

FACULTY REGULATION FACULTY OF SCIENCE AND ENGINEERING (FSE)

after having obtained the consent of the Faculty Council
adopted by the Dean of the Faculty of Science and Engineering on 19 April 2022

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CHAPTER 1: GENERAL PROVISIONS

Paragraph 1.1 Definitions

Article 1.1 Definitions

1. In this Faculty Regulation the following definitions apply:
 - a) the Act: the Act on Higher Education and Scientific Research;
 - b) the University: Maastricht University (UM);
 - c) the Executive Board: the Executive Board of the University;
 - d) the Faculty: the Faculty of Science and Engineering of the University;
 - e) the Dean: the Board of the Faculty of Science and Engineering of the University;
 - f) Member responsible: the Member Responsible for Research and the Member Responsible for Research as referred to in Article 2.2 in conjunction with Article 2.7;
 - g) Student Advisor: the student appointed by the students section of the Faculty Council who is invited to attend the meetings referred to in Article 2.2(4) between the Dean, the Members Responsible and the Director, in an advisory capacity;
 - h) the Faculty Council (the Council): the representation body of the Faculty as referred to in Article 9.37 of the Act;
 - i) Elections Regulation: the regulation adopted by the Executive Board for the election of members of the Faculty Council;
 - j) Administration and Management Regulation (BBRUM): the regulation of the University as referred to in Article 9.4 of the Act;
 - k) Department: organisational unit within the Faculty;
 - l) Programme: the bachelor and master programmes provided by the Faculty as referred to in Article 7.3 of the Act. An overview of the Study Programmes in the Faculty is included in Appendix I;
 - m) Student: a person who is enrolled as a student in a Study Programme provided by the Faculty and who, for the purposes of Chapter 4, is also understood to include: a prospective student, a former student, an external student, a prospective external student, a former external student, an education contractor, a prospective contractor and a former education contractor;
 - n) Staff member/employee: the person who is employed by the University and works within the Faculty, including academic staff (WP) and administrative and support staff (OBP);
 - o) Department Chair: officer in charge of the general management of the work within a Department;
 - p) Programme Director: the officer charged with the management of the education programme as referred to in Article 9.17 of the Act;
 - q) Programme Committee: the Committee referred to in Article 9.18 of the Act;
 - r) Faculty Office: organisational unit for the support of education and research within the Faculty.
2. Other terms used in this Faculty Regulation shall, if they also occur in the Act, have the meaning given to them in the Act.

CHAPTER 2: THE ORGANISATION OF THE FACULTY

Paragraph 2.1 The Faculty Board

Article 2.1 Size; Appointment

1. The Faculty Board is formed by the Dean.
2. The Executive Board appoints, suspends and dismisses the Dean, with due observance of the Administrative and Management Regulation.
3. The appointment of Dean member shall be for a term to be determined by the Executive Board, which shall as a rule be four years.

Article 2.2 Consultation Bodies

1. The Dean is supported in the execution of his tasks by two management team consultation bodies of the Faculty: the Research Management Team and the Education Management Team.
2. The Research Management Team consists of the Member Responsible for Research and the Department Chairs, with the exception of the Departments of the Maastricht Science Programme, University College Maastricht and University College Venlo, with the Member Responsible for Research acting as chair.
3. The Education Management Team consists of the Member responsible for Education and the Programme Directors, with the Member Responsible for Education acting as chair.
4. The Dean shall invite the Member Responsible for Research, the Member Responsible for Education, the Director and the Student Advisor(s) for regular consultation meetings, at least once a month.
5. The meetings referred to in paragraphs 2, 3 and 4, as well as the meeting documents, shall not be public, unless the Dean decides otherwise.

Article 2.3 Tasks

1. The Dean is charged with the general management of the Faculty and with the administration and organisation of the Faculty for education and research. In doing so, the Dean shall comply with the Act, the Administration and Management Regulation and this Faculty Regulation.
2. With due observance of the guidelines as referred to in Article 9.5 of the Act, the Dean shall lay down the Faculty Regulation for the further regulation and organisation of the Faculty, following the approval of the Faculty Council. The regulation shall require the approval of the Executive Board.
3. The Dean is also charged with:
 - a) Adopting the programmes and exams regulation as referred to in Article 7.13 of the Act, for each programme or group of programmes of the Faculty and the regular assessment thereof;
 - b) adopting general guidelines for the practice of science and adopting the annual research programme of the Faculty;
 - c) supervising the implementation of the programmes and exams regulation and the annual research programme of the Faculty, as well as regularly reporting on this to the Executive Board;

