

Grades of the penultimate¹ year of secondary education

Every page of this documents needs to bear the official school stamp

Name of the applicant:

Date of birth of the applicant:

Name of secondary school:

Country of secondary school:

Study level mathematics

1. Please indicate the type of education that is applicable:

- Belgium** More than 6h maths/week
 Between 4 and 6 h maths/week
 Other

- France** Bacc. Série S (scientifique)
 Bacc. Série ES (Economique et social)
 Other

- Germany** Leistungskurs maths
 Grundkurs maths in Abitur
 Grundkurs maths not in Abitur
 Undifferentiated (as BaWü)
 Other

- Netherlands** VWO B&D
 VWO B
 VWO A

- UK** GCE A level
 GCE AS level in maths
 GCSE level in maths
 Other

- Other country** More than 6h maths/week
 Between 4 and 6h
 maths/week
 Other

- International** Math HL
Baccalaureate Math SL
 Math studies SL

If you classified your type of education as "other", please explain this in the box below.

Name and signature of high school contact person:

Official school authentication (stamp or seal):

..... (Signature)

..... (Name)

..... (Date)

✓ I agree with the information stated here above (Signature applicant)

¹ This is the year before your final year of secondary education

Grading scheme

2. Please indicate the grading scheme that is used for grading:

- | | |
|---|---|
| <input type="checkbox"/> 0/1 to 100 (100 is the best grade) | <input type="checkbox"/> 6 to 1 (1 is the best grade) |
| <input type="checkbox"/> 0/1 to 60 (60 is the best grade) | <input type="checkbox"/> 2 to 6 (6 is the best grade) |
| <input type="checkbox"/> 0/1 to 20 (20 is the best grade) | <input type="checkbox"/> 2 to 12 (12 is the best grade) |
| <input type="checkbox"/> 0/1 to 10 (10 is the best grade) | <input type="checkbox"/> F to A (A is the best grade) |
| <input type="checkbox"/> 0/1 to 7 (7 is the best grade) | <input type="checkbox"/> U to A* (A* is the best grade) |
| <input type="checkbox"/> 0/1 to 6 (6 is the best grade) | <input type="checkbox"/> F to A+ (A+ is the best grade) |
| <input type="checkbox"/> 0/1 to 15 (15 is the best grade) | <input type="checkbox"/> Other, please specify:
.....
..... |

3. Please indicate the minimum grade to pass a course in general in your grading scheme:

..... (in numbers) (in words)

Grades

4. Please indicate the final grade for the penultimate year of high school for the following subjects:

- | | | |
|--|--------------------|------------------|
| a) Mathematics | (in numbers) | (in words) |
| b) Mother tongue ² | (in numbers) | (in words) |
| c) English as foreign lang. ³ | (in numbers) | (in words) |

5. Please tick the following boxes when applicable:

- Mother tongue = English
- Mother tongue not taught at high school

Name and signature of high school contact person:

Official school authentication (stamp or seal):

..... (Signature)

..... (Name)

..... (Date)

✓ I agree with the information stated here above (Signature applicant)

² Only to be filled in when the mother tongue of the candidate is taught in the penultimate year of secondary education

³ Only to be filled in when English as a foreign language is taught in the penultimate year of secondary education

Note for the school representatives – does not have to be included in the uploaded version

Since we use this form in our assessment procedures for the bachelor's programme in **International Business**, it is very important that we get reliable data from our applicants. That is why we ask them to have this document certified by a school representative. We understand that it can be difficult to fill this out without additional information, so please find below a clarification of this form.

The Certified Statement of Grades is meant as a form to standardise grades. It allows us to measure grades in a universal way and as a result compare applicants coming from different parts of the world where schools might use grading systems that differ from ours. Furthermore, applicants can be in different phases of their education i.e. in their final year of high school, taking a gap year, started a bachelor's programme already, etc. To take this difference in study phase into consideration, we have decided to use the final grades from **the year before the final year** of high school education. Please note that it is not possible to use the grades from the diploma or the final year.

I hope this information helps you in filling out the form, but if any questions remain, please do not hesitate to contact me.

Kind regards/Met vriendelijke groet,

Guusje Kuntzelaers

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