

MAASTRICHT UNIVERSITY

**FACULTY REGULATIONS
FACULTY OF ARTS AND SOCIAL SCIENCES**

adopted, following approval from the Faculty Council on 25 June 2025, and additional small changes on 4 March 2026, by the Board of the Faculty of Arts and Social Sciences (FASoS) in its meeting of 4 August 2025

approved by the Executive Board on 1 May 2026 and entering into force as of 13 May 2026.

Maastricht, 13 May 2026

cwU25.0648

This is a translation of the document *Faculteitsreglement Faculteit der Cultuur- en Maatschappijwetenschappen*. In the event of any discrepancy or divergence of interpretation between this translation and the Dutch version, the Dutch version shall prevail.

CONTENTS

Chapter I General provisions

Chapter II Administrative organisation of the Faculty

- Section 1 Faculty Board
- Section 2 Educational Management
- Section 3 Programme Committee
- Section 4 Research programmes
- Section 5 Graduate School
- Section 6 Departments
- Section 7 Appointment of professors
- Section 8 'Cooling-off' period between roles
- Section 9 Faculty Office, Faculty Services and central education and examination facilities

Chapter III Participation

- Section 1 Faculty Council
- Section 2 Powers of the Faculty Council
- Section 3 Dispute resolution for participatory bodies

Chapter IV Legal protection

Chapter V Study advice

Chapter VI Examination Board and examiners

Chapter VII Final provisions

Article 1.1 Definitions

1. For the purposes of these Regulations, the following definitions apply:
 - a. the Act: the Dutch Higher Education and Research Act
 - b. the University: Maastricht University
 - c. the Faculty: the Faculty of Arts and Social Sciences (FASoS) of the University
 - d. the Executive Board: the Executive Board of the University
 - e. the Dean: the chair of the Faculty Board
 - f. the Examination Board: the board referred to in Article 7.12 of the Act
 - g. Faculty Services: the organisational unit that provides support for education and research
 - h. the Faculty Office: the organisational unit that serves the Faculty Board, the Faculty Council and various committees, and supports the administrative and management affairs of the Faculty
 - i. the Faculty Council: the council of the Faculty
 - j. Election Regulations: the regulations adopted by the Executive Board governing the election of members of the Faculty Council
 - k. Administrative and Management Regulations (BBRUM): the University regulations referred to in Article 9.4 of the Act
 - l. Teaching & Learning Hub Research Department: part of a research programme
 - m. programme: the bachelor's and master's programmes offered by the Faculty as referred to in Article 7.3 of the Act
 - n. Programme Committee: the committee referred to in Article 9.18 of the Act
 - o. Programme Director: the official appointed by the Faculty Board for each Faculty programme in accordance with Article 9.17 of the Act
 - p. staff member: a person employed by the University who works within the Faculty
 - q. student: a person enrolled in a programme offered by the Faculty. For the purposes of Chapter IV of these Regulations, this term also includes prospective students, former students, external students, prospective external students, former external students, non-degree-seeking students, prospective non-degree-seeking students and former non-degree-seeking students
 - r. Teaching & Learning Hub: the organisational unit responsible for the development, organisation, delivery and quality of education within the Faculty
 - s. Department: the unit referred to in Article 2.28 of the BBRUM.
2. Other terms used in these Regulations, where they also appear in the Act, shall have the meaning assigned to them in the Act.

CHAPTER II ADMINISTRATIVE ORGANISATION OF THE FACULTY

Section 1 Faculty Board

Article 2.1.1 Size of Board and appointment of members

1. The Faculty Board consists of a maximum of three members: the Dean, the Vice-Dean for Research and the Vice-Dean for Education.
2. The Dean chairs the Faculty Board.
3. The Vice-Dean for Research also serves as Deputy Dean.
4. The Vice-Dean for Education is responsible, on behalf of the Faculty Board, for the substantive development of and policy on the Faculty's education and programme offer.
5. Members of the Faculty Board must hold the position of professor or associate professor at the University and be employed within the Faculty.
6. The Executive Board appoints, suspends and dismisses the Dean, the Vice-Dean for Research and the Vice-Dean for Education, in accordance with the BBRUM.
7. In preparing the appointment of the Dean, the Executive Board, after consulting with the Faculty Board, establishes an appointment advisory committee. One member of the Executive Board serves on this committee.
8. In preparing the appointment of the Vice-Dean for Research and the Vice-Dean for Education, the Dean submits a substantiated nomination to the Executive Board.
9. Before nominating a candidate for appointment to the Faculty Board as referred to in paragraphs 7 and 8, the Dean confidentially consults the Faculty Council on the intended appointment and includes its advice in the nomination submitted to the Executive Board. This consultation must take place at such a time that it can have a material influence on the decision-making process.
10. When appointing the Faculty Board, the Executive Board designates the Dean as chair and the Vice-Dean for Research as deputy chair.
11. The term of appointment as Dean is determined by the Executive Board and is usually four years. The term of appointment as Vice-Dean for Research and Vice-Dean for Education is determined by the Executive Board and is usually three years.
12. Before appointing or dismissing the Dean, the Vice-Dean for Research or the Vice-Dean for Education, the Executive Board confidentially consults the Faculty Board and the Faculty Council on the intended decision, at such a time that the consultation can have a material influence on the decision-making process.
13. If a Dean cannot be appointed, or cannot be appointed in a timely manner, as set out in this article, the Executive Board shall, after consulting the Faculty Board, decide how the situation is to be addressed.

Article 2.1.2 Advisers

1. The Faculty Board is supported and advised by the Faculty Director, who is not a member of the Faculty Board.
2. The Faculty Board invites the student members of the Faculty Council to nominate one student of the Faculty to attend meetings of the Faculty Board in an advisory capacity for a term of one year. The Dean appoints this student adviser.
3. The student referred to in paragraph 2 may not simultaneously be a member of the student delegation of the Faculty Council, the University Council or any of the Programme Committees.