- d) setting up the board(s) of examiners, the admission committee(s) and the colloquium doctum committee(s), as well as appointing the members of these committees;
 - e) the implementation of Articles 7.8b on the study advice propaedeutic phase and 7.9 on the referral in the post-propaedeutic phase of the Act, with the exception of the designation of Study Programmes referred to in Articles 7.8b third paragraph and 7.9 first paragraph of the Act;
 - f) adopting further rules regarding the manner in which exemptions –as referred to in Articles 7.25(4), 7.28(2) to (4) and 7.29(1) of the Act can be obtained;
 - g) the implementation of Article 7.30c of the Act;
 - h) adopting the procedures and criteria related to the recognition of acquired competences;
 - i) concluding joint regulations for one or more Study programmes with one or more boards of other faculties of the University;
 - j) the implementation of Articles 6.7a of the Act on specific selection criteria and higher tuition fees and 7.9b on a special track aimed at achieving a higher level;
 - k) exercising the right of nomination for the award of the degree of Doctor Honoris Causa;
 - l) the establishment of programme directors;
 - m) the regulation of the management and the organisation of Departments;
 - n) appointing and dismissing Department Chairs.
4. The Dean, taking account of the appointment decision for each staff member of the Faculty, determines to which Department or Faculty service he/she belongs.

Article 2.4 Accountability

- 1. The Dean shall be accountable to the Executive Board.
- 2. The Dean shall provide the –requested information about the Faculty.

Article 2.5 The Faculty Director

- 1. The Dean may propose to the Executive Board to appoint a Faculty Director.
- 2. The Dean may entrust the Director with tasks relating to the management of the Faculty and with tasks relating to the operational management of the Departments and Study Programmes.

Article 2.6 The Faculty Office

- 1. The Faculty has a Faculty Office.
- 2. The Faculty Office supports the Dean, the Faculty Council and the Director, as well as those sections of the Faculty designated for that by the Dean.
- 3. The head of the Faculty Office is the Faculty Director.
- 4. The Faculty Office consists of the administrative and support staff designated to work on behalf of the entire Faculty.
- 5. The Faculty Director shall provide for regular work consultation within the Faculty Office.

Article 2.7 Members Responsible

1. Within the Faculty, a Member Responsible for Research and a Member Responsible for Education shall be appointed for a period of 2 years.
2. The Members Responsible shall contribute to the research and education policy of the Faculty.
3. The Members Responsible shall be invited by the Dean to attend the meetings referred to in Article 2.2(4) in an advisory capacity.
4. The Members Responsible shall chair the meetings referred to in Article 2.2(2) and (3).
5. The Members Responsible shall represent the Faculty in meetings of the University.
6. The role of Member Responsible is incompatible with that of Department Chair or Programme Director.

Article 2.8 Student Advisor(s)

1. The Dean invites the student members of the Faculty Council to designate at least one student of the Faculty to attend, in an advisory capacity, the meetings referred to in Article 2.2(4) for a period of usually one year.
2. The student referred to in paragraph 1 cannot also be a member of the Faculty Council's students section.
3. In the case of several student advisors, the Faculty shall endeavour to appoint student advisors who are enrolled in different programmes.

Paragraph 2.2 The Departments Board**Article 2.9 Departments**

1. A Department is an organisational unit of the Faculty.
2. The following provisions shall apply mutatis mutandis to the administration, management and organisation of the Departments, unless otherwise provided.

Article 2.9a Faculty Departments

The following Departments have been established in the Faculty:

- a. Aachen Maastricht Institute for Biobased Materials (AMIBM);
- b. Brightlands Institute for digital Smart Society (BISS);
- c. Brightlands Future of Farming Institute (BFFI);
- d. Department of Advanced Computing Sciences (DACS)
- e. Department of Circular Chemical Engineering (CCE);
- f. Department of Gravitational Waves and Fundamental Physics (GWFP);
- g. Department of Molecular Genetics (DMG);
- h. Department of Sensor Engineering (SE);
- i. Institute Venlo (TBN);
- j. Maastricht Centre for Systems Biology and Bioinformatics(MaCSBio);
- k. Maastricht Science Programme (MSP);
- l. University College Maastricht (UCM);
- m. University College Venlo (UCV).
- n. System Earth Sciences (SES)

Article 2.10 Tasks of Departments

1. Departments have the task:
 - a) To contribute to the Faculty's research programmes and to the preparation and implementation of the Faculty's education and examination programmes.
 - b) Furthermore, they have the task to –contribute to the preparation and implementation of interfaculty –and interuniversity research and education programmes.
2. The Dean determines the nature and scope of the contributions of the Departments referred to in paragraph 1 a and b, and determines the manner in which the contribution is made.

