

You stated that:

- you do not have a Dutch residence permit
- you have a residence permit for Belgium or Germany
- you wish to remain living in Belgium or Germany
- you do not have the nationality and a valid passport of one of the following countries:

Austria	Finland	Latvia	Slovenia
Belgium	France	Lithuania	Slovakia
Bulgaria	Germany	Luxemburg	Spain
Croatia	Greece	Malta	Sweden
Cyprus	Hungary	Norway	Switzerland
Czech Republic	Iceland	Poland	The Netherlands
Denmark	Ireland	Portugal	United Kingdom
Estonia	Italy	Romania	

What has to happen?

To enable your registration you will have to upload the necessary documents.

A. Where do you have to upload which documents?

Only documents uploaded in the folder **VISA** of [MyUM](#) will be received and processed. So make sure you upload them to the correct location and under the correct document type (e.g. a copy of your passport under “passport student”).

Please note the following general requirements for documents:

- Only upload high quality (at least 200 dpi), full page scans in color, scanned by a proper scanner (no camera) in one of the document formats as mentioned in MyUM
- Forms should be printed one-sided and completed legibly, in capital letters and with a pen in blue ink

The documents that have to be uploaded are:

1. A completed and signed Confirmation form
2. A copy of (front and back of) your valid Belgian or German residence permit
3. Official and recent confirmation of your municipal registration

Each document and its requirements will be explained below.

1 A completed and signed Confirmation form for students staying in Belgium or Germany

Required document:

1. A completed and signed Confirmation form (enclosure 1)

With this form you confirm that you will be living in Belgium or Germany during your studies.

2 A copy of (the front and back of) your valid Belgian or German residence permit

Required document:

1. A copy of your valid residence permit
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3 A confirmation of your municipal registration

Required document:

1. An official and recent municipal statement confirming your registration
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This is an official and recent statement from a Belgian or German municipality within the Euregion area confirming your registration (e.g. a “Bewijs van woonst” or a “Wohnsitzbescheinigung”).

Confirmation form for students staying in Belgium or Germany*Personal details*

UM Student ID-number i - 6 _____

Last name _____ First name(s) _____

Date of birth _____ Place of birth _____

Country of birth _____ Nationality _____

Gender M FMarital status Married UnmarriedHome address in full

Postcode _____ City _____ Country _____

With my signature, I confirm that:

- I will be living in Belgium or Germany during my studies at Maastricht University
- I will submit a copy of my valid residence permit
- I will submit an official confirmation of my municipal registration
- I will notify the Visa Office if my situation changes

City _____ Date _____ Signature _____