

MAASTRICHT UNIVERSITY ADMINISTRATIVE AND MANAGEMENT REGULATIONS

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Chapter 1 General provisions

Article 1.1 *Definitions*

1. The following terms will have the following meanings in these Regulations:
 - a. the Act: the Higher Education and Scientific Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek*);
 - b. the Minister: the Minister of Education, Culture and Science;
 - c. the University: Maastricht University;
 - d. the Supervisory Board: the University's Supervisory Board;
 - e. the Executive Board: the University's Executive Board;
 - f. the University Council: the University's University Council;
 - g. faculty: a faculty of the University referred to in Article 2.2 of these Regulations;
 - h. the Dean: the chair of the Faculty Board;
 - i. the Board of Deans: the board granting the University's doctoral degrees, as referred to in Section 9.10 of the Act;
 - j. management: all activities, actions and decisions with regard to staff, working conditions, ICT facilities, finance and housing through which the Executive Board defines the University's policy in these areas as an institution and legal entity;
 - k. the management organisation: the entirety of organisational and legal constructions by which the management of the University is given shape;
 - l. management unit: one of the units at central level or faculty level referred to in Article 6.2 of these Regulations in which the management of the University is implemented;
 - m. the head of faculty management unit: the person heading a management unit at faculty level who has been granted a mandate by the Executive Board;
 - n. MUO: Maastricht University Office: the management unit at central level supporting the Executive Board in administering the University;
 - o. Service Centre: a management unit at central level providing services to other management units and the Executive Board;
 - p. MUO director: the person heading the MUO and to whom a mandate has been granted by the Executive Board;
 - q. Director of the Service Centre: the person heading a Service Centre and to whom a mandate has been granted by the Executive Board;
 - r. faculty service: a part of a management unit at faculty level;
 - s. department: a part of the MUO, a service centre or faculty service;
 - t. research school: a research institute, a cluster of research institutes or a partnership of research units recognised by the Royal Netherlands Academy of Arts and Sciences (*Koninklijke Nederlandse Akademie van Wetenschappen*);
 - u. school: an organisational unit of a faculty for academic research and related education;
 - v. education institute: an organisational unit of a faculty for academic education;
 - w. graduate school: an organisational unit of a faculty responsible for the research master's programme and the PhD programme;
 - x. employee: a person who has an employment contract with the University;
 - y. mandate: the power to take decisions on behalf of the Executive Board, distinguished into mandates in the area of management (management mandates) and mandates in the area of the administration (administrative mandates);
 - z. student: a student enrolled at the University, including for the purposes of Chapter 5 of these Regulations: a prospective student, former student, external student, prospective external student, former external student, non-degree seeking student, prospective non-degree seeking student or former non-degree seeking student;
 - aa. Elections Regulation: the regulation laid down by the Executive Board for the election of

- the members of the University Council, Employees' Councils and Faculty Councils.
- bb.power of attorney: the authority to perform acts under private law on behalf of the Executive Board.
2. The other terms in these Regulations will have the meaning conferred to them in the Act, insofar as they are also used in that Act.

Chapter 2 The management and organisation of the University

Section I General provisions

Article 2.1 The University

- 1 The University is a public university, established in Maastricht, which derives its public legal personality from the Act.
- 2 The University uses the names 'Universiteit Maastricht' and 'Maastricht University'.

Article 2.2 The Faculties

1. The University includes the following faculties:
 - a. the Faculty of Health, Medicine and Life Sciences (FHML);
 - b. the Faculty of Law / de Faculteit der Rechtsgeleerdheid (FoL/FdR);
 - c. the Maastricht University School of Business and Economics (SBE);
 - d. the Faculty of Sciences and Engineering (FSE);
 - e. the Faculty of Arts and Social Sciences / Faculteit der Cultuur- en Maatschappijwetenschappen (FASoS/FdCMW);
 - f. the Faculty of Psychology and Neuroscience (FPN).

Article 2.3 Programmes

The University provides study programmes as referred to in Chapter 8 of these Regulations.

Section II The Supervisory Board of the University

Article 2.4 Composition

1. The Supervisory Board consists of five (5) members.
2. With due observance of the Act, the chair and the other members are appointed, suspended and dismissed by the Minister. When allocating seats, diversity of members in a broad sense shall be taken into account as much as possible. When appointments are made, a balanced distribution of seats between men and women shall in any event be taken into account as far as is possible. However, since the Supervisory Board consists of an uneven number of members, there can never be a completely equal distribution in terms of gender.
3. The Supervisory Board provides insight into the generally applicable procedure for the development of proposals for the appointment, reappointment, suspension and dismissal of its members, after having obtained the University Council's advice on this matter.
4. With due observance of the University Council's right of nomination as referred to in Article 2.4 paragraph 6 of these Regulations, the Supervisory Board proposes the (re)appointment, suspension and dismissal of its members.
5. The Minister appoints a member to the Supervisory Board who specifically has the University Council's confidence. The member is appointed for a maximum term of four (4) years.
6. The member of the Supervisory Board referred to in Article 2.4 paragraph 5 of these Regulations, is appointed upon nomination by the University Council. The nomination shall contain at least two (2) names. When drawing up the nomination, the Council will take into account the established profiles for the members of the Supervisory Board as referred to in Article 2.4, paragraph 7 of these Regulations. If the nominated candidates are not appointed by the Minister, the University Council will draw up a new nomination. The Minister may

- deviate from the second nomination stating the reasons.
7. Supervisory Board members are appointed on the basis of pre-published profiles, with regard to which the University Council has the right to advise.
 8. A member of the Supervisory Board may be dismissed prematurely for compelling reasons after advice has been sought from the University Council.
 9. The members of the Supervisory Board are independent in relation to each other, the Executive Board, and any other interested party.
 10. Executive Board members attend Supervisory Board meetings, unless the Supervisory Board decides otherwise. The Executive Board members have an advisory vote.

Article 2.5 *Duties and powers*

1. With a view to the University's duties referred to in Section 1.3, subsection 1, of the Act, the Supervisory Board monitors the Executive Board's performance of its activities and its powers, and furnishes advice to the Executive Board.
2. The Supervisory Board is charged with approving the proposed Executive Board resolutions with regard to:
 - a. the adoption of the institutional plan¹;
 - b. the adoption of the Administrative and Management Regulations;
 - c. the adoption of the budget;
 - d. the adoption of the annual accounts and the management report;
 - e. the adoption of the plan regarding proposed investments with a monetary value exceeding 2 million euros;
 - f. the proposed allocation by UM of public funds for private purposes with a monetary value of over 750 thousand euros;
 - g. entering into public, private or public-private partnerships (including (private persons) partnerships and other legal entities) which, in view of the institutional plan, are of fundamental importance for the future of the University and/or for its further expansion;
 - h. the incorporation of a (private persons) partnership or participation in a (private persons) partnership, or the extension of such a participation by UM or by a (sub-)subsidiary of UM in which UM acquires (directly or indirectly) controlling/decisive control;
 - i. the joint regulations referred to in Section 8.1 of the Act.
3. The Supervisory Board is moreover in any event charged with:
 - a. appointing, suspending, dismissing and determining the remuneration for Executive Board members, in which the Supervisory Board, when (re)appointing members of the Executive Board, has the responsibility to compose a balanced Executive Board that is equipped for its tasks and can function as a team;
 - b. monitoring the Executive Board's compliance with legal obligations and observance of the sector code referred to in Section 2.9 of the Act;
 - c. monitoring the lawful acquisition and efficient and lawful destination and use of the state contribution to the University referred to in Sections 2.5 and 2.6 of the Act;
 - d. designating an auditor, as referred to in Section 2:393, subsection 1, of the Dutch Civil Code to issue a report to the Supervisory Board²;
 - e. monitoring the development of the quality assurance system pursuant to Section 1.18 of the Act, and
 - f. rendering account every year in the University's management report concerning the

¹ 'Institutional plan' is the legal name for what has been referred to within the University as the strategic programme.

² The Supervisory Board regularly evaluates the performance of the external auditor, after having been advised by the Executive Board. The auditor will be replaced after a term of not more than seven years. Auditing activities outside the audit work must be approved by the Supervisory Board, after consultation with the Executive Board. This is to be reported in the annual report

Supervisory Board's performance of its duties and powers referred to in Article 2.5, paragraphs 2 and 3 of these Regulations.

4. The Supervisory Board provides insight into the generally applicable procedure for decision-making on the (re)appointment and dismissal of Executive Board members, after obtaining the advice of the University Council.
5. The Supervisory Board may work with committees for the performance of its duties. In that case, the Supervisory Board will draw up regulations for this purpose and the committee(s) will be reported on in the Supervisory Board's report.
6. At least twice a year, the Supervisory Board consults with the University Council.
7. With due observance of Section 9.7, subsection 4, of the Act, the Supervisory Board formulates profiles for its members and publishes these in advance. The University Council is given the opportunity to advise the Supervisory Board on the profiles before they are determined.
8. The Executive Board ensures that the Supervisory Board has functionally independent administrative support by appointing a secretary for the Supervisory Board. Appointment and dismissal of the secretary is subject to consent from the Supervisory Board.