Article 2.11 Chair; Tasks

1. At the head of each Department is a chair.
2. The Dean appoints, suspends and dismisses the Department Chair. The chair is preferably drawn from the professors of the Department concerned. The appointment is made for a period to be determined by the Dean, which as a rule is three years.
3. The chair of the Department may –be relieved of his duties in the interim for important reasons–.
4. The chair cannot also fulfil the role of Member Responsible.
5. The chair shall have the following tasks:
 - a) managing those working in the Department;
 - b) the distribution of tasks, indicating in –accordance with which professor the associate professors and assistant professors of the Department perform their work, and under whose supervision doctoral students and other staff of the Department perform their work;
 - c) conducting consultations with the Dean, the Members Responsible, the Director, other Department Chairs and the Programme Directors concerning matters relating to research and education that are provided or carried out by staff members of the Department;
 - d) upon request or of its own accord, advising the Dean, the Members Responsible, the Director, other Department Chair, as well as Programme Directors on all matters concerning research and education of the Faculty, including interfaculty and interuniversity research and education;
 - e) performing the other tasks assigned to him/her by the Dean.
6. With due observance of the Administration and Management Regulation and the Mandates Regulation of the University and the Faculty, the Dean of the Faculty may sub-mandate powers to the Chair of the Department with respect to the management of the Department.

Article 2.12 Work consultation

The chair shall provide for regular work consultation within the Department.

Paragraph 2.3 The Programme Board

Article 2.13 The Programme Director

1. The Dean shall appoint a Programme Director for each Programme or group of Programmes of the Faculty.
2. The appointment shall be made for a term to be determined by the Dean, which as a rule shall be three years.
3. A Programme Director cannot also fulfil the role of Member Responsible, and the Programme Director cannot also be a member of the Programme Committee of that Programme or group of Programmes of the Faculty.

Article 2.13a Programme Director: duties

1. On behalf of the Dean, the Programme Director is charged with the organisation and coordination of the activities related to the execution of the educational and examination programmes of the Study Programme based on the adopted programmes and exams regulation.
2. After consultation with the chairmen of the Departments concerned, the Programme Director determines which employees of the Departments are charged with activities as referred to in paragraph 1, and gives them the necessary instructions.
3. The Programme Director advises the Dean on the contents of the Study Programme's programme and exams regulation, including the composition and programming of the education and examinations.
4. The Programme Director organises the quality assurance with regard to the Study Programme's education.
5. The Programme Director advises the Dean and the Member responsible for Education on the system of internal quality assurance and the follow-up of the results of external quality assurance.
6. The Programme Director shall cooperate in the regular assessment of the programmes and exams regulation.
7. The Programme Director regularly consults with the Programme Committee.

Article 2.14 Accountability

1. The Programme Director is accountable to the Dean. He/she shall provide the Dean with the requested information.
2. The Programme Director annually reports in writing on his/her activities. The report will be sent to the Programme Committee and the Dean.

Paragraph 2.4 Appointments and designations**Article 2.15 Appointment and designation of professors**

1. To prepare an advice to the Executive Board concerning the appointment of a professor in the Faculty, the Dean shall appoint a Committee, the majority of which members shall be professors, whether or not from the Faculty.
2. Before submitting its appointment advice to the Dean, the Committee shall consult with the chair(s) of the Department(s) concerned and, if appropriate, with the Programme Directors and third parties involved. The Appointment Advisory Committee shall include the result of these –consultations in its advice.
3. The Dean shall enclose with his/her advice the proposal of the Appointment Advisory Committee and the supporting documents, including the opinion of the Board of Deans and the advice of the Faculty Council.
4. The Executive Board shall decide on the appointment.

Article 2.16 Consultation on other assignments

Before offering a staff member a contract within a Department, the Dean shall consult with the Department Chair(s) involved.

