# Explanation filling in trade document animal by-products.

## This document only needs to be filled in when sending animal by-products to another institute in the Netherlands or to an institute in an EU country.

The coloured fields in the form below must be filled in as a minimum. Both the recipient and the sender must be registered with the NVWA for sending and receiving animal by-products. The name, address, and approval number of both parties must be filled in completely, as registered with the NVWA or a comparable agency in the EU country concerned.

For both UM and MUMC+, the following must be filled in:
Academic Hospital Maastricht
P. Debyelaan 25
6229 HX Maastricht
Approval number: **35928**

If the other party has no approval, no material may be sent to or received from that party.

This approval is location-specific and only applies to the Randwyck location (P. Debyelaan 25 /Universiteitssingel 40 and 50). Other UM locations must apply for their own approval from the NVWA for sending and receiving animal by-products. If animal by-products are transported between various UM locations, both locations must be registered with the NVWA, and a trade document must always be completed.

## Abbreviations

| | |
|---|---|
| ABP | Animal By-products |
| EU | European Union |
| MUMC+ | Maastricht University Medical Center+ |
| NVWA | Netherlands Food and Consumer Product Safety Authority |
| UM | Maastricht University |

## References

- NVWA regeling dierlijke bijproducten https://www.nvwa.nl/onderwerpen/dierlijke-bijproducten/regelgeving-over-dierlijke-bijproducten
- Website HSB Maastricht

## Further information

For further information, please contact the BSO.

# Instructions for completing Part I of the trade document for animal by-products not intended for human consumption (VO1069/2009 & 142/2011)

Minimum fields/items to be filled in:

The shipper is the seller/owner of the goods for the purchase agreement or transfer. The shipper is required to have an approval or registration number, in order to be allowed to ship ABP

The consignee is the recipient of the goods after the purchase agreement or transfer. The recipient is required to have an approval or registration number, in order to receive ABP.

Physical place of discharge/departure. Name, address and approval number must correspond with registration with NVWA.

If UM/MUMC+ is the sender:
Academic Hospital Maastricht
P. Debyelaan 25
6229 HX Maastricht

Indicate here the type of vehicle the product is being transported by and its identification number. In the case of a road vehicle, the registration number of the vehicle and any trailer.

Description of the goods.
E.g. frozen mouse hearts

Select the correct option.
Check only 1 option

Mandatory if transport in container (minimum BIC no.)

Enter the scientific name of the origin of the material, e.g. mus musculus

Fill in “Research and diagnostics”

Category of goods. For UM/MUMC+, this is Cat.1

**EUROPEAN UNION** — **Commercial Document**

**Part I: Details of dispatched consignment**

I.1. Consignor Name
Address
Approval or registration number
Postcode

I.2. Document reference No

I.2.a. Local reference No

I.3. Central competent authority

I.4. Local competent authority

I.5. Consignee Name
Address
Postcode
Approval or registration number
Tel.

I.6. Registered trader
Name
Registration number
Address
Postcode
Member State

I.7.

I.8. Country of origin ISO code I.9. Region of origin

I.10. Country of destination ISO code I.11. Region of destination Code

I.12. Place of origin
Establishment ☐ Approval or registration number
Name
Address
Postcode

I.13. Place of destination
Establisment ☐ Approval or registration number
Name
Address
Postcode

I.14. Place of loading

I.15. Date of departure

I.16. Means of transport
Aeroplane ☐ Ship ☐ Railway wagon ☐
Road vehicle ☐ Other ☐
Identification:

I.17. Transporter Name
Address Approval or registration number
Postcode
Member State

I.18. Description of commodity

I.19. Commodity code (CN code)

I.20. Total Quantity

I.21. Temperature of products
Ambient ☐ Chilled ☐ Frozen ☐ Controlled temperature ☐

I.22. Number of packages

I.23. Seal number if a seal imposed by competent authority and the Container BIC ID number

I.24. Type of packaging

I.25. Commodities certified for:
Animal feedingstuff ☐ petfood use ☐ Organic fertilisers/soil improvers ☐
Technical use ☐ Congsinment is subject to requirements laid down in regulationg (EG) nr. 999/2001 ☐
Categorie 3 fish oil/fishmeal with excessive level(s) of dioxins and/or PCBs intended for detoxification according to Regulation (EU) 2015/786 ☐

I.26.

I.27. Transit through Member State ☐
Member state ISO code
Member state ISO code
Member state ISO code

I.28. Export ☐
Third Country ISO code
Exit point Code

I.29.

I.30.

I.31. Identification of commodities
Approval or registration number
Species | Nature of commodity | Category | Treatment type | Manufacturing plant | Batch number

This is a unique code that must be selected. At UM/MUMC+ the abbreviation of the department name with the date is used, for example, HSB12022024 (HSB, sent/received a sample on 12-02-2024)

Physical location of destination.
Name, address and registration number must correspond with registration with NVWA.

If UM/MUMC is the recipient:
Academic Hospital Maastricht
P. Debyelaan 25
6229 HX Maastricht

Mandatory if a transporter is used.

Name and address details of the transporter, including registration number. If the transporter does not have a recognition number, it may not transport the package.

Enter the quantity and number of packages

Select “Technical use”

The signature at the bottom of Part II must be placed by “the responsible person at the place of origin”. This is the designated person at the physical place of discharge who, on behalf of the shipper, if the shipper is different from the place of origin, declares and is responsible for ensuring that the information in Part I is factually correct.