Article 2.6 Accountability and information

1. The Supervisory Board is accountable to the Minister.
2. The Supervisory Board supplies the requested information concerning its actions to the Minister.
3. The Supervisory Board monitors the quality and performance of the individual members and the Supervisory Board as a whole. To this end every year a Supervisory Board self-evaluation takes place, regularly using external guidance. The Executive Board is involved in the evaluation.

Article 2.7 Public access

The meetings and meeting documents of the Supervisory Board are not public, unless the Supervisory Board decides otherwise.

Article 2.8 Evaluation and dispute settlement

1. The Supervisory Board regularly consults with the Executive Board on the mutual cooperation within the Executive Board and on the cooperation between the Executive Board and the Supervisory Board.
2. The Supervisory Board monitors the quality and functioning of the individual members of the Executive Board and of the Executive Board as a whole, amongst others by means of an annual evaluation that is reported in writing.
3. The Supervisory Board and the Executive Board shall lay down agreements about the mutual settlement of disputes in a regulation, which shall be adopted by the Executive Board after approval by the Supervisory Board.

Section III The Executive Board

Article 2.9 Composition

1. The Executive Board consists of three (3) members, namely: the President, the Rector Magnificus and the Vice-president.

2. The members of the Executive Board are appointed, suspended and dismissed by the Supervisory Board. Prior to the decision to (re)appoint or dismiss a member of the Executive Board, the Supervisory Board shall request advice from the University Council and in any case also involve the other members of the Executive Board and the Deans.
3. When allocating the seats, the Supervisory Board takes into account the diversity of the members of the Executive Board in the broadest sense of the word as much as possible. Appointments are in any event made with the goal of achieving, as much as possible, a balanced distribution of the seats between men and women.
4. The members of the Executive Board are appointed on the basis of pre-disclosed profiles, after having obtained advice from the University Council.
5. The members of the Executive Board are appointed for a term specified by the Supervisory Board, which is usually for four (4) years. At the end of the month in which a member reaches the age limit applicable to public service jobs, this member will be honourably discharged.
6. To appoint an Executive Board member, the Supervisory Board will establish a recruitment committee (appointments advisory committee) which must, in all cases, include a member or representative of that part of the University Council elected by and from among the University staff, and a member or representative of that part of the University Council elected by and from among the students. The selection committee shall also include two (2) members of the Supervisory Board, one (1) member of the Executive Board and one (1) Dean as representative of the Board of Deans.
7. Before taking decisions about any (re)appointment or dismissal, the Supervisory Board shall ask the University Council confidentially for advice on the proposed decision, at such a time that it can materially affect the decision.
8. The Rector is a professor.
9. The Rector is appointed by the Supervisory Board based on an advice of the committee as referred to in Article 2.9, paragraph 6 of these Regulations.
10. The President of the Executive Board is appointed as such from its members by the Supervisory Board. The President of the Executive Board has an academic profile.
11. Executive Board members can be dismissed prematurely for compelling reasons.
12. A member of the Executive Board cannot also be:
 - a. a member of the Supervisory Board;
 - b. a Dean of a faculty or a member of its Board;
 - c. a member of the Programme Board, insofar as it has been established pursuant to Section 9.17 of the Act;
 - d. a member of the University Council, a Faculty Board or a programme committee;
 - e. a member of the supervisory board or the executive board of another university.

Article 2.10 Duties and powers; consultation; mandate

1. The Executive Board is charged with the University's overall administration and its management, including in any event the tasks of the institutional board referred to in the Act, without prejudice to the powers of the Supervisory Board.
2. In performing its duties and exercising its powers, the Executive Board ensures as much as possible:
 - a. that the Faculty Boards are given the opportunity to give advice on matters of general importance for the education and research activities of the University;
 - b. that the relevant Faculty Board is given the opportunity to issue advice on matters important to the education and research activities of the respective faculty
3. The Executive Board consults with the Faculty Boards in preparing the institutional plan and the budget.

4. The Executive Board may grant the power to take decisions on its behalf on matters in the area of management of the University (management mandate), or to take administrative decisions on its behalf in a certain category (administrative mandate). The mandate is granted in writing.
5. For the purposes of these Regulations and the powers contained therein, the granting of a mandate is deemed to be equivalent to, and includes, the granting of a power of attorney and authorisation to perform a legal act or an actual act under private law.

Article 2.11 Strategic programme

1. The Executive Board adopts a strategic (institutional) plan once every six years, as referred to in Section 2.2 of the Act. Within the University, the institutional plan is also referred to as the strategic programme.
2. Based on the applicable strategic (institutional) plan, every year the Executive Board adopts a budget for the following calendar year, as referred to in Section 2.8 of the Act.
3. The Executive Board draws up an annual report as referred to in Section 2.9 of the Act, also providing insight into the general policy pursued, the effectiveness of its working methods and the treasury activities.

Article 2.12 Accountability and information

1. The Executive Board is accountable to the Supervisory Board.
2. The Executive Board supplies the requested information concerning its decisions and other actions to the Supervisory Board.
3. The Executive Board supplies the requested information concerning the University to the Minister.

Article 2.13 Division of duties and working procedures

1. Without prejudice to the Executive Board's overall responsibility for the manner in which it fulfils its duties, the Executive Board may decide to divide its duties internally. This division of duties will be made available for inspection at the Registrar's Office (in Dutch: "Griffie").
2. The President of the Executive Board represents the University in and out of court.
3. If there is no President or the President is absent, the Vice-president or the Rector will represent the University.

Article 2.14 Public access

1. The Executive Board meetings and the meeting documents are not publicly available, unless the Executive Board decides otherwise.

Section IV Management team

Article 2.15 Composition and duties

1. The management team consists of the Executive Board members and the Deans of the faculties.
2. The management team consults regularly on administrative and strategic matters relating to the University and its departments.
3. At the management team's invitation, the University Council chair can also participate in management team meetings in an advisory capacity.

4. At the management team meeting, in principle, the secretary of the Executive Board, the secretary of the management team, the director of the Finance department and the director of the Marketing and Communications department are present.

Section V The Board of Deans

Article 2.16 Composition

1. The Board of Deans consists of the faculty Deans and the Rector of the University.
2. A Dean becomes a member of the Board of Deans by operation of law from the moment of his/her/their appointment as Dean.
3. The Board of Deans acts as the board for doctoral degrees as referred to in Section 9.10 of the Act.
4. The University Rector chairs the Board of Deans. In the absence of the Rector the meeting of the Board of Deans will be chaired by one of its members.

Article 2.17 Duties

1. The Board of Deans is charged with granting doctoral degrees. To this end, it adopts a regulation regarding the attainment of doctoral degrees, which regulation requires approval by the Executive Board.
2. The degree of doctor honoris causa is granted by the Board of Deans upon the recommendation of the relevant Faculty Board and after consultation with the Executive Board.
3. Upon request or on its own initiative, the Board of Deans advises the Executive Board and Faculty Boards on education and research activities.
4. The Executive Board may charge the Board of Deans with performing duties in connection with implementing the University's professorship policy adopted by the Executive Board and with making proposals for academic honours and awards.

Article 2.18 Public access; annual report

1. The Board of Deans' meetings and meeting documents are not publicly available, unless the Board of Deans decides otherwise.
2. The Executive Board provides the Board of Deans with administrative support.

Section VI The faculties

Article 2.19 Board

1. The faculties are each headed by a Faculty Board, which is composed of the Dean, who is also the chair, and a minimum of two and a maximum of four other members, unless the Executive Board has decided on a one-person board.³
2. The size of the Faculty Board is determined in the Faculty Regulation.
3. The Faculty Board shall, in accordance with the procedure in the Faculty Regulation, designate one or more students of the faculty to attend meetings of the Faculty Board in an advisory

³ Where in these Regulations from Artikel 2.19 onwards, reference is made to the Faculty Board, in the event that the Executive Board has decided on a one-man board in respect of a faculty, the board of the faculty in question should be read as: the Dean

capacity. The student referred to in the previous sentence cannot also be a member of the Faculty or University Council.

4. The student advisor is in principle appointed for a term of one (1) year.
5. The Faculty Board may proceed to appoint a secretary-director after having consulted the Executive Board.