Article 2.1.3 Duties

1. The Faculty Board is responsible for the overall management of the Faculty, as well as the organisation of its education and research. In doing so, it acts in accordance with the Act, the BBRUM, these Regulations and other relevant rules and guidelines.
2. With due observance of the guidelines referred to in Articles 9.5 and 9.14 of the Act, the Faculty Board shall adopt these Faculty Regulations governing the further organisation and management of the Faculty, after obtaining the consent of the Faculty Council. These Regulations require the approval of the Executive Board.
3. The Faculty Board is also responsible for the following tasks, which may be delegated:
 - a. adopting and regularly evaluating the Education and Examination Regulations (OER) referred to in Article 7.13 of the Act for each programme or group of programmes within the Faculty
 - b. determining the curriculum for each programme
 - c. establishing general guidelines for research and the Faculty's annual research programme
 - d. monitoring the implementation of the OER and the Faculty's research programme, and regularly reporting on this to the Executive Board
 - e. installing the Examination Board(s) and the colloquium doctum committee, and appointing their members
 - f. implementing Article 7.8b of the Act on study advice in the propaedeutic phase and Article 7.9 of the Act on referral in the post-propaedeutic phase, with the exception of the designation of programmes referred to in Article 7.8b, paragraph 3 and Article 7.9, paragraph 1 of the Act
 - g. establishing further rules on the granting of exemptions as referred to in Article 7.25 paragraph 4, Article 7.28 paragraphs 2 to 4 and Article 7.29 paragraph 1 of the Act
 - h. implementing Article 7.30c of the Act
 - i. establishing procedures and criteria for recognising students' acquired competences
 - j. entering into joint arrangements for one or more programmes with the boards of other University faculties
 - k. implementing Article 6.7a of the Act on specific selection criteria and higher tuition fees and Article 7.9b of the Act on special pathways aimed at higher attainment levels
 - l. exercising the right of nomination for the conferral of an honorary doctorate
 - m. installing a Programme Board or appointing a Programme Director
 - n. establishing the Teaching & Learning Hub
 - o. establishing Programme Committees for each programme domain and appointing their members
 - p. establishing and maintaining a system of quality assurance
 - q. appointing Department Chairs
 - r. appointing chairs and/or members of various committees
 - s. consulting with the Executive Board on the preparation of the University's strategic plan and budget
 - t. providing for the establishment and management of research schools (if applicable) and the Graduate School
 - u. appointing and dismissing the Academic Directors of the research schools and the Graduate School.
4. With due observance of employment contracts, the Faculty Board assigns each Faculty staff member to the appropriate Department, research school/research programme, Graduate School or Faculty Service.

Article 2.1.4 Division of tasks

1. Without prejudice to the collective responsibility of the Board for its decisions and actions,

the Faculty Board divides tasks among its members by means of portfolio allocation. In any case, the Board designates a portfolio holder for education (the Vice-Dean for Education) and a portfolio holder for research (the Vice-Dean for Research).

2. The Faculty Board informs the Executive Board and the Faculty Council of the division of tasks and ensures it is widely communicated within the Faculty.

Article 2.1.5 Accountability

1. On behalf of the Faculty Board, the Dean is accountable to the Executive Board.
2. On behalf of the Faculty Board, the Dean provides any information requested concerning the Faculty.

Article 2.1.6 Public access

Meetings of the Faculty Board and their accompanying documents are not public, unless the Board decides otherwise.

Article 2.1.7 Incompatible roles

1. Membership of the Faculty Board is not compatible with the following roles:
 - chair/member of the Programme Committee
 - chair/member of the Examination Board
 - chair of a Department
 - Research Programme Director
 - Programme Director
 - Director Graduate School
 - chair/member of the Faculty Council.
2. Membership of the Faculty Board is not compatible with the following positions:
 - staff member of the Faculty Office
 - head of Faculty Services
 - director of the Teaching & Learning Hub.

Section 2 Educational management

Article 2.2.1 Educational management

1. The Vice-Dean for Education is responsible, on behalf of the Faculty Board, for coordinating and organising all education within the Faculty. The Vice-Dean for Education is assisted by, and chairs, two education management teams, one each at the bachelor's and the master's level. These teams also include the Programme Directors, and in the bachelor's team, each bachelor's programme is represented by a student. For the appointment of the students, Article 2.1.2 of these Regulations applies mutatis mutandis. The composition of the education management teams is determined by the Faculty Board.
2. The Dean may request the Executive Board to prematurely dismiss the portfolio holder for education/director of education for serious reasons. The Vice-Dean for Education consults with the education management teams at least four times a year on their results, challenges and needs.
3. The Vice-Dean for Education advises the Faculty Board on the system of internal quality assurance and on the follow-up to external quality assurance reviews.

4. The Vice-Dean for Education ensures regular evaluation of teaching quality, involving both the Programme Committee and the Programme Director. The Vice-Dean for Education confidentially informs the relevant Department Chair and the Dean of the results. The Vice-Dean for Education also advises the Faculty Board on activities related to teacher professionalisation.
5. The Vice-Dean for Education advises the Faculty Board on position papers for professorial appointments (*structuurrapporten*), profiles for associate professors and assistant professors to be appointed, and other staff involved in teaching.
6. The Vice-Dean for Education is responsible for:
 - a. reporting on educational activities, including for management reporting purposes
 - b. the quality of the programmes
 - c. the quality of the teaching staff
 - d. the quality of the educational format (PBL)
 - e. the quality, implementation and execution of the quality assurance cycle
 - f. study guidance
 - g. ensuring the preparation of the annual schedule
 - h. ensuring the production of study guides
 - i. the adequacy of the Faculty's educational facilities
 - j. internal and external information provision to (prospective) students regarding the study programmes
 - k. the internationalisation of education
 - l. the admissions process.
7. Where the responsibilities referred to in this article specifically concern a single programme, the Vice-Dean for Education may delegate these tasks to the relevant Programme Director. In any case, the Vice-Dean involves the relevant Programme Director in their execution.

Article 2.2.2 Programme Director

1. The Faculty Board appoints a Programme Director for each study programme offered by the Faculty.
2. The term of appointment for a Programme Director is four years. In principle, reappointment is not permitted.
3. The position of Programme Director is not compatible with membership of the Programme Committee for that programme.