CHAPTER 3: REPRESENTATION

Paragraph 3.1 The Faculty Council

Article 3.1 Size; manner of composition

1. The Faculty Council consists of 12 members:
 - a) 4 members are elected by and from among the academic staff;
 - b) 2 members are elected by and from among the administrative and support staff;
 - c) 6 members are elected by and from among the students.
2. The term of office for staff members shall be two years, and for students one year.
3. A person who fills a vacancy which has arisen in the interim, shall resign at the time when his/her predecessor should have resigned.
4. The term of office shall commence on 1 September of the year in which the elections for the section concerned were held, or so much later as necessary for the results of the elections to be final.
5. The position of member of the Faculty Council, the position of Dean, the position of Faculty Director, the role of Member Responsible and the position of official secretary of the Faculty Council are incompatible with membership of the Faculty Council.
6. The sections shall resign in their entirety at the end of their term of office.
7. Elections to the Faculty Council shall be organised according to the Elections Regulation adopted by the Executive Board.
8. The meetings and meeting documents of the Faculty Council shall be public, unless the Dean designates items to be discussed as confidential, in which case the part of the Faculty Council meeting in which the confidential items are discussed shall not be public either.

Article 3.2 Chair

The Faculty Council shall elect a chair and a deputy chair person from among its members. These roles are filled by one person from the staff sections and one person from the students section.

Paragraph 3.2 Powers of the Faculty Council

Article 3.3 General

1. At least twice a year, the Dean shall give the Faculty Council an opportunity to discuss the general state of affairs in the Faculty with the Dean. They shall also meet when requested to do so by the Dean, the Council or a Section, giving reasons. The meeting shall be held within three weeks after a request to that effect has been made.
2. The Council has the power to make proposals to the Dean on all matters –concerning the Faculty and to make its views known. The Dean shall submit a written response to the proposals within three months, stating reasons, in the form of a proposal to the Council. Before submitting such a response, the Dean shall give the Council at least one –opportunity to consult with the Dean.
3. The Faculty Council's powers as referred to in the previous paragraph do not extend to decision-making on matters falling within the powers of the University Council, service councils or service centres, or the Local Consultative Body of the University.

4. At the start of the academic year, the Dean provides the Council in writing with the information regarding the management of the Departments, the organisation of the Faculty and the main points of the policy already established. At least once a year, the Dean shall inform the Council in writing of the policy conducted by the Dean during the past year and of the policy intentions for the coming year with regard to the Faculty in the financial, organisational and educational fields, and also with regard to academic research. The Dean shall inform the Faculty Council without delay of any intentions regarding matters described in the institution plan of the University insofar as these directly concern the Faculty or the Faculty's strategic programme.
5. Furthermore, the Dean shall provide the Council, without being asked, in a timely manner with all the information that it may reasonably and fairly deem to be required for the performance of its duties, and, on request, with all the information that it may reasonably and fairly require for the performance of its duties. This shall in any case include, at least once a year, information regarding the level and content of the working conditions regulations and agreements per group of persons working in the Faculty and the Dean.
6. If a predominantly personal interest of one of the Faculty Council Members is involved in a particular meeting or part thereof, the Faculty Council may decide that the Member concerned does not participate in that meeting or part thereof. The Faculty Council shall then also decide that the matter concerned shall be dealt with in a closed meeting.
7. The Council shall report annually in writing on its activities, and shall ensure that all parties involved in the Faculty can take cognisance of the report. The Council shall ensure that the agendas and reports of its meetings are sent to the Dean and are stored in a generally accessible place in the Faculty for interested parties.
8. The Dean shall allow the Faculty Council to use the facilities at its disposal that it reasonably requires to carry out its duties, including, in any case, administrative, financial and legal support and training.
9. In accordance with Article 9.48 of the Act, the Dean shall provide the members of the Faculty Council with a training budget that is determined jointly by the Dean and the Council. Faculty staff shall be given the opportunity to receive such training during working hours with retention of salary.

Article 3.4 Power of Consent of the Faculty Council

The Dean shall require the prior consent of the Faculty Council for any intended decision concerning the following subjects:

- a) the Faculty Regulation as referred to in Article 9.14 of the Act;
- b) the programmes and exams regulation as referred to in Article 7.13 of the Act, with the exception of subjects referred to in the second paragraph of Article 7.13 under a to g and v, and with the exception of the requirements referred to in the fourth and fifth paragraphs of Article 7.28 and the second paragraph of Article 7.30b of the Act;
- c) setting up the Programme Committees;
- d) linking the rejecting character to a negative study advice;
- e) adopting guidelines for the practice of science;
- f) adopting the annual research programme of the Faculty;
- g) concluding joint arrangements with Faculty Boards of the University's faculties concerning education and the practice of science;

- h) the main lines of the annual budget of the Faculty, including the internal distribution model of the Faculty;
- i) the Faculty Strategic Programme.

