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## 2018-2019 UM Holland-High Potential Scholarship Deadline: 1 February 2018

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### Recommendation letter guidelines

Applicants for the Maastricht University Holland-High Potential Scholarship are required to have 1 recommendation letter from professors or employers submitted on their behalf. Because this scholarship programme is so selective, recommendation letters are an integral part of the application and selection processes. Thank you in advance for submitting a recommendation letter for your (former) student or employee.

Recommendation letters must be submitted by email in **PDF** format to [hhp.scholarship@maastrichtuniversity.nl](mailto:hhp.scholarship@maastrichtuniversity.nl) **by 1 February 2018** (Central European Time). Acceptable reference letters will adhere to the following guidelines:

- Written in English and typed;
- Dated and no more than one year old (written 1 February 2017 or later);
- Maximum 1 page in length;
- Contain the contact details of the author (email and telephone number)
- Signed by the author
- Describe the relationship between the referee and the candidate. For example, outline the candidate's performance on a project, in class, or as part of a team;
- Quantify the high potential of the candidate by providing accurate descriptions of their achievements in the classroom, their community, or place of work;
- Indicate how the candidate's high potential will be leveraged by their participation in their Maastricht University Master's programme.