Article 2.20 Appointment and dismissal

1. The members of the Faculty Board are appointed, suspended and dismissed by the Executive Board. They are appointed for a term determined by the Executive Board, usually amounting to four (4) years for the Dean and usually three (3) years for the other members of the Board.
2. The Dean has the capacity of professor and, like the other Faculty Board members, works in the faculty.
3. The Executive Board establishes an appointment procedure for the recruitment, selection and appointment of Deans.
4. In preparation of the appointment of the Dean and after consultation with the Faculty Board, the Executive Board sets up an Appointments Advisory Committee, which includes one member of the Executive Board who chairs this committee. The Appointments Advisory Committee makes a nomination with due observance of the profile and selection procedure determined by the Executive Board.
5. The Dean makes a reasoned nomination for appointment of the other Faculty Board members.
6. Prior to the nomination of a candidate for appointment as a member of the Faculty Board, other than for the position of Dean, the Dean shall confidentially obtain advice from the Faculty Council on the proposed appointment and shall attach the Faculty Council's advice to the nomination to be submitted to the Executive Board. The hearing shall take place at such a time that it may materially affect the decision.
7. The Dean and other Faculty Board members may be suspended or prematurely dismissed for compelling reasons by the Executive Board.
8. Before proceeding to (re)appoint or dismiss the Dean or other Faculty Board members, the Executive Board shall confidentially obtain advice from the Faculty Board and Faculty Council on the proposed decision at such a time that it can materially affect the decision.
9. If a Dean cannot or not within due time be appointed in the manner provided for in this Article, the Executive Board will, after consultation with the Faculty Board, decide how to address the situation. The Executive Board shall ensure that it is informed of the Faculty Council's views on the proposed action.

Article 2.21 Guidelines

The Executive Board may draw up guidelines for the purpose of organising and coordinating the performance of the duties and powers referred to in Article 2.23 paragraph 1 and Article 2.24 paragraph 1 of these Regulations. The Faculty Board shall observe these guidelines.

Article 2.22 Duties and powers of the Faculty Board; general

1. The Faculty Board is charged with the faculty's general management, as well as with the faculty's administration and organisation with regard to its education and research activities.
2. The Faculty Board cooperates in the University's administration including by consulting with the Executive Board on the preparation of the institutional plan and the budget.

Article 2.23 Duties and powers of the Faculty Board regarding teaching and research activities

1. The Faculty Board is charged with:
 - a. adopting the education and examination regulations, referred to in Section 7.13 of the Act, for each programme or group of programmes of the faculty, as well as the regular evaluation of these regulations;
 - b. adopting general guidelines for research activities;
 - c. adopting the faculty's annual research programme;
 - d. monitoring the implementation of the education and examination regulations and the annual research programme, as well as regularly reporting on this to the Executive Board;
 - e. establishing the examination board(s) and colloquium doctum committee and appointing the members to these boards and this committee;
 - f. implementing Sections 7.8b and 7.9 of the Act, with the exception of designating programmes as referred to in Sections 7.8b, subsection 3, and Section 7.9, subsection 1, of the Act;
 - g. adopting additional rules concerning the manner in which the exemptions referred to in Sections 7.25, subsection 4, 7.28, subsections 2 to 4, and 7.29, subsection 1, of the Act can be obtained;
 - h. implementing Section 7.30c of the Act;
 - i. agreeing on joint regulations for one or more programmes with one or more other University Faculty Boards;
 - j. adopting procedures and criteria regarding recognition of acquired skills;
 - k. implementing Sections 6.7a and 7.9b of the Act;
 - l. establishing a programme board as referred to in Section 9.17 of the Act;
 - m. the regulations for the management and organisation of schools, graduate schools, education institutes, research institutes and research schools.
2. The Faculty Board may make nominations to the Board of Deans with regard to the degree of doctor honoris causa.

Article 2.24 *Faculty Regulations*

1. For a more detailed arrangement of the administration and further organisation of the faculty the Faculty Board lays down the Faculty Regulation. In doing so it observes the Act and these Regulations.
2. The Faculty Regulation includes rules on:
 - a. the size of the Faculty Board;
 - b. administration of the programmes, including the duties and powers;
 - c. the procedure for the appointment and composition of the programme committee(s);
 - d. whether any schools are to be established and if so which ones;
 - e. whether any education institutes are to be established and if so which ones;
 - f. whether any research institutes/research schools are to be established and if so which ones;
 - g. whether any graduate schools are to be established and if so which ones;
 - h. which capacity groups are to be established;
 - i. the administration and management of the schools, graduate schools, education institutes, research institutes and research schools;
 - j. the number of Faculty Council members;
 - k. the procedure for and organisation of the election of Faculty Council members, with due observance of the University's Elections Regulation referred to in Article 3.2 of these Regulations;
 - l. the term of office for the Faculty Council members;
 - m. the powers of the Faculty Council.

3. The Faculty Regulations require the consent of the Faculty Council and the approval of the Executive Board.

Article 2.25 Accountability and information obligation of the Faculty Board

The Dean is accountable to the Executive Board on behalf of the Faculty Board and shall provide the Executive Board with the requested information concerning the faculty.

Article 2.26 Programme Board; Programme Director

1. The Faculty Board provides for the administration of each faculty programme by appointing a multi-person board or a Programme Director (director of studies), after having consulted the Executive Board.
2. The Faculty Regulations sets out additional rules concerning the duties and powers of the multi-person board or the Programme Director, as well as regarding the appointment procedure.
If the Faculty Board decides to set up a multi-person programme board, this Programme Board shall include a student.
3. A Programme Board member cannot also be a member of the Programme Committee for that programme.
4. Further references in these Regulations to the 'Programme Board' should also be understood to mean the 'Programme Director'.
5. For purposes of the application of this Article, 'programme' should also be understood to mean a 'bachelor's programme' and one or more subsequent 'master's programmes'.

Article 2.27 Programme Committee

1. The Faculty Board establishes a Programme Committee for each programme or group of programmes. The committee's duty is to advise on promoting and safeguarding the quality of the programme. In addition, the committee has:
 - a. the right of consent in respect of the education and examination regulation(s) referred to in Section 7.13 subsection 2 under a1, b, c, d, e, g and v of the Act;
 - b. the duty to annually evaluate the manner in which the education and examination regulation(s) have been implemented;
 - c. the right of advice in respect of the education and examination regulation(s) referred to in Section 7.13 of the Act, except for the subjects in respect of which the committee has the right of consent pursuant to paragraph (a); and
 - d. the duty to issue advice or make proposals, upon request or on its own initiative, to the Programme Board and the Faculty Board on all matters regarding education under the respective programmes.
 - e. The duty to discuss the review report referred to in Section 5.13 subsection 4 of the Act.
2. The programme committee will send the advice and proposals referred to in Article 2.27 paragraph 1 under d of these Regulations to the Faculty Board for the latter's information.
3. The advice by the Programme Committee referred to in Article 2.27 paragraph 1 of these Regulations must precede any decision-making.
4. The Faculty Board or the Programme Board will then ensure that:
 - a the Programme Committee is given the opportunity to consult with it before giving advice;
 - b the Programme Committee is informed in writing as soon as possible of the manner in which the advice given will be followed up, and
 - c if the Faculty Board or the Programme Board does not wish to follow the advice, or does not wish to follow it in its entirety, the Programme Committee is given the opportunity to

further consult with them before the definitive decision is made.

5. If the Programme Committee submits a proposal as referred to in Article 2.27 paragraph 1 under d of these Regulations, the Faculty Board or the Programme Board shall respond to the proposal within two (2) months of receipt.
6. The Programme Committee is authorised to invite the Programme Board or the Faculty Board at least twice a year to discuss the proposed policy on the basis of an agenda drawn up by the Programme Committee.
7. The Faculty Regulations provide for the manner of appointments and the composition of the Programme Committee.

Article 2.28 Establishment of departments (capacity groups)

1. Pursuant to the Faculty Regulations the Faculty Board can establish and dissolve capacity groups (departments).

Article 2.29 Chair and composition; staff

1. The Faculty Board appoints, suspends and dismisses the chair of the capacity group. The chair is preferably chosen from the professors of the capacity group and is appointed for a term determined by the Faculty Board, usually amounting to three (3) years.
2. The Chair of the capacity group can be prematurely dismissed for compelling reasons.
3. The Faculty Board determines to which capacity group, faculty service or institute each employee of the faculty belongs. In doing so it observes the employment contract.
4. Appointment or employment of staff members will only take place with the consent of the scientific directors of the research institutes and/or the Programme Boards for which the staff members to be appointed will work.

Article 2.30 Duties of capacity groups

1. The task of the capacity groups is to contribute to preparing and implementing the faculty's education and examination programmes, as well as the research programmes of the faculty. The capacity groups also have as task to contribute to the preparation and implementation of interfaculty and interuniversity programmes for education and research.
2. The Faculty Board determines the nature and scope of the contributions by the capacity groups referred to in Article 2.30 paragraph 1 of these Regulations, as well as the way in which these contributions are to take place.

Article 2.31 Advice and consultation

1. The chairs of the capacity groups give advice upon request or on their own initiative to the Faculty Board, the scientific directors of research institutes, schools and graduate schools, as well as to Programme Boards on all matters regarding the education and research of the faculty, including interfaculty and interuniversity education.
2. At least once every year and also when the Faculty Board, the scientific directors of research institutes, schools, graduate schools and education institutes, the Programme Boards or the Programme Committees request this, the chairs of the capacity groups will consult with these boards.

