

22.0858/Io  
25 May 2022  
Approved version

**Report public part of the 172<sup>nd</sup> meeting of the Faculty Council FHML  
On Tuesday May 10<sup>th</sup> 2022  
Present:** see attendance list

---

**1 Opening, announcements and setting of the agenda**

The Chair opens the meeting.

**2a Adoption of the text of the public part of the report of the 171<sup>st</sup> meeting dated April 12<sup>th</sup> 2022**

-22.0643o – dated 27-04-22 – report

See the approved version of the report with reference 22.0643/Io.

**2b Comments on the public part of the report**

With regard to item 3.2 Sector Plan, the Dean indicates that the available resources are still the subject of discussion between the various bodies and that it is necessary to wait and see what the outcome will be.

**3 Announcements of the Vice-Dean**

The Dean announces that A. Kerkhofs is present today instead of P. Winkens due to the passing of his father.

**4 Housing/area development and new construction Randwyck**

The Director of FHML indicates that there are no new developments. Construction has started on the first floor and is going according to plan. Preparations for levels 3 and 4 South have started; discussions are currently being held with the departments.

**5.a Final statement of account FHML 2021**

In the presence of P. Schoonbrood

For discussion/advice

- 22.0614 - dated 01-04-22- final statement of account

P. Schoonbrood, Head of the Financial Control Department, presents the FHML 2021 Final Statement of Account. The sheets have been added to the report with reference: 22.0840. The financial result is more positive than budgeted. There is a positive result of €1.8m that can be added to the reserves. P. Schoonbrood explains the most important developments.

Below is a summary of the various questions from the Council and the corresponding answers.

- The Council asks why the room rental costs for tests are higher than budgeted, while the tests have partly taken place in a different way. P. Schoonbrood and the Director of FHML explain that, according to an agreement, there was a settlement with MECC for less use in 2020. M. oude Egbrink adds that, because of the one-and-a-half meter distance rule, more rooms had to be rented during the COVID-period, which has led to higher costs.
- The Council asks whether the NWO funds of K€3 are a reservation or have already been spent. P. Schoonbrood says that most of it has already been spent. The Director of FHML explains that we will receive the NPO funds for education and research in 2021, but that the NPO funds for education may be spent for three years (thus until 2023), and that the NPO funds for research may be spent for four years (until 2024). Money that has not been spent by then must be returned. Each year, the accountant carries out an audit. M. oude Egbrink indicates that there are currently discussions on a national level concerning a possible extension of the period, in which, for example, internship funds can be used.
- In the context of work pressure, the Council asks why existing capacity is being used to deploy staff for teaching tasks. The FHML Board indicates that various departments have indicated that they don't think it is very attractive for staff to focus only on teaching. Practical evidence shows that it is difficult to hold on to new staff. Requests from PhD

students to teach 100% are certainly granted. This has been communicated and stimulated all the time. There are also departments who only want academics who are prepared to combine teaching and research. There are lecturers who teach full-time, but not enough to meet the need. The temporary nature of the measures due to the COVID situation makes it even less attractive. It takes a lot of time to train a new person, while there is always a chance that this person does not stay. This has already happened a number of times, which has led to the decision of some staff to do it themselves. The Director of FHML indicates that central government funding for research is lagging behind, causing education and research to become increasingly unbalanced. At the moment, national discussions are taking place to increase the research component. The Dean adds that one of the ways to do this is through the sector plan. Another way was to give research labelling to the various departments based on their teaching input, as was recently introduced. To the question of the Council whether the increase in OBP is mainly in the area of teaching, M. oude Egbrink indicates that more internal management measures have been put in place to reduce the workload in teaching. The agreement is that for new projects that require more support, OBP must also increase.

The Council thanks P. Schoonbrood for the clear explanation.

