

# Rules and Regulations bachelor Psychology 2025-2026

Rules and Regulations for the bachelor Psychology 2025-2026, as referred to in Article 7.12b, paragraph 1, sub b, of the Higher Education and Research Act (Wet op het Hoger Onderwijs en Wetenschappelijk Onderzoek, WHW)

These Rules and Regulations have been determined by the Board of Examiners of the Faculty of Psychology and Neuroscience, Maastricht University, on 28 August 2025.



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#### RULES AND REGULATIONS BACHELOR PSYCHOLOGY 2025-2026

#### **Article 1** Scope of the Rules and Regulations

- 1. These Rules and Regulations (R&R) apply to the education, exams and examination for the bachelor Psychology and the Pre-master Psychology unless explicitly excluded in Appendix 2 of this R&R of the Faculty of Psychology and Neuroscience (FPN).
- 2. The R&R apply to all students who were already registered for the bachelor Psychology <u>before</u> the academic year 2024-2025 and have registered again for the academic year 2025-2026 and to pre-master Psychology students <u>who are</u> registered for the academic year 2025-2026.
- 3. For cases regarding exams not covered by these R&R "The Rules of Procedure for (Course) Exams" at Maastricht University (https://intranet.maastrichtuniversity.nl/en/fpn-students/exams-tests-grades/exam-procedure) apply.
- 4. The R&R are each year adjusted and enacted by the Board of Examiners.

#### **Article 2 Definitions**

The definitions contained in the Dutch Higher Education and Research Act (WHW or the Act) and in Article 1.2 of the Education and Examination Regulations (EER) of the bachelor Psychology (curriculum 2010) apply.

#### **Article 3** Board of Examiners

The Board of Examiners (BoE) sees to the execution of the R&R for the bachelor's examination and its components, taking into account the Act and the EER concerning the organisation and scope of the examinations of the bachelor Psychology of FPN. The Board of Examiners will appoint examiners to conduct the examinations. In particular cases, the Board of Examiners can annul decisions taken by the examiners, when, e.g., a student has not complied with the requirements for a part of the examination which the student has taken.

#### Article 3.1 Appointment and composition of the Board of Examiners

- 1. The dean of FPN installs the Board of Examiners and appoints its members based on their expertise in the field of the degree programme.
- 2. The Board of Examiners is led by the chair(s).
- 3. The composition of the Board of Examiners is such that it reflects the programmes at FPN as well as possible.
- 4. At least one member is an external member, who is not involved in education in the FPN programmes.



5. The Board of Examiners is supported by the secretaries.

#### Article 3.2 Working method of the Board of Examiners

- 1. The Board of Examiners meets every month with the full committee.
- 2. The chair(s) and secretaries are in charge of the daily management. They meet weekly to discuss non-standard requests, appeals, the topics and the agenda of the plenary meeting, and any other relevant business that comes up.
- 3. The meetings of the Board of Examiners are not public due to the confidential nature of matters discussed.
- 4. In the event that a request or complaint submitted to the Board of Examiners involves an examiner who is a member of the Board of Examiners, the respective examiner will abstain from deciding on the request or complaint as stated in art. 7.12b, paragraph 4, WHW.
- 5. The Board of Examiners may delegate clearly defined duties (e.g.to committees or subcommittees).
- 6. The secretaries to the Board of Examiners take standard decisions based on the EER, the R&R and/or the jurisprudence of the Board of Examiners. Non-standard requests are discussed during the weekly meetings with the chair(s).
- 7. Only complete and correctly submitted requests and complaints will be processed.
- 8. The Board of Examiners decides upon a request or complaint within 20 working days after the request or complaint was submitted. In special circumstances, this term can be extended by another 20 working days.