Article 3.5 Faculty Council's Advisory Powers

Before making a decision, the Dean shall submit to the Faculty Council for its advice plans concerning the following matters:

- a) nomination for a doctor honoris causa degree;
- b) advising the Executive Board on the appointment of a professor;
- c) establishing and discontinuing Departments and Study Programmes of the Faculty;
- d) the Faculty budget;
- e) adopting structure reports.

Article 3.6 Powers of staff sections

1. The Dean shall ensure that the staff sections of the Faculty Council are timely given an opportunity to give their advice and to consult on intended measures regarding:
 - a) the way in which the employment conditions are applied at the Faculty;
 - b) the way in which the general personnel policy is implemented at the Faculty;
 - c) matters relating to working conditions in connection with work in the Faculty;
 - d) the organisation and working methods within the Faculty;
 - e) the technical and economic services of the Faculty.
2. The rights of the staff sections referred to in paragraph 1 may be exercised to the extent in which the Dean has the relevant powers via a mandate from the Executive Board.
3. The staff sections shall be authorised to make proposals to the Dean with regard to the matters referred to in the first paragraph.
4. Subject to the provisions of Article 3.8, the Dean shall require the prior consent of the staff sections for any measure he is authorised to take and on which the staff sections have advised pursuant to the first paragraph.

Article 3.7 Powers of the students section

Subject to the provisions in Article 3.8, the Dean shall require the advice of the students section for the general personnel and appointment policy within the Faculty insofar as this power has been assigned to the Dean.

Article 3.8 Further rules on special powers

The provisions of Articles 3.6 and 3.7 do not apply insofar as the matter concerned has already been substantively regulated for the Faculty by or pursuant to statutory regulations or a collective labour agreement. Nor shall the aforementioned powers be exercised insofar as participation in the matter concerned has already been exercised in another manner.

Article 3.9 Rules of procedure

The Faculty Council shall adopt rules of procedure for its meetings. These shall at least include rules relating to:

- a) convening the meetings;
- b) the time limits for sending in meeting documents;
- c) the manner of deliberation and decision-making, both with respect to matters on which the Faculty Council wishes to make proposals to the Dean or wishes to express points of view→, and with respect to matters on which the Faculty Council -exercises the right to consent →or the right to be consulted vis-à-vis the Dean→;
- d) the determination of the number of Council Members who must be present for valid deliberation and decision-making, as referred to under c;
- e) the manner in which the Faculty Council makes use of the opportunity provided by the Executive Board to be heard in confidence concerning the appointment of the Dean;
- f) the reporting and signing of the resolutions;
- g) the public nature of the meetings;
- h) the regulation for the case that during a meeting of the Council a preeminent personal interest of one of the members of the Council is at stake by virtue of Article 9.32(6) of the Act.

Article 3.10 Secrecy

1. The members of the Faculty Council shall be obliged to maintain the confidentiality of all matters that come to their knowledge in their capacity as members of the Council and with regard to which the Dean has imposed confidentiality or of which they should understand the confidential nature.
2. The duty of confidentiality does not lapse upon termination of the association of the person concerned with the University.

Article 3.11 Procedure for power of consent

1. Where a proposed decision of the Dean requires the consent of the Faculty Council, of the relevant section of the Faculty Council or of the Programme Committee, the Faculty Council, the relevant section or the Programme Committee shall in principle decide in favour of or against consent in the next meeting of the Faculty Council or the Programme Committee respectively, but in any event within six weeks of receipt of the proposed decision, unless another term has been agreed in consultation between the Faculty Council or the Programme Committee respectively and the Dean.
2. If the Faculty Council, the relevant section or the Programme Committee has not reached a decision within the set term, the proposed decision will be deemed to have obtained the consent of the Faculty Council, the relevant section or the Programme Committee.

Paragraph 3.3 The Programme Committees

Article 3.12 Composition

1. For each Programme or group of Programmes of the Faculty, a Programme Committee is appointed.
2. The Programme Committee has at least four and no more than eight members, half of whom are students enrolled in the Study Programme(s) concerned and half of whom are members of the academic staff.
3. The members of the Programme Committee shall be appointed by the Dean, with the student members being nominated by the student members of the Programme Committee concerned and of the Faculty Council, and the academic staff members being nominated by the academic staff members of the Programme Committee concerned and of the Faculty Council.
4. When appointing the members of the academic staff of the Programme Committees, account shall be taken of a spread across the various disciplines involved in the Programme(s).
5. The manner of appointment referred to in the third paragraph shall be put on the agenda of the Faculty Council each year. The Dean and the Faculty Council shall determine each year whether it is advisable to maintain this manner of composition, having heard the Programme Committee and the Programme Director.
6. The position of member of the Executive Board, the position of Dean, the position of Faculty Director and the position of official secretary of the Programme Committee are incompatible with membership of the Programme Committee.