Article 2.2.3 Duties

1. On behalf of the Faculty Board and under the direction of the Vice-Dean for Education, the Programme Director is responsible for the content of the programmes within the relevant domain. The Programme Director is supported in this by programme coordinators from each individual programme.
2. The Programme Director is responsible for drafting and regularly reviewing the OER for each programme within the relevant domain.
3. The Programme Director advises the Faculty Board on the content of the OER for the programmes within the relevant domain, including the design and scheduling of education and examinations. Where changes to an OER are proposed for the following academic year, a proposal shall be submitted to the Faculty Board in good time as part of the quality assurance cycle. The Faculty Board determines the OER as referred to in Article 7.13 of the Act for each programme or group of programmes within the Faculty.
4. On behalf of the Faculty Board, and under the guidance of the Vice-Dean for Education and the Programme Committee, the Programme Director is responsible for the quality of the programme.

5. On behalf of the Faculty Board, the Programme Director is responsible for the student admissions process.
6. The Programme Director consults regularly with the Programme Committee.

Article 2.2.4 Accountability

1. The Programme Director is accountable to the Faculty Board and promptly provides any information it requests.
2. The Programme Director shall draw up an annual written report on activities carried out by the Programme Director and ensure that it is sent to the Programme Committee, the Vice-Dean for Education, the Departments and the Faculty Board.

Section 3 Programme Committee

Article 2.3.1 Composition

1. For each programme or group of programmes within the Faculty, a Programme Committee is appointed by the Faculty Board.
2. Programme Committees consist of a minimum of 6 and a maximum of 16 members. Half of the members must be students enrolled in the relevant programmes, and half must be academic staff.
3. Student members of the Programme Committees for bachelor's programmes are appointed by the Faculty Board on the recommendation of the student adviser to the Faculty Board and on the recommendation of the student members of the relevant Programme Committee and the Faculty Council.
4. Student members of the Programme Committees for master's programmes are appointed by the Faculty Board on the recommendation of the student members of the relevant Programme Committee and the Faculty Council.
5. Academic staff members of the Programme Committees are appointed on the recommendation of the academic staff members of the relevant Programme Committee and the Faculty Council.
6. When appointing academic staff members to Programme Committee(s), efforts are made to ensure representation of the various disciplines involved in the programme(s).
7. The chair and vice-chair of each Programme Committee are appointed by the Faculty Board on the recommendation of the members of the relevant Programme Committee. The chair is an academic staff member of the Programme Committee; the vice-chair is preferably a student member.
8. Each year, the appointment procedures referred to in paragraphs 3 to 5 are placed on the agenda of the Faculty Council. After consulting the Programme Committee and the Programme Director, the Faculty Board and the Faculty Council decide annually whether it is desirable to maintain this approach to the composition of the Programme Committee.
9. Membership of the University's Executive Board or Supervisory Board, membership of the Faculty Board, and the positions of secretary-director of the Faculty, official secretary of the Programme Committee, member of the Faculty Council and Programme Director are incompatible with membership of the Programme Committee.

Article 2.3.2 Term of office

1. The term of office is four years for staff members of the Programme Committee and one year for student members. Members may be reappointed.

2. For student members of a Programme Committee of a one-year master's programme, the Faculty Board may, at the time of appointment, set a term of office that differs from the term referred to in the previous paragraph.

Article 2.3.3 Duties; consultation

1. The Programme Committee's task is to advise on the promotion and safeguarding of the quality of the programme. This may include advising on the system of internal quality assurance and on the follow-up to external quality assurance reviews. The Programme Committee also has:
 - a. the right of consent with regard to the OER referred to in Article 7.13 paragraph a1, b, c, d, e, g, v and z of the Act
 - b. the task of annually assessing how the OER are implemented
 - c. right to advise on the OER referred to in Article 7.13 of the Act, except on subjects for which the Committee already has the right of consent under paragraph 1a of this article, and
 - d. the task of making recommendations or proposals to the Programme Director or the Faculty Board on all matters concerning education in the relevant programme, either on request or on its own initiative. The Programme Committee sends these recommendations and proposals to the Faculty Council for information.
2. The Faculty Board and the Programme Director ensure that, if a decision to be taken pursuant to the Act and these Regulations must first be submitted to the Programme Committee for advice, the Programme Committee is:
 - a. given the opportunity, if it so desires, to consult with them before issuing advice
 - b. informed as soon as possible of how its advice will be acted upon, and
 - c. given the opportunity, if the Faculty Board or the Programme Director does not intend to follow the advice in full or in part, to consult with them further before the final decision is taken.
3. If the Programme Committee makes a proposal as referred to in paragraph 1d, the Faculty Board or the Programme Director shall respond to the proposal within two months of receipt.
4. The Programme Committee is entitled to invite the Programme Director or the Faculty Board at least twice a year to discuss proposed policy, based on an agenda drawn up by the Programme Committee.
5. The Faculty Board makes available to the Programme Committee the facilities at its disposal that the Programme Committee reasonably requires to carry out its duties. This includes, in any case, administrative, financial and legal support and training.
6. In accordance with Article 9.48 of the Act, the Faculty Board provides Programme Committee members with a training budget, to be determined jointly by the Faculty Board and the Programme Committee. Faculty staff are given the opportunity to undertake such training during working hours with retention of salary.

Article 2.3.4 Internal Regulations

The Programme Committee draws up regulations for matters of an internal nature. These Internal Regulations may not conflict with laws and regulations, the BBRUM or the present Faculty Regulations.

Section 4 Research programmes

Article 2.4.1 Research programmes

1. The Faculty Board may decide to establish research programmes.
2. Overall responsibility for the activities of a research programme rests with the Vice-Dean for Research, on behalf of the Faculty Board.
3. Each research programme has regulations governing its organisation, determined by the Vice-Dean for Research. These regulations require the approval of the Faculty Board.
4. Such regulations are based on model regulations issued by the Faculty Board, after obtaining the approval of the Faculty Council, and take into account the provisions of these Faculty Regulations.

