**Model letter 1**

To: PhD-office

From: Doctoral candidate

Request for exemption as meant in Article 2, Section 2 of the Doctoral Degree Regulation

Name applicant:

First names:

Home address:

Postal code + city

Telephone:

E-mail address:

Work address:

Postal code + city:

Telephone:

requests to be exempted from the requirement of having a master’s degree as meant in Article 7.10a, Paragraph 1, 2 or 3 of the Act, with regard to admission to the doctoral degree ceremony, as meant in Art. 7.18, Paragraph 3, of the Higher Education and Scientific Research Act, on the basis of the data below.

Diplomas obtained from institute(s)/course(s) of higher education

Name institute:

Study:

Date of diploma:

Name institute:

Study:

Date of diploma:

Other studies completed, diploma(s) or certificate(s) obtained

Name institute:

Study:

Date of diploma\*:

Name institute:

Study:

Date of diploma[[1]](#footnote-1):

Description of work experience insofar as relevant in view of the doctoral degree:

Description of the subject matter or field dealt with in the proposed dissertation:

Signature applicant:

Date:

The undersigned

Senior lecturer at the Faculty of ………………. hereby declares that the knowledge and experience of the applicant described above constitute a sufficient basis for the preparation of a dissertation by the applicant.

Signature:

Date:

1. Please enclose copies of diploma(s) obtained. [↑](#footnote-ref-1)