Article 3.12a Chair

1. The Programme Committee may or may not elect a chair and a deputy chair person from among its members. The chair, or in his/her absence a deputy chair person, shall represent the Committee in court.
2. If the chair of the Programme Committee is not also a member of the Programme Committee, he/she will have a consultative vote and Article 3.12 paragraph 6 will apply proportionally to the chair.

Article 3.13 Term of office

The term of office of members of the Programme Committee is two years for staff members and one year for students. The members may be reappointed.
For student members of a Programme Committee of a one-year Master's Programme, the Dean may determine a term of office that deviates from the term referred to in the first full sentence.

Paragraph 3.4 Powers of Programme Committees

Article 3.14 Tasks

1. The Programme Committee has the task of advising on the promotion and safeguarding of the quality of the Study Programme. The Committee also has:
 - a) the right of consent with regard to the programmes and exams regulation referred to in Article 7.13 of the Act, with the exception of the subjects referred to in the second paragraph under a, f, h, up to and including u and x, and with the exception of the requirements referred to in the fourth and fifth paragraphs of Article 7.28 and the second paragraph of Article 7.30b;
 - b) the task to annually assess the way in which the programmes and exams regulation is implemented;
 - c) the right to advise on the programmes and exams regulation as referred to in Article 7.13 of the Act, with the exception of subjects for which the Committee has the right of consent pursuant to point a;
 - d) the task of advising or making proposals, either on request or on its own initiative, to the Programme Director or the chair of the school and the Dean on all matters concerning education in the Study Programme concerned.
The Programme Committee sends the advice and proposals referred to under d to the Faculty Board for information.
2. The Dean or the Programme Director, as the case may be, shall see to it that, if a decision to be taken must pursuant to the Act and this Faculty Regulation first be submitted for advice to the Programme Committee:
3. the Programme Committee is given the opportunity to consult with them before issuing its advice;
4. the Programme Committee will be notified as soon as possible of the manner in which the issued advice will be followed up and;
5. the Programme Committee, if the Dean or the Programme Director do not wish to follow the advice or do not wish to follow it in full, will be given the opportunity to consult with them before the final decision is taken.
6. If the Programme Committee submits a proposal as referred to in paragraph 1 under d, the Dean or the Programme Director, as the case may be, will respond to the proposal within two months of receipt.
7. The Programme Committee shall be authorised to invite the Programme Director or the Dean, respectively, at least twice a year, to discuss the proposed policy on the basis of an agenda drawn up by it.
8. The Dean shall allow the Programme Committee to make use of the facilities at its disposal that the Programme Committee reasonably requires in order to perform its duties, which facilities include in any case administrative, financial and legal support and training.
9. In accordance with Article 9.48 of the Act, the Dean shall make a training budget available to the members of the Programme Committee, which shall be determined jointly by the Dean and the Programme Committee. Faculty staff shall be given the opportunity to receive such training during working hours with retention of salary.

Article 3.15 Internal Regulations

The Programme Committee shall draw up regulations for internal matters.

Paragraph 3.5 Dispute Resolution Participation**Article 3.16 Procedure after consent has been withheld**

1. If a proposed decision of the Dean does not receive the required consent of the Faculty Council or the staff section or students section of the Faculty Council, the Dean shall consult with the Faculty Council or the relevant section.
2. After this consultation, the Dean shall decide:
 - a) to maintain the proposal, or;
 - b) to submit the proposal to the Faculty Council in an amended form; or
 - c) to withdraw the proposal.
 - d) The Dean shall notify the Faculty Council of his/her decision as soon as possible and in any event within two months. If such notification has not been made within two months, the proposal shall lapse.
3. If the Dean wishes to maintain the proposal, the Dean or the Faculty Council will establish that there is a dispute.
4. The Dean or the Faculty Council shall report the dispute to the Executive Board.