The Council is increasingly concerned about the developments in the workforce, as described in Chapter 5 Resource Plan, and the consequences this has for the (perceived) workload. The figures show that in 2021, as in 2020, there was no growth in WP FTE, while this was budgeted. On the other hand, student numbers are growing and there are various initiatives for expansion/renewal of the programmes on offer.

Two important bottlenecks seem to contribute to this problem:

- 1) FHML's principle of appointing staff on the basis of a 50% research and 50% teaching labelling and
- 2) the individual departments themselves determine the extent to which they want to use teaching labelling.

This issue was already raised during the discussion of the long-term budget in the meeting of the Council in October 2021. Back then, the Council advised the Board in its letter (21.1961) to develop a policy for alternative use of resources to alleviate the teaching workload. The Council is pleased to see that the present Final Statement of Account FHML 2021 proposes some management measures to address these issues (p.15).

In addition, the Council would like to offer additional advice to the Board to reduce the (perceived) workload:

- Where it says "to consider permanently abandoning the OBP 0 line", the Council recommends introducing this with immediate effect.
- The updating of the hour system for the remuneration of teaching duties as of academic year 2022-2023, whereby more justice is done to the actual efforts per task.

The Council would like to put this topic on the agenda for the FHML Council meeting on July 12<sup>th</sup>, 2022 to discuss this issue and an appropriate approach.

Based on the discussion held and the documents presented, the Council, taking the above advice into account, recommends that the FHML Final Statement of Account 2021 be approved.

## **5.b Allocation of revenues and costs of regular education activities for the realisation 2021**

For discussion/advice

- 22.0838 - dated 03-05-22- letter Dean

P. Schoonbrood provides an explanation. There are no questions or comments.

## **6 Education and Examination Regulations, and Rules and Guidelines for the Medical Degree Programmes academic year 2022-2023**

In the presence of the Programme Director

For advice and/or agreement

- 22.0719 - dated 21-04-22- letter Dean with annexes

The Faculty Council indicates that there are several questions and remarks regarding the Education and Examination Regulations. As the meeting is running late and Prof. Rennenberg has other commitments, it is decided to reschedule the Education and Examination Regulations for the 2022-2023 Medical Degree programmes for the next meeting on 21 June 2022.

In preparation to this meeting, the Council will send their questions and comments to Prof. R. Renneberg. Furthermore, the Council will send them to A. Kerkhofs and P. Winkens to be used as a basis for the meeting on 21 June 2022.

With regard to the Rules & Guidelines, the Council asks whether it is possible to change 'it' to 'their' in relation to the conversion to the use of gender neutral language. K. Cleutjens will put this question back to where it belongs.

### **7 Education and Examination Regulation, and Rules and Guidelines Master of Science programme in Health Food Innovation Management academic year 2022-2023**

In the presence of the master coordinator

For advice and/or agreement

- 22.0769 - dated 29-04-22- letter Dean with annexes

The Education and Examination Regulation and the Rules & Guidelines of the Master of Science programme in Health Food Innovation Management academic year 2022-2023 is being discussed in the presence of the master coordinator, F. Troost.

Below is a summary of the various questions from the Council and the answers given by F. Troost.

- Here, too, the Council requests that 'it' be changed to 'their' with regard to the conversion to gender neutral language.
- When asked, F. Troost indicates that all recommendations of the Study Programme Committee have been incorporated.
- With regard to the 100% attendance requirement, F. Troost indicates that this is going well and is advisable. Everyone is always present. There is never a problem or a point of discussion.
- With regard to article 3.9 Combining the programme with pregnancy and care tasks, the Council asks whether it is possible to look at the possibility of combining this in several other educational subjects/studies as well. F. Troost indicates that the wording states that the Board of Examiners has the possibility to make an exception, and will look into this.

On the basis of the documents presented and the discussion in the Board, the Board approves the Education and Examination Regulation of the Master of Science programme in Health Food Innovation Management, academic year 2022-2023.