Section VII Professors

Article 2.32 Responsibility; ius promovendi; title

1. The professors are par excellence responsible for the development of the academic field assigned to them and for the content of the education to be provided in that field, with due observance of the powers of the relevant Faculty Board and the Programme Board.
2. Honourably discharged professors retain the right to serve as PhD thesis supervisors (*ius promovendi*) for five (5) years after discharge.
3. The professors are entitled to use the title of 'professor'. Former professors who have been honourably discharged for health reasons, voluntary early retirement, or because they have reached the age limit applicable to public service positions, are also entitled to use this title.

Article 2.33 Appointment of professors

1. Professors are appointed by the Executive Board.
2. The Faculty Board advises the Executive Board on the appointment of professors. The advice includes a single nomination.
3. In preparing its advice, the Faculty Board will establish an Appointments Advisory Committee, consisting of a majority of professors whether or not from the respective faculty.
4. Before issuing its proposal for the appointment recommendation to a Faculty Board, the committee consults with the chairs of the respective capacity groups, the Programme Boards and the scientific directors of the respective research institutes, schools and graduate schools, insofar as the academic field of the new professor is of relevance to them and, as the case may be, with third parties involved. In its recommendation the committee includes the results of these consultations.
5. The Faculty Board attaches to its recommendation to the Executive Board, the proposal of the committee and the associated documents, including, as the case may be, the recommendations of the boards of its sister faculties, the opinion of the Board of Deans, and the reports of the discussion of the advice by the Faculty Board and by the Faculty Council. The Executive Board adopts guidelines for the procedure to fill professorial positions and may impose conditions on the requirements which candidates must satisfy.

Section VIII Schools; graduate schools

Article 2.34 Schools and graduate schools of the faculty

1. In the Faculty Regulations schools and graduate schools can be established within the faculty. The administration and organisation of these schools and graduate schools are provided for by the Faculty Board and the duties of the schools and graduate schools are also determined in the Regulation.
2. The Faculty Regulations set out rules for the administration and organisation of schools and graduate schools, on the understanding that the schools and graduate schools are part of the management unit formed by the respective faculty and that the management is determined by the provisions set out in this Regulation with regard to management.
3. The Faculty Board provides for the general management of each school and graduate school by appointing a scientific director after having consulted the Executive Board.

Section IX Education institutes

Article 2.35 Faculty education institutes

1. In the Faculty Regulations, education institutes may be established within the faculty. The Faculty Board provides for the administration and organisation of these education institutes and also sets forth in the Regulation the duties of the education institute.
2. The Faculty Regulations set out rules for the administration and organisation of education institutes, on the understanding that the education institutes are part of the management unit formed by the respective faculty and that the administration is determined by the provisions set out in this Regulation with regard to management.
3. The Faculty Board provides for the general management of each education institute by appointing a scientific director after having consulted the Executive Board.

Article 2.36 Interfaculty education institutes

1. Interfaculty education institutes may be established between faculties of the University.
2. When an interfaculty research institute is established, the Executive Board provides for its administration and organisation, on the understanding that it determines in any event which management unit the respective research institute forms a part of, and moreover that its management is determined by the provisions set out in this Regulation with regard to management.
3. The interfaculty education institute Campus Venlo has been established between the Faculty of Sciences and Engineering (FSE), the Faculty of Health, Medicine and Life Sciences (FHML) and the School of Business and Economics (SBE).

Article 2.37 Coordinator of interfaculty education institutes

1. The board of the coordinating faculty performs its duties and powers with regard to an interfaculty education institute as if it were an intrafaculty education institute. In doing so it observes the regulations referred to in Article 2.36, paragraph 2 of these Regulations.
2. The Faculty of Sciences and Engineering (FSE) acts as the coordinating faculty for the interfaculty education institute Campus Venlo referred to in Article 2.36 paragraph 3 of these Regulations.

Section X Research institutes and research schools

Article 2.38 Research institutes and research schools in the faculty

1. Pursuant to the Faculty Regulations research institutes and research schools may be established within the faculty. The Faculty Board provides for the administration and organisation of these research institutes and research schools.
2. The Faculty Regulations set out rules for the administration and organisation of research institutes and research schools, on the understanding that the institutes and schools form part of the management unit formed by the respective faculty and that the management is determined by the provisions set out in these Regulations with regard to management.
3. The Faculty Board provides for the general management of each research institute by appointing a scientific director after having consulted the Executive Board.

Article 2.39 Interfaculty research institutes and research schools

1. The University's faculties may establish interfaculty research institutes and/or research schools.
2. When an interfaculty research institute/research school is established, the Executive Board provides for its administration and organisation, on the understanding that it determines in any event which management unit the respective research institute and/or research school forms a part of, and moreover that its management is determined by the provisions set out in these Regulations with regard to management.
3. The interfaculty research institute Maastricht Centre for Systems Biology (MaCSBio) has been established between the Faculty of Sciences and Engineering (FSE), the Faculty of Psychology and Neuroscience (FPN) and the Faculty of Health, Medicine and Life Sciences (FHML).

Article 2.40 Coordinator of interfaculty research institutes and research schools

1. The board of the coordinating faculty performs its duties and powers with regard to the interfaculty research institutes and research schools as if this were an intrafaculty research institute or research school. In doing so it observes the provisions referred to in Article 2.39 subsection 2 of these Regulations.
2. The Faculty of Sciences and Engineering (FSE) acts as the coordinating faculty for the interfaculty research institute Maastricht Centre for Systems Biology (MaCSBio) referred to in Article 2.39 subsection 3 of these Regulations.

Article 2.41 Interuniversity research institutes and research schools

1. The University may participate in interuniversity research institutes and/or research schools based on interuniversity agreements entered into for this purpose.

Section XI The University Medical Centre

Article 2.42 Joint policy-making body

1. The collaboration on education and research between the University and Maastricht academic hospital is organised on the basis of a cooperative partnership model.
2. The joint policy-making body between the University and Maastricht academic hospital has been established as referred to in Section 12.19 of the Act in order to promote efficient collaboration in the areas of medical- and health-scientific education and research, the medical specialist programmes and patient care.
3. The joint policy-making body shall adopt the plan document, which sets out the results of the consultation on mutual coordination of the activities of the University and the academic hospital in the area of scientific medical education and research.
4. The joint regulation between the University and Maastricht academic hospital sets out further provisions on the composition, duties, powers and working methods of the joint policy-making body.
5. The University Executive Board and the Executive Board of Maastricht academic hospital meet regularly to discuss the collaboration between their institutions.
6. The FHML Faculty Board and the Executive Board of Maastricht academic hospital conduct regular administrative consultations. The FHML Faculty Board and the Executive Board of Maastricht academic hospital decide in mutual consultation on the organisation and form of these meetings.

Chapter 3 Representation

Section I System

Article 3.1 *Representation system*

1. Pursuant to Section 9.30 of the Act, the Works Councils Act (*Wet op de ondernemingsraden*) does not apply to the University.
2. The University has a University Council.
3. Each faculty has a Faculty Council.
4. The MUO and the Service Centres each have an Employees' Council as referred to in Section 9.50 of the Act.

Section II Elections

Article 3.2 *Elections*

The elections of the members of the University Council, the Employees' Councils and the Faculty Councils are organised on the basis of the Elections Regulation adopted by the Executive Board.

Section III The University Council

Article 3.3 *University Council*

1. The University Council has twenty (20) seats.
2. Half of the council members are elected from and by the University staff; the other half are elected from and by the students.
3. The seats are distributed as follows:
 - a. six (6) seats for academic staff;
 - b. four (4) seats for support and management staff;
 - c. ten (10) seats for students.
4. The term of office for University Council members is two (2) years for staff members and one (1) year for student members.
5. Membership to the University Council is incompatible with the position of an Executive Board member, Supervisory Board member and a Faculty Board member, and the position of a faculty secretary-director, secretary to the University Council, secretary to the Supervisory Board, the MUO director or the director of the Service Centre.
6. The University Council appoints a chair from its members or otherwise. The chair, or in his/her/their absence a deputy chair, represents the University Council at law.