#### **Article 4** Examiners

- 1. The Board of Examiners appoints examiners who are qualified to assess final examinations and other educational components. Examiner qualifications vary depending on the type of examination/educational component, resulting in distinct categories. All categories require a master's degree, with some requiring a PhD. Most categories also require a University Teaching Qualification (UTQ) or completion of specific UTQ workshops. Alternatively, examiners can be appointed temporarily while pursuing the UTQ qualification.
- 2. While in principle examiners have to belong to the academic staff of FPN, upon request, the Board of Examiners can also appoint other experts (i.e. non-academic staff) at FPN or experts from outside FPN as examiner.
- 3. In the event that experts from outside FPN are appointed in the context of clinical components as examiner, they are required to be general psychologists (at the master's level) and have, in principle, at least three years of work experience in the clinical field.



4. The Board of Examiners may decide to withdraw an appointment as examiner if the examiner does not adhere to laws and/or the R&R of the Board of Examiners, or if the assessment skills of the examiner (e.g., to construct an exam, to examine, and/or to grade an exam) have proven to be of insufficient quality.

#### **Article 5 Cut-off score and guessing correction**

- 1. The minimum number of points that are needed to obtain a passing grade and/or the weighing of exam components will be provided by the course coordinator in the course manual and/or on Canvas.
- 2. Close-ended questions in exams, such as multiple-choice questions, will be corrected for guessing.

#### **Article 6** Proof of having passed a course/module

A student can have a course/module registered as passed if the following requirements have been met:

- a. the attendance requirements for the tutorial meetings as stated in article 8, paragraph 1, in the R&R.
  - A student who arrives after the official starting time of the meeting or leaves before the ending time of the meeting can be considered as absent.
  - If a student has not complied with the attendance obligation, the grade of the exam will be declared invalid.
- b. if applicable, a sufficient assessment and 100% attendance for the practical training. A student who arrives after the official starting time of the practical training can be considered to not have attended.
- c. at least a sufficient assessment for the final course exam. A course exam is passed when a grade of 6.0 or higher has been obtained or, in case of a pass/fail assessment, a pass has been obtained or, in case of a pass/fail assessment, a pass has been obtained.

## **Article 7 Compensation**

A final grade of 5.0 which has been obtained for the final course exam can be compensated with a grade obtained for another final course exam that was 8.0 or higher.

- 1. A final grade of 4.5 or lower cannot be compensated.
- 2. A student can compensate once during the whole bachelor Psychology.
- 3. Grades for skills trainings, the Research Practical, electives (see article 3.7 EER) and the bachelor's thesis cannot be compensated or used as



compensation.

- 4. The statistics courses (Methods & Techniques, Statistics I, Statistics II and Statistics III) cannot be compensated, but can be used to compensate with.
- 5. Once a request for compensation has been submitted and granted, it cannot be reversed.
- 6. A course with an insufficient grade can only be compensated when the following requirements are met:
  - a. the attendance requirement has been fulfilled; in the event that a student has been granted a reduced attendance requirement, compensation is only possible within the same academic year in which the reduced attendance requirement has been granted;
  - b. all practical parts have been passed, if applicable, and
  - c. both courses have at least the same number of credits. Courses of 5 or 6 credits are considered equal with regard to compensation. Note that a course of 3 credits can be compensated with a course of 6 ECTS, but not the other way round.

Requirements a and b apply to the compensated course, as well as to the course used to compensate with.

# **Article 8** Attendance obligation

- 1. In principle, there is an attendance obligation of 100% with respect to the tutorial group meetings. However, students can miss a certain number of meetings. More specifically,
  - For courses/modules of 7 or more tutorial meetings, two meetings can be missed;
  - For courses/modules of 5 to 6 tutorial meetings, one meeting can be missed;
  - For courses/modules of 4 or fewer tutorial meetings, no meeting can be missed.
- 2. Practical trainings have an attendance obligation of 100% and all training sessions need to be attended. However, if, under certain circumstances, no more than 1 practical meeting has been missed, it could be possible to make up for the missed meeting (see article 13, paragraph 2, R&R).
- 3. For each course/module, attendance in the tutorial group meetings and the practical training sessions will be registered by the tutor.
- 4. When a student has not complied with the attendance obligation, the course will not be registered as having been passed.
- 5. If attendance has been met in a given academic year, this will be valid for the remainder of the study, even if the exam is not passed in that



academic year. However, an individual attendance arrangement based on personal circumstances is only valid if the exam is passed during the same academic year.

