Examiners or the Board of Appeal for Examinations decides that there are substantial reasons to doubt the assessment by the original examiner.

You can find an elaborate explanation of these procedures on FASoS Study Information.