Article 2.4.2 Duties of the Vice-Dean for Research

The Vice-Dean for Research is responsible, in accordance with the rules established by the Faculty Board for the administration and management of the research programmes, for:

- a. leading the research programmes
- b. establishing the regulations of the research programmes
- c. drawing up a training and supervision programme for PhD candidates, in consultation with the director of the Graduate School
- d. allocating tasks within the research programmes and the Departments
- e. drafting a staffing plan for the research programmes, setting out the required disciplinary input for the programme, including the requested personnel allocation
- f. preparing the annual budget plan, in line with budgetary guidelines and with input from the finance department and the Research Support Office
- g. approving the annual financial report
- h. approving budgets for research applications for indirect government funding and contract research funding
- i. appointing a research panel to provide feedback on research applications for indirect government funding and contract research funding
- j. advising the Board on *structuurrapporten* for professors, profiles for associate professors and assistant professors to be appointed, and other staff involved in teaching.

Article 2.4.3 Duties of the Faculty Board with regard to a research programme

With regard to a research programme, the Faculty Board shall in any case be responsible for:

- a. overseeing the implementation of tasks within the research programme
- b. approving the regulations governing the research programme
- c. determining the further development of the research programme
- d. adopting the budget plan
- e. approving the annual financial report
- f. approving the training and supervision programme for PhD candidates prepared by the Vice-Dean for Research
- g. establishing or discontinuing research programmes and research centres, after consulting the Vice-Dean for Research
- h. appointing the heads of the Research Departments on the recommendation of the Vice-Dean for Research
- i. defining the duties of the heads of the Research Departments.

Article 2.4.4 Accountability

The Vice-Dean for Research is accountable to the Faculty Board and promptly provides any information it requests.

Article 2.4.5 Management

With due observance of the BBRUM and the UM mandate regulations, the Faculty Dean may delegate to the Vice-Dean for Research powers relating to the management of the Research Institutes. Such agreements are recorded in writing within the Faculty.

Article 2.4.6 Research institute advisory board

1. The Faculty Board may decide to establish an advisory board for a Research Institute (Overleg Team Onderzoek, OTO), consisting of at least three and at most five members, who are also directors of the Research Departments.
2. The Faculty's Vice-Dean for Research serves as technical chair of the advisory board.
3. The members of the advisory board may provide advice, both on request and on their own initiative, to the Faculty Board and the Vice-Dean for Research on all matters concerning the activities of the Research Institute.
4. In any case, the Vice-Dean for Research consults the advisory board on the further development of the research programme.
5. The advisory board sends copies of its written recommendations to the Faculty Board for information.

Article 2.4.7 Consultation with Departments

1. The Vice-Dean for Research and the chair of each Department meet at least once a year to discuss the qualitative and quantitative contribution of the Department to the research programme.
2. The agreements reached in these consultations are evaluated at least once a year, in any case in preparation for the budget.
3. This evaluation may lead to an adjustment of the staffing contribution from the Department to the research programme.
4. If no agreement can be reached on staffing, the matter may be submitted to the Faculty Board for resolution.

Section 5 Graduate School

Article 2.5.1 Graduate School

1. The Graduate School of Arts and Social Sciences has been established within the Faculty.
2. Subject to the responsibilities and powers of the Faculty Board, the Graduate School is tasked with providing education for the Faculty's PhD programme in the fields covered by the Faculty's research profile.
3. The Graduate School also has the following duties:
 - a. supervising PhD candidates as set out in the Collective Labour Agreement of Dutch Universities
 - b. supervising other categories of PhD candidates within the Graduate School's PhD programme
 - c. supervising external PhD candidates who are affiliated with the Graduate School.

Article 2.5.2 Organisation of the Graduate School

1. The Graduate School has an Academic Director, appointed by the Faculty Board after consultation with the Executive Board, for a term of four years. The Academic Director may be reappointed and holds the status of professor with *ius promovendi*.
2. The Graduate School has an advisory board appointed by the Faculty Board, on the recommendation of the Academic Director and after consultation with the heads of the Research Departments, for a term of four years. The advisory board consists of three to five members representing the academic staff and one member representing the PhD candidates. Members may be reappointed.
3. The advisory board may provide advice, both on request and on its own initiative, to the Faculty Board and the Academic Director of the Graduate School on all matters concerning the activities of the Graduate School.
4. The Academic Director may be dismissed prematurely by the Faculty Board, after consulting the Executive Board, for serious reasons. Members of the advisory board may likewise be dismissed by the Faculty Board, on the proposal of the Academic Director, for serious reasons.
5. On the proposal of the Academic Director, the Faculty Dean determines which other staff members are assigned to the Graduate School and the proportion of their working hours to be spent there.
6. The Graduate School includes:
 - a. the admissions committee for the PhD programme, which advises the Faculty Board on the admission of PhD candidates as defined in the Collective Labour Agreement of Dutch Universities, as well as PhD candidates of other categories. The Faculty Board may delegate decision-making on admissions in the case of projects not funded by the Faculty (i.e. projects financed through indirect government funding or contract research funding). The admissions committee consists of those members of the advisory board who teach in the PhD programme. Teaching staff may include (co-)supervisors and/or academic staff with at least a Lecturer 3 appointment who provides courses in the PhD programme.
 - b. the PhD programme committee for the PhD programme. This committee is composed of an equal number of lecturers from the PhD programme and PhD candidates. The PhD candidate representative on the advisory board is a member of this committee. The other PhD candidate member(s) are appointed by the Faculty Board on the proposal of the PhD candidate representative on the advisory board and the Academic Director of the Graduate School. The members of the committee are appointed by the Faculty Board.

Article 2.5.3 Duties and powers of the Academic Director

1. The general and day-to-day management of the Graduate School's activities rests with the Academic Director, on behalf of the Faculty Board.
2. The Academic Director is also responsible for the following tasks, which may be delegated:
 - a. drafting the OER for each programme or group of programmes offered by the Graduate School
 - b. organising and coordinating education within the PhD programme
 - c. making proposals to the Faculty Board for establishing and maintaining a system of internal quality assurance
 - d. ensuring follow-up to external quality assurance processes
 - e. cooperating with site visits and other quality assessments
 - f. preparing the annual budget of the Graduate School
 - g. establishing the training and supervision programme for PhD candidates
 - h. ensuring compliance with the approved training and supervision programme
 - i. adopting the annual financial and general report of the Graduate School
 - j. allocating tasks within the Graduate School among its staff

- k. advising the Faculty Board on matters relating to education within the Graduate School.