#### **Article 9** Grade point average

- 1. A weighted grade point average (GPA) is calculated across all parts of the examination which are assessed on a ten-point rating scale with the exception of the FPN elective courses, electives taken at other universities and the honours programme. However, electives taken at other UM faculties, will be included in the GPA. Scores will be weighted according to the number of course credits (see also article 3.6 EER).
- 2. An insufficient grade will be included in the GPA. An insufficient grade can also be included on a provisional transcript, because a resit still has to be taken or it can be included on a final transcript because the grade has been compensated (see article 7 R&R).
- 3. On a provisional transcript, an exam that has not been taken will not be included in the GPA. In that case, the number of credits obtained will be reported in relation to the number of credits that could have been obtained in the form of a progress rate.
- 4. On a final transcript, a GPA will only be registered when at least 60 credits have been obtained for courses/modules included in the GPA as stated in paragraph 1 of this article.

#### Article 10 Cum laude/summa cum laude distinction

The 'cum laude' distinction is attached to the bachelor's examination if each of the following requirements have been met:

- a. a GPA of at least 8.00 for all parts of the examination which are graded on a ten-point rating scale with the exception of FPN elective courses, electives taken at other universities and the honours programme. Furthermore, all assessments must have been passed on the first attempt. A No Grade (NG) which has been assigned when the booked exam has not been attended, will not be considered as a first attempt;
- b. weighting of course grades occurs according to credits obtained in each course (see also article 3.6 EER);
- c. Bachelor's thesis: a grade of at least 8.0;
- d. All courses/modules need to be passed within three years after the student started the bachelor Psychology.

Cum laude will not be awarded if more than 20 credits are exempted. A student whom the Board of Examiners has found guilty of fraudulent acts within the



meaning of Articles 17 or 18, and therefore had an exam result declared invalid, shall not be eligible for the attribution of cum laude.

The 'summa cum laude' distinction is attached to the bachelor's examination, if each of the following requirements have been met:

- a. a GPA of at least 9.00 for all parts of the examination which are graded on a ten-point rating scale with the exception of FPN elective courses, electives taken at other universities and the honours programme. Furthermore, all assessments must have been passed on the first attempt and not been compensated. A No Grade (NG), which has been assigned when the booked exam has not been attended, will not be considered as a first attempt;
- b. weighting of course grades occurs according to credits obtained in each course (see also article 3.6 of the EER);
- c. Bachelor's thesis: a grade of at least 9.0;
- d. All courses/modules need to be passed within three years after the student started the bachelor Psychology.

Summa cum laude will not be awarded if more than 20 credits are exempted. A student whom the Board of Examiners has found guilty of fraudulent acts within the meaning of Articles 17 or 18, and therefore had an exam result declared invalid, shall not be eligible for the attribution of summa cum laude.

#### **Article 11 Extra electives**

It is possible to take extra electives, please refer to Article 3.7.5 EER for specific requirements. In addition, the following requirements need to be fulfilled:

- a) the content should not overlap, or only overlap minimally, with mandatory courses of the FPN bachelor Psychology;
- b) the content should be related to the objectives of the FPN bachelor Psychology.

#### **Article 12 Exemptions**

- 1. A request for exemption from taking an exam or undergoing another part of the examination on the basis of what has been determined by the Act will be submitted to the Board of Examiners. The request must be submitted at least 20 working days before the start of the requested course/module. Written proof in English or in Dutch must be submitted to support the request. Only official certified translations in English or Dutch will be processed.
- 2. The Board of Examiners makes a substantiated decision within 20 working days after having received the request. The Board of Examiners is entitled to extend this period by an additional period of 20 working days. The student will be informed about the Board of Examiners' decision in writing.



- 3. A request for exemption will only be considered if it has been submitted by a student who is enrolled at FPN and who has fulfilled their financial requirements.
- 4. The number of ECTS credits of the course that is being proposed to act as exemption must be equal to or greater than the number of ECTS credits of the course the exemption is requested for.
- 5. Electives can only be exempted if the requirements are met in line with Article 3.7.3 EER.

