

**Report on the public part of the 209th meeting of the FHML Council  
on Tuesday, 13 January 2025**  
**Present:** see attendance list

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**1. Opening, announcements and adoption of the agenda**

The chair opens the meeting.

**2. a Adoption of the text of the public part of the report of the 208<sup>e</sup> meeting dated 9 December 2025**

-25.2455o – dated 21-11-25 – report

Agenda item 3 states that the review of the HPIM Master's programme will take place. This should be: the Master's programme in Health Food Innovation Management. The text will be amended accordingly.

See the approved version with reference number 25.2455/lo.

**2.b Comments on the public part of the report**

There are no comments.

**3. Announcements by the Dean**

The Dean has no announcements.

**4. Risk Inventory & Evaluations (RI&Es)**

-26.0015 – dated 06-01-26 – letter from the director of FHML with appendix

In the presence of D. Vertommen, building manager FHML/FPN, and S. Lumeij, prevention officer FHML/FPN.

D. Vertommen provides an explanation. The RI&Es in question were discussed by the Health and Safety Committee in the spring of 2025, but were mistakenly not forwarded to the FHML Council earlier. Most of the associated action points have now been addressed. Some of the points raised are recommendations, which are not mandatory to follow.

When asked, D. Vertommen explains that fire safety equipment, including fire extinguishers, is now routinely included in recently renovated spaces. In addition, the prevention officer continuously draws attention to recurring issues, such as correct labelling. Armicos, department chairs and lab managers play a key role in the RI&E process. An average of 0.1 FTE is available for the deployment of an Armico; formally, it is not mandatory to have an Armico within the department, but in practice, they are widely used. In the short term, a group of employees will follow the Armico training course, bringing the number of Armicos to approximately 65.

Finally, S. Lumeij explains a specific action point relating to a fume cupboard. In addition, the subject of lone worker safety is discussed. This is organised via an app that employees use when working alone; if there is no confirmation or in the event of an emergency notification, an alarm is automatically sent to security.

The FHML Council has no further comments and issues a positive recommendation on the RI&Es presented, including the accompanying Action Plan.

**5. Annual discussion of the procedure for appointing Training Committee(s)**

-25.2450 – dated 22-12-25 – letter from the FHML director with appendices

The chair provides an explanation.

When asked, the administrative secretary indicated that the maximum number of two terms of appointment for staff members was set at the time on the advice of the FHML Council; a similar restriction was not included for students at that time. This can be amended, but this would also require a change to the Faculty Regulations.

In response to this, the council indicates that it considers it desirable to investigate this subject further, with a view to the possibility of appointing staff members for three terms of two years each, in line with other educational roles, and the principle that only active students may sit on the education committee.

The council notes that, overall, the procedure is running smoothly and is satisfied with the manner in which the appointments are being made.

#### **6. Name change for the Neuromodulation specialisation (Master's in BioMedical Sciences)**

-25.2288 – dated 28-11-25 – letter from the Dean with appendix

The Vice-Dean of Education provides an explanation.

The new name better reflects the content of the specialisation, contributes to a more balanced relationship between this and other specialisations, and strengthens the positioning of the programme in the market. According to one council member, 15 students are currently enrolled in this specialisation.

When asked, the Vice-Dean of Education stated that the proposed name change had been submitted to FPN for information and that no feedback had been received.

Based on the documents presented and the discussion held in the council, the council recommends approving the name change of the Master's programme in BMS, specialisation 'Neuromodulation', to 'Clinical Neuroscience' as of the 2026-2027 academic year.

#### **7. Chair of Ophthalmology**

-25.2431 – dated 18-12-25 – letter from the dean with appendices

The dean provides an explanation.

Based on the discussion, the explanation provided by the dean and the documents presented, the council recommends approval of the structural report for the appointment of a professor and department head, who will also serve as chair of the Ophthalmology department.

#### **8. Additional agenda items**

There are no follow-up agenda items.

#### **9. Any other business**

The Council asks about the implications of the MUMC<sup>+</sup> culture survey for the FHML. The dean explains that the report focuses primarily on the hospital, but is also relevant to academic staff. An action plan is being developed under the direction of the person responsible. The subject is still in the early stages of development.

K. Luijten