Article 3.17 Procedure after advice has been withheld

1. If the Dean wishes to wholly or partially deviate from the Faculty Council's advice concerning a proposal as referred to in Article 3.5, he/she shall inform the Faculty Council thereof within two weeks.
2. The notification referred to in the previous paragraph shall be made in writing and shall state the reasons on which it is based.
3. The Faculty Council shall then inform the Dean within two weeks whether, after reconsidering its interests, it stands by its original advice. If the Faculty Council finds no reason to deviate from its original advice, the Dean must mention in his/her decision that there has been a deviation from the Faculty Council's advice.
4. The Dean shall suspend implementation of the decision for four weeks, unless the Faculty Council has no objections to immediate implementation of the decision.
5. The Dean or the Faculty Council shall notify the dispute to the Executive Board.

Article 3.18 Procedure after information has been withheld

1. If the Dean or the Faculty Council does not comply with one of the general powers described in Article 3.3 paragraphs 1 to 6, the body concerned shall yet request compliance within a reasonable period. If, after this request, the body concerned still does not comply with the described power, the Dean or the Faculty Council shall declare that there is a dispute.
2. The Dean or the Faculty Council shall notify the dispute to the Executive Board.

Article 3.19 Procedure after notification of dispute

1. The Executive Board shall investigate whether an amicable settlement between the Dean and the Faculty Council is possible.
2. If an amicable settlement is not possible, the Dean or the Faculty Council will submit the dispute to the Participation Disputes Committee as referred to in Article 9.39 of the Act.
3. The Disputes Committee shall be authorised to bring about an amicable settlement between the parties.
4. If an amicable settlement as referred to in paragraph 3 is not reached, the Disputes Committee shall settle a dispute submitted to it by giving a binding ruling, whereby it shall check whether:
 - a) the Dean has complied with the requirements of the Act and the Faculty Regulation;
 - b) the Dean, in weighing the interests involved, could reasonably arrive at the proposal or decision; and
 - c) the Dean acted carelessly towards the Faculty Council.
5. If the Dean has not obtained the Faculty Council's consent, the Dean may, notwithstanding paragraph 4, ask the Disputes Committee for permission to make the decision. The Disputes Committee will only give permission if the Faculty Council's decision not to give consent is unreasonable, or if the Dean's intended decision is necessitated by compelling organisational, economic or social reasons.
6. The Faculty Council may, with respect to the lodging of a dispute, assume the advisory powers of the Programme Committee(s) insofar as this is in accordance with the advice of the Programme Committee.
7. An appeal against a decision of the Participation Disputes Committee may be lodged with the Enterprise Division of the Amsterdam Court of Appeal, as further regulated in Article 9.46 of the Act.

Article 3.20 Dispute settlement Programme Committee

Articles 3.15, 3.16 and 3.18 apply mutatis mutandis to the Programme Committee.

CHAPTER 4: LEGAL PROTECTION

Article 4.1 Legal protection for students

1. A student shall submit a complaint, appeal or objection against a decision taken by a Faculty body, or the absence thereof, to the Student Legal Protection Service of the University.
2. The submission of a complaint, appeal or objection and its handling shall take place in the manner laid down in the Administration and Management Regulation and furthermore in compliance with Chapter 7, Title 4 of the Act.

Article 4.2 Legal protection for employees

1. Employees may lodge an objection to a decision taken or the absence thereof with the Dean. If the objection is directed against a management decision taken under a mandate or sub-delegation, the Dean shall forward the objection to the Executive Board forthwith.
2. The processing of the objection by the Dean shall take place in accordance with the procedure laid down in the Administration and Management Regulation.
3. Employees can file a complaint:
4. about any undesirable behaviour to the counsellor designated by the Executive Board or to the advisory committee on undesirable behaviour in the manner laid down in the Administration and Management Regulation;
5. about general conduct to the Faculty Complaints Advisory Committee set up by the Dean. These complaints shall be dealt with in accordance with Chapter 9.1 of the General Administrative Law Act.

CHAPTER 5: STUDY ADVICE

Article 5.1 Advice

1. No later than at the end of the first year of enrolment in the propaedeutic phase of a full-time or dual Bachelor's Programme, every student is given advice by or on behalf of the Dean on the continuation of his/her study within or outside the Bachelor's Programme.
2. Without prejudice to the provisions in the first paragraph, the advice may be issued to the student as long as he/she has not successfully completed the propaedeutic phase.
3. If the study advice for a Programme or a group of Programmes has a binding, negative character, a regulation of a procedural nature will be included in the programmes and exams regulation for that Programme, as well as how to deal with personal circumstances.