Article 2.5.4 Duties of the Faculty Board with regard to the Graduate School

With regard to a Graduate School, the Faculty Board is in any case responsible for:

1. monitoring the implementation of the Graduate School's duties
2. appointing and dismissing the Academic Director
3. appointing and dismissing the members of the advisory board, the PhD programme committee and the admissions committee
4. approving the training and supervision programme
5. determining the Graduate School's budget
6. approving the Graduate School's annual report.

Article 2.5.5 Accountability

The Academic Director of the Graduate School is accountable to the Faculty Board and promptly provides any information it requests.

Article 2.5.6 Management

With due observance of the BBRUM and the UM mandate regulations, the Faculty Dean may delegate to the Academic Director powers relating to the management of the Graduate School.

Article 2.5.7 Consultation with PhD candidates from the Graduate School

The Academic Director of the Graduate School gives all registered PhD candidates the opportunity to meet with the Academic Director at least twice a year to discuss the programmes and related matters. These discussions address in any case the feasibility of the PhD programme and the conditions relating to supervision and support.

Article 2.5.8 Graduate School Regulations

The Faculty Board has established regulations governing the further organisation of the Graduate School.

Section 6 Departments

Article 2.6.1 Departments

1. The Faculty comprises the following Departments:
 - Philosophy
 - History
 - Literature and Art
 - Society Studies
 - Political Science.
2. Departments have the following duties:
 - a. contributing to the preparation and delivery of the Faculty's teaching and examination

- programmes, as well as its research programmes
 - b. contributing to the preparation and delivery of interfaculty and interuniversity programmes for education and research
 - c. maintaining and developing knowledge and expertise in their own discipline, and building and maintaining relationships with institutes and their professional community, both nationally and internationally
3. The Faculty Board determines the nature and extent of the contributions of the Departments as referred to in paragraphs a and b, as well as the manner in which those contributions are to be made.

Article 2.6.2 Department Chair

1. The Faculty Board appoints, suspends and dismisses the Department Chair. The chair is preferably a professor within the Department. The term of appointment is determined by the Faculty Board and is usually three years. In principle, reappointment for a second term is possible.
2. The Department Chair may be dismissed from office prematurely for serious reasons.
3. The Department Chair may be assisted by advisers.
4. The position of Department Chair is incompatible with membership of the Faculty Board, the position of Academic Director of the Graduate School and the position of Programme Director.

Article 2.6.3 Duties of the Department Chair

1. The Department Chair is responsible for:
 - a. monitoring the quality of the Department's contribution to research and education in its discipline
 - b. managing the staff members working in the Department
 - c. allocating tasks among Department members
 - d. consulting with the Faculty Board, the Programme Directors and the Academic Directors of the Research Institute and the Graduate School on matters concerning the teaching and research carried out by the Department's staff
 - e. providing advice, both on request and on its own initiative, to the Faculty Board, the Academic Directors of the Graduate School and the Programme Directors on all matters concerning the Faculty's teaching and research, including interfaculty and interuniversity education
 - f. performing other tasks assigned by the Faculty Board
 - g. after consulting all Department members, advising the Faculty Board on *structuurrapporten* for professors and profiles for other academic staff to be appointed.
2. With due observance of the BBRUM and the UM mandate regulations, the Faculty Dean may delegate to the chair powers relating to the management of the Department.

Article 2.6.4 Work consultation

The Department Chair ensures regular work consultations within the Department.

Section 7 Appointment of professors

Article 2.7.1 Appointment of professors

1. In preparation for a recommendation to the Executive Board on the appointment of a professor, the Faculty Board installs an appointment advisory board, the majority of whose members are professors from within or outside the Faculty. At least one of the board members is female, and a student member is also included.
2. Before submitting its proposal on the appointment to the Faculty Board, the appointment advisory board consults with relevant Department Chairs, heads of Research Departments, Programme Directors and other parties. The outcome of these consultations are included in its recommendation.
3. Before issuing its recommendation on the appointment to the Executive Board, the Faculty Board seeks advice from the other faculties, the Faculty Council and the Board of Deans.
4. The Faculty Board attaches to its recommendation the proposal of the appointment advisory board and the accompanying documents, including, where applicable, the advice of other faculties, the opinion of the Board of Deans and the reports of the Faculty Board's and Faculty Council's discussions of the recommendation.
5. The Executive Board decides on the appointment.

Article 2.7.2 Consultation on other appointments

Before deciding to appoint a staff member who will work for the Research Institute and/or be involved in teaching, the Dean ensures that the heads of the relevant Research Departments and/or the Programme Directors agree with the proposed appointment.

Section 8 'Cooling-off' period between roles

To avoid possible conflicts of interest between different roles, a cooling-off period is proposed after leaving office. During this two-year period:

1. a Programme Director cannot become a member of a Programme Committee
2. members of the Faculty Board cannot become members of the Faculty Council or the Examination Board
3. members of the Faculty Council cannot become members of the Faculty Board
4. members of the Examination Board cannot become members of the Faculty Board.

Section 9 Faculty Office, Faculty Services and central education and examination facilities

Article 2.9.1 Faculty Office

1. The Faculty Office supports the Faculty Board, the Faculty Council and various committees, and manages matters concerning the administration of the Faculty.
2. The Faculty Office is a department within the Faculty and is headed by the Faculty Director.
3. The organisation of the Faculty Office, including its positions and staffing, is set out in a separate document adopted by the Faculty Board in consultation with the Faculty Director.

Article 2.9.2 Faculty Services and central education and research facilities

1. Within the Faculty, clusters with specific tasks support and/or deliver certain parts of the Faculty's education and/or research, within the framework of policies established by the Faculty Board.
2. To provide specific support and/or deliver the Faculty's education and/or research, the

Faculty Dean may establish a central educational or research facility.