Article 3.4 *General powers and duties*

1. At least twice a year, the Executive Board enables the University Council to discuss the University's general state of affairs in the manner set out in Section 9.32, subsection 1, of the Act.
2. At least twice a year, the Supervisory Board consults with the University Council as set out in Section 9.8, subsection 2, of the Act. The Supervisory Board and the University Council jointly set the agenda for these consultations. The consultation may take place without the presence,

- but not without the knowledge, of the Executive Board.
3. The University Council is authorised to make proposals to the Executive Board on all University-related matters and to express its viewpoints in the manner set out in Section 9.32, subsection 2, of the Act.
 4. The University Council is moreover authorised to invite the Executive Board at least twice a year to discuss the proposed policy on the basis of an agenda drawn up by the University Council.
 5. The University Council promotes to the best of its ability openness, public access and mutual consultation within the University.
 6. The University Council guards in general against any form of discrimination in the University and, in particular, promotes the equal treatment of men and women, as well as the inclusion of people with a disability or chronic illness and persons with a migration background.
 7. At least once a year, the Executive Board informs the University Council in writing of the policy it pursued in the past year and of its policy intentions for the coming year with regard to the University in the area of finances, organisation and education. The Executive Board informs the University Council without delay of its intentions regarding the matters described in the institutional plan.
 8. Furthermore, the Executive Board provides the University Council, on its own initiative, in a timely manner with all the information that the Council may reasonably and fairly require for the performance of its duties and it does so upon request, in a timely manner with all the information the Council reasonably considers necessary for the performance of its duties.
 9. At least once a year, the Executive Board supplies the University Council with information about the scope and substance of the employment-related schemes and agreements for each group of individuals working at the University, the Executive Board members and the Supervisory Board.
 10. The University Council can make a recommendation to the Minister regarding the appointment of a Supervisory Board member, with due observance of the provisions in Article 2.4 subsection 6 of these Regulations.

Article 3.5 *Right of consent*

1. The Executive Board requires in any event the University Council's prior consent for each decision to be made by the Executive Board with regard to the adoption or amendment of:
 - a. the institutional plan;
 - b. the development of the quality assurance system in accordance with the provisions in Section 1.18 of the Act, as well as the proposed policy in view of the results of the quality assurance evaluation referred to in Section 2.9, subsection 2 second sentence of the Act;
 - c. the student charter;
 - d. the Administrative and Management Regulations;
 - e. the rules concerning working conditions;
 - f. the choice of representation system;
 - g. the Executive Board's policy in applying Section 7.51 up to and including 7.51g of the Act with regard to the Profiling Fund, except for the determination of the size of the Fund, as well as the rules referred to in Section 7.51h of the Act.
2. The Executive Board also requires the prior consent of the University Council regarding the outlines of the annual budget, referred to in Section 2.8 of the Act. The right of consent shall not be exercised with respect to a budget component which has already been provided for substantially in or pursuant to the Act.
3. The Executive Board also requires the prior consent of the University Council for the decision to provide a study programme abroad as referred to in Section 1.19a, subsection 1 of the Act.
4. The Executive Board requires the prior consent of the part of the University Council elected

from and by the students for each decision to be taken by the Executive Board regarding the rules to be set by the institutional board regarding the amount referred to in Section 7.50, subsection 1 under c of the Act.

5. Additional consent powers of the University Council may be regulated in the University Council Regulations.

Article 3.6 Advisory power; advisory powers of the student representatives

1. The Executive Board requests prior advice from the University Council for each decision by the Executive Board in any event with regard to:
 - a. matters concerning the continued existence of and smooth running of affairs within the University;
 - b. the budget, which should demonstrate the amount of the institute's tuition fees and the tuition fees referred to in Section 6.7, subsection 1, or Sections 7.45 and 7.46 of the Act.
2. The Executive Board requests prior advice from that part of the University Council made up of and elected by the students for every decision to be taken by the Executive Board regarding:
 - a. the general People & Development management and appointment policy, unless Section 9.36, subsection 2, of the Act applies;
 - b. the policy concerning the institute's tuition fees referred to in Section 7.46 and the tuition fees referred to in Section 6.7, subsection 1, of the Act;
 - c. the provisions concerning refunds of the statutory tuition fees referred to in Section 7.48, subsection 4, of the Act;
 - d. the arrangement for the selection criteria and the selection procedure referred to in Section 6.7a, subsection 1, under b or Sections 7.26, 7.26a and 7.53, subsection 3, and insofar as it relates to the selection procedure Section 7.30b, subsection 2, of the Act;
 - e. the regulation for the criteria and the procedure for exemption from payment of the higher tuition fee, referred to in Section 6.7a, subsection 1 under c of the Act;
 - f. the rules with regard to the selection referred to in Section 7.9b, subsection 1, of the Act;
 - g. the rules with regard to the choice of study programmes and of study activities, referred to in Section 7.31b, subsection 5, of the Act.
3. The Supervisory Board requests prior advice from the University Council regarding:
 - a. an intended decision by the Supervisory Board referred to in Section 9.8 subsection 1 under a of the Act, with respect to the appointment or dismissal of Executive Board members;
 - b. an intended decision by the Supervisory Board referred to in Section 9.3 subsection 3 and Section 9.7 subsection 4 of the Act regarding the profiles for the appointment of the Executive Board and Supervisory Board members respectively.
4. Additional advisory powers of the Council may be regulated in the University Council Regulations.

Article 3.7 University Council Regulations

1. The Executive Board adopts the University Council Regulations with due observance of Section 9.34 of the Act. These regulations shall include in any event:
 - a. the matters in which the University Council has a right of consent apart from the matters specified in Section 9.33 of the Act;
 - b. the matters in which the University Council has a right of advice apart from the matters specified in Section 9.33 of the Act;
 - c. the number of University Council members;
 - d. the manner and organisation of University Council member elections, with due observance of the University's Elections Regulation referred to in Article 3.2 of these Regulations, and

- on the understanding that candidates for that part of the University Council made up of and elected by the staff can be put forward by the staff and by staff organisations;
- e. the term of office for University Council members;
 - f. the manner in which the Executive Board supplies the Council with information;
 - g. the time limits within which a decision must be made to consent or withhold consent, and the time limits within which advice must be given;
 - h. the powers exercised by the Faculty Councils;
 - i. the granting of powers with regard to working conditions to that part of the Council made up of staff, which have been granted to the University Council pursuant to the Working Conditions Act (*Arbeidsomstandighedenwet*) and the order in council based on Section 16 of the Working Conditions Act;
 - j. the granting of corresponding powers to the University Council as referred to in Section 10, subsection 2, opening sentence and under d, of the Netherlands Institute for Human Rights Act (*Wet College voor de rechten van de mens*), with Section 21, subsection 2, of the Equal Treatment (Men and Women) Act (*Wet gelijke behandeling van mannen en vrouwen*) applying by analogy;
 - k. the way in which the power granted to the University Council in Section 9.32, subsection 2a, of the Act is detailed, including the minimum period within which the Executive Board can be invited.
 - l. the granting of powers with regard to working conditions to the staff part of the University, insofar as these do not relate to decisions to be taken by the Executive Board as referred to in Section 9.33 under e of the Act;
 - m. which of the disputes between the Executive Board and the University Council, for which the Act does not provide a dispute resolution procedure, are submitted to the dispute resolution committee referred to in Section 9.39 of the Act, who can submit a dispute to the committee and whether the committee is asked to provide mediation or a judgment, insofar as the dispute resolution committee's regulations allow for this option;
 - n. which group of persons that are connected to the University, other than pursuant to an employment contract or other than based on enrolment as a student or external student, are considered staff members or students;
 - o. the arrangement for the situation in which, in a University Council meeting or a part thereof, a particularly personal interest of one of the members of the University Council is at issue pursuant to Section 9.32, subsection 7, of the Act.
2. The University Council Regulations are adopted and amended by the Executive Board, after they have been submitted to the University Council as a proposal and after at least two-thirds of the University Council members have consented to the proposal.

Article 3.8 *Special powers*

1. The Executive Board requires prior consent from that part of the University Council made up of and elected by the staff for any decision to be taken by the Executive Board regarding matters of general interest for the specific legal status of the University's staff.
2. The right of consent referred to in Article 3.8 paragraph 1 of these Regulations shall not be exercised insofar as the matter in question has already been substantively regulated for the University in a rule in or pursuant to the Act or a collective labour agreement. Nor is the right of consent exercised insofar as the right of representation regarding the matter in question has already been exercised in another manner.

Article 3.9 *Public access and reports*

1. The meetings and meeting documents of the University Council are accessible by the public,

unless the University Council decides otherwise.

2. The University Council ensures that the agendas and reports of the University Council are sent to the Executive Board and are made publicly accessible, with the exception of the confidential parts as described in Article 3.9 subsection 1 of these Regulations.
3. The University Council reports annually on its activities in writing and ensures that the report is available to all those associated with the University. The University Council sends a copy of the report to the Executive Board.

Section IV The Faculty Council

Article 3.10 Faculty Council

1. The Faculty Council has a minimum of four (4) and a maximum of eighteen (18) members.
2. Half of the Council members are elected from and by the staff; the other half are elected from and by the students.
3. Faculty Council members' terms of office amount to two (2) years for staff members and one (1) year for students.
4. Membership to the Faculty Council is incompatible with the position of member of the Executive Board or Supervisory Board, a member of the Faculty Board, and the position of faculty secretary-director, the secretary to the Faculty Council and the secretary to the Supervisory Board.
5. The Faculty Council appoints a chair from amongst its members or otherwise.