#### **Article 13 Resits**

The following resit arrangements apply to students who, in the first instance, have not passed a component of the bachelor's examination. If a student has not complied with the attendance obligation, the grade of the resit will be declared invalid.

#### 13.1 Course exams

Students who failed a course assessment or received a No Grade (NG) will have one opportunity to resit that written exam in the same academic year. If a student passed the initial assessment, the student cannot resit the exam. If the student failed the resit, the highest failed grade counts. If the student failed both the initial course assessment and the resit in one academic year, two resit opportunities will be offered in each following academic year.

#### 13.2 Practical and skills training

A student who has missed a practical or skills meeting, obtained an unsatisfactory assessment for a practical/skills assignment or obtained a No Grade is offered one resit per academic year.

- a. If no more than one practical or skills meeting has been missed, it will be possible to make up for the missed meeting. For some practical or skills training an extra meeting will be scheduled, whereas for others a catch-up assignment will need to be done; please refer to the course manual.
- b. A student will only qualify for a resit when the practical coordinator was notified on time about the absence.
- c. A student who has been assigned to a practical or skills meeting, or who has registered for such a meeting but could not participate, has to notify the practical/skills coordinator within one week after the missed meeting.
- d. A student who did not register or who failed to notify the practical/skills coordinator in time does not qualify for a resit of the practical or skills training.
- e. An exception is made for the compulsory tutorials of the SPSS practical that is



- part of the Statistics courses. For those, the same procedure will be applied as for courses/modules (see article 6, paragraphs a and b, R&R).
- f. When a practical or skills training has to be concluded with a report, this has to be turned in before the deadline. There will be one chance to redo the report per academic year. This will consist of rewriting the report. A report can be rewritten only when it has been turned in before the deadline and the student has made a serious attempt, but has failed (see article 13, paragraph 3, R&R).

#### 13.3 Written assignment

There will be one chance to redo written assignments per academic year. This will consist of rewriting the relevant written assignment. A written assignment can be rewritten only when it has been turned in before the deadline and the student adhered to the guidelines, but has failed. This rule is also applicable to the bachelor's thesis. However, if a student fulfils the following 3 requirements, they are eligible to submit their thesis on an extra date in December of the same calendar year:

- 1. No more than 3 courses must be outstanding;
- 2. The outstanding courses must be taught in period 1 or 2;
- 3. The outstanding courses should be passed before December 31 of the same calendar year.

#### Article 14 Extra exam or other format of exam

In special cases, the Board of Examiners may decide to grant a student a different format of an exam and/or an extra exam opportunity in addition to the regular exam and resit. However, this can only be approved once in case of one (i.e. final) outstanding exam. This decision will only be taken if it is based on exceptional demonstrable personal circumstances of a student, which would cause disproportionate study delay. Special personal circumstances of the student in question that can be considered are:

- a. handicap or (chronic) illness;
- b. pregnancy or given birth, also for the student's partner;
- c. special family circumstances (that necessitate for example informal care);
- d. top sport status;
- e. membership of the board of a student organization of some size with full jurisdiction, a study programme committee, the education board, the faculty board, the faculty council or the university council;
- f. administrative or social activities that in the opinion of the institutional management are also in the interest of the institution or of the education that the student follows;



g. poor studiability of the programme.

#### **Article 15 Non-regular exam inspection**

Students who for valid reasons have not attended the regular exam inspection can request a non-regular exam inspection within two weeks after the regular exam inspection. Requests to the Board of Examiners must be motivated and include evidence on why the exam inspection was missed. Requests will be processed within 20 working days.

#### **Article 16 Appeal procedure**

An appeal against a decision as stated in Article 7.61 WHW, including but not limited to decisions on grades and decisions of the Board of Examiners, must be submitted to the <u>Complaints Service Point (CSP)</u> within 6 weeks after publication of the decision. Subsequently, the appeal will be forwarded to the Board of Appeal for Examinations (CBE) who will ultimately take the decision. The appeal must be signed, dated and include the name and address of the petitioner. It should also include the grounds on which the appeal is based and, if possible, a copy of the decision being appealed.