CHAPTER III PARTICIPATION

Section 1 Faculty Council

Article 3.1.1 Size; method of composition

1. The Faculty Council consists of 10 members:
 - a. four members elected by and from the academic staff
 - b. one member elected by and from the administrative and support staff
 - c. five members elected by and from the students.
2. The term of office is two years for staff members and one year for student members.
3. An individual temporarily filling a vacancy steps down when their predecessor's term would have ended.
4. The term of office starts on 1 September of the year in which the elections for the relevant delegation took place, or as soon thereafter as the election result becomes final.
5. Membership of the University's Executive Board or Supervisory Board, membership of the Faculty Board, and the positions of secretary-director of the Faculty, official secretary of the Faculty Council and secretary of the Supervisory Board are incompatible with membership of the Faculty Council.
6. At the end of their term of office, the delegations step down as a whole.
7. Elections for the Faculty Council are organised in accordance with the Election Regulations established by the Executive Board.
8. Meetings of the Faculty Council and their accompanying documents are public, unless the Faculty Board designates specific documents as confidential, in which case the part of the meeting in which they are discussed is a closed session.

Article 3.1.2 Chair

The Faculty Council elects a chair and one or more deputy chairs, who may, but need not, be members of the Council.

Section 2 Powers of the Faculty Council

Article 3.2.1 General

1. The Faculty Board gives the Faculty Council the opportunity to discuss the general state of affairs in the Faculty with it at least twice a year, in accordance with Article 9.32 paragraph 1 of the Act. The Faculty Board and the Faculty Council also meet if either entity or a delegation submits a substantiated request to this end. Such a meeting takes place within three weeks of the request being submitted.
2. The Faculty Council is authorised, in accordance with Article 9.32 paragraph 2 of the Act, to make proposals and express views to the Faculty Board on all matters concerning the Faculty. The Faculty Board issues a written, reasoned response to the Faculty Council in the form of a proposal within three months. Before issuing this response, the Faculty Board gives the Faculty Council at least one opportunity to consult with it on the proposal.
3. The Faculty Council exercises the rights of consent and advice that are vested in the University Council vis-à-vis the Faculty Board or the Dean on matters specific to the Faculty, providing the relevant powers have been granted to the Board or delegated to the Dean.
4. At the start of the academic year, the Faculty Board provides the Faculty Council in writing with basic information on the composition of the Faculty Board, the organisation of the

Faculty and the main points of policy already adopted. The Faculty Board also informs the Faculty Council in writing, at least once a year, of the policy pursued in the past year and the policy intentions for the coming year in relation to Faculty finances, organisation, education and research practice.

5. The Faculty Board immediately informs the Faculty Council of any intentions stemming from matters described in the University's strategic plan, insofar as they directly concern the Faculty or its strategic programme.
6. The Faculty Board provides the Faculty Council, on its own initiative, in a timely manner, and in accordance with the principles of reasonableness and fairness, with all information the Council may need to carry out its duties. The Board also provides the Council, on request, in good time and in accordance with reasonableness and fairness, with all information it deems necessary for the performance of its duties. This includes, at least once a year, information on the level and content of the employment conditions and agreements for each staff group in the Faculty, as well as for the members of the Faculty Board.
7. If a meeting or part thereof concerns a matter in which a member of the Faculty Council has a direct personal interest, the Council may decide that the member concerned will not take part in that meeting or part thereof. In this case, the Council also decides that the discussion of the matter will take place in a closed session.
8. The Faculty Council submits an annual written report of its activities and ensures that all Faculty stakeholders are able to take note of the report. The Council ensures that the agendas and minutes of its meetings are sent to the Faculty Board and made available for inspection in a publicly accessible place in the Faculty for the benefit of interested parties.
9. The Faculty Board makes available to the Faculty Council the facilities at its disposal that the Council reasonably requires to carry out its duties. This includes, in any case, administrative, financial and legal support and training.
10. In accordance with Article 9.48 of the Act, the Faculty Board provides Faculty Council members with a training budget, to be determined jointly by the Board and the Council. Faculty staff are given the opportunity to undertake such training during working hours with retention of salary.

Article 3.2.2 Faculty Council right of consent

The Faculty Board requires the prior consent of the Faculty Council for any proposed decision concerning the adoption or amendment of:

- a. the Faculty Regulations, as referred to in Article 9.14 of the Act
- b. the Education and Examination Regulations (OER), as referred to in Article 7.13 of the Act, with the exception of the subjects referred to in Article 7.13, paragraph 2a to g and v, and with the exception of the requirements referred to in Article 7.28, paragraphs 4 and 5, and Article 7.30b, paragraph 2, of the Act
- c. the establishment of Programme Committees
- d. the issuing of negative study advice
- e. the guidelines for research practice
- f. the Faculty's annual research programme
- g. joint arrangements with other faculty boards of the University concerning education and research practice
- h. the further regulation of the Graduate Schools
- i. the further regulation of the Research Institutes and Educational Institutes
- j. the main lines of the annual faculty budget, including the internal distribution model
- k. the Faculty's strategic programme.

Article 3.2.3 Faculty Council right of advice

Before taking a decision, the Faculty Board submits its intentions to the Faculty Council for advice

on:

- a. the nomination of an honorary doctorate
- b. the issuing of advice the Executive Board on the appointment of a professor
- c. the establishment or dissolution of Departments, Research Institutes and the Teaching & Learning Hub
- d. the Faculty budget
- e. the adoption of *structuurrapporten* for professors
- f. the Faculty policy and staffing plan
- g. the appointment of Programme Directors and Examination Board chairs, and the establishment or termination of bachelor's and master's programmes.

Article 3.2.4 Powers of staff delegations

1. The Faculty Board ensures that the staff delegations of the Faculty Council have the opportunity to give timely advice to the Dean and to consult on proposed measures concerning:
 - a. the application of terms of employment within the Faculty
 - b. the implementation of general personnel policy within the Faculty
 - c. matters relating to working conditions in connection with work in the Faculty
 - d. the organisation and working methods of the Faculty
 - e. technical and economic services within the Faculty.
2. The rights of the staff delegations referred to in paragraph 1 may be exercised only to the extent that the Dean has been authorised by the Executive Board to exercise the relevant powers.
3. The staff delegations are authorised to make proposals to the Dean on the matters referred to in paragraph 1.
4. Subject to Article 3.2.6 of these Regulations, the Dean requires the prior consent of the staff delegations for any measure the Dean is authorised to take and on which the staff delegations have issued advice under paragraph 1 of this article.