### **8 Selection for the Bachelor programme Medicine; evaluation and procedure 2023/2024**

In the presence of E. Giroldi and J. van der Zwet

For advice

- 22.0914 - dated 10-05-22- memorandum Selection Committee Medicine (SCG – *Dutch Acronym*)

- 22.1123 - dated 03-05-22- letter acting chair brief waarnemend voorzitter Programme Committee Medicine

E. Giroldi, chair of the Selection Committee for Medicine (SCG) and J. van der Zwet, future vice-chair, commented on this memorandum. The memorandum describes the state of affairs regarding the selection for the 2022-2023 academic year, as well as the plans for the selection procedure and criteria for the 2022-2023 academic year.

In retrospect: There is still a considerable number of applications for the Bachelor of Medicine programme, although this has decreased slightly compared to last year. Necessary adjustments were also made during COVID and the selection took place by proctoring. Candidates are satisfied with the selection procedure but indicate that time management is difficult.

Looking ahead: not many changes have been made to the selection procedure and criteria for the 2022-2023 academic year.

Some questions are answered by E. Giroldi and J. van der Zwet.

- The Council asks whether any adjustments will be made as a result of the feedback on candidate satisfaction. J. van der Zwet indicates that there are no major issues that require substantive changes. In general, everyone is positive about the selection.
- When asked, J. van der Zwet indicates that no exams were rejected because of the new rule about proctoring. Everyone followed the instructions.
- The Council asks how you can expect candidates to apply time-management skills if you cannot browse through the test online. J. van der Zwet indicates that candidates receive good

instructions in advance to apply time management. Certain competencies are tested in which candidates have to reflect on certain situations in an authentic way without being able to think about it for a long time. Time management is deliberately chosen because it is an important competency. E. Giroldi indicates that time management and its function will be discussed in the committee.

### **9 Selection for the Bachelor Programme BioMedical Sciences; procedure 2023/2024**

\* to the attention of the scientific director Institute for Education FHML

For advice

- 22.1064 - dated 26-04-22- letter Programme Director BioMedical Sciences with annexes

M. oude Egbrink explains the memorandum at hand. The introduction of a Numerus Fixus has been approved by the Executive Board. The decision of the University Council is not yet known. The management of the Bachelor Programme hereby presents this memorandum, including a proposal for selection criteria and procedure, to the Council. There is a positive advice from the Education Committee.

Below is a list of the various questions raised by the Council and the answers given.

- The Council asks whether the entire selection procedure will be followed in case there are less than 400 applications. M. oude Egbrink indicates that she will inquire into this. The SRC check will probably suffice.
- The Board asks whether there is sufficient lab space available for 400 applications. M. oude Egbrink confirms this and says that calculations have been made and that the Numerus Fixus of 400 is based on this.
- When asked, M. oude Egbrink indicates that extensive talks have been held with the Director of FHML and Facility Services about what is needed at BMS now, which will also be maintained during the renovation, and that expansion is desirable, also in connection with the start of the Regenerative Medicine programme. The Council points to bullet point 2 on page 4, in which the EPC notes that there is currently too little lab space. M. oude Egbrink indicates that this has been discussed extensively with the management team, but that the lab training can take place as planned. In the COVID situation it was more difficult because of the 1,5 metre distance rule.
- When asked, M. oude Egbrink indicates that conversion tables are used for Bachelor's programmes and secondary schools abroad.
- When asked, M. oude Egbrink replies that Step 1 contains the grades and the curriculum, that the affinity with Maastricht and the deficiencies of the student must be indicated.

### **10 Extra items for the agenda**

There are no added items for the agenda.

### **11 Any other business**

The Council asks whether the revision of the Faculty Regulation will be on the agenda this year. The Dean indicates that this will be dealt with shortly.

When asked, the Dean indicates that the deadline for submitting the Sector Plan to the NFU Board has been met. The document is currently under review by the various bodies and we are waiting for initial input.

Fabienne Defauwes  
(translated by Ingrid Leijts)