#### **Article 17 Fraud**

In this article – which is related to article 5.17 of the EER – it is, in accordance with article 7.12b, paragraph 3, of the Act, explained in more detail how the Board of Examiners acts under article 7.12b, paragraph 2, of the Act (WHW).

- 1. The Board of Examiners may impose one or several disciplinary measures set down in article 19 if it establishes that a student, in any exam or exam component or otherwise, has committed fraud, including, but not limited to:
  - a. has had any unauthorised aids/devices, resources, text, software including artificial intelligence software such as ChatGPT – or notes at the student's disposal, or has used aids, devices and/or communication devices that were not explicitly allowed, or that were explicitly forbidden in the exam instructions and/or Rules of Procedures for (Course) Exams;
  - b. has communicated or tried to communicate with another student, without permission from an invigilator, examiner, or Board of Examiners member;
  - c. has copied or attempted to copy from another student, or has provided the opportunity to copy;
  - d. has collaborated on a graded assignment, paper or practical, whereas this was not explicitly allowed;
  - e. has posed as someone else or let someone else pose as the student;
  - f. has misled, or at least attempted to mislead or provided the opportunity to mislead an invigilator, an examiner, a corrector or the Board of Examiners



- relating to the examination, any exams or exam components, registration or grading;
- g. has used an obfuscation method in submitted work that is likely to have the effect that plagiarism checking tools do not work optimally;
- h. has disregarded the instructions of the invigilator or the instructions for the exam or exam component such that an unfair advantage might have been obtained;
- i. has performed actions or omissions, which make it impossible in whole or in part to properly evaluate the student's knowledge, understanding and skills.
- j. has falsified the information on mandatory attendance, participation or effort obligation; or had someone else falsify that information; or has signed off on attendance, participation or effort obligations when it was not or not fully met;
- k. has falsified exam results;
- I. has falsely obtained, or attempted to obtain, access to an exam;
- m. has facilitated another student to engage in fraud;
- n. has fabricated and/or falsified survey or interview answers or research data;
- o. has breached or attempted to breach the security measures around exams.
- 2. During the exam inspection, students are not allowed to have communication devices and/or other electronic devices at their disposal, neither to take the exam and answer key outside the room where the inspection takes place nor to copy these documents in any form. In addition, students are not allowed to make any modifications to the exam. When the exam inspection is held virtually, it is not allowed to make screenshots or record the inspection. The Board of Examiners may impose one or several disciplinary measures set down in article 19 if it establishes that a student did not adhere to these rules.

#### **Article 18 Plagiarism**

The Board of Examiners may impose one or several disciplinary measures set down in article 19 if it establishes that a student has committed plagiarism in any exam, part, exam component or otherwise, including, but not limited to:

- using or copying the student's personal or other people's texts (including programming code), data, ideas, other materials or thoughts without adequate reference to the source;
- b. presenting the structure or central body of thought from others without adequate reference to the source and thus passing it off as the student's own;
- c. not clearly indicating in the text (including programming code), for example via quotation marks or a certain layout, that verbatim or nearly verbatim



quotes have been used;

- d. paraphrasing the content of the student's own or other people's texts without adequate reference to the source;
- e. copying video, audio or exam material, software and programing codes from others without adequate reference to the source and thus passing them off as the student's own;
- f. copying work from other students and thus passing it off as the student's own;
- g. submitting a text that has previously been submitted for a different component/module, or is similar to a text that has previously been submitted by oneself or by others, unless explicitly allowed;
- h. submitting work or assignments acquired from or written by a third party and thus passing them off as the student's own;
- i. in all of these provisions "others" and "third party" do not only refer to people but also to generative artificial intelligence (e.g. ChatGPT). If the use of artificial intelligence is allowed and/or does not have to be disclosed for a specific use, this is explicitly mentioned in the exam instructions, course manual and/or Rules of Procedures for (Course) Exams.