Article 3.2.5 Student delegation right of advice

Subject to Article 3.2.6 of these Regulations, the Dean seeks the advice of the student delegation on the Faculty's general personnel and appointment policy, insofar as this authority has been granted to the Dean.

Article 3.2.6 Further rules on special powers

The rights and powers of the staff and student delegations referred to in Articles 3.2.4 and 3.2.5 of these Regulations do not apply where the matter in question has already been substantively regulated for the Faculty by or pursuant to law, by regulation, or through a collective labour agreement. Nor do they apply where participation rights in the matter have already been exercised in another way.

Article 3.2.7 Rules of procedure

The Faculty Council adopts rules of procedure for its meetings, which include at least the following:

- a. the convening of meetings
- b. deadlines for distributing meeting documents
- c. the manner of deliberation and decision making, both on matters where the Faculty Council

- wishes to make proposals to the Faculty Board or express its views, and on matters where the Faculty Council has the right of consent or advice vis-à-vis the Faculty Board
- d. the number of Council members who must be present for valid deliberation and decision making under paragraph c
 - e. the way in which the Faculty Council makes use of the opportunity offered by the Executive Board to be heard confidentially on the appointment of the Dean
 - f. the way in which the Faculty Council is involved in the nomination of members of the Programme Committee
 - g. the reporting and signing of decisions
 - h. the public or closed nature of meetings
 - i. arrangements for cases where a meeting of the Council involves a direct personal interest of one of its members, as referred to in Article 9.32 paragraph 6 of the Act.

Article 3.2.8 Confidentiality

1. Members of the Faculty Council are required to maintain confidentiality regarding all matters that come to their attention in their capacity as Council members and in respect of which the Dean or the Faculty Board has imposed confidentiality, or whose confidential nature they ought reasonably to recognise.
2. The duty of confidentiality continues to apply after termination of the individual's relationship with the University.

Article 3.2.9 Procedure for the power of consent

1. When a proposed decision of the Faculty Board requires the consent of the Faculty Council or the Programme Committee, the Faculty Council or the relevant delegation or the Programme Committee decides whether to grant or withhold consent, in principle at its next meeting, but in any case within six weeks of receiving the proposed decision, unless another deadline is agreed in consultation with the Faculty Board.
2. If the Faculty Council, the relevant delegation or the Programme Committee does not reach a decision within the prescribed period, the proposed decision is deemed to have been approved.

Section 3 Dispute resolution for participatory bodies

Article 3.3.1 Procedure after withholding consent

1. If a proposed decision of the Faculty Board does not receive the required consent of the Faculty Council or the relevant delegation, the Faculty Board consults with the Faculty Council or the relevant delegation.
2. After this consultation, the Faculty Board decides either:
 - to maintain the proposal
 - to submit an amended proposal to the Faculty Council, or
 - to withdraw the proposal.The Faculty Board informs the Faculty Council of its decision as soon as possible, but in any case within two months. If no notification is given within two months, the proposal lapses.
3. If the Faculty Board decides to maintain the proposal, the Faculty Board or the Faculty Council determines that a dispute exists.
4. The Faculty Board or the Faculty Council reports the dispute to the Executive Board.

Article 3.3.2 Procedure after withholding advice

1. If the Faculty Board intends to deviate in whole or in part from the advice of the Faculty Council on a proposal as referred to in Article 3.2.5 of these Regulations, it informs the Faculty Council within two weeks.
2. The notification referred to in paragraph 1 is given in writing and sets out the reasons on which it is based.
3. The Faculty Council then informs the Faculty Board within two weeks whether, after reconsidering the interests involved, it will adhere to its original advice. If the Faculty Council sees no reason to alter its original advice, the Faculty Board must record in its decision that it has deviated from the advice of the Faculty Council.
4. Implementation of the decision is suspended for four weeks, unless the Faculty Council raises no objection to immediate implementation.
5. The Faculty Board or the Faculty Council reports the dispute to the Executive Board.

Article 3.3.3 Procedure after withholding information

1. If the Faculty Board or the Faculty Council does not comply with one of the general powers referred to in Article 3.2.1 paragraphs 1 to 6, the body concerned requests compliance within a reasonable period of time. If, after this request, the body concerned still fails to comply, the Faculty Board or the Faculty Council determines that a dispute exists.
2. The Faculty Board or the Faculty Council reports the dispute to the Executive Board.

Article 3.3.4 Procedure after reporting a dispute

1. The Executive Board investigates whether an amicable resolution between the Faculty Board and the Faculty Council is possible.
2. If no amicable resolution is possible, the Faculty Board or the Faculty Council submits the dispute to the disputes committee for participation referred to in Article 9.39 of the Act.
3. The disputes committee is authorised to attempt to reach an amicable resolution between the parties.
4. If no amicable settlement as referred to in paragraph 3 is reached, the disputes committee settles the dispute by issuing a binding decision. To arrive at this decision, it assesses whether:
 - the Faculty Board has complied with the requirements of the Act and the Faculty Regulations
 - the Faculty Board could reasonably have arrived at the proposal or decision when weighing the interests involved, and
 - the Faculty Board acted negligently towards the Faculty Council.
5. If the Faculty Board has not received the consent of the Faculty Council, the Faculty Board may, by way of exception to paragraph 3, request the disputes committee's permission to take the decision. The disputes committee grants permission only if the Faculty Council's refusal to give consent is unreasonable, or if the proposed decision of the Faculty Board is required for compelling organisational, economic or social reasons.
6. The Faculty Council may override the advisory powers of the Programme Committee(s) with regard to bringing a dispute before the Court, insofar as this accords with the advice of the Programme Committee.
7. An appeal against a decision of the disputes committee for participation may be lodged with the Enterprise Chamber of the Amsterdam Court of Appeal, as further regulated in Article 9.46 of the Act.

