

UMcard application/request for change form for employees and external clients

 You can return the form to reception offices UNS40 or MBB4-6, or by mail to umcard@maastrichtuniversity.nl
Personal information

 Name, prefix, initials _____
 Date of birth _____ Male Female
 Email address _____
 (Internal) phone number _____ Internal address _____

 Passport photo
required for UMcard
application

UMcard details
 Employee, Person-ID _____
 External client for faculty / department _____
 Start date _____ End date _____
 External client no. (do not fill in) _____

Authorised signatory

 Name and initials _____
 Email address _____
 Faculty/department _____
 Phone number (Internal) _____
 Internal address _____

Signature director
Building access
 Standard, location(s) _____
 24-hour, location(s) _____

Signature building manager

Please contact the relevant department for other (special) access rights.

Parking access

 Street + house number _____
 Postal code _____ City _____
 Country _____

Signature building manager
 Regular 7:00-18:00* **24/7 *** **Evening + weekend***

Inner City Location

-
- Grote Gracht 90-92 (IC)
-
-
- Lenculenstraat 14 (IC)
-
-
- Minderbroedersberg 4-6 (IC)
-
-
- Tongersestraat 53 (IC)
-
-
- Bonnefantenstraat 40 (IC)
-
-
- Zwingelput 4 (IC)

Randwyck Location

-
- Sorbonnelaan (RW)
-
-
- Debyeplein 1 (RW)
-
-
- Duboisdomein 30 (RW)
-
-
- Universiteitssingel 40/50 (RW)
-
-
- Universiteitssingel 5 (RW)

End date _____

Use of Bicycle Scheme or Public Transport Scheme
 Public Transport Scheme Bicycle Scheme with UM contribution

Parking access granted for
 Work commute >15 km Commute between city centre and Randwyck locations
 Medical reasons Other: _____

 For more information on the parking policy, please consult the Facility Services Products and Services directory at www.maastrichtuniversity.nl

*UM has a limited number of parking spaces available. If you are applying for a parking space, you automatically agree with the parking policy