Article 3.11 General powers and duties

1. At least twice a year, the Faculty Board enables the Faculty Council to discuss with it the faculty's general state of affairs in the manner set out in Section 9.32, subsection 1, of the Act.
2. The Council is authorised to make proposals to the Faculty Board on all faculty-related matters and to express its viewpoints as set out in Section 9.32, subsection 2 of the Act.
3. With respect to the Faculty Board or the Dean, the Faculty Council exercises the rights of consent and advice assigned to the University Council, insofar as these concern matters affecting the faculty in particular and the relevant powers have also been assigned to the Board or mandated to the Dean.
4. At the start of the academic year, the Faculty Board provides the Council in writing with basic information regarding the Faculty Board's composition, the faculty organisation and the main points of the policy already adopted. At least once a year, the Faculty Board informs the Council in writing of the policy it pursued in the previous year and of its policy intentions for the coming year with regard to the faculty in the areas of finance, organisation and education. And moreover, with regard to research activities.
The Faculty Board informs the Council forthwith of its intentions regarding the matters described in the institutional plan directly affecting the faculty.
Furthermore, the Executive Board provides the Council, upon request and on its own initiative, within due time with all the information that the Council needs to reasonably fulfil its duties.
5. That part of the Faculty Council made up of staff members exercises the rights with respect to the Faculty Board or the Dean, referred to in Article 3.15 of these Regulations, insofar as these concern matters affecting the faculty in particular and the relevant powers have been assigned to the Board or mandated to the Dean.

Article 3.12 Right of consent

1. The Faculty Board requires in any event prior consent of the Faculty Council for each decision to be taken by it with regard to adopting or amending:
 - a. the Faculty Regulation and
 - b. the education and examination regulations for each programme referred to in Section 7.13 of the Act, except for the subjects referred to in Section 7.13, subsection 2 under a to g and v, and with the exception of the requirements referred to in Sections 7.28, subsections 4 and 5, and 7.30b, subsection 2, of the Act.

Article 3.13 Public access and reports

1. The meetings and the meeting documents of the Faculty Council are accessible by the public, unless the Council decides otherwise.
2. The Faculty Council ensures that the Council agendas and reports are sent to the Faculty Board.
3. The Faculty Council reports annually on its activities in writing and ensures that the report is available to all those associated with the faculty. The Faculty Council sends a copy of the report to the Faculty Board, the Executive Board and the University Council.

Section V The Employees' Council

Article 3.14 Employees' Council

1. Separate Employees' Councils exist for the staff working in the MUO and the University Service Centres referred to in Article 6.7 of these regulations.
2. Each Employees' Council has a minimum of three (3) and a maximum of five (5) seats, elected from and by the staff of the MUO and Service Centres.
3. The Executive Board determines the size of each Employees' Council.
4. The term of office for Employees' Council members is two (2) years.
5. Membership of the Employees' Council is incompatible with the position of a member of the Executive Board or the Supervisory Board, the MUO director, the director of the Service Centre and the secretary to the Employees' Council.
6. The Employees' Council appoints a chair from amongst its members or otherwise.

Article 3.15 Duties and powers

1. The Executive Board ensures that an Employees' Council is granted sufficient time to give advice to the MUO director or the director of the Service Centre and to conduct consultations on proposed measures regarding:
 - a. the manner in which the employment conditions and terms of service are applied at the MUO and the Service Centres;
 - b. the manner in which the general People & Development policy is carried out at the MUO and the Service Centres;
 - c. matters in the area of working conditions in connection with working at the MUO and the Service Centres;
 - d. the organisation and procedures at the MUO and the Service Centres;
 - e. the technical and economic provision of services at the MUO and the Service Centres.
2. The Employees' Council is authorised to make proposals to the relevant MUO director or the director of the Service Centre regarding the matters referred to in paragraph 1.
3. The respective MUO director or director of the Service Centre requires the prior consent of the

Employees' Council for each measure which he/she/their is authorised to take and on which the Employees' Council has given advice pursuant to paragraph 1.

Article 3.16 Employees' Council Regulations

1. In agreement with the Employees' Council, the Executive Board adopts regulations on exercising the rights referred to in Article 3.15 of these Regulations. The Employees' Council Regulations include provisions regarding a dispute resolution procedure.

Article 3.17 Public access and report

1. The meetings and meeting documents of the Employees' Council are accessible by the public, unless the Council decides otherwise.
2. The Employees' Council reports annually on its activities in writing and ensures that the report is available to all those associated with the MUO or Service Centre.
3. The Employees' Council sends a copy of the report to the MUO director or the director of the Service Centre and to the Executive Board.

Chapter 4 Endowed chairs

Article 4.1 Application for qualification

1. The board of a legal entity with full legal rights which wishes to establish an endowed chair at the University will submit a request to the Executive Board. The request will include a description of the subject or subjects to be taught, the name of the relevant faculty in which the endowed chair will be established and a statement of reasons demonstrating the proposed chair's desirability.
2. The request will be accompanied by the legal entity's articles of association/charter and the regulations on the establishment and maintenance of one or more endowed chairs.
3. Apart from what else must be included therein, to comply with statutory provisions, the articles of association/charter or the regulations referred to in Article 4.1 paragraph 2 of these Regulations, it must in any event contain the requirement that:
 - a. the chair will be supervised by a supervisory body consisting of at least three (3) members, no more than one (1) of whom may come from outside the university.
The Dean of the faculty in which the endowed chair is being established will serve as the ex officio chair of the supervisory body;
 - b. the supervisory body is appointed on the nomination of the Executive Board after having consulted the University's Board of Deans;
 - c. the board of the legal entity referred to in Article 4.1 paragraph 1 of these Regulations will only appoint a professor after the Executive Board has consented to the intended appointment.

Article 4.2 Qualification

1. The Executive Board decides on the request referred to in Article 4.1 of these Regulations after having consulted the relevant Faculty Board and the Board of Deans. The Executive Board determines the term of the qualification which is usually five (5) years.

Article 4.3 Appointment of endowed professors

1. Endowed professors are subject to the same requirements regarding eligibility for appointment as ordinary professors.
2. The Executive Board can adopt rules regarding advice concerning a proposed appointment of an endowed professor.
3. The Executive Board decides on a proposed appointment of a professor endowed by the board of the legal entity which qualified, after having consulted the Faculty Board in which the endowed professor will work and after having consulted the Board of Deans.

Chapter 5 Legal protection

Section I Complaints Service Point

Article 5.1 Establishment of Complaints Service Point; procedure

1. The Executive Board has established an accessible and clear facility for the legal protection of students, further to be referred to as the 'Complaints Service Point'.
2. Students, prospective students, former students, external students, prospective extraneous students, former extraneous students, non-degree seeking students, prospective non-degree seeking students and former non-degree seeking students, further herein referred to as an 'interested person', have access to the Complaints Service Point.
3. An interested person may file a complaint, as referred to in Section 7.59b of the Act, or an objection or appeal, as referred to in Chapter 7, Title 4, paragraph 2 of the Act at the Complaints Service Point regarding a decision taken by a University body, or the absence of a decision pursuant to the Act and regulations based thereon.
4. The Executive Board ensures that the Complaints Service Point is easily accessible by creating a postal address and digital address and by publishing these addresses in any event on the University's website and in the course guides, as well as by including them in the student charter.
5. The period for filing the written appeals or objections referred to in Article 5.1 paragraph 2 of these Regulations is six (6) weeks.
6. The Complaints Service Point confirms in writing to the interested person that a complaint, appeal or objection has been received, and forwards this, after the date of receipt has been noted on the document, to the competent body as soon as possible.
7. The date of receipt referred to in Article 5.1 paragraph 6 of these Regulations will determine whether a complaint, appeal or objection has been filed within due time.
8. If the Complaints Service Point has sent a complaint, appeal or objection to an unauthorised body, this body will return the document in question as soon as possible to the Complaints Service Point. The competent body will only hear a complaint, objection or objection, that has been directly filed with it by an interested person, after the intervention of the Complaints Service Point.

Section II Disputes Advisory Committee

Article 5.2 Powers and composition of Disputes Advisory Committee

1. The University has a Disputes Advisory Committee for dealing with objections by students. The Disputes Advisory Committee chair and members are appointed by the Executive Board.
2. Section 7.13, subsections 1 to 6, of the General Administrative Law Act (*Algemene wet bestuursrecht*), apply by analogy to the Disputes Advisory Committee. The Disputes Advisory Committee members are functionally independent.
3. The Disputes Advisory Committee issues advice to the Executive Board regarding objections pertaining to other decisions, or the failure to provide decisions under this Act and the regulations based on it, other than those referred to in Article 7.61 of the Act.
4. The Disputes Advisory Committee ascertains whether an amicable settlement between the parties is possible.
5. In case of urgency, the Disputes Advisory Committee chair can, upon request, order the Disputes Advisory Committee to issue advice to the Executive Board as soon as possible.

6. Within one week after receiving the objection, the chair determines whether the request is urgent, and informs the interested person and the Executive Board of this as soon as possible. In derogation from Section 7:10 of the General Administrative Law Act, the Executive Board then takes a decision within four (4) weeks after the objection was received by the Complaints Service Point.
7. The Executive Board may ask the Disputes Advisory Committee for advice on objections by employees of the University regarding decisions taken against, of or on behalf of the Executive Board as well as on objections to decisions other than those taken pursuant to the Act. The Disputes Advisory Committee will deal with the objections in accordance with the General Administrative Law Act and with due observance of the regulations for the Disputes Advisory Committee adopted by the Executive Board.