Article 3.3.5 Disputes procedure for the Programme Committee

Articles 3.3.1, 3.3.2 and 3.3.4 of these Regulations apply mutatis mutandis to the Programme Committee.

CHAPTER IV

LEGAL PROTECTION

Article 4.1 Legal protection for students

1. A student may submit a complaint, appeal or objection concerning a decision taken by a Faculty body, or the failure to take such a decision, to the Complaints Service Point (CSP).
2. Complaints, appeals, and objections are submitted and handled in accordance with the BBRUM and with due observance of Chapter 7, Title 4 of the Act. In this context, students are also referred to the FASoS Complaints Procedure.

Article 4.2 Legal protection for employees

1. Staff members may lodge an objection against a decision taken, or the failure to take a decision, with the Faculty Board. If the objection concerns a management decision taken under a mandate or sub-mandate, the head of the management unit (the Dean) immediately forwards the objection to the Executive Board.
2. The Faculty Board handles objections in accordance with the procedure laid down in the BBRUM.
3. Employees may file a complaint about:
 - undesirable behaviour with the confidential adviser appointed by the Executive Board or to the advisory committee on undesirable behaviour in the manner laid down in the BBRUM
 - conduct of a general nature with the complaints advisory committee established by the Faculty Board. These complaints are dealt with in accordance with Chapter 9.1 of the General Administrative Law Act.

CHAPTER V

STUDY ADVICE

Article 5.1 Advice

1. No later than the end of the first year of enrolment in the propaedeutic phase of a full-time or dual bachelor's programme, each student receives advice from or on behalf of the Faculty Board on the continuation of their studies within or outside the bachelor's programme.
2. Without prejudice to paragraph 1, the advice may be issued to the student at any time before the propaedeutic phase has been successfully completed.
3. If the study advice for a programme or group of programmes is negative and binding, the Education and Examination Regulations (OER) for that programme set out the procedure and explain how personal circumstances are to be taken into account.

CHAPTER VI

EXAMINATION BOARD AND EXAMINERS

Article 6.1 Examination Board

1. Each programme or group of programmes within the Faculty has an Examination Board.
2. The Examination Board is the body that determines, in an objective and expert manner, whether a student meets the requirements set by the Education and Examination Regulations (OER) with regard to the knowledge, understanding, and skills necessary to obtain a degree as referred to in Article 7.10a of the Act.

Article 6.2 Appointment and composition of the Examination Board

1. The Faculty Board establishes the Examination Board and appoints its members on the basis of their expertise in the relevant programme or group of programmes.
2. The Faculty Board ensures that the independent and expertise of the Examination Board are sufficiently guaranteed.
(a) The Faculty Board sees to it that members of the Examination Board have sufficient possibility to professionalisation.
3. When appointing members of the Examination Board, the Faculty Board ensures that:
 - a. at least one member is a lecturer in the relevant programme or in one of the programmes belonging to the group of programmes
 - b. at least one member comes from outside the relevant programme or group of programmes
 - c. members of the institution's board or persons who otherwise bear financial responsibility within the institution are not appointed.
4. The members of the Examination Board, including the chair and vice-chair, are appointed on the recommendation of the Faculty Board, after consultation with the members of the relevant Examination Board. The proposed appointment of the chair is submitted to the Faculty Council for advice.
5. The Examination Boards consist of five or six members.

Article 6.3 Term of office

1. Members of the Examination Board are appointed for a term of three years, with the possibility of a single reappointment for the same period. In exceptional cases, the term may be varied with justification.
2. Members of the Examination Board may be suspended or dismissed by the Faculty Board for serious reasons.

Article 6.4 Duties and powers of the Examination Board

1. In addition to the duties and powers referred to in Article 6.1 paragraph 2 of these Regulations, the Examination Board has the following duties and powers:
 - a. issuing certificates or statements with due observance of Article 7.11 of the Act and the model certificate and accompanying documents established by the Executive Board
 - b. safeguarding the quality of examinations and assessments, without prejudice to 7.12c of the Act
 - c. establishing guidelines and instructions (assessment standards), such as requirements concerning alignment with learning outcomes, within the framework of the OER, as referred to in Article 7.13 of the Act, for assessing and determining the results of examinations and assessments

- d. the Examination Board draws up criteria for the appointment of examiners
 - e. granting permission to a student to follow a self-designed programme as referred to in Article 7.3j of the Act (flexible programme), the examination of which leads to the award of a degree. This is done by the most appropriate Examination Board for the flexible programme in question, which also indicates to which Faculty programme it is deemed to belong for the purposes of the Act
 - f. granting exemption to students from one or more examinations
 - g. safeguarding the quality of the organisation and procedures surrounding examinations and assessments.
2. If a student or external student commits fraud, the Examination Board may deprive the student concerned of the right to take one or more examinations or assessments designated by the Board, for a period of up to one year to be determined by the Board. In cases of serious fraud, the Executive Board may, on the proposal of the Examination Board, permanently terminate the student's enrolment in the programme.
 3. The Examination Board establishes rules on the exercise of the duties and powers referred to in Article 6.4, paragraph 1, under b, c and e, and paragraph 2 of these Regulations, and on the measures it may take in this regard. The Examination Board may, under conditions it sets, determine that not every examination needs to be passed in order to establish that an assessment has been passed.
 4. If a student submits a request or complaint to the Examination Board involving an examiner who is a member of the Board, the examiner concerned does not take part in the handling of the request or complaint.
 5. The Examination Board prepares an annual report of its activities and submits it to the Faculty Board.
 6. On the basis of the report referred to in paragraph 5, the Dean discusses the state of affairs within the Examination Board each year with the chair of the relevant Examination Board, in the presence of the Vice-Dean for Education and the Programme Director.
 7. The chairs of the Examination Boards and the Programme Directors meet periodically for consultation.

Article 6.5 Examiners

1. The Examination Board appoints examiners to administer examinations and determine the results.
2. The examiners provide the Examination Board with any information it requests.

CHAPTER VII

FINAL PROVISIONS

Article 7.1 Official title

These Regulations can be referred to as the 'FASoS Faculty Regulations.'

Article 7.2 Entry into force

These Regulations enter into force on the day after their approval by the Executive Board.