#### Article 19 Measures in case of fraud and/or plagiarism

- 1. In the cases referred to in Articles 17 and 18 the Board of Examiners can declare the results of the relevant exam or part in question invalid, as well as impose the following disciplinary measures:
  - a. a reprimand;
  - b. cancellation of the attendance of the course;
  - exclusion from the resit in the academic year in which fraud or plagiarism was committed;
  - d. exclusion from participation or further participation in one or more exams in the programme for a period of at most one year;
  - e. in serious cases of fraud, the Board of Examiners can propose to the UM's Executive Board that the student(s) concerned be permanently deregistered from the programme.
- 2. Repeat offenses of fraud and/or plagiarism, either within the faculty or at another UM faculty, may result in more severe sanctions. For this reason UM Boards of Examiners can inform each other if fraud and/or plagiarism has been established in an exam or exam component at another faculty.
- 3. Before the Board of Examiners imposes an appropriate disciplinary measure, or makes a proposal to the Executive Board, the student in question is given the opportunity to be heard.



- 4. If fraud and/or plagiarism is established, this will be included in the student's dossier.
- 5. If, after investigation, it is determined that the student concerned did not commit fraud or plagiarism, no disciplinary measures will be imposed, their name will be removed from the correspondence about the alleged fraud or plagiarism and the correspondence will not be included in the student's dossier.
- 6. The Board of Examiners does not grant exemptions on the grounds of study results obtained elsewhere while the student was excluded from participating in the programme's exams because fraud and/or plagiarism was committed.
- 7. A student who was excluded from participation in exams, or whose exam was declared invalid for a component/module due to fraud and/or plagiarism, is not eligible for an extra exam opportunity for those components/modules.
- 8. In case of fraud and/or plagiarism in group assignments, when it is unambiguously clear that only specific students have committed fraud and/or plagiarism, only these students will receive punitive sanctions, but all students can be subject to corrective sanctions.
- 9. In the event that the Board of Examiners suspects that a student has committed fraud and/or plagiarism in any way in any exam or exam component, the Board of Examiners shall be entitled to start the following procedure. The chair or acting chair of the Board of Examiners opens an inquiry into the established facts, and may call in an expert to do so. After this inquiry has been closed, but within 15 workings days after fraud and/or plagiarism has been reported to the Board of Examiners by the examiners(s), the chair will give the student and the examiner(s) the opportunity to each state their case. The student may have an adviser accompany the student after notifying the Board of Examiners of the adviser's attendance in advance. If the Board of Examiners established that a student has committed fraud and/or plagiarism, the Board will declare the relevant exam/assessment and/or attendance registration null and void (label 0) and can impose one or several measures set down in the present article. The Board of Examiners will inform the student involved, the examiner and the Education Office regarding this measure and the reason on which the measure is based. This procedure shall take place in accordance with Article 7.12b of the Act (WHW).

#### **Article 20 Irregularity**

If, according to the Board of Examiners, one or more exam components or an entire exam have not been taken the prescribed manner or if an exam component has not been conducted properly, the Board of Examiners can declare the exam or the relevant exam component(s) invalid, even in cases when the student is not accountable, in order to secure its legal duty as stated in article 7.12b, paragraph



1, sub a, of the Act.

## **Article 21 Amendments**

- 1. Amendments to these R&R shall be determined by the Board of Examiners if necessary by means of a separate decision.
- 2. If amendments will be made to these R&R this will only done if it may reasonably be assumed that the interests of the students will not be harmed as a result.

## **Article 22 Hardship clause**

The Board of Examiners is authorised to deviate from these regulations in individual cases if strict adherence to these regulations would result in inequitable circumstances for the student.

# **Article 23 Implementation and date of taking effect**

- 1. The Board of Examiners will decide in all cases that have not been foreseen by these R&R.
- 2. These R&R take effect in the academic year 2025-2026.

Thus enacted by the FPN Board of Examiners at its meeting of 28 August 2025.