CHAPTER 6: BOARD OF EXAMINERS AND EXAMINERS

Article 6.1 Board of Examiners

1. Each Programme or group of Programmes within the Faculty has a Board of Examiners.
2. The Board of Examiners is the body that determines, in an objective and expert manner, whether a student meets the conditions set in the programmes and exams regulation with regard to the knowledge, insight and skills required to obtain a degree as referred to in Article 7.10a of the Act.

Article 6.2 Appointment and composition of the Board of Examiners

1. The Dean sets up the Board of Examiners and appoints its members on the basis of their expertise in the field of the Study Programme or group of Study Programmes concerned, or in the field of education and/or testing.
2. The Dean shall ensure that the independent and expert functioning of the Board of Examiners is sufficiently guaranteed.
3. When appointing the members of the Board of Examiners, the Dean shall ensure that:
 - a) at least one member is associated as a lecturer with the Study Programme concerned or with one of the Study Programmes that belongs to the group of Study Programmes;
 - b) at least one member is from outside the Study Programme concerned or one of the Study Programmes belonging to the group of Study Programmes;
 - c) members of the institution's management or persons who otherwise bear financial responsibility within the institution are not appointed.
4. Before appointing a member, the Dean shall hear the members of the Board of Examiners concerned.

Article 6.3 Duties and powers of the Board of Examiners

1. In addition to the duties and powers referred to in Article 6.1, second paragraph, a Board of Examiners has the following duties and powers:
 - a) with due observance of Article 7.11 of the Act and the model certificate and accompanying documents adopted by the Executive Board, the awarding of a certificate or a declaration;
 - b) safeguarding the quality of the tests and examinations without prejudice to Article 7.12c of the Act;
 - c) establishing guidelines and instructions within the framework of the programmes and exams regulation, as referred to in Article 7.13 of the Act, in order to assess and determine the results of tests and examinations;
 - d) the granting of permission by the most appropriate Board of Examiners to a student to follow a programme, as referred to in Article 7.3h of the Act, which that student has put together and the examination of which leads to the awarding of a degree, whereby the Board of Examiners also indicates to which Study Programme of the institution that programme is deemed to belong for the purposes of this Act;
 - e) granting exemption from taking one or more tests;
 - f) safeguarding the quality of the organisation and the procedures surrounding tests and examinations.

2. If a student or an external student commits fraud, the Board of Examiners may deny the person concerned the right to take one or more examinations to be specified by the Board of Examiners, for a period to be determined by the Board of Examiners of up to one year. In serious cases of fraud, the Executive Board may, at the suggestion of the Board of Examiners, permanently terminate the enrolment in the Study Programme of the person concerned.
3. The Board of Examiners shall lay down rules regarding the implementation of the duties and powers referred to in the first paragraph, under b, c and e, and the second paragraph, and regarding the measures it may take in this respect. The Board of Examiners may determine, under conditions to be set by it, that not every test needs to be passed in order to establish that the examination was passed.
4. If a student files a request or a complaint with the Board of Examiners involving an examiner who is a member of the Board of Examiners, the examiner in question will not participate in the Board of Examiners' handling of the request or complaint.
5. Every year, the Board of Examiners shall draw up a report of its activities. The Board of Examiners shall provide the Dean with the report.

Article 6.4 Examiners

1. The Board of Examiners shall appoint examiners to conduct tests and to determine the results thereof.
2. The examiners shall provide the Board of Examiners with the requested information.

CHAPTER 7: FINAL PROVISIONS**Article 7.1 Title**

This Faculty Regulation may be cited as 'FSE Faculty Regulation'.

Article 7.2 Entry into force

This Faculty Regulation shall enter into force on the day following its approval by the Executive Board.

APPENDICES

Appendix I	FSE Study Programmes
Appendix II	FSE Mandates Regulation
Appendix III	FSE Complaints Procedure
Appendix IV	Faculty Council Stature
Appendix V	Faculty Council Elections Regulation

APPENDIX I FSE STUDY PROGRAMMES

- Business Engineering BSc
- Data Science and Knowledge Engineering BSc
- Maastricht Science Programme BSc
- University College Maastricht BA/BSc
- University College Venlo BA/BSc
- Artificial Intelligence MSc
- BioBased Materials MSc
- Data Science for Decision Making MSc
- Systems Biology MSc
- Circular Engineering BSc
- Molecular Imaging and Engineering MSc

Study Programmes in development¹

Computer Sciences BSc

¹ Study Programme not yet officially started. Efficiency approved.