Article 5.3 Disputes Advisory Committee procedures

The Executive Board adopts regulations for the Disputes Advisory Committee, providing for detailed rules at least with regard to:

- a. the size and composition of the Advisory Committee;
- b. the sub-division of the Advisory Committee into chambers as well as the distribution of work among the various chambers;
- c. the term of office for the members and any deputy members, if any, of the Advisory Committee;
- d. the manner in which Advisory Committee membership or deputy membership commences and ends;
- e. the manner in which a secretariat for the Advisory Committee is provided; and also
- f. the manner in which the chair of the Advisory Committee's chair is replaced.

Article 5.4 Decisions on objections

1. The Executive Board shall decide on an objection within ten (10) weeks after having received it, without prejudice to the decisions pursuant to the rules of procedure referred to in Article 5.2, paragraph 6 of these Regulations.

Section III The Board of Appeal for Examinations

Article 5.5 Powers of the Board of Appeal for Examinations

1. An interested person may file an appeal with the Board of Appeal for Examinations concerning the decisions referred to in Section 7.61 of the Act.
2. Before considering the appeal, the Board of Appeal for Examinations sends the notice of appeal to the body against which the appeal is directed, inviting it to explore, in consultation with the interested persons, whether the dispute can be settled amicably. If the appeal is directed against a decision by an examiner, the notice of appeal referred to in the previous sentence will be sent to the relevant Board of Examiners. If the examiner against whom the appeal is directed is a member of the Board of Examiners, he/she will not participate in the deliberations regarding an amicable settlement.
Within three weeks, the body concerned informs the Board of Appeal of the result of the deliberations, submitting the relevant documents. If an amicable settlement has not proved possible, the notice of appeal will be taken into consideration by the Board.
3. The Board of Appeal decides on the appeal within ten (10) weeks after having received the notice of appeal.
4. If the Board of Appeal deems the appeal well-founded, it will annul the decision in whole or in

part. The Board does not have the authority to take a new decision replacing the decision annulled in whole or in part. It may order that a new decision be taken, or, if the decision was refused, that a decision still be taken, or that the midterm, examination, admission assessment, supplementary assessment or any part thereof be performed again under conditions to be stipulated by the Board of Appeal. The body whose decision has been annulled will, insofar as necessary, rule on the matter again, with due observance of the decision of the Board of Appeal. The Board may set a time period for this in its decision.

5. In case of urgency, the Board of Appeal's chair may provide provisional relief upon the request of the person filing the appeal, without prejudice to the provisions in Section 8:81 of the General Administrative Law Act. The chair decides on this request after having examined, or at least summoned, the respective body or respective examiner.

Article 5.6 Rules of procedure

1. The Board of Appeal for Examinations adopts rules of procedure for itself, providing in any event, with due observance of Section 7.62 of the Act and Article 5.1 of these Regulations, additional rules with regard to:
 - a. the size and composition of the Board of Appeal;
 - b. if necessary, the sub-division of the Board of Appeal into chambers and the distribution of work among the various chambers;
 - c. the term of office for the members and any deputy members of the Board of Appeal;
 - d. the manner in which membership or deputy membership of the Board of Appeal ends;
 - e. the procedure referred to in Section 7.61 subsection 3 of the Act, and the situations in which this procedure need not be followed;
 - f. the manner of providing a secretariat for the Board of Appeal; and
 - g. the manner of replacing the chair.
2. The bodies and staff members, as well as the University's examiners, furnish the Board of Appeal for Examinations with the information which this Board deems necessary to perform its duties.
3. The rules of procedure for the Board of Appeal for Examinations requires the approval of the Executive Board.

Section IV Complaints concerning undesirable conduct

Article 5.7 Complaints procedure; Complaints Committee; confidential adviser

1. The Executive Board adopts regulations to deal with individual complaints about undesirable conduct which are not general in nature.
2. The regulations provide for the appointment of a confidential adviser and the establishment of an advisory committee charged with dealing with and advising on complaints concerning undesirable conduct.
3. The Executive Board deals with complaints concerning undesirable conduct subject to Title 9.1 of the General Administrative Law Act.

Section V Complaints of a general nature

Article 5.8 Complaints procedure; Complaints Committee for Service Centres and the MUO

1. The Executive Board adopts regulations to deal with individual complaints of a general nature

- at the level of the Service Centres and the MUO.
2. The Executive Board designates a committee charged with dealing with and advising on complaints.
 3. The Executive Board deals with complaints subject to Title 9.1 of the General Administrative Law Act.

Article 5.9 Complaints procedure; Complaints Committee for faculties

1. A Faculty Board adopts a complaints procedure to deal with individual complaints of a general nature at faculty level.
2. The Faculty Board appoints a committee charged with dealing with and advising on complaints.
3. The Faculty Board deals with complaints subject to Title 9.1 of the General Administrative Law Act.

Chapter 6 The management of the University

Section I General provision

Article 6.1 Management mandate

The Executive Board may grant mandates for the management of the University and, in doing so, provide rules and instructions. Mandates shall be granted in writing. Mandated persons may in turn grant a submandate with the prior written approval of the Executive Board.

Section II Division into management units

Article 6.2 Management units

1. Each faculty is a management unit.
2. The MUO and the Service Centres are each separate management units.
3. Research institutes, research schools, education institutes, schools and graduate schools established within a faculty, or of which a faculty acts as the coordinating faculty, form part of that faculty's management unit.

Section III The faculty-level management units

Article 6.3 Appointment of Dean as head of the faculty management unit

In every faculty the Executive Board appoints the faculty Dean as head of the faculty management unit.

Article 6.4 Organisation of the faculty management unit

The head of the faculty management unit determines the organisation of the unit after consultation with the Executive Board.

Article 6.5 Duties of the faculty management unit

The faculty management unit is responsible for the management of the faculty and the policies relating to the faculty and takes care of the general provision of the faculty's resources with regard to the management of space, finances, staff and working conditions.

Article 6.6 Duties of the head of the faculty management unit

1. The head of the faculty management unit is charged with management of the resources made available to the faculty.
2. The head of the faculty management unit takes the decisions in accordance with the advice and proposals of the Faculty Board as long as their intended use remains within the limits of the Act, the mandate as well as the rules, guidelines and instructions of the Executive Board it has provided.
3. In performing his/her/their duties, the head of the faculty management unit shall take into account the budget adopted for the unit.

4. The head of the faculty management unit determines, with due observance of these Regulations, the faculty services and departments for the management organisation, as well as the content and scope of the duties to be performed within a faculty service and department of a faculty management unit.
5. The head of the faculty management unit determines the corresponding staff size.

Section IV The management units at central level

Article 6.7 Organisation of the MUO and Service Centres

1. Apart from the MUO, the University has the following Service Centres:
 - a. Finance (F);
 - b. Facility Services (FS);
 - c. ICT Service Centre (ICTS);
 - d. Student Service Centre (SSC);
 - e. University Library (UL).
2. The heads of the management units, the MUO and Service Centres are appointed by the Executive Board.

Article 6.8 Duties of the directors of the MUO and Service Centres

The directors of the MUO and Service Centres are charged with managing the resources made available to these management units. They take decisions in accordance with the indicated destination and within the boundaries of the mandate with due observance of the rules, guidelines and instructions provided by the Executive Board in this regard.

Section V Work consultation

Article 6.9 Consultation

The heads of the management units ensure that, in these management units and departments within the management units, consultations take place between managers and staff members with regard to the work.

Section VI Consultation structure

Article 6.10 Coordinating Directors' Board

1. Chaired by a member of the Executive Board, regular consultations on operations take place in Coordinating Directors' Board meetings.
2. The MUO directors, the directors of the Service Centres and the secretary-directors of the faculties take part in the Coordinating Directors' Board.
3. The Coordinating Directors' Board determines the manner in which the preparation of decision-making will take place with regard to management decisions and discusses the substance of management matters.
4. The Coordinating Directors' Board may be assisted by advisers.
5. The Executive Board may decide to establish other forms of consultation.

Section VII Group information systems

Article 6.11 *Systems*

1. The Executive Board determines which information systems are deemed to be part of the group information systems.
2. The Executive Board appoints a Service Centre director who is charged with the management of a group information system.
3. The heads of the faculty management units, the MUO director and the directors of the Service Centres are responsible for the registration, data processing and information services of the management activities taking place with the aid of these systems and with due observance of the definitions, rules and procedures adopted for them.

Section VIII Dispute resolution procedure and exceeding mandated powers

Article 6.12 *Disputes*

Disputes regarding management between mandated persons are submitted to the Executive Board for decision.