#### **APPENDIX 1: BACHELOR'S THESIS REGULATIONS**

- 1. The bachelor's thesis is an individually and independently written report.
- 2. Guidelines for the format and length of the bachelor's thesis are presented in the Handbook Writing Skills that can be found on Student Intranet.
- 3. Changing the subject and supervisor is not permitted anymore after the supervision has taken effect and/or the student has received feedback. Only in case of special circumstances, a change of supervisor or subject can be requested from the Board of Examiners via the request form available on Student Intranet.
- 4. The bachelor's thesis is written in two steps. For the first deadline, a complete first version (i.e. in accordance with the guidelines and including all subparts from abstract to reference list, see Handbook Writing Skills for more details) has to be submitted via Collent. The supervisor provides written feedback on this version. Subsequently, the supervisor invites the student for a feedback meeting during which the student's writing process and the contents of the bachelor's thesis will be discussed. At this stage, no grade will be provided the grading is done after the second complete version was turned in (i.e. second deadline). However, note that the quality of the first version will be reflected in the final grade given by the supervisor. This second and final version will be independently assessed by two staff members (i.e. the supervisor and the second assessor). Assessment consists of giving a grade and substantiating it by means of feedback (i.e. explaining to the student what aspects of the written product were sufficient or insufficient and, in case of the latter, why).
- 5. The student will receive a No Grade (NG) if they submit an incomplete first version for the first deadline. They will not be allowed to submit a second, complete version, in line with article 13.3 R&R. The Board of Examiners may deviate from this rule.
- 6. The student needs to upload the final version of the bachelor's thesis before the deadline via Collent. Assessment forms have to be filled in and submitted by the supervisor and second assessor via Collent, within 20 working days after the deadline of the final version.
- 7. The bachelor's thesis is assessed on the basis of the criteria that are described in the Handbook Writing Skills.
- 8. The bachelor's thesis is graded by averaging the grades given by the supervisor and the second assessor. Both grades, based on all aspects, must be at least 6.0 and the difference between the grades of the supervisor and the second assessor may not be more than 2.0 points. If the grades of both supervisors differ by more than two points, the supervisors will discuss the grading



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- amongst each other in the presence of an impartial person (i.e. the bachelor's thesis coordinator). New grades will be given by both assessors based on the heard arguments. If all grades are sufficient and deviate up to 2.0 points maximum, the final grade is the average of the two grades.
- 9. If the final grade of the bachelor's thesis, either given by the supervisor or the second assessor, is lower than 6.0 the regulation for resits applies. In case one of the grades was insufficient, both supervisors will grade the resit version again.



# **APPENDIX 2: TRANSITIONAL ARRANGEMENTS**

As a result of the introduction of a revised bachelor Psychology curriculum at FPN in September 2024, the previous curriculum (2010) will be phased out over the coming years. This appendix outlines the transition process.

#### **Article 1** Education

- 1. In the academic year 2025–2026, bachelor students can only sit exams for first-year courses during the regular exam schedule.
- 2. In the academic year 2025–2026, repeat education and exams will be offered for second-year and third-year courses.

# Article 2 Transitional arrangements for first-year exams, practical and skills trainings

- 1. Students may only take the resit exam in the academic year 2025-2026 if they sat the first-chance exam in the same academic year.
- 2. Students who did not fulfil the outstanding attendance obligations in the academic year 2024-2025 may take the first exam and, subsequently, the resit
- 3. The course coordinator may decide to change the format of the exam and of the practical or skills training compared to previous academic years after consulting the Board of Examiners.
- 4. Students who need to complete a practical and/or skills training that is a component of a course must proactively contact the course coordinator to discuss how to complete the practical and/or skills training.
- 5. Students who passed the exam in the academic year 2024-2025, but did not fulfil the attendance obligation, will be exempted from the attendance obligation of that course.

# Article 3 Transitional arrangements for second-year and third-year exams, practical and skills trainings

- 1. Students who have fulfilled the attendance obligation for second-year and third-year courses may register for the exam and/or resit only.
- 2. Students who did not fulfil the attendance obligation for second-year and thirdyear courses still need to fulfil the attendance requirement for that course.
- 3. Permission to take repeat education for tutorials must be requested via the Education Office. Students from the Dutch-language track may have to join an English-language tutorial group for operational purposes.