

Privacystatement matching procedure

Your privacy is important to Maastricht University (UM) and UM therefore treats your data with care. UM is the controller of your personal data. This privacy statement explains how UM handles personal data.

This privacy statement specifically relates to the processing of personal data in the context of the matching procedure. The UM also has a general privacy statement, which you can find at www.maastrichtuniversity.nl. Reference will be made to this general privacy statement for more information.

Contact details

If you have a query about this privacy statement or you want to know more about how UM handles personal data, or if you have a complaint, please contact:

Maastricht University
attn. Data Protection Officer
Postbus 616
6200 MD Maastricht
privacy@maastrichtuniversity.nl

You can also contact UM's Data Protection Officer directly by emailing fg@maastrichtuniversity.nl.

What personal data does UM process?

In the context of the matching procedure, UM may process the following personal data:

- Name;
- Email address;
- Date of birth;
- Nationality;
- Place of birth;
- Address;
- Pre-existing relationship with UM;
- Prior qualifications and education.

UM obtains this data via the information you provide in Studielink.

Processing purposes

The personal data mentioned above is processed by UM for the following purposes:

- Providing support in choosing a program and creating awareness with regard to the program choice to be made;
- Advising prospective students about the suitability of the program for them;
- Informing about possible alternative programs when they are available;
- Advising on a good preparation for the start of the program (provided there is positive recommendation);
- Offering the opportunity to get acquainted with the program and the UM in general in order to better enable the student to be able to make a program choice;
- Providing guidance to the student during the study program;
- Conducting research into the matching procedure, in which case the personal data are anonymized as much as possible.

Lawful basis for the processing of personal data by UM

Whenever UM processes your personal data, it does so with a lawful basis for processing. A lawful basis for processing is the grounds for processing personal data.

UM primarily processes your personal data to perform its public tasks in the field of the provision of academic education and research.

In the context of the matching procedure, UM processes personal data on the basis of a law, namely the Law on higher education and scientific research (Wet op het hoger onderwijs en wetenschappelijk onderzoek) and more specifically Article 7.31b of this law.

Retention periods

UM does not keep personal data for longer than is necessary to achieve the purpose of processing or comply to a legal obligation. Personal data with regard to the matching procedure is retained throughout your study at UM and for a period of 10 years after completion of the study.

Recipients of personal data

UM has taken steps to ensure that only those individuals who need to process your personal data have access to it. Your personal data is not shared with parties outside the UM, with the exception of those parties that enable the UM to carry out the matching procedure and process the results thereof. Written contracts concerning the processing and security of personal data have been concluded with these parties.

Automated decision-making

A study program can choose to determine the result of the matching procedure by means of an automated procedure. This is due to the large number of registrations that are submitted every year. By automating the matching procedure you can receive your result faster. To ensure the automated process runs well, random checks are performed periodically. In addition, 'red' results from the matching procedure are always followed up by a human.

Your rights

Privacy legislation gives you a number of rights in relation to your personal data. Your rights, as well as how to exercise them, are set out briefly below. In the general privacy statement on www.maastrichtuniversity.nl each of these rights and the exercise thereof is described in more detail.

You have the right of access, rectification and erasure of your personal data. Additionally you have the right to restrict the processing activities, transfer your personal data to a third party and to object to the processing of your personal data if it is processed on the grounds of UM's legitimate interest.

If you would like to exercise any of the above rights, you can contact UM at privacy@maastrichtuniversity.nl. Alternatively, you can contact the UM's data protection officer directly via fg@maastrichtuniversity.nl.

If you have a complaint about the way UM processes your personal data, please contact UM using the contact details above. Additionally, you can submit a complaint to the Dutch Data Protection Authority. Details of how to do this can be found on the Data Protection Authority's website.