Article 6.13 *Exceeding mandated powers*

1. If the boundaries of a mandate have been exceeded, the Executive Board will decide whether or not the decision taken or act has been performed on behalf of the Executive Board.
2. If the boundaries of a mandate have been exceeded and the Executive Board decides that the decision taken or act performed is not its responsibility, it can overturn the decision and decide that any financial consequences from exceeding this mandate are to be borne by the respective management unit.

Section IX Monitoring the management operations

Article 6.14 *Reports and accountability*

1. The Executive Board may adopt rules with regard to the content and frequency of reporting and of rendering account. The Executive Board may formulate requirements and rules which must be observed when reporting and rendering account.
2. The Executive Board may incidentally or on a regular basis audit the legitimacy, efficiency and effectiveness of activities within the management organisation or have these audited.
3. The Executive Board formulates the assignment for such an audit and determines who will carry out the assignment.
4. The assignment shall also include provisions on reporting.
5. The Executive Board consults with the respective heads of the management units on the provisions in the previous paragraphs.

Section X Special provisions

Article 6.15 *Rules*

The Executive Board adopts rules for implementing the management and determines where they will be made available for inspection.

Article 6.16 Copying costs and the Freedom of Information Act (Wet open overheid)

Pursuant to the Freedom of Information Act, a fee may be charged for the provision of document copies.

If a fee is charged, the applicable provisions and rates are specified in the freedom of information maximum tariffs decree (*Besluit maximumtarieven open overheid*).

Chapter 7 Implementing provisions

Article 7.1 Entry into force

These Regulations shall enter into force on the day after the date of approval by the Supervisory Board.

Article 7.2 Publication on the website

These Regulations will be published on the University website at the latest within two (2) weeks after their entry into force.

Chapter 8 Appendices

Section I UM programmes

The following programmes ^{4 5 6} have been established at Maastricht University:

a. In de Faculty of Arts and Social Sciences

Opleiding (Nederlandse naam in CROHO)	Programme (English name in CROHO)	
1. B Cultuurwetenschappen	B Arts and Culture	
2. B Europese Studies	B European Studies	
3. B Digital Society	B Digital Society	
4. B Global Studies	B Global Studies	
5. M European Studies on Society, Science and Technology	M European Studies on Society, Science and Technology	
6. M European Public Affairs	M European Public Affairs	
7. M Europese Studies	M European Studies	
8. M Globalisation and Development Studies	M Globalisation and Development Studies	
9. M Kunst- & Cultuurwetenschappen	M Arts & Culture	
10. M Mediastudies	M Media Studies	
11. M European Studies (research)	M European Studies (research)	
12. M Kunst- & Cultuurwetenschappen (research)	M Arts and Culture (research)	

b. In the Faculty of Health, Medicine and Life Sciences

Opleiding (Nederlandse naam in CROHO)	Programme (English name in CROHO)	
13. M Health Professions Education	M Health Professions Education	post initial, part-time
14. B European Public Health	B European Public Health	
15. B Geneeskunde	B Medicine	
16. B Gezondheidswetenschappen	B Health Sciences	
17. B Biomedische Wetenschappen	B Biomedical Sciences	
18. B Regenerative Medicine and Technology	B Regenerative Medicine and Technology	
19. M Governance and Leadership in European Public Health	M Governance and Leadership in European Public Health	
20. M Health Food Innovation Management	M Health Food Innovation Management	
21. M Geneeskunde	M Medicine	
22. M Geneeskunde en Klinisch Onderzoek (research)	M Medicine - Clinical Research (research)	
23. M Global Health	M Global Health	
24. M Biomedical Sciences		tUL programme ⁷

⁴ The Central Register of Higher Education Programmes (CROHO) dated 5 July 2023 is taken as the starting point;

⁵ B=Bachelor's programme; M=Master's programme;

⁶ Unless otherwise indicated, these are full-time programmes;

⁷ tUL stands for transnational University Limburg. It concerns a collaboration between Maastricht University and the

25. M Occupational Health and Sustainable Work	M Occupational Health and Sustainable Work	full-time, part-time
26. M Epidemiology	M Epidemiology	full-time, part-time
27. M Healthcare Policy, Innovation and Management	M Healthcare Policy, Innovation and Management	full-time, part-time
28. M Health Education and Promotion	M Health Education and Promotion	full-time, part-time
29. M Bewegingswetenschappen	M Human Movement Sciences	full-time, part-time
30. M Health and Digital Transformation	M Health and Digital Transformation	full-time, part-time

c. In the Faculty of Sciences and Engineering (FSE)

Opleiding (Nederlandse naam in CROHO)	Programme (English name in CROHO)	
31. B Data Science and Artificial Intelligence	B Data Science and Artificial Intelligence	
32. B Liberal Arts and Sciences	B Liberal Arts and Sciences	UCM, UCV and MSP are covered by one single CROHO
33. B Computer Science	B Computer Science	
34. B Business Engineering	B Business Engineering	
35. B Circular Engineering	B Circular Engineering	
36. M Data Science for Decision Making	M Data Science for Decision Making	tUL programme
37. M Biobased Materials	M Biobased Materials	
38. M Systems Biology	M Systems Biology	
39. M Artificial Intelligence		tUL programme
40. M Imaging Engineering	M Imaging Engineering	

d. In the Faculty of Law

Opleiding (Nederlandse naam in CROHO)	Programme (English name in CROHO)	
41. M Advanced Master in Privacy, Cybersecurity and Data Management	M Advanced Master in Privacy, Cybersecurity and Data Management	post initial, part-time
42. M Advanced Master Intellectual Property Law and Knowledge Management LL.M.	M Advanced Master Intellectual Property Law and Knowledge Management LL.M.	post initial, full-time, part-time
43. M Advanced Master Intellectual Property Law and Knowledge Management M.Sc.	M Advanced Master Intellectual Property Law and Knowledge Management M.Sc.	post initial, full-time, part-time
44. B European Law School	B European Law School	

45. B Rechtsgeleerdheid	B Dutch Law	
46. B Fiscaal Recht	B Tax Law	
47. M European Law School	M European Law School	
48. M International Laws	M International Laws	
49. M Recht en Arbeid	M Law and Labour	
50. M Globalisation and Law	M Globalisation and Law	
51. M Forensica, Criminologie en Rechtspleging	M Forensics, Criminology and Law	
52. M International and European Tax Law	M International and European Tax Law	
53. M Nederlands Recht	M Dutch Law	
54. M Fiscaal Recht	M Tax Law	

e. In the Faculty of Psychology and Neuroscience

Opleiding (Nederlandse naam in CROHO)	Programme (English name in CROHO)	
55. B Psychologie	B Psychology	
56. B Brain Science	B Brain Science	
57. M Cognitive and Clinical Neuroscience (research)	M Cognitive and Clinical Neuroscience (research)	
58. M International Joint Master of Research in Work and Organizational Psychology (joint degree)	M International Joint Master of Research in Work and Organizational Psychology (joint degree)	
59. M Psychology	M Psychology	
60. M Forensic Psychology	M Forensic Psychology	
61. M Mental Health	M Mental Health	full-time, part-time

f. In the Maastricht University School of Business and Economics

Opleiding (Nederlandse naam in CROHO)	Programme (English name in CROHO)	
62. M International Executive Master of Finance and Control	M International Executive Master of Finance and Control	post initial, part-time
63. M MaastrichtMBA	M MaastrichtMBA	post initial, part-time
64. M Executive Master in Cultural Leadership	M Executive Master in Cultural Leadership	post initial, part-time
65. M Master of Arts in Management	M Master of Arts in Management	post initial, full-time, part-time
66. M Executive Master of Finance and Control	M Executive Master of Finance and Control	post initial, part-time
67. M Master of Business Administration	M Master of Business Administration	post initial, full-time, part-time,
68. B International Business	B International Business	

69. B Economie en Bedrijfseconomie	B Economics and Business Economics	
70. B Fiscale Economie	B Fiscal Economics	
71. B Econometrie en Operationele Research	B Econometrics and Operations Research	
72. B Business Analytics	B Business Analytics	
73. M Learning and Development in Organisations	M Learning and Development in Organisations	
74. M Economic and Financial Research (research)	M Economic and Financial Research (research)	
75. M Business Research (research)	M Business Research (research)	
76. M Digital Business and Economics	M Digital Business and Economics	
77. M Econometrics and Operations Research	M Econometrics and Operations Research	
78. M Financial Economics	M Financial Economics	
79. M Public Policy and Human Development	M Public Policy and Human Development	
80. M Global Supply Chain Management and Change	M Global Supply Chain Management and Change	
81. M Human Decision Science	M Human Decision Science	
82. M Business Intelligence and Smart Services	M Business Intelligence and Smart Services	
83. M Economics	M Economics	
84. M Fiscale Economie	M Fiscal Economics	
85. M Economics and Strategy in Emerging Markets	M Economics and Strategy in Emerging Markets	
86. M Sustainability Science, Policy and Society	M Sustainability Science, Policy and Society	
87. M International Business	M International